



BOARD OF TRUSTEES

MEETING
INFORMATION PACKET

DECEMBER 18, 2019



TABLE OF CONTENTS

TOPIC	PAGE #
BOT MEETING AGENDA	3
BOT MEETING MINUTES – NOVEMBER 20, 2019	4-36
DIRECTOR'S REPORT	37-38
MONTHLY FINANCIAL REPORT – TOTAL LIBRARY	39
MONTHLY FINANCIAL REPORT – BY ORG TYPE	40-41
MONTHLY USAGE SUMMARY	42
MONTHLY CIRCULATION REPORT	43
MONTHLY SYSTEM STATS-AT-A-GLANCE	44

FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 18, 2019



**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
AUBURN AVENUE RESEARCH LIBRARY
DECEMBER 18, 2019 – 4:00 P.M.
AGENDA**

- I. Call to Order
- II. Meditation Moment
- III. Public Comments
- IV. Adoption of Agenda* Doc. #19-64
- V. Approval of Minutes – November 20, 2019* Doc. #19-63
- VI. Chairman’s Report
- VII. Construction/Renovation Report – Paul Kaplan
 - Contractor
 - Hogan** Group 1: Roswell
 - Evergreen** Group 2: Buckhead, Ocee, Northeast, Northside, Mechanicsville
 - CT Darnell Construction** Group 3: Adams Park, Adamsville, Cleveland, Ponce, East Atlanta
 - Albion Scaccia** Hapeville
 - Winter Johnson** Central
- VIII. Director’s Reports Doc. #19-67
 - Monthly Financial Report Doc. #19-65
 - Monthly Usage Summary Doc. #19-66
- IX. Committee Reports:
 - A. Library Visitation – D. Chip Joyner, Vice Chairman
 - B. Bylaws and Rules – Priscilla Borders and Nina Radakovich
 - C. National and State Developments – Linda Jordan and Joe Piontek
- X. Unfinished Business
 - A. Meeting Room Policy*
 - B. Policy for Friends of the Library – Discussion
- XI. Executive Session
- XII. Adjournment

*Action is anticipated on this item

Doc. #19-63



FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

NOVEMBER 20, 2019 – 4:00 P.M.

**AUBURN AVENUE RESEARCH LIBRARY
ON AFRICAN AMERICAN CULTURAL AND HISTORY**

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**Members Present**

Bailey, Phyllis D., Chairman
 Borders, Priscilla
 Denson, Dr. Damian J.
 Jordan, Linda
 Joyner, D. Chip, Vice Chairman (Via Teleconference)
 Kaplan, Paul
 Pointek, Joe
 Radakovich, Nina

Absent:

None

Also In Attendance

Claxton, Zenobia –Assistant to Director’s Office
 Holloman, Gayle H. – Division Manager
 Lamikanra, Adebola – County Attorney
 Morley, Dr. Gabriel – Executive Director
 Roshell, Dr. Pamela – Deputy Chief Operating Officer
 Health & Human Services

Visitors Present

Lawson-Renfro, Donna – Patron of the Library

Chairman Phyllis D. Bailey called the meeting to order at 4:05 p.m. at the Fulton County Library System.

Transcript Legend

--	Break in speech continuity
(sic)	Exactly as said
(phonetic)	Exact spelling unknown
**	Inaudible
	Quoted material is typed as spoken.
. . .	Trailing in thought. Incomplete sentence

TABLE OF CONTENTS

CALL TO ORDER.....	5
MEDITATION MOMENT.....	5
PUBLIC COMMENTS.....	5
19-58 ADOPTION OF AGENDA.....	6
MOTION.....	6
19-57 APPROVAL OF MINUTES FROM REGULAR MEETING OF OCTOBER 23, 2019.....	6
MOTION.....	6
CHAIRMAN’S REPORT.....	6
CONSTRUCTION/RENOVATION REPORT – PAUL KAPLAN.....	7
19-61 DIRECTOR’S REPORTS.....	9
19-59 MONTHLY FINANCIAL REPORT.....	9
19-60 MONTHLY STATISTICAL REPORT.....	10
COMMITTEE REPORTS.....	13
LIBRARY VISITATION – D. CHIP JOYNER, VICE CHAIRMAN.....	13
BYLAWS AND RULES – PRISCILLA BORDERS AND NINA RADAKOVICH.....	15
NATIONAL AND STATE DEVELOPMENTS – LINDA JORDAN AND JOE PIONTEK.....	15
UNFINISHED BUSINESS.....	15
MEETING ROOM POLICY – DISCUSSION.....	15
MOTION.....	16
POLICY FOR FRIENDS OF THE LIBRARY – DISCUSSION.....	27
AFPL FOUNDATION – UPDATE.....	28
NEW BUSINESS.....	29
19-62 2020 FULTON COUNTY LIBRARY SYSTEM HOLIDAY/CLOSING CALENDAR.....	29
MOTION.....	30
ADJOURNMENT	32
MOTION.....	32

(MEETING BEGAN AT 4:05 P.M.)

CALL TO ORDER

CHAIRMAN PHYLLIS D. BAILEY: Given that everybody's had a chance to see the new vehicles and the technology that it offers, I will now call the November meeting of the Fulton County Board of Trustees for the Library to order.

MEDITATION MOMENT

CHAIRMAN PHYLLIS D. BAILEY: Our Meditation Moment will be very brief at this time. I just want to say that this is a period of thanksgiving. I think that we need to think in terms of being thankful.

Gratitude is an inward feeling of kindness received.

Thankfulness is a natural impulse to express that feeling.

Thanksgiving is a following -- is of the following, impulse.

Every Thanksgiving in our family we pass around a brief note saying everybody write down three things that you're thankful for, and we pass them around the table, and then you try to guess who actually said that. So it is a kind of icebreaker for Thanksgiving Day.

But I wanted to just share that because that is a very light moment in our Thanksgiving that can be very, very serious. But I do want to wish all of you a very pleasant and profitable Thanksgiving. I know that we all have so much to be thankful for. And I think that we need to be very, very conscience of that. We're thankful for the privilege of serving Fulton County just being here.

And so with that I will say may you have an excessive Thanksgiving. Thank you.

PUBLIC COMMENTS

CHAIRMAN PHYLLIS D. BAILEY: Well, Public Comments, I'm going to ask if there are cards and that each person be restricted to two minutes. So would you time it for us?

MRS. ZENOBIA CLAXTON: I don't have any cards.

MRS. DONNA RENFRO-LAWSON: I haven't done a card, but I have an alert. At East Point Library, there is a possible --

CHAIRMAN PHYLLIS D. BAILEY: Just a moment, please.

MRS. DONNA RENFRO-LAWSON: -- a possible -- involving Emory University --

CHAIRMAN PHYLLIS D. BAILEY: Mrs. Lawson, please.

MRS. DONNA RENFRO-LAWSON: -- encounter.

CHAIRMAN PHYLLIS D. BAILEY: Mrs. Lawson, would you wait just a moment until we organize the way it's going to be.

MRS. DONNA RENFRO-LAWSON: Oh, well, whatever. And I still haven't gotten my questions answered from Fulton County's Library Board. I do have a meeting with Robb Pitts --

CHAIRMAN PHYLLIS D. BAILEY: You have two minutes, ma'am.

MRS. DONNA RENFRO-LAWSON: -- in regards to that.

That's all I wanted to say. There's a series of alerts -- focused alert possibility with East Point Library and the manager was a bit clueless yesterday on what you should do. Thank you. That's it.

CHAIRMAN PHYLLIS D. BAILEY: You're quite welcome. Thank you.

19-58 ADOPTION OF AGENDA

CHAIRMAN PHYLLIS D. BAILEY: Okay. With that, would you take a look at your agenda? Is there any corrections or additions that you would like to make?

MOTION

MR. PAUL KAPLAN: I move that we accept the agenda as presented.

MS. LINDA JORDAN: Second.

CHAIRMAN PHYLLIS D. BAILEY: Who said the second? Oh, Linda.

MS. LINDA JORDAN: Yes.

CHAIRMAN PHYLLIS D. BAILEY: Moved by Mr. Kaplan, seconded by Ms. Jordan that the agenda be adopted as presented.

19-57 APPROVAL OF MINUTES OF THE REGULAR MEETING OF OCTOBER 23, 2019

CHAIRMAN PHYLLIS D. BAILEY: Your minutes. You've had a chance to look over them. I hope you have.

DR. GABRIEL MORLEY: You going to vote?

CHAIRMAN PHYLLIS D. BAILEY: Oh, I'm sorry.

On your agenda, all in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Opposition? Thank you. Agenda Adopted.

Now, the minutes.

MOTION

MR. PAUL KAPKAN: I make a motion that we accept the Minutes of October 23, 2019 as presented.

MRS. PRISCILLA BORDERS: Second.

CHAIRMAN PHYLLIS D. BAILEY: Moved by Mr. Kaplan, seconded by Ms. Borders that the minutes of October 23, 2019 be accepted as presented.

All in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Opposition? Motion carries.

CHAIRMAN'S REPORT

CHAIRMAN PHYLLIS D. BAILEY: As for the Chairman's Report, it's very brief. I did not get to make the opening of -- the Groundbreaking for Hapeville because of personal issues. But I know that things are moving along beautifully there. And I'm glad to know that. We have a number of libraries that are going to be opening in December. And I hope that we can be present as a group to as many as possible.

If anybody has any particular concerns about the openings and what have you, to let me know. I have no other material that I'd like to present. Are there any questions or concerns? Thank you.

CONSTRUCTION/RENOVATION REPORT - PAUL KAPLAN

CHAIRMAN PHYLLIS D. BAILEY: Mr. Kaplan?

MR. PAUL KAPLAN: Construction Report. So we have a couple of libraries opening up in December. Just got the dates. College Park opens December 12th. What time was that going to be opening?

MRS. GAYLE H. HOLLOMAN: 10 a.m.

MR. PAUL KAPLAN: 10 a.m. And Adams Park, I think.

MRS. GAYLE H. HOLLOMAN: Adams Park will be on the 12th -- I'm sorry -- Adams Park will be on the 19th at 10.

MR. PAUL KAPLAN: 19th.

MRS. GAYLE H. HOLLOMAN: College Park on the 12th at 10.

MR. PAUL KAPLAN: Okay.

MRS. GAYLE H. HOLLOMAN: However, those dates are still somewhat --

MR. PAUL KAPLAN: Are still subject to change.

MRS. GAYLE H. HOLLOMAN: -- they're still somewhat fluid, almost every day.

MS. LINDA JORDAN: So can you tell us, Gayle, the Commissioners that plan to be there for their various opening?

MRS. GAYLE H. HOLLOMAN: For?

MS. LINDA JORDAN: All of them. Like, who's the -- like --

MRS. GAYLE H. HOLLOMAN: The Commissioner for College Park is Joe Carnes.

CHAIRMAN PHYLLIS D. BAILEY: I'm sure that I can get in touch with him to make sure he's there.

MRS. GAYLE H. HOLLOMAN: And for Hapeville it's --

DR. GABRIEL MORLEY: They approved these dates.

