



BOARD OF TRUSTEES

MEETING INFORMATION PACKET

SEPTEMBER 22, 2021



TABLE OF CONTENTS

TOPIC	PAGE#
BOARD OF TRUSTEES VIRTUAL MEETING AGENDA	3
BOARD OF TRUSTEES MEETING MINUTES – AUGUST 25, 2021	4-23
DIRECTOR’S REPORT	24-28
MONTHLY FINANCIAL REPORT – TOTAL LIBRARY	29
MONTHLY FINANCIAL REPORT – BY ORG TYPE	30-32
MONTHLY FINANCIAL GRAPHS	33-35
MONTHLY USAGE SUMMARY	36
MONTHLY SYSTEM CIRCULATION STATS	37
MONTHLY SYSTEM STATS AT-A-GLANCE	38
MONTHLY SYSTEM STATS GRAPHS	39-41
2021 STAFF DEVELOPMENT DAY	42



VIRTUAL MEETING

IN ACCORDANCE WITH FULTON COUNTY GOVERNMENT'S UPDATED COVID-19 GUIDELINES

FULTON COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES VIRTUAL MEETING SEPTEMBER 22, 2021 – 4:00 P.M. AGENDA

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #21-45
- IV. Approval of Minutes – August 25, 2021* Doc. #21-46
- V. Greenway Strategy Group – Martha Greenway, President
- VI. Atlanta-Fulton Public Library Foundation – Aarti Sharma, Executive Director
- VII. Chairman's Report
- VIII. Construction/Renovation Report – Paul Kaplan
 - A. Contractor - **Winter Johnson** - Central
- IX. Work Orders Report
- X. Director's Reports Doc. #21-49
 - Monthly Financial Report Doc. #21-47
 - Monthly Usage Summary Doc. #21-48
- XI. Unfinished Business
 - A. Central Library – Update
 - B. Code of Conduct Policy – Update* Doc. #21-50
- XII. New Business
 - A. 2021 Staff Development Day Cancellation Request*
- XIII. Adjournment

*Action is anticipated on this item

Doc. #21-46



**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
AUGUST 25, 2021 – 4:00 P.M.**

Alexander Solutions, LLC
College Park, Georgia 30337
Tel: 678 612-3219

**Members Present:**

Borders, Priscilla, Vice Chair
Joyner, D. Chip, Chairman
Jordan, Linda
Kaplan, Paul
Kimbrough, Marjorie L.
Piontek, Joe
Radakovich, Nina

Absent:

Denson, Damian

Also In Attendance:

Holloman, Gayle H. – Executive Director
Claxton, Zenobia – Assistant to Director's Office
Lamikanra, Adebola – County Attorney

Visitors:

4 Virtual Participants

Chairman D. Chip Joyner called the meeting to order at 4:00 p.m.

TABLE OF CONTENTS

CALL TO ORDER	4
PUBLIC COMMENTS.....	4
21-40 ADOPTION OF AGENDA	4
MOTION	4
21- 41 APPROVAL OF THE MINUTES FROM JULY 28, 2021 MEETING	4
MOTION	4
CONSTRUCTION/RENOVATION REPORT - MR. PAUL KAPLAN	5
WORK ORDERS - UPDATE	5
21-44 DIRECTOR'S REPORT	9
21-42 MONTHLY FINANCIAL REPORTS	9
21-43 MONTHLY USAGE SUMMARY	9
UNFINISHED BUSINESS	12
CENTRAL LIBRARY - UPDATE	12
CODE OF CONDUCT POLICY – UPDATE	15
NEW BUSINESS	16
EXECUTIVE SESSION.....	20
MOTION	20
CALL TO ORDER.....	20
ADJOURNMENT	20
MOTION	20

(VIRTUAL MEETING BEGAN AT 4:00 P.M.)

CALL TO ORDER

CHAIRMAN D. CHIP JOYNER: Welcome. Today we are -- today is August 25th, it is 4:00 p.m. And welcome to the Fulton County Library System Board of Trustees Virtual Meeting. Our first item -- this is a call to order. And Ms. Claxton, are there any public comments?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: There are no public comments as of 4:00 p.m. today when I checked my email.