CHAIRMAN PHYLLIS D. BAILEY: Oh, they did. Oh, so he knows.

MRS. GAYLE H. HOLLOMAN: Adams Park is Commissioner Hall as well.

DR. GABRIEL MORLEY: Yes.

MS. LINDA JORDAN: So usually we make sure they're there prior to us having --

MRS. GAYLE H. HOLLOMAN: Oh, yes. They give us the dates that they are available.

MS. LINDA JORDAN: Okay. All right.

MRS. GAYLE H. HOLLOMAN: But that's why some of it is a little fluid because sometimes somebody might not be able to make it. Like, the Chairman may have a conflict or something like that.

MS. LINDA JORDAN: Right. Right. Okay.

MR. PAUL KAPLAN: The rest of the libraries are still pending at this point, so we'll see what happens with it. I hope we can

get one more in before the end of the year. If not, they're all going to be on next year. I still don't have the firm dates. Nothing on Central yet. Hopefully, I would almost say the third quarter of 2020. But I might be off. I don't know.

MRS. GAYLE H. HOLLOMAN: For Central?

MR. PAUL KAPLAN: Yes. It's hard to say.

MRS. GAYLE H. HOLLOMAN: End of the third, start of the fourth. It's all fluid.

MR. PAUL KAPLAN: Somehow it's going to happen.

MRS. GAYLE H. HOLLOMAN: We're just going day by day.

MR. PAUL KAPLAN: And that'll be a pretty large opening when that one happens.

DR. GABRIEL MORLEY: And truly, we're trying to keep it by quarter to try and quell some of the anxiety about these not opening. So we talked to Claudia today, and so as we talk about when they may reopen we're trying to use those terms; third quarter, fourth quarter, first quarter, to give us some flexibility in there, because people are anxious. And they call and then they want to know why this didn't happen. It's just to fluid.

MR. PAUL KAPLAN: And Hapeville, that will be awhile. And that's all I have.

DR. GABRIEL MORLEY: Well, I'll chip in a little bit on what Paul said. Some of these are going very well. You know, moving forward, we've got an upcoming agenda item to order the rest of the furniture, the equipment for these that are going to be next year toward the middle of the year. So that should be knocked out.

We're trying to get to Roswell before the end of the year.

We'll see how that goes.

The landscape outside of Hapeville looks great. They're doing some work inside. Before they can demolish that building they need to get some stuff out of it. The next step will be that demolition so they can then start to form the foundation of the new building.

I think Cleveland Avenue is getting pretty close. It may be a January. I think, Gayle, may be a February, but then there's others. Like you said, are going to be a little bit further down the line.

Everything is closed at this point, except for the two leased buildings. Remember, MLK and Peachtree are both leases. We do intend to renovate those to some extent. MLK will get some new furniture, some new shelving that can transfer with the building when it goes to its new location.

Peachtree, remember, the landlord was going to do some of the renovations. Whatever is in the contract that he's responsible

for, he will do, and then we'll do our part to upgrade the technology, the furniture, the...

MS. LINDA JORDAN: I have a question. So when we open the libraries, like, we know the Commissioners and whatnot. Will they have other elected officials that might be part of that community? How do we reach out to them to have them there as well, or do we do that?

DR. GABRIEL MORLEY: We do. We just send out an invite.

MS. LINDA JORDAN: Okay.

DR. GABRIEL MORLEY: Yes. The County and the Library P.R. people will send out invitations to dozens of people, however many we feel like we can control in the space. Some spaces are too small, you know, to have two or three hundred people, so we try to limit. But we'll usually cover all the state officials, local officials, and some of you came to the ones that were attended. The mayor of Fairburn spoke at the Fairburn Reopening. I suspect the Roswell City Council will be at Roswell.

MS. LINDA JORDAN: And with Union City, with the mayor there, I know him well, whatever library that's there. He's a good friend of mine, so...

DR. GABRIEL MORLEY: He came to South Fulton.

MS. LINDA JORDAN: Oh, he did come. Okay. Got you. All right.

CHAIRMAN PHYLLIS D. BAILEY: I think he spoke, too, didn't he?

DR. GABRIEL MORLEY: Yes. He's come to several events we've had over at South Fulton.

MS. LINDA JORDAN: Okay.

19-61 DIRECTOR'S REPORTS

19-59 MONTHLY FINANCIAL REPORT

DR. GABRIEL MORLEY: I'll tell you, we're winding up. I think all of you who have been on the Board know that Fulton County starts this incremental shutdown procedure at the end of the year for spending. We are almost -- I think the 20th -- I guess that's the day the credit cards will stop. So essentially all of our spending is stopped, except for what we have encumbered already. And so we can still buy books, you know, through the end of the year because that's on an open P.O.

MS. LINDA JORDAN: The 20th of December or November?

DR. GABRIEL MORLEY: November. We started six weeks ago, maybe, the shutdown. You know, no more P.O.s. And then a couple of weeks later it's no more something else and then no more something else so they can do their year-end closeout. So it ends up to where we compress. Because, remember, our budget was probably not approved until the end of January, and then we start to shut down toward the end of September. So everything we need to do in that year gets squeezed into those few months at the beginning.

Remember, the County has agreed to work with us into next year because we rolled over that 2019 Budget because we had no Budget Manager. And so as we -- we have a new budget manager now, Jamar Parker. He's doing some good things. He's getting us squared away on some new processes. So that's going to work out very well. But do remember there will be some flexibility in 2020 based on, you know, whatever things you might need to do. I don't have any other financial stuff, unless you have specific questions.

19-60 MONTHLY STATISTICAL REPORT

DR. GABRIEL MORLEY: I mean, we're trying to wind up the year where we want to be. At this point, it's too late. We tried to capitalize some of our Salary Savings into books and material. We just didn't have enough time. The County said, no, to that. We do have some good news, though. I got a copy of the Proposed 2020 Budget. And the budget will be presented to the Commissioners, which I feel like they will probably be willing to accept and pass. It includes an additional five hundred thousand for eMaterials.

So over a two-year period, now, that's a million dollars' worth of extra money for materials that we can add directly to the Collection, which as you know, helps our Virtual Circulation, which continues to grow greatly. And as we open more of these libraries, the Collection, you know, will start to get back to where it's supposed to be on the Print Circulation. So that's all good news.

Because you are tangentially connected, remember, the Co-Operative Extension also sort of falls over the library. They're getting -- or it's being proposed that Co-Operative Extension get an additional two hundred and fifty thousand to do their Fulton Fresh Program, which is where they drive their van to food desert areas and they hand out fresh produce and fresh food.

So if the BOC approves that in January, that's great for the library. We'll have that extra money for materials, and it's great for Fulton Fresh. We'll have some extra resources for their program.

MS. LINDA JORDAN: So I have a question. You mentioned in one of your -- in a report that -- because they have a debate going on tonight -- was there supposed to be a trailer there for people to see the library stuff?

DR. GABRIEL MORLEY: At the debate?

MS. LINDA JORDAN: Yes. I'm confused. I don't know. We can bring it up later.

DR. GABRIEL MORLEY: Not that I know of.

MS. LINDA JORDAN: Okay.

DR. GABRIEL MORLEY: Oscar and them may be headed out there, but not that I know of.

MS. LINDA JORDAN: It was something that came out on email and said something --

DR. DAMIAN J. DENSON: He was just talking about traffic.

DR. GABRIEL MORLEY: Oh, the email I sent?

MS. LINDA JORDAN: Yes.

DR. GABRIEL MORLEY: Yes. I was just talking for the traffic. I think Gayle got caught yesterday on the interstate. And they've been shutting it down.

MR. PAUL KAPLAN: They're shutting it down.

DR. GABRIEL MORLEY: But it should be south of us. And I think it starts at 9'ish.

MS. LINDA JORDAN: Yes. But they have something going on. The mayor has something starting at 5. People get there about 5. It's some kind of pre-launch. You probably know. You -- I'm Linda, by the way.

DR. DAMIAN J. DENSON: Hi. How are you doing?

MS. LINDA JORDAN: How are you doing? Nice to meet you.

DR. DAMIAN J. DENSON: Good. Good. They're events all over the city.

MS. LINDA JORDAN: Yes. So it's a lot going on. I didn't know what that was -- but...

DR. GABRIEL MORLEY: Yes. I just wanted you all to be aware there was going to be some extra --

MS. LINDA JORDAN: Thank you --

DR. GABRIEL MORLEY: -- stuff going on.

MS. LINDA JORDAN: -- because I live south.

DR. GABRIEL MORLEY: So I think that's all I have, unless you have specific questions about the Stats. We did have an interesting one. And I'll just give you a quick reminder, because this is important, and it's a strategy the County is particularly focused on for next year.

Remember, our GED Program is a partnership with APS. So Atlanta Public School sends people over. We have the space; we have the equipment. We have the certifications to do the testing. So that had to stop when we closed Central. We moved it to Southeast, the Evelyn --

MS. LINDA JORDAN: Lowery.

MRS. GAYLE H. HOLLOMAN: No.

DR. GABRIEL MORLEY: No. It's Watley.

MRS. GAYLE H. HOLLOMAN: Louise Watley.

DR. GABRIEL MORLEY: Louise Watley. So we moved it to Southeast. We commandeered a team room at Southeast to temporarily set up this GED Program. So we got it going a couple of months ago. All of the computers, the testing equipment's there. Everything has been happening. And there's

a very -- a very sentimental story recently. So there's a woman who's taken the test four times and she can't pass. And so she continues to come in, get more instruction trying to get to this point where she can pass the test.

She also has some physical limitations that cause her to act up and react in a way that's disruptive to others. So, you know, she has some anxiety about it. The other test takers have anxiety. We made some special considerations to let her test in an environment that was conducive for her. And on her fifth time she finally ended up passing.

So we had two graduates last month, and she was one of them. So it's a small thing, but Gayle and I talked earlier this week. The County is looking at how they can improve high school graduation rates and how they can minimize the jail population and how they can improve workforce development basic skills. So probably, as all of you know, hopefully -- as all of you know, education is a good key to that, right. It's a good means of doing those things. So as we move into 2020, we hope our GED Program will continue to be successful. I suspect Gayle is going to look at some databases that also offer opportunities for people who left school to complete their diploma and their studies online. You know, it'll be more convenient than coming to our place.

MS. LINDA JORDAN: So let me ask you this: So what -- so repeat what we as a Fulton County Library is doing to make sure that they can move forward?

DR. GABRIEL MORLEY: We have an internal GED Program that we run. And prior to closing, we would probably put about two thousand people through that program. And some of them, you know, don't go through the whole program. Some of them show up for a week; some of them show up for the time, take the test, pass and are successful. We're certified through the State to administer these tests. We have a whole setup. It's a big process. We have a certified examiner who can do all of that. So that -- that's what we're doing today.

We believe we can offer another service, in addition to that, that allows people to complete their diploma online. It doesn't cost them anything. We purchase the scholarship in the form of a database. They have access to a real live instructor. And they actually earn a high school diploma not a GED.

MS. LINDA JORDAN: How are we promoting this, though? Who knows --

DR. GABRIEL MORLEY: We don't have it yet. We won't start it until we get some money for 2020.

MS. LINDA JORDAN: Okay.

DR. GABRIEL MORLEY: We've taken away some of the databases that are not so well used and hope to divert that money into this.

And I'm saying this because I believe the County would also like to create some kind of Diversion Program where minor offenders might be a -- who don't have a GED or a high school diploma might be able to say, I will complete my GED or my high school diploma in exchange for making this minor charge go away. So if the County moves in that direction, if the court system wants to partner with us or some other department, Behavioral Health at the County, that would be a good program to be invested in.

MS. LINDA JORDAN: Well, I'll just say, for the record, I agree with that. I know Sheriff Jackson pretty well. He used to be the FBI SAC, Special Agent in Charge of the FBI, before he became the sheriff. And I think he would probably be interested in that. So I'm willing to talk to him about that.

DR. GABRIEL MORLEY: Yes. And there's a concurrent one, too. The -- Select Fulton has a program that primarily targets younger kids. I think their cutoff is maybe twenty-four years old. So you have to be twenty-four or younger to participate in that. And it is much more stringent. It's a very regulated program, just like school. You show up every day; you go through these courses. And at the end of a prescribed period, you take the exam. Ours is much more fluid, right. You show up. You're weak in math. You practice your math skills for three weeks. You take the math pretest. And we move on. So there's multiple avenues about how we want to address this problem or attack this problem at the County level. But I did want to point that out, because there will be some conversations around that. We intended -- and I guess still intend -- to reinitiated the GED Program at Central when it reopened, but not also abandon the one at Southeast, because that gives us a little more access for people that don't want to drive downtown, have no place to park downtown, they can still visit Southeast and participate in the program. So it's a good, worthwhile thing for us to do.

Gayle's told me before in the past this was the largest GED Program in the state. It's one of the only maybe -- well, certainly in the state -- one of the only libraries that has a GED Program. So it's a big part of what we used to do. And we hope it will continue to be a big part of what we do when Central reopens.

MS. LINDA JORDAN: I just hope that we can promote it more, because most people don't know about it. So just FYI.

DR. GABRIEL MORLEY: That's all I have.

CHAIRMAN PHYLLIS D. BAILEY: Okay. Any other concerns? Thank you.

COMMITTEE REPORTS

LIBRARY VISITATION - MR. D. CHIP JOYNER, VICE CHAIRMAN

CHAIRMAN PHYLLIS D. BAILEY: Chip, are you still there?

MR. D. CHIP JOYNER: Yes, I'm still here. I don't have anything to report on Visitation today.

CHAIRMAN PHYLLIS D. BAILEY: Okay.

Anybody visited a library that maybe he didn't know about? Okay.

MS. NINA RADAKOVICH: We had our Foundation meeting at Southeast last night, and it was a very positive experience.

CHAIRMAN PHYLLIS D. BAILEY: Okay. Anybody else there other than yourself?

MR. JOE PIONTEK: We had a meeting at Roswell last night and I wanted to talk to you about this, Dr. Morley, about the twenty thousand that the DDA is going to give, is that clean now? That's good? We don't need an MOU or any of that stuff that can do the landscaping? And let me just -- I'll finish the thought and then you can tell me, 'cause it's -- I don't think it's really crucial or critical.

They wanted to put a concrete pad in Roswell, and many other cities too. We have these art pieces that we circulate around to different areas. So there's six or eight locations and they have different art structures, big ones like ten, twelve feet tall. And they move them around, and they thought, they've already gotten permission from Fulton County to do some of their properties. They were hoping that they could do one from the library. And because of the frontage that we have on Norcross Street, it would be very visible. So I told them I would bring that up with you all.

DR. GABRIEL MORLEY: I think we have the MOU already. I think that's been approved. Al worked on that with the attorneys for a while, and I think they got that all done. He sent a plan, but I did not get to open it today, about what that landscaping will look like. So I know they're having those conversations. And their goal is to try and do it before we reopen.

So I think everything's in motion. I think it's where we want it to be. I don't know if the pad's included, but I'll ask Al.

MR. JOE PIONTEK: They weren't asking us to pay for it. They were saying that they might use that twenty thousand. They can take it out of that.

DR. GABRIEL MORLEY: I'll ask Al if he knows, because - who mentioned it to you again?

MR. JOE PIONTEK: This was Monica Hagedwood, and Dave Schmit was there. And we were just -- and of course, Rochelle Mucha, who heads up the program. And we just got to talking about it would be great to have a piece of art right there in front of the library, as long as it was okay with the library.

DR. GABRIEL MORLEY: Do you remember, Gayle? If any -- if Al mentioned anything about the pad?

MR. JOE PIONTEK: No. They just came up with this idea last night.

DR. GABRIEL MORLEY: Oh, just last night.

MR. JOE PIONTEK: No. No. No. This is --

DR. GABRIEL MORLEY: Okay.

MRS. GAYLE H. HOLLOMAN: He hasn't.

DR. GABRIEL MORLEY: Yes. I don't think Al will be opposed. If the County's approved it in some other places, I don't think he'll be opposed. But he'll need to look at it, I'm sure, and see if there's room. See what the safety issues might be, all of that kind of stuff. But I'll send him an email.

MR. JOE PIONTEK: Cool.

CHAIRMAN PHYLLIS D. BAILEY: And the funds will not come out of our budget?

MR. JOE PIONTEK: No. We don't pay for it. They're going to pay for it.

CHAIRMAN PHYLLIS D. BAILEY: Okay. Meeting Room Policy.

MS. LINDA JORDAN: But you -- we still on the Committee Reports?

CHAIRMAN PHYLLIS D. BAILEY: Yes.

MS. LINDA JORDAN: I have one.

CHAIRMAN PHYLLIS D. BAILEY: Oh, I'm sorry.

BYLAWS AND RULES - PRISCILLA BORDERS AND NINA RADAKOVICH
NATIONAL AND STATE DEVELOPMENTS - LINDA JORDAN AND JOE PIONTEK

MS. LINDA JORDAN: So I just want to announce that -- for the Board -- that the Public Library Association 2020 Conference will be held in Nashville, Tennessee, February 25th through the 29th, 2020. They have advance registration. Rate is available through January 31st, 2020. I don't know if the County pays for some of us. They don't pay for us, but for you guys to go or whatever. Just know, the date is February 25th through the 29th, 2020. I'm not sure of the hotel. I don't have that on my -- in my space right now. Let's see. But it will be in Tennessee. So just check your -- Google the Public Library Association and Tennessee Library Association. They have a lot of different events that they have and like different prizes you could win. You know, maybe we could win something as an organization.

But just know that, you know, if we can go, some of us should go, if we can.

CHAIRMAN PHYLLIS D. BAILEY: Thank you for your information. Anything else? That takes care of it. Thank you.

UNFINISHED BUSINESS

MEETING ROOM POLICY - DISCUSSION

CHAIRMAN PHYLLIS D. BAILEY: Okay. Meeting Room Policy -- Discussion?

MS. NINA RADAKOVICH: We handed out -- you have a copy of what we talked about last month. It's pretty straightforward. And

it -- we want to make sure that people using the meeting rooms do not use Fulton County's logo or name in such a way as to imply that there's an endorsement by the County. And so we have here in our policy that -- reflecting that. So what we did was substitute one of the paragraphs.

MOTION

MS. LINDA JORDAN: I read it. And I agree with what Nina has put together, so I would like to make a motion that we approve this.

CHAIRMAN PHYLLIS D. BAILEY: Motion by Ms. Jordan that we approve the Amendment to the Meeting Room Policy.

Is there a second?

MR. PAUL KAPLAN: I second it.

MS. LINDA JORDAN: Is there any more discussion? We didn't discuss it, but we can go ahead and straight --

CHAIRMAN PHYLLIS D. BAILEY: Wait a minute.

MS. LINDA JORDAN: Go ahead.

CHAIRMAN PHYLLIS D. BAILEY: We had the motion by -- who made the first motion?

MS. NINA RADAKOVICH: Linda made the motion.

MS. LINDA JORDAN: I did.

CHAIRMAN PHYLLIS D. BAILEY: Linda made the motion, and seconded by --

MR. JOE PIONTEK: Paul seconded it.

CHAIRMAN PHYLLIS D. BAILEY: Who?

MS. NINA RADAKOVICH: Paul.

CHAIRMAN PHYLLIS D. BAILEY: Paul. Okay, Mr. Kaplan --

MR. PAUL KAPLAN: Yes.

CHAIRMAN PHYLLIS D. BAILEY: -- that the addendum to the Meeting Room Policy be accepted.

All in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Opposition?

Now, any discussions or concerns about this?

MS. LINDA JORDAN: No.

MR. PAUL KAPLAN: No.

CHAIRMAN PHYLLIS D. BAILEY: Okay. Then this will be added to whatever format that you have.

MS. LINDA JORDAN: Right. We just need to add the date. And the date is the 20th. And --

CHAIRMAN PHYLLIS D. BAILEY: Each one of us has one.

MS. LINDA JORDAN: Yes.

CHAIRMAN PHYLLIS D. BAILEY: So you put the date and your name on there. But this will be added to our packet so that we will have in front of us something to defend any of the discussions that we might have with people who wants to use the rooms in the library. Thank you.

MS. LINDA JORDAN: Now, the question, though -- I do have one question. If they go against the policy, we still haven't figured out, right, what we should? That's another conversation. But the bottom line is that we have a policy. Do we need to post the policy, Nina, in the libraries to say what our policy is, so when they come in there they'll know what the policy is? What do you think?

MS. NINA RADAKOVICH: It's online, the policy we have now.

DR. GABRIEL MORLEY: You can also include it on the form they sign. Remember, they have to sign the form to reserve the room.

CHAIRMAN PHYLLIS D. BAILEY: That'll be a good idea.

MS. LINDA JORDAN: Yes. Let's do that.

DR. GABRIEL MORLEY: So, you know, they acknowledge they read the rules. They understand the rules when they sign the form.

MS. LINDA JORDAN: Okay.

MS. NINA RADAKOVICH: And this requires that the signs be posted outside the community rooms also.

MS. LINDA JORDAN: Okay.

MS. NINA RADAKOVICH: -- so that -- and that's not true now.

CHAIRMAN PHYLLIS D. BAILEY: Any other concerns or questions?

MR. JOE PIONTEK: I had one, because this weekend it came up that, again, a meeting room was going to be used for -- now this is going to sound non-partisan to everybody in the room, but it was made a partisan problem. But in East Roswell, they had a discussion of the new voting machines. They brought some new voting machines in, and the man was giving a speech on how the new voting machines were inadequate for, you know, what we were looking for. That was his position.

And so I was contacted about did he -- is he allowed to speak about that? That's a political issue.

MS. LINDA JORDAN: What do you mean inadequate for what he was looking for?

MR. JOE PIONTEK: He's talking about the voting machines are inadequate for the state of Georgia.

MS. LINDA JORDAN: Because of?

MR. JOE PIONTEK: It doesn't print a receipt.

MS. LINDA JORDAN: Oh, it doesn't give the receipt, yes.

MR. JOE PIONTEK: He had a raft of things that were wrong with it, but it was his seminar, and it was not sponsored by the library.