CHAIRMAN D. CHIP JOYNER: Thank you.

MRS. ZENOBIA CLAXTON: Thank you.

21-40 ADOPTION OF AGENDA

CHAIRMAN D. CHIP JOYNER: Is there a motion to the adoption of the agenda?

MRS. MARJORIE KIMBROUGH: I move that the minutes be -- I move that the agenda be adopted.

CHAIRMAN D. CHIP JOYNER: Okay. Ms. Kimbrough made a motion to adopt the agenda for August 25, 2021, and is there a second?

MOTION

MR. PAUL KAPLAN: Second. And can I say that we need to put an Executive Session in at the end?

CHAIRMAN D. CHIP JOYNER: Yes. There's a motion to add Executive Session. When would you like to add it, after new business?

MR. PAUL KAPLAN: After new business.

CHAIRMAN D. CHIP JOYNER: Okay. Is there a second to that motion?

MRS. PRISCILLA BORDERS: Second.

CHAIRMAN D. CHIP JOYNER: Okay. Ms. Borders seconded that motion to add Executive Session following new business today on the agenda. So to return back to the adoption of the agenda without any changes, there's one motion to approve and that was from Ms. Kimbrough, and second for the adoption?

MR. PAUL KAPLAN: I second it.

MRS. NINA RADAKOVICH: Second.

CHAIRMAN D. CHIP JOYNER: Ms. Radakovich and Mr. Kaplan, the adoption of the agenda for August 25, 2021 is approved. We are going to move to the construction and renovation report, as reported by Mr. Paul Kaplan.

MRS. ZENOBIA CLAXTON: Minutes.

MR. PAUL KAPLAN: -- have the minutes yet.

21-41 APPROVAL OF MINUTES OF THE JULY 28, 2021 MEETING

CHAIRMAN D. CHIP JOYNER: Approval of the minutes. Thank you, thank you, Ms. Claxton. Is there a motion to approve of the minutes dated July 28, 2021.

MOTION

MR. PAUL KAPLAN: I so, move.

CHAIRMAN D. CHIP JOYNER: There's a motion by Mr. Kaplan. Is there a second?

MRS. NINA RADAKOVICH: Second.

MRS. MARJORIE KIMBROUGH: Second.

CHAIRMAN D. CHIP JOYNER: With a second, I hear Ms. Radakovich and Ms. Kimbrough. The approval of the minutes, all in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: All those, nay? The minutes are approved. Thank you. Returning to the Construction and Renovation Report, Mr. Kaplan.

CONSTRUCTION/RENOVATION REPORT - MR. PAUL KAPLAN

WORK ORDERS - UPDATE

MR. PAUL KAPLAN: Well, this time, I may have some good news for you. We had at total of about 193 work-order reports for the month of July. That's from July 1st to the end of July. HVAC is not top of the list anymore. Things are getting done, things are working better. They are really improving that. Unfortunately, plumbing has become now the number 1 problem. And the rest of it, other than electrical, the rest of it's, it's not small items, but miscellaneous. There's about 38 different work orders for miscellaneous. And that's really odds and ends, doors and things go wrong. This is something we talked about to have our own maintenance people that could go around and work directly for us. Not that the DREAM doesn't, DREAM does well. But we need two people assigned to us only. But that's stuff that has to get done. We got some landscaping, got a couple roofs, some alarms ringing and so on. Plumbing, I'm going to go back to plumbing. What has happened, when they did the remodeling work, and you know, the federal government some years ago, has mandated that we have to reduce the amount of water that we use, everything, showers, toilets, sinks. And we reduced it down to a 1.2-gallon flush valves for all the toilets that we have in the system, some are 1.1. And what's happening is, because the piping underneath is built for about 20 years ago, that's all 4-inch pipe. And what happens is, is that 1.2-gallons flush, it really gets lost down there. And what happens is, the paper, toilet paper stuff that lays at the bottom and the water just kind of goes through, and doesn't push it out. And what happens, it causes a dam, dam builds up, and next thing you know, we're backing up into the building. And the DREAM team knows about this, they're working on it. We're working on different scenarios -- they are working on different scenarios. And hopefully, this will get corrected in the next couple months. But we are working on it and see what needs to be done. In fact, they'll be a report generated from an engineering company who is going to look at all of these -- all the branches and find out what's the best solution to get this over with. The problem is, it's costing us a lot of money. And Gayle can probably tell you that, the surge backs up and by the time they realize it, some of it goes onto the floor, and then go onto the carpeting, and we have to replace carpeting, and so on. Then we have to close it down for about two or three days, so we have a deep cleaning. So this is something where they're going