MS. LINDA JORDAN: Right.

MR. JOE PIONTEK: And I showed it to him. I thought I wanted to say, look at this. Does that look like it's sponsored by the library? He goes, absolutely, because we're having it at the library. So to your point before, you know, whenever you say something's at the library, we're going to think that the library is sponsoring it.

So I went to try to find where do we keep these online applications or how do we even get to the online application? I was not able to get that. That was my concern, Phyllis. I was getting around to it.

CHAIRMAN PHYLLIS D. BAILEY: Oh, okay.

MR. JOE PIONTEK: The actual concern was being able to find the online application to make sure that this guy had agreed to our policies, not this one included, but --

MS. LINDA JORDAN: We didn't have a policy until now, so...

MR. JOE PIONTEK: Well, we do.

MS. NINA RADAKOVICH: Yes. We do.

MR. PAUL KAPLAN: We have a policy.

MR. JOE PIONTEK: We have a Meeting Room Policy.

MS. LINDA JORDAN: It's not online?

MS. GAYLE H. HOLLOMAN: It is.

MR. JOE PIONTEK: And the application is supposed to be online, too, and I just couldn't find it anywhere yet.

MRS. GAYLE H. HOLLOMAN: Last time I -- it's been awhile.

MRS. PRISCILLA BORDERS: I've seen it.

MRS. GAYLE H. HOLLOMAN: It was there, but I haven't looked at it lately, so I --

MS. LINDA JORDAN: So I wonder if they had told him to go there. Anyway, but we have a --

MS. NINA RADAKOVICH: Now, we --

MS. LINDA JORDAN: -- go ahead.

MS. NINA RADAKOVICH: Yes.

MR. JOE PIONTEK: The new website's great, by the way, the Fulton County website. So it'll be...

MR. PAUL KAPLAN: The new one, yes.

MR. JOE PIONTEK: Yes. As soon as we can get the library on that technology, it would be really nice.

CHAIRMAN PHYLLIS D. BAILEY: So you think that --

DR. PAMELA ROSHELL: Did I --

CHAIRMAN PHYLLIS D. BAILEY: Dr. Roshell --

DR. PAMELA ROSHELL: Yes?

CHAIRMAN PHYLLIS D. BAILEY: -- first of all, welcome.

DR. PAMELA ROSHELL: Thank you.

CHAIRMAN PHYLLIS D. BAILEY: So glad to see you.

DR. PAMELA ROSHELL: Good afternoon. I have a question about the meeting rooms. So just today, Gabe and I exchanged some emails related to an event at the library that used the library logo. Not only did it appear that an event is library-sponsored because it's held there, they used our logo.

So Gabe directed the team to reach out to them to ask them to remove the logo. So my other question is: In the Meeting Policy related to advertising -- and I haven't read it lately -- can we add the requirement there is a disclaimer of sorts that

this is not a lot -- the views of this event are not sanctioned or supported by Fulton County or the library.

MS. LINDA JORDAN: Yes. That's a good point.

MR. JOE PIONTEK: Should we say it in the advertisement? You have to say that in the advertisement?

DR. PAMELA ROSHELL: Yes.

MR. JOE PIONTEK: It would have helped in this particular case I was talking about.

DR. PAMELA ROSHELL: Yes. So if any of the event sponsors choose to advertise, if we could be very clear that they can't use our logo and that there is a disclaimer that we could get vetted by our County Attorney's Office to clearly state that this is not -- the views -- there's some legal language that I've seen before.

MS. LINDA JORDAN: Can you work on that and get it --

MS. NINA RADAKOVICH: I think that's what we do -- I think that's what we have.

DR. PAMELA ROSHELL: Okay.

MS. NINA RADAKOVICH: What we just passed.

DR. PAMELA ROSHELL: But to move it further into the requirement for advertising. Does this apply to advertising?

MS. NINA RADAKOVICH: This says that that disclaimer has to be posted at the library. But it also says that any -- where is it? --

DR. PAMELA ROSHELL: So this language -- if this line is in published information about the event, I think that it would be helpful for the perception issue or be very clear that this is not sponsored nor endorsed nor approved by the Fulton County Library System, the views or the topic discussed, or something of that nature.

MS. LINDA JORDAN: I agree. Can we say as part of the Fulton County Library Board and the Fulton County Commissioners?

MR. JOE PIONTEK: We can't speak for them.

MS. LINDA JORDAN: Well, they don't -- they don't want --

MS. NINA RADAKOVICH: This says they cannot use the name, address, telephone number, or logo as official address or headquarters for their business.

So what you want to do is say they cannot use that in advertising either and they must include the disclaimer in their advertising?

DR. PAMELA ROSHELL: Yes.

MS. LINDA JORDAN: Yes.

MR. JOE PIONTEK: I thought that's what we were going to --

MS. LINDA JORDAN: I agree. We agree.

MS. NINA RADAKOVICH: So I guess one more sentence would do it?

MR. JOE PIONTEK: I guess I read what I wanted to. You know, I thought that --

MS. LINDA JORDAN: That's what we thought it was, but, yes, that's a good point. And we're going to go with it. We agree.

CHAIRMAN PHYLLIS D. BAILEY: So will that -- is it possible for that to be just added or will you need to bring that back to us, Judge Nina?

MS. NINA RADAKOVICH: I'll write a sentence right now.

MR. JOE PIONTEK: We could all write it on our forms.

DR. GABRIEL MORLEY: But, remember, you also need to have some kind of consequence.

MR. JOE PIONTEK: Yes.

DR. GABRIEL MORLEY: We can't put the staff in a position to arbitrarily pick and choose what happens in those instances.

MS. NINA RADAKOVICH: And that should be the consequence of any failure to comply with the Meeting Room Policy. So what we can do is say they can't -- they will be banned from meeting room use for a set period or whatever. But we have to be careful because we're --

MS. LINDA JORDAN: Freedom of speech.

MS. NINA RADAKOVICH: -- restricting First Amendment rights. So it's got to be something really bad, like, whenever safety or security is involved of patrons.

MRS. PRISCILLA BORDERS: Only as --

MS. LINDA JORDAN: But for safety, we need to say something about staff. And staff will monitor the -- do we say something about staff at the library?

MR. PAUL KAPLAN: No.

MR. JOE PIONTEK: What's the penalty?

MS. LINDA JORDAN: I don't know.

MR. JOE PIONTEK: What's the penalty? Just cancel the meeting, right?

CHAIRMAN PHYLLIS D. BAILEY: You don't want to put staff in the position of being the arbiter here --

MR. JOE PIONTEK: True. Or --

CHAIRMAN PHYLLIS D. BAILEY: -- because that could pose a safety issue. We really don't want to go there.

MS. LINDA JORDAN: So what were you saying about --

MR. JOE PIONTEK: Well, that was my feeling. And that's when I said to this person that if they violate the policy, the meeting is canceled --

MS. LINDA JORDAN: Cancelled.

MR. JOE PIONTEK: -- whether it's -- if they didn't fill out the online application, they didn't agree to our terms, then their meeting is cancelled. And it's not up to the -- it would be up to the library staff to say your meeting is cancelled. You didn't agree to the terms.

MRS. PHYLLIS D. BAILEY: But they didn't have a reason. They didn't have a valid reason.

MR. JOE PIONTEK: And, again, here we've got the library staff trying to enforce these rules at the point of --

DR. GABRIEL MORLEY: Here's something else I think about -- and I know this is a new world -- but if, for example, Phyllis decides to have a program. She signs the form and she complies with this. And she calls me and she says, Gabe, we're having this program. I need you to run the flyer putting in all this information. So now how can we justifiably punish Phyllis and her group because someone outside of her group posted the name and address and these other things. Because it can -- just like you said, too, there's a lot of partisanship. And so let's say that Phyllis is doing the voting machine thing and then Zenobia call -- or post on social media, hey, this is all happening -- to intentionally thwart the program. And that's what I'm saying, we don't want the staff to be caught in some gamesmanship around these issues that is inevitably going to happen. You know, we've already seen that before. And this is a new space for everybody, too.

Feel free to speak up, you know, around social media.

MS. LINDA JORDAN: So let me ask this question: So say if I go online and I fill the form out. What's wrong with when they come into the space where the library staff people are, you need to resign a form that's printed out to say that you abide by all of these regulations? What's wrong with that?

DR. GABRIEL MORLEY: Nothing.

MS. LINDA JORDAN: Okay. Well, let's do that then. You can go online and fill something out. But when you come into my library and you're saying you're abiding by these things, the advertisement piece and all that, and you sign that, you know, that means they're going to have to think to say, wait, did I do this? Did I do that? Whatever. Whatever. I think we should have that extra layer of protection.

DR. GABRIEL MORLEY: We can. But that still doesn't preclude Phyllis from calling and allying her group --

MRS. PRISCILLA BORDERS: Right.

DR. GABRIEL MORLEY: -- and having her ally do all of this to avoid Phyllis having --

MS. LINDA JORDAN: That's true.

DR. GABRIEL MORLEY: -- to testify to say I did this. You know --

CHAIRMAN PHYLLIS D. BAILEY: What is the legal ramification here?

MS. ADEBOLA LAMIKANRA: I mean, to his point, I do think that that's a good point to bring up. And there needs to be something in the policy, I think, that addresses a violation. I can look into that --

CHAIRMAN PHYLLIS D. BAILEY: Excuse me. Okay. Go ahead.

MS. ADEBOLA LAMIKANRA: -- I can look into that to think on how we can prevent like social media correspondence that would violate this policy. But, also, to the point of having something in here about violations, I think there also needs to be something that just -- a general violation of the Meeting Room Policy. Because I know the Meeting Room Policy addresses other things in term of how the meeting should be conducted. And I don't believe I recall seeing anything about what happens when there is a violation.

MS. LINDA JORDAN: We don't have that.

MS. NINA RADAKOVICH: There's one thing that says fees will be imposed if any damage.

MR. JOE PIONTEK: Isn't there something, like, and you will not be allowed to use the meeting rooms in the future? I read through it this weekend. I thought I read something about that, that they would not be allowed to reserve -- but, of course, if you've got a hundred people in a group, so they've got --

DR. GABRIEL MORLEY: That's what I mean. There are a lot of tricky issues that people use to get around this. This is not a new issue. And, you know, we had an instance last year. Gayle and I discovered there was a group who reserved the room and then they charged people to participate before they ever showed up. So, technically, they weren't violating our policy by charging people at the door, but they were charging them prior to coming. And we had this discussion Monday, too, with the admin staff that people are figuring out clever ways to get around these different rules, around what we have in place, right.

CHAIRMAN PHYLLIS D. BAILEY: That's why I asked what the legal ramifications were. Because a legal response -- a legal response might cover some of that.

DR. GABRIEL MORLEY: Well, I should offer, too, you know, different places do different things. I don't remember if you all charged in Chicago. New York charges for meeting room use. In Calcasieu, we charged a fee because we ended up being inundated with people who were trying to circumvent the policy. So we said, look, you pay the fee; you can do whatever you want in there. You know, we have no more choice about what you do because you paid the fee.