to address and they are working on it. But give them a couple months to get all this together. And I can give you a report of what happens. But other than that, things are working, it's working. They're getting things done as best they can.

CHAIRMAN D. CHIP JOYNER: That's great.

MR. PAUL KAPLAN: As quick as they can. Central is going along fine. It will open. I'm not saying the date because it's sometime in September, towards the end of -- I'm not -- and I'm not going to get hung for this one. Sometime the end of September, it will be open. One way or another, it's going to open the doors. It might be some few odds and ends that need to be done, so be it. But it will open the doors. And so, it's going good. Other than that, anybody has any questions, I'd be happy to answer it the best I can.

CHAIRMAN D. CHIP JOYNER: Well first, I want to say, that's the best repair and maintenance report I've heard in years. So that's good to hear. And we really appreciate your expertise and your attention to this, Paul. As far as these reoccurring plumbing issues, we've become aware of about three. Has it been more than three?

MR. PAUL KAPLAN: Oh, there's.

MRS. GAYLE H. HOLLOMAN: Oh, yeah.

MR. PAUL KAPLAN: Oh, yes. Oh, go ahead, Gayle. You can talk about this one.

MRS. GAYLE H. HOLLOMAN: Well, the problem that we're finding, or that they have identified, is that we have people who are putting used baby diapers, baby's diapers, as well as hygiene products in the system. And that is creating a lot of the last few problems we've had. But we've had it now at so many libraries that it's just unimaginable. And then the repeat situations that we're having at some locations, they don't quite understand why. And so they're going to put together a plan to go out and try and basically look at all the systems that are in place at all libraries. And just try to figure out what they have, how they can address it. It's going to cost quite a bit of money, according to the people at DREAM. But they feel like it's necessary. So I don't know all the actual intricate details. Mr. Kaplan can probably fill you in on all these different lines and pipes. But it's a real problem, and it just keeps occurring. We just had one night before last at a branch that already had one like, two weeks ago. And what happens is, it gets out into the -- as he mentioned, out onto the carpets. It's even gotten so bad as going into the walls and they've had go and take care of cutting through walls and at all that, cutting through pipe, replacing carpet. It's a good thing, carpet now is -- that's done with carpet squares. So they can go and replace just the squares that they need to replace. And then we've had some issues with rain causing us significant problems with leaks. So that's been another concern lately. Even Central has had some leaks. So that's kind of where we are.

CHAIRMAN D. CHIP JOYNER: Okay. Is there anything the Board can do to support you and the libraries in trying to expedite any of these projects?

MR. PAUL KAPLAN: No.

MRS. GAYLE H. HOLLOMAN: I can't think of anything. I know that Joe Davis and his team are very much on it. I mean, anytime I contact them, they are responsive. And

sometimes Joe and I are on the phone at 10:00 o'clock at night, on the text. And so they're very responsive whenever we have anything that needs to be taken care of. I think that they're doing an excellent job. It's just trying to keep up with it and trying to figure out why the recurrences are taking place.

CHAIRMAN D. CHIP JOYNER: Okay.