So you have some options. I don't suspect this is going away, because, you know, Joe has a program, and then all of Joe's supporters are going to be doing their own social media and their own, you know, stuff about it. And if we find that out, then how is Joe penalized? Even if he's pleading with people, please don't violate these policies --

MRS. PRISCILLA BORDERS: But that's --

DR. GABRIEL MORLEY: -- because we'll be banned.

MRS. PRISCILLA BORDERS: -- but that's the key, though, if we find out. It's not like we're going to monitor everybody's social media.

DR. GABRIEL MORLEY: Correct.

MRS. PRISCILLA BORDERS: If we don't find out, there are going to be people using the policy that we -- using the meeting rooms that we move after -- that they violated.

DR. GABRIEL MORLEY: Correct.

MS. ADEBOLA LAMIKANRA: Maybe -- and this is just something I'm thinking about. I can still look into this -- but maybe if we put in a clause that says if they know of a third party who is actively violating any of the terms in the policy then they, you know, they'll still be in violation of the policy. Like, if they know of a third party that they've seen advertising in a way that is in violation --

MS. LINDA JORDAN: That's a good idea.

MS. NINA RADAKOVICH: Or if they allow it or permit it.

MS. ADEBOLA LAMIKANRA: Yes.

MS. LINDA JORDAN: That's a good idea.

MS. NINA RADAKOVICH: Now, another thing I think we need to address is digital communication. So I've got here a sentence to add after the bold print, furthermore, any announcements, advertisements, or notices about an event being held at the library, whether written or digital -- maybe I should put that after notices -- must contain the above statement about the lack of Fulton County Library System sponsorship, endorsement, or approval. And that just means that they would have to put, this program is neither sponsored, nor endorsed, nor approved by the Fulton County Library System.

MS. LINDA JORDAN: So do you need to add that disclaimer right there, as far as --

MR. JOE PIONTEK: Yes.

MS. LINDA JORDAN: -- so they could -- add it again to make sure they know what they need to say?

MS. NINA RADAKOVICH: It needs to be posted outside the room at the library. And it needs to be posted on anything they put out to publicize their program. But we still need some type of enforcement thing in there. So I might just give this to you, this language, and then you can add it when you add the other thing.

MR. PAUL KAPLAN: You're not going to be able to cover everything. I'm telling you, no matter what you write --

MS. LINDA JORDAN: Not right now. We're going to figure it out as we go.

MR. PAUL KAPLAN: We're going to try to work -- they're going to try to work around you. My problem, the problem I see -- it's not my problem -- I see the manager's problem. So, okay,

they're doing it illegal. I'm going to go in there, get out. The place is closed. And they tell them stick it. What are they going to do now, call the police? That's not -- remove them? I'm telling you, this is the kind of stuff that goes on. It's a very difficult --

CHAIRMAN PHYLLIS D. BAILEY: I don't doubt it.

MR. PAUL KAPLAN: The managers, it falls -- it falls on him, him or her, whoever's running it. Whoever is --

MS. LINDA JORDAN: So the question is: How do we train the managers when we come back to -- I mean, we just got to figure it out.

MR. PAUL KAPLAN: Well --

MS. LINDA JORDAN: We can have a meeting. It's all about training. People are supposed to get trained, right?

MR. JOE PIONTEK: Didn't Fulton County pick up our -- the police took up our protection now?

CHAIRMAN PHYLLIS D. BAILEY: Yes.

MR. JOE PIONTEK: We're -- we're not --

CHAIRMAN PHYLLIS D. BAILEY: Yes.

MR. JOE PIONTEK: So if there was a meeting like the one in Alpharetta, the Storytime, there was a policeman there. Was it Fulton County? I don't know who it was there. Clearly, there was somebody in riot gear, whatever.

CHAIRMAN PHYLLIS D. BAILEY: But they did pick that up, so --

MR. JOE PIONTEK: He stood right there and made sure that nothing happened, because it was said that that was going to be a big deal. They tried to make a big deal out of this. Both sides put things on Facebook about let's have a -- let's have a protest about the speech.

MS. LINDA JORDAN: So I feel that once we get the terminology and the words together, we need to have a meeting with the managers and speak this to them and give them the information and go from there.

MR. PAUL KAPLAN: I do want to say one thing. This Board sets policy for the Library System. We'll do what we can, what we do. But the meetings and everything, it doesn't fall on us. It falls on the director of the library. I am not going to micromanage this Library System.

We'll set the policy. We'll set everything we have. And it's up to you. It's up to the Library System to do it.

MS. LINDA JORDAN: But the director of the library has to meet with his people and tell them --

MR. PAUL KAPLAN: Yes.

MS. LINDA JORDAN: -- this is our --

MR. PAUL KAPLAN: That's up to them however they do it, but that's something that we set the policy and this is what we want --

MS. LINDA JORDAN: Correct.

MR. PAUL KAPLAN: -- have --

MS. LINDA JORDAN: -- I agree.

MR. PAUL KAPLAN: I don't ever want to stick my nose in how to run the library.

CHAIRMAN PHYLLIS D. BAILEY: I agree.

MS. LINDA JORDAN: Yes. I agree.

DR. PAMELA ROSHELL: So from the perspective of calls that I may receive, I know we cannot -- to Paul's point -- monitor everything. But it is from a position of strength when I can say based on the policy that you signed --

MR. PAUL KAPLAN: Yes.

CHAIRMAN PHYLLIS D. BAILEY: Right.

DR. PAMELA ROSHELL: -- versus, well, I didn't know. You know, there was no policy. So I'm very clear that we can't catch every instance, but for me, it would be helpful if the first go-to for me is the policy says --

MRS. PRISCILLA BORDERS: Right.

MS. LINDA JORDAN: Correct.

DR. PAMELA ROSHELL: -- 'x', 'y', 'z'. So I really do appreciate the Board for considering additions to the policy so that we would have at least some basis to ask someone using the meeting room to stop with using the logo or including a reference that we endorse their program.

MS. NINA RADAKOVICH: And the policy is good, too, because even if they somehow didn't get around to signing the application, they could say, well, I didn't sign that. I didn't agree to that. You say, well, it's a policy. I'm sorry. It's not me.

MRS. PRISCILLA BORDERS: Right.

MS. NINA RADAKOVICH: This is the policy.

MR. PAUL KAPLAN: Right.

MS. NINA RADAKOVICH: They've come up with it. You have to abide by it.

DR. GABRIEL MORLEY: So here's another operational scenario for you: I suspect Gayle has encountered this, too. I've done this a long time. Are we telling Paul that he can't have a meeting or are we telling Paul's group that they can't have the meeting? Because --

MS. LINDA JORDAN: No. You can have the meeting. You just have to abide by the policy.

DR. GABRIEL MORLEY: So if Paul does not abide by the policy, then Paul cannot have the meeting. But the next person --

MRS. PRISCILLA BORDERS: In the group --

DR. GABRIEL MORLEY: In the group --

MRS. PRISCILLA BORDERS: -- can have the same meeting.

MR. JOE PIONTEK: And the ninety-nine behind him as well.

DR. GABRIEL MORLEY: Correct.

MS. LINDA JORDAN: Okay.

DR. GABRIEL MORLEY: Because we will have -- to Joe's point -- we will have a hundred people line up. And once we say, no, to one, the next one will say -- it will be a point of order for them to go for this.

DR. PAMELA ROSHELL: So the policy --

MS. LINDA JORDAN: So your point is --

DR. PAMELA ROSHELL: -- or the application is signed by an individual not by an organization?

DR. GABRIEL MORLEY: Yes.

MRS. GAYLE H. HOLLOMAN: Right. Or any individual --

MRS. PRISCILLA BORDERS: But it could be --

MRS. GAYLE H. HOLLOMAN: -- with a library card in good standing.

MRS. PRISCILLA BORDERS: Right. But it could be an individual from an organization, because PTAs have that. And I've done it in the capacity of a PTA leader. But if I did something wrong, you could -- you -- I'm going to be in trouble. But, guess what, the vice president -- we're going to go down the road to make sure everybody -- we're going to get the meeting somehow. So who's going to be...

MS. LINDA JORDAN: Oh, I see what you're saying.

MRS. PRISCILLA BORDERS: Yes.

DR. PAMELA ROSHELL: Yes. As long as it's individuals and not an organization.

MRS. PRISCILLA BORDERS: Right.

MS. NINA RADAKOVICH: But if it's a printed thing and the organization's name is on that, I think it's pretty clear the group is the one using the room and a second application would do them no good.

MR. JOE PIONTEK: Right.

DR. DAMIAN J. DENSON: And what about as part of the application you request any marketing that you plan to use? And, therefore, you will see if the statement is attached. That requires those individuals to have a lot of prior planning, maybe prepare when they submit the request for the room, to have all of the marketing at least drafted. And, you know, there's no way to check all of social media to see, but we're -- the Library System will at least have what this organization proposed to use to promote and whether it abided by the policy or not.

MR. JOE PIONTEK: This would be --

DR. DAMIAN J. DENSON: Right. What they actually do is a whole another story.

MS. LINDA JORDAN: That's a good point.

DR. PAMELA ROSHELL: So does the application say, Pamela Roshell, on behalf of the Girls Scouts, or it just says, Pamela Roshell? And we really don't know what the group is? Sometimes they do.

MRS. PRISCILLA BORDERS: Yes. Yes. Because the one that -- your name, and it'll ask are you part of an organization.

MS. NINA RADAKOVICH: Yes. It already does.

MRS. PRISCILLA BORDERS: Right. And it'll ask how many people you're going to have; what's the purpose?

DR. DAMIAN J. DENSON: And you can add the marketing right at that time.

CHAIRMAN PHYLLIS D. BAILEY: Thank you.

MS. LINDA JORDAN: So basically we need a better job of capturing who's doing what and what they're trying to do and knowing who these people are, right?

MR. JOE PIONTEK: No. What Paul was saying, we formulate the policy, and then the director executes the --

MR. PAUL KAPLAN: The next bit of it.

MS. LINDA JORDAN: Got you. Thank you.

MR. JOE PIONTEK: The punitive measures if they break the policy. Then the director or the staff or the manager figures out what the punishment's going to be.

CHAIRMAN PHYLLIS D. BAILEY: Executive Director.

MR. PAUL KAPLAN: So where are we at with the Meeting Room Policy? We already passed it the way it was. Now, are we going to then make changes, come back next month and finalize it?

MS. NINA RADAKOVICH: Further refine it.

MR. PAUL KAPLAN: Further refine it.

MR. JOE PIONTEK: Further refine it.

MR. PAUL KAPLAN: Okay.

MS. LINDA JORDAN: Working with the Fulton County legal staff.

MR. PAUL KAPLAN: Okay.

CHAIRMAN PHYLLIS D. BAILEY: So that'll be tabled then until we can come back and make the additional revisions and corrections.

MS. NINA RADAKOVICH: And put some enforcement mechanism in it.

MS. ADEBOLA LAMIKANRA: Okay.

CHAIRMAN PHYLLIS D. BAILEY: Thank you all for all the input. No one of us could have thought of every bit of this, so I really appreciate what you've done.

Okay. New Business --

POLICY FOR FRIENDS OF THE LIBRARY - DISCUSSION

MR. PAUL KAPLAN: No. Policy for the Friends of the Library. Where we are right now --

CHAIRMAN PHYLLIS D. BAILEY: Oh, I'm sorry.

MR. PAUL KAPLAN: -- just to give you an update, we pretty much got it down what we want. We're going to make a few more corrections. And then next month I hope to bring it in front of the Board for approval. I want to get it -- I want to finish this thing.

MR. JOE PIONTEK: Yes.

MR. PAUL KAPLAN: It's two and a half years later. I'm burned -- I'm actually burned out of it. But we used to have eight pages. We're down to a page and a half.

CHAIRMAN PHYLLIS D. BAILEY: That is great.

MS. LINDA JORDAN: Good job, Paul.

MR. PAUL KAPLAN: So one way or another it's going to get passed. I don't know how, but we'll see what happens, so --

CHAIRMAN PHYLLIS D. BAILEY: Congratulations on doing that.

MR. PAUL KAPLAN: -- we're getting close. We're getting close.

MS. LINDA JORDAN: Let me ask, Nina: How was the event you had for the -- at the --

ATLANTA FULTON PUBLIC LIBRARY FOUNDATION - UPDATE

MS. NINA RADAKOVICH: Oh, oh, brief, brief report from Foundation.

We did a lot last week. We had a small gathering of the Foundation Board Members at Elizabeth Spiegel's house Monday night. And it went very well. We had our out of town consultant here, Peter Pearson, and he talked about how he saw things going in the coming year. And then Tuesday morning we had a breakfast and invited many people from the community. We got the editor of Georgia Trend magazine and the chairman of the Atlanta Public School Board. We had people from the Community Foundation, various non-profits, corporate people. We had about twenty-two people come. And they were very excited and interested. And we -- Gabe did an excellent slide show. Priscilla was there.

MRS. PRISCILLA BORDERS: Yes. And it was very cold.

MS. NINA RADAKOVICH: It was really cold. It was that awful rainy morning.

MS. LINDA JORDAN: Yes. I was out of town. I would have been there.

MS. NINA RADAKOVICH: And it was hard to get to, but Gabe had this enthusiastic, dynamic presentation, slide show of Central and how it's going to look and how things are going to be and what's settled and what isn't about who's going to be where in the space. And it was very exciting and energizing. And the people in that room were visibly affected. They want to help us with our growth project, which is to get stronger board members who can raise money. And we also are talking about assisting with some type of strategic planning and paying the cost of that. And that would be helpful to Fulton County. But we believe very strongly that the reopening of Central is going to be a catalyst for everything good happening in this Library System. And we want to be a part of it. We want to have author events, festive events, things appealing to all age groups. And Gabe gave us a vision for that possibility, and it was very exciting.

MS. LINDA JORDAN: Awesome.

MS. NINA RADAKOVICH: And we also met with Robb Pitts, some of the Foundation members and our consultant, and asked him if he would support us in this growth project effort. And he was very positive about it and excited and said he would like to help. So he's going to be helping us with that.

MS. LINDA JORDAN: I'm his appointee, by the way.

MS. NINA RADAKOVICH: Yes. So that was -- he's a real library lover and has been forever, and so he understood. He didn't -- we start to do our explanation and he knows it already. And he asked very cogent questions and was just really engaged with all matters library. So he's a fan of the Library System. So I would say the week went very well. And we hope to have another event that you all will have more notice of and you can participate in.

MS. LINDA JORDAN: Great.

MS. NINA RADAKOVICH: It was great having Priscilla with us.

MS. LINDA JORDAN: Awesome.

MRS. PRISCILLA BORDERS: It was nice. It was really nice.

CHAIRMAN PHYLLIS D. BAILEY: I am so glad for that.

MS. NINA RADAKOVICH: Thank you for asking.

NEW BUSINESS

19-62 2020 FULTON COUNTY LIBRARY SYSTEM HOLIDAY/CLOSING CALENDAR

CHAIRMAN PHYLLIS D. BAILEY: Okay. With that, we'll look at the calendar, Holiday/Closing Calendar.

MS. LINDA JORDAN: Madam Chair, I think we approved it last time, didn't we? Were there some changes made?

CHAIRMAN PHYLLIS D. BAILEY: Well, I'm not sure why it's on the...

DR. GABRIEL MORLEY: Last time was the Meeting Schedule.

MS. LINDA JORDAN: Oh, I'm sorry.

DR. GABRIEL MORLEY: So two things to point out about this. Remember, we're following the County's --

MR. PAUL KAPLAN: The County's --

DR. GABRIEL MORLEY: -- holiday calendar.

MR. PAUL KAPLAN: Yes.

DR. GABRIEL MORLEY: The one note is Staff Development Day. Remember, we close all of our libraries, bring all the staff together at one time. We talked about it several weeks ago. We're proposing a much later date for 2020, hoping that Central --

MR. PAUL KAPLAN: Central will be open.

DR. GABRIEL MORLEY: -- will at least have some Certificate of Occupancy where we could get all of our staff into Central, see the building, whether we're opened to the public or not. So that's the thinking behind moving it back so late in the year. But everything else follows the County's calendar exactly.

CHAIRMAN PHYLLIS D. BAILEY: Okay.

DR. GABRIEL MORLEY: So you do have to vote.

CHAIRMAN PHYLLIS D. BAILEY: We do have to vote on this. Okay.

MOTION

MR. PAUL KAPLAN: I make a motion that we accept the 2020 Holiday/Closing Calendar for next year.

MS. LINDA JORDAN: I second it.

CHAIRMAN PHYLLIS D. BAILEY: Moved by Mr. Kaplan, seconded by Ms. Jordan, that the Holiday/Closing Calendar be accepted as presented. All in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Opposed? Motion carries.

EXECUTIVE SESSION

CHAIRMAN PHYLLIS D. BAILEY: We will go into Executive Session.

MR. JOE PIONTEK: You need a motion?

CHAIRMAN PHYLLIS D. BAILEY: Yes, I know.

MS. LINDA JORDAN: No.

CHAIRMAN PHYLLIS D. BAILEY: You make a motion?

MOTION

MS. LINDA JORDAN: I move that we go into Executive Session.

MR. JOE PIONTEK: Second.

MS. NINA RADAKOVICH: For the purpose of?

MR. JOE PIONTEK: For the purpose of --

MS. LINDA JORDAN: For the purpose of personnel --

MR. PAUL KAPLAN: Personnel.

MR. JOE PIONTEK: -- personnel or real estate.

MS. LINDA JORDAN: -- or real estate.

CHAIRMAN PHYLLIS D. BAILEY: Personnel. Okay. No problem.

MS. LINDA JORDAN: We're doing it on personnel.

CHAIRMAN PHYLLIS D. BAILEY: Moved by Ms. Jordan, seconded by Mr. Piontek that we go into Executive Session. All in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Opposition? Motion carries.

(Whereupon, the Regular Session of the Board of Trustees Meeting concluded for the Executive Session at 5:00 p.m.) (Executive Session Meeting Began at 5:05 P.M.)

(Whereupon, the Regular Session of the Board of Trustee Meeting resumed at 5:28 p.m.)

CHAIRMAN PHYLLIS D. BAILEY: Okay. Ready. Let me call the Board Meeting back to order. In our Executive Session, the members of the Board in unanimous vote -- or unanimous vote decided to recommend that Mrs. Gayle Holloman become the Executive Director of this Library System as of January 1st, 2020.

MS. LINDA JORDAN: And it will be on the Commission...

CHAIRMAN PHYLLIS D. BAILEY: This will be submitted to the Board of Commissioners the 4th of December.

MRS. GAYLE H. HOLLOMAN: Thank you so much for your vote of confidence.

MR. PAUL KAPLAN: Well, welcome to the fire. I'll just put it that way. But -- and I'll tell you Gayle and I told you before, I'm here to help you. If you need your backside covered or something, having some problems with some of the guys, just give me a call.

MRS. GAYLE H. HOLLOMAN: Run interference for me.

MR. PAUL KAPLAN: In Chicago -- in Chicago, we used to take baseball bats, but not here. We try to be very nice.

MRS. GAYLE H. HOLLOMAN: Chicago. A Louisville Slugger will help.

MR. PAUL KAPLAN: Yes.

DR. GABRIEL MORLEY: You might as well move in then --

MRS. GAYLE H. HOLLOMAN: Thank you all so very much. I appreciate it.

DR. GABRIEL MORLEY: -- because you're going to be on the phone all the time getting to the end.

MS. LINDA JORDAN: And, Gabe, we wish you best of luck down in New Orleans. Did you cut your hair because you're going down there?

DR. GABRIEL MORLEY: Yes.

MS. LINDA JORDAN: You look younger, by the way.

MR. PAUL KAPLAN: See, we thought you were old; now, look at you.

DR. GABRIEL MORLEY: So, Pamela, you got BOC set up?

DR. PAMELA ROSHELL: I will.

DR. GABRIEL MORLEY: Okay.

DR. PAMELA ROSHELL: Yes.

DR. GABRIEL MORLEY: For their agenda?

DR. PAMELA ROSHELL: I'll do that. I'll take care of it.

MS. LINDA JORDAN: Now, when I come to New Orleans, don't act like you don't know me, 'cause I come down there often.

MR. PAUL KAPLAN: And the other thing, Gayle, is that whoever becomes your assistant, they'll have to get in the trenches like you do.

MRS. GAYLE H. HOLLOMAN: Oh, I know. Somebody strong.

MR. PAUL KAPLAN: Somebody who can get out there and can hammer once in a while, so...

CHAIRMAN PHYLLIS D. BAILEY: And we leave that to you, because you'll need the person you can work with most actively.

MRS. GAYLE H. HOLLOMAN: This is true. It is going to be an interesting time, you all, but we're up to it. And we've got a lot of great things that Gabe has done that we will be

continuing and all that. And the staff, I think, is working very well together, so I'm looking forward to it.

It's going to be a lot of work. I don't fool myself to that. We've got fourteen libraries to get opened, hopefully, three before the end of the year. But we've got a long way to go.

CHAIRMAN PHYLLIS D. BAILEY: I know.

MR. PAUL KAPLAN: It's going to be a long year.

MR. JOE PIONTEK: Yes, we do.

MRS. GAYLE H. HOLLOMAN: And thank you all so much for your --

MS. LINDA JORDAN: You have our support.

CHAIRMAN PHYLLIS D. BAILEY: Yes, you do. You have the -

MRS. GAYLE H. HOLLOMAN: -- vote of confidence. Thank you.

CHAIRMAN PHYLLIS D. BAILEY: -- complete support of this Board --

MRS. GAYLE H. HOLLOMAN: Thank you.

CHAIRMAN PHYLLIS D. BAILEY: -- for whatever you want to do.

MRS. GAYLE H. HOLLOMAN: We will need it. Thank you.

CHAIRMAN PHYLLIS D. BAILEY: So welcome. Very proud of you.

ADJOURNMENT

MOTION

MR. PAUL KAPLAN: I make a motion that we adjourn the meeting.

MS. LINDA JORDAN: Second the motion.

CHAIRMAN PHYLLIS D. BAILEY: All in favor?

MR. PAUL KAPLAN: We have the attorney wants to say something.

CHAIRMAN PHYLLIS D. BAILEY: Wait a minute. The attorney has something she wants to say.

MS. ADEBOLA LAMIKANRA: I do have something to talk about just with -- I took a look at the policies with regard to the advertisement. So I don't know if we want to -- if I can address that now or we want to address that --

CHAIRMAN PHYLLIS D. BAILEY: Well, do you want to address that now?

MS. ADEBOLA LAMIKANRA: I can.

CHAIRMAN PHYLLIS D. BAILEY: Okay.

MS. ADEBOLA LAMIKANRA: Our policies require that there is some type of advertisement. I know that you're not employed by the County, but I did want to just say that. And I know we had talked about advertising versus not.

So my recommendation would be just to stay consistent with how we handle positions, that there is some type of advertisement. But you're not bound to that.

MS. LINDA JORDAN: I'm confused. What do you mean some type of advertisement?

MS. ADEBOLA LAMIKANRA: I'm sorry. What?

MS. LINDA JORDAN: What are you saying?

CHAIRMAN PHYLLIS D. BAILEY: You're saying that the policy that we're putting in place for --

MS. ADEBOLA LAMIKANRA: I just wanted to put that on record.

CHAIRMAN PHYLLIS D. BAILEY: -- the room policy --

MR. PAUL KAPLAN: You want to put in the record.

DR. PAMELA ROSHELL: You mean the H.R. or the room.

MS. LINDA JORDAN: Right. I'm confused.

MS. ADEBOLA LAMIKANRA: With regarding to the director's position.

DR. PAMELA ROSHELL: I think that ship sailed.

MS. ADEBOLA LAMIKANRA: I know. I'm just putting that on --

MS. LINDA JORDAN: Please scratch that freeze.

MS. ADEBOLA LAMIKANRA: Okay.

MS. LINDA JORDAN: We done what we needed to do.

MS. ADEBOLA LAMIKANRA: Okay. I just wanted to put that on record.

CHAIRMAN PHYLLIS D. BAILEY: We have reasons, very valid reasons we need to go with.

MS. ADEBOLA LAMIKANRA: I understand. I understand. I just needed to put that on the record.

MS. LINDA JORDAN: Thank you.

MS. NINA RADA KOVICH: And I think the state law supersedes --

MS. LINDA JORDAN: Exactly.

MS. NINA RADA KOVICH: -- the County law.

MS. LINDA JORDAN: right. Because it's federal, state, county, city, dah, dah, dah. That's how it works.

CHAIRMAN PHYLLIS D. BAILEY: Okay. So we had a motion by Mr. Kaplan --

MS. LINDA JORDAN: I seconded it.

CHAIRMAN PHYLLIS D. BAILEY: -- and seconded by Ms. Jordan that the meeting be adjourned.

MS. LINDA JORDAN: Thank you.

CHAIRMAN PHYLLIS D. BAILEY: All in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Meeting adjourned.

(Whereupon, the Board of Trustees Meeting concluded at 5:33 p.m.)

Fulton County Library System

Director's Report

Dr. Gabriel Morley, Executive Director

November 2019

Summary of October 2019 Activities

Personnel

- Librarian II interviews are scheduled to conclude this week, and Librarian I interviews will begin in early December.

Bond Update

- Central Library – Pavers have been removed from the plaza and work inside the building continues. This is a large project, and things are moving along well.
- Group 1 (Roswell, Sandy Springs, Kirkwood, Southwest, Dogwood, Washington Park, West End) – All of these libraries have re-opened except Roswell. We are unsure if we can open Roswell before Christmas. Furniture items and shelving are delaying our progress. We hope to make a decision this week.
- Group 2 (Ocee, NESO, Northside, Mechanicsville, Buckhead) – Construction is ongoing at all these libraries.
- Group 3 (Adams Park, Adamsville, Cleveland Ave., Ponce, College Park, East Atlanta) – Construction is ongoing at these libraries. Adams Park and College Park will be the first to re-open – possibly in December, but more likely it will be January.
- The Hapeville project had a groundbreaking Nov. 13. The project is already underway.

VOLUNTEER SERVICES

- Volunteer Services recorded 439 volunteers who served 3,260 hours at 27 locations including at outreach events. This included 102 new volunteers. 107 volunteers assisted with shelving tasks and 152 volunteers assisted with programs across the system.
- The Friends of the Auburn Avenue Research Library hosted their second annual Book Fair and Literary festival with over 25 authors, 10 poets, musicians, singers and rappers, along with a face painter and three workshops. The Friends of the Alpharetta Library joined other area nonprofits and participated in the Alpharetta Art Center Open House to showcase their work for the library and inviting the community to join their group.
- A framed tribute was installed in the East Roswell Library Children's Room in memory of Friends of the East Roswell Library founder and community activist, Eileen Seidman. The tribute will accompany a new piece of artwork, commissioned by the Friends of the East Roswell Library and created by artist Chris Condon. Eileen was the driving force behind the 20 year effort to build a library in East Roswell.

ADULT OUTREACH

- **Total Transactions:** 3,077 (1,113 OverDrive and 1,964 Print). In 2018 we circulated 1,485 print items.
- **Total Adult Outreach Library Cards Issued:** 145 cards issued and 326 cards renewed this month.
- **Adult Outreach Events:** 40
- **Patrons Reached:** 3,994. In 2018 Adult Outreach held 18 events and reached 2,836 patrons. In 2019, Adult Outreach added 22 additional events and reached an additional 1,158 patrons. This increase can be attributed to the success of Pajama Storytime Live Stream organized by outreach staff.

YOUTH OUTREACH

- **CLASS PASS update** - In October there were 2,100 physical transactions (1,198 checkouts and 902 renewals) performed with CLASS PASS accounts.
- Provided Spanish language library information documents to APS for 300 families in the schools.
- Worked with APS to discuss the marketing plan for CLASS PASS and create a plan for increasing partnership between APS media specialists and Fulton County Youth Services librarians.
- Work toward enabling CLASS PASS in Fulton County Schools continues.
- Work toward enabling CLASS PASS at a private school is underway.

CENTRAL

- Our GED program has been up and running at the Southeast Library for several months. Here is a brief example of why it is so important that we offer these types of services. One of this month's graduates struggled for several months trying to pass the GED. Challenges were not limited to academic weaknesses, but also emotional/behavioral. The student's disorder caused uncontrollable and radical body movements. Because we were able to offer private testing without other students in the room the student's animated behavior did not disturb others. This month the student passed the test after four attempts and we are thrilled for her.
- Total number of GED students served this month was 12
- Total number of tests administered was 17
- Total number of testing sessions was 12
- Total number of graduates was 2

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF NOVEMBER 30, 2019

Doc. 19-65

SERVICE	2019 BUDGET	2019 NOVEMBER	2019 YTD	2019 YTD	2019 YTD	2019 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,431,973	1,062,808	13,143,976	-	13,143,976	91%	1,287,997
PART TIME SALARY	491,920	27,272	404,477	-	404,477	82%	87,443
BENEFITS	7,374,079	529,195	6,189,858	-	6,189,858	84%	1,184,221
BOOKS	2,697,434	254,908	2,121,324	298,823	2,420,147	90%	277,287
OFFICE EQUIP. REPAIR	10,260	-	3,735	6,036	9,771	95%	489
EQUIPMENT	30,791	1,474	23,007	13,012	36,019	117%	(5,228)
OFFICE FURNITURE	3,082	-	1,237	-	1,237	40%	1,845
PROFESSIONAL SERV	75,368	5,115	45,273	16,172	61,445	82%	13,923
COPIER MACHINE LEASE	126,324	-	85,598	-	85,598	68%	40,726
COPIER PAPER	18,000	2,540	16,803	-	16,803	93%	1,197
SUPPLIES	171,340	3,715	122,764	19,308	142,072	83%	29,268
SOFTWARE MAINTENANCE	582,592	549,820	549,820	4,300	554,120	95%	28,472
BUILDING RENT	229,779	27,653	168,183	55,635	223,818	97%	5,961
LYRASIS CHARGES	200	-	-	21	21	11%	179
OTHER SERVICES	200,841	14,605	139,491	13,371	152,862	76%	47,979
SECURITY SERVICES	619,000	39,333	518,273	100,727	619,000	100%	-
TRAVEL	22,500	1,090	14,479	-	14,479	64%	8,021
VEHICLE MAINTENANCE	13,850	516	7,177	-	7,177	52%	6,673
GENERAL INSURANCE	577,861	48,780	536,581	-	536,581	93%	41,280
CONTINGENCY	520	-	-	-	-	0%	520
TOTAL	27,677,714	2,568,824	24,092,055	527,404	24,619,459	89%	3,058,255

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF NOVEMBER 30, 2019

ORGANIZATION	SERVICE	2019 BUDGET	NOVEMBER	2019 YTD	2019 YTD	2019 YTD	2019 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE OPERATIONS	REG SALARY	12,256,275	910,248	11,209,171	-	11,209,171	91%	1,047,104
	PART TIME SALARY	491,920	27,272	404,477	-	404,477	82%	87,443
	BENEFITS	6,197,554	452,804	5,284,585	-	5,284,585	85%	912,969
	BOOKS	2,697,434	254,908	2,121,324	298,823	2,420,147	90%	277,287
	OFFICE EQUIP. REPAIR	1,000	-	-	560	560	56%	440
	EQUIPMENT	27,500	1,350	22,064	11,965	34,029	124%	(6,529)
	OFFICE FURNITURE	2,785	-	1,237	-	1,237	44%	1,548
	PROFESSIONAL SERV	38,826	2,210	31,453	1,883	33,336	86%	5,490
	COPIER MACHINE LEASE	108,024	-	80,767	-	80,767	75%	27,257
	SUPPLIES	91,445	100	71,945	12,135	84,081	92%	7,364
	BUILDING RENT	229,779	27,653	168,183	55,635	223,818	97%	5,961
	OTHER SERVICES	34,828	1,190	12,505	4,350	16,855	48%	17,973
	SECURITY SERVICES	619,000	39,333	518,273	100,727	619,000	100%	-
	VEHICLE MAINTENANCE	2,000	-	862	-	862	43%	1,138
	GENERAL INSURANCE	393,366	33,406	367,461	-	367,461	93%	25,906
	CONTINGENCY	20	-	-	-	-	0%	20
Total		23,191,756	1,750,472	20,294,307	486,077	20,780,384	90%	2,411,372

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF NOVEMBER 30, 2019

ORGANIZATION	SERVICE	2019 BUDGET	NOVEMBER	2019 YTD	2019 YTD	2019 YTD	2019 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICES OPERATIONS	REG SALARY	2,175,698	152,559	1,934,805	-	1,934,805	89%	240,893
	BENEFITS	1,176,525	76,391	905,273	-	905,273	77%	271,252
	OFFICE EQUIP. REPAIR	9,260	-	3,735	5,476	9,211	99%	49
	EQUIPMENT	3,291	124	943	1,047	1,990	60%	1,301
	OFFICE FURNITURE	297	-	-	-	-	0%	297
	PROFESSIONAL SERV	36,542	2,905	13,820	14,289	28,109	77%	8,433
	COPIER MACHINE LEASE	18,300	-	4,831	-	4,831	26%	13,469
	COPIER PAPER	18,000	2,540	16,803	-	16,803	93%	1,197
	SUPPLIES	79,895	3,615	50,819	7,172	57,991	73%	21,904
	SOFTWARE MAINTENANCE	582,592	549,820	549,820	4,300	554,120	95%	28,472
	LYRASIS CHARGES	200	-	-	21	21	11%	179
	OTHER SERVICES	166,013	13,415	126,985	9,022	136,007	82%	30,006
	TRAVEL	22,500	1,090	14,479	-	14,479	64%	8,021
	VEHICLE MAINTENANCE	11,850	516	6,315	-	6,315	53%	5,535
	GENERAL INSURANCE	184,495	15,375	169,120	-	169,120	92%	15,375
	CONTINGENCY	500	-	-	-	-	0%	500
Total		4,485,958	818,352	3,797,748	41,327	3,839,075	86%	646,883

Fulton County Public Library System November 2019

Activity and Description	2019		2018		YTD
	November	YTD	November	YTD	
Circulation					
Total number of items checked out of the library	201,545	2,637,434	267,563	2,985,744	-12%
Holds					
Number of requests by patrons	36,093	486,287	42,590	493,411	-1%
Inter-Library Loans					
Number of items lent to or borrowed from another library system	433	4,626	312	4,307	7%
Visits					
Number of people entering a library for any reason	188,698	2,619,991	279,131	3,661,758	-28%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	42,438	448,338	35,401	674,780	-34%
Number of hours of computer use	98,209	547,770	22,668	394,006	39%
Web hits					
Number of times people have visited the library's website	578,017	7,162,554	600,967	7,545,118	-5.1%
Online Resources					
Number of times a resource is logged into or a searched performed	144,935	1,942,018	182,137	1,677,645	16%
Computer Classes					
Number of classes	14	99	6	124	-20%
Number of attendees	100	752	47	1,021	-26%
Virtual Circulation					
Number of e-books and e-audiobooks checked out	58,087	683,877	49,452	515,289	33%
Children's programs					
Library sponsored programs offered for children (birth - 12)	308	3,554	267	3,906	-9%
Number of people attending programs	6,832	115,139	8,286	130,617	-12%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	73	775	63	841	-8%
Number of people attending programs	1,236	16,547	5,734	24,115	-31%
Adult Programs					
Library sponsored programs offered for adults (18 +)	402	5,121	365	4,825	6%
Number of people attending programs	7,978	113,267	5,527	82,269	38%
Programs - Total					
Library sponsored programs offered - total of all programs	783	9,384	695	9,592	-2%
Number of people attending programs	16,046	243,888	15,444	232,898	5%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	317	3,703	281	4,391	-16%
Number of people attending meetings or activities	5,170	66,754	8,781	82,396	-19%

FULTON COUNTY PUBLIC LIBRARY SYSTEM
CIRCULATION REPORT
NOVEMBER 2019

ORGANIZATION NAME	ADULT	JUVENILE	Y/A	OTHER	NOV 2019 DATA	NOV 2018 DATA	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2019 CIRC	YTD 2018 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	73	28	0	0	101	2,662	(2,561)	-96%	14,283	27,419	(13,136)	-48%
ADAMSVILLE/COLLIER HEIGHTS	24	40	3	0	67	4,192	(4,125)	-98%	14,250	49,116	(34,866)	-71%
ALPHARETTA	12,569	25,823	1,166	87	39,645	32,118	7,527	23%	420,661	278,547	142,114	51%
BUCKHEAD	463	373	28	3	867	14,242	(13,375)	-94%	87,080	162,680	(75,600)	-46%
CLEVELAND AVENUE	25	8		0	33	4,625	(4,592)	-99%	10,077	35,802	(25,725)	-72%
COLLEGE PARK	95	42	3	0	140	3,577	(3,437)	-96%	14,338	31,406	(17,068)	-54%
DOGWOOD	1,039	787	85	2	1,913	19	1,894	9968%	6,602	15,611	(9,009)	-58%
EAST ATLANTA	212	463	40	1	716	8,671	(7,955)	-92%	70,201	71,609	(1,408)	-2%
EAST POINT	2,462	1,853	150	9	4,474	241	4,233	1756%	29,158	20,584	8,574	42%
EAST ROSWELL	8,924	12,175	393	21	21,513	23,405	(1,892)	-8%	281,376	192,165	89,211	46%
FAIRBURN	858	1,006	49	5	1,918	175	1,743	996%	14,909	11,294	3,615	32%
HAPEVILLE	37	107	7	0	151	1,697	(1,546)	-91%	9,708	15,870	(6,162)	-39%
KIRKWOOD	2,265	4,660	208	16	7,149	183	6,966	3807%	26,591	21,758	4,833	22%
MARTIN LUTHER KING, JR	1,435	1,469	117	13	3,034	2,390	644	27%	21,649	13,019	8,630	66%
MECHANICSVILLE	34	4	1	0	39	1,626	(1,587)	-98%	7,487	27,070	(19,583)	-72%
METROPOLITAN	3,215	5,122	198	11	8,546	9,374	(828)	-9%	99,756	80,435	19,321	24%
MILTON	7,001	14,633	604	21	22,259	26,448	(4,189)	-16%	300,500	228,176	72,324	32%
NORTHEAST/SPRUILL OAKS	635	1,336	65	0	2,036	18,684	(16,648)	-89%	104,193	224,007	(119,814)	-53%
NORTHSIDE	357	434	13	2	806	14,211	(13,405)	-94%	76,378	140,477	(64,099)	-46%
NORTHWEST	2,847	5,028	243	14	8,132	7,950	182	2%	95,407	65,258	30,149	46%
OCEE	924	1,279	65	7	2,275	27,367	(25,092)	-92%	160,432	295,009	(134,577)	-46%
PALMETTO	660	1,466	43	0	2,169	2,462	(293)	-12%	26,099	22,516	3,583	16%
PEACHTREE	5,567	6,004	259	67	11,897	8,313	3,584	43%	116,036	84,006	32,030	38%
PONCE DE LEON	1,690	2,109	122	7	3,928	14,621	(10,693)	-73%	118,380	140,944	(22,564)	-16%
ROSWELL	959	670	50	1	1,680	1,779	(99)	-6%	19,791	168,475	(148,684)	-88%
SANDY SPRINGS	10,457	13,557	684	44	24,742	3,038	21,704	714%	139,254	163,709	(24,455)	-15%
SOUTHEAST	1,547	2,393	172	3	4,115	4,669	(554)	-12%	48,384	38,268	10,116	26%
SOUTH FULTON	2,305	3,331	195	1	5,832	9,228	(3,396)	-37%	79,527	81,553	(2,026)	-2%
SOUTHWEST	1,930	2,197	189	3	4,319	212	4,107	1937%	22,358	28,789	(6,431)	-22%
WASHINGTON PARK	541	842	55	4	1,442	115	1,327	1154%	6,743	13,713	(6,970)	-51%
WEST END	958	865	80	1	1,904	150	1,754	1169%	12,577	13,348	(771)	-6%
WOLFCREEK	4,090	6,036	417	42	10,585	11,885	(1,300)	-11%	128,489	110,083	18,406	17%
BRANCHES TOTAL	76,198	116,140	5,704	385	198,427	260,329	(61,902)	-24%	2,582,674	2,872,716	(290,042)	-10%
CENTRAL	569	175	22	12	778	1,031	(253)	-25%	9,581	70,766	(61,185)	-86%
OUTREACH SERVICES	377	231	95	0	703	164	539	329%	2,813	2,486	327	13%
AUBURN AVENUE	1,242	374	20	1	1,637	6,039	(4,402)	-73%	42,366	39,776	2,590	7%
SYSTEM TOTAL	78,386	116,920	5,841	398	201,545	267,563	-66,018	-25%	2,637,434	2,985,744	-350,900	-12%

FULTON COUNTY PUBLIC LIBRARY SYSTEM
SYSTEM STATS AT A GLANCE
NOVEMBER 2019

AGENCY NAME	NOVEMBER CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	101	32	0	0	0	0	0	0	0
ADAMSVILLE/COLLIER HEIGHTS	67	58	0	0	7	302	0	0	0
ALPHARETTA	39,645	550	1,947	22,657	64	1,349	41	874	15
BUCKHEAD	867	137	0	0	0	0	0	0	0
CLEVELAND AVE	33	27	0	0	5	75	0	0	0
COLLEGE PARK	140	48	0	0	6	126	0	0	0
DOGWOOD	1,913	50	1,665	2,922	15	228	0	0	10
EAST ATLANTA	716	76	0	0	0	0	0	0	0
EAST POINT	4,474	233	7,835	3,485	5	65	0	0	7
EAST ROSWELL	21,513	285	1,334	11,912	43	683	19	196	3
FAIRBURN	1,918	165	390	3,345	17	152	7	55	5
HAPEVILLE	151	12	0	0	0	0	0	0	0
KIRKWOOD	7,149	166	1,380	5,772	13	261	17	234	4
MARTIN LUTHER KING, JR	3,034	72	1,966	8,133	13	198	0	0	0
MECHANICSVILLE	39	16	0	0	0	0	0	0	0
METROPOLITAN	8,546	182	3,251	10,607	12	133	60	1,499	0
MILTON	22,259	269	693	8,881	74	1,081	11	91	11
NORTHEAST/SPRUILL OAKS	2,036	109	0	0	25	262	0	0	0
NORTHSIDE	806	45	0	0	4	69	0	0	0
NORTHWEST	8,132	114	2,792	14,516	19	345	12	380	11
OCEE	2,275	121	0	0	90	1,251	0	0	0
PALMETTO	2,169	38	817	3,825	15	385	0	0	8
PEACHTREE	11,897	317	1,559	13,086	31	640	18	239	3
PONCE DE LEON	3,928	135	0	0	9	137	0	0	0
ROSWELL	1,680	174	0	0	18	181	0	0	0
SANDY SPRINGS	24,742	603	2,564	24,278	68	1,055	62	854	6
SOUTHEAST	4,115	91	1,964	11,455	38	751	23	305	0
SOUTH FULTON	5,832	281	4,957	18,696	17	252	34	354	0
SOUTH WEST	4,319	227	0	0	6	49	0	0	0
WASHINGTON PARK	1,442	44	2,245	2,509	15	272	3	22	15
WEST END	1,904	91	3,584	7,095	20	215	2	22	0
WOLFCREEK	10,585	223	1,463	13,041	38	546	0	0	15
BRANCHES TOTAL	198,427	4,991	42,406	186,215	687	11,063	309	5,125	113
CENTRAL	778	126	0	0	2	13	0	0	0
OUTREACH SERVICES	703	3	0	0	65	3,821	0	0	0
AUBURN AVENUE RESEARCH	1,637	0	32	2,483	29	1,149	8	45	0
SYSTEM TOTAL	201,545	5,120	42,438	188,698	783	16,046	317	5,170	113