MR. PAUL KAPLAN: And we're trying -- without, you know, we call contractors at all times when this happens. So what we're -- what they're putting together is, we're going to get some of our own equipment and where we can do it ourselves, rather than keep calling the contractor. And that includes camera work. Basically, camera work and sewer rodding equipment, they're going to start doing themselves, the best they can. But, you know, you got 34 libraries, they're spread all over the place. We might have one way up in north side, one on the south side at the same time. They only have so many people they can send out. And they only have so much equipment. So it's really an issue. What the Board can do, the Board can support the DREAM team if they come to us for some additional money, which might have to happen in the future. Because it's going to cost a considerable amount of money to make all these repairs, whatever comes up to be. So I think the best thing we do, we just keep on top of it and support Gayle the best we can because Gayle gets all the phone calls. I hear about it a little later, sometimes pretty quick. And it's just something that we're trying to live with. But it's really causing, not only the damage, it costs money. It just gets very expensive and the budget for the DREAM team, we're going to need some more additional funding. Go ahead, Gayle.

MRS. GAYLE H. HOLLOMAN: If they can just narrow down the recurrences, I think that will be a big help. Because when you've got to go back to a library two and three times, the same library, it just becomes real problematic. And we are not able to identify by camera or anything, anyone that seems to be doing anything out of the ordinary to contribute to it. So we don't know if they're sneaking and doing it some sort of way, you know, we just don't know. There's just no way of knowing. But they do know what they pull out of the drains. And so they've been able identify the culprits, as far as the items themselves.

CHAIRMAN D. CHIP JOYNER: Now, are these items we just can't snake, they are -- it sounds like it's bigger than just snaking a toilet or so, correct?

MR. PAUL KAPLAN: Well, you can snake it, but you know what the problem is, when we did the construction work, they never overlaid the original. They put the original print down, and then they overlaid the new print on top of it. And what you do is, some instances, some of the clean outs, we couldn't find it. Well, - - or in the middle the wall. They buried it inside of the wall, buried underneath the carpeting, buried underneath the tile. They just never brought it up. They just went ahead and did the work. Who do you fault for something like that? I don't know. But in one instance, it took them a long time to find this clean out. They finally had to pull the old print, figure out where it was. They

opened the wall, and there it was, down in the wall. So they brought it up to where it needs to be and changed it. But this is what we're running across.

CHAIRMAN D. CHIP JOYNER: Okay.

MR. PAUL KAPLAN: And it's very frustrating.

MRS. GAYLE H. HOLLOMAN: It is.

MR. JOE PIONTEK: I'm not an engineer, but I did hear one time about a pipe problem being fixed by running a pipe inside of the other pipe. Paul, why don't they just, you know, the outer pipes are cracking, especially all throughout Atlanta. They ran another pipe inside of it. And it sounds like we've got plenty of room to do that.

MR. PAUL KAPLAN: Yeah, we do. But first of all, they're not cracked, they're just the way they are, they're just a 4-inch pipe and using only a gallon and a half flush.

MR. JOE PIONTEK: Right, I understand.

MR. PAUL KAPLAN: It's just not pushing it out. And you can't run the sleeve inside it, because there's like, 15 to 20 branches, and you just can't do it.

MR. JOE PIONTEK: Okay.

MR. PAUL KAPLAN: The main branch is fine. Outside, we've done that between manholes, that was easy to do that with the lining on the inside. But inside a building, it's very difficult. And the reason why they didn't replace it, it would be so cost prohibitive, they wouldn't have enough money in that bond to pay for all the breaking up of all the floors and running a whole new system.

MR. JOE PIONTEK: Oh, no way.

MR. PAUL KAPLAN: And in one case, we are going to redirect the main. Rather than going into the area, we're going to change it and go out another way out of the building. So we don't have to tear up the whole floor. So, I mean, they're looking at different alternative ways of doing it.

MR. JOE PIONTEK: I missed that day at Tech, thanks Paul.

CHAIRMAN D. CHIP JOYNER: Okay. Thank you, Mr. Kaplan. Are there any other comments or questions regarding construction? Okay. Moving on, Mr. Kaplan, did you also include the work orders report in that report, or is that --

MR. PAUL KAPLAN: Yes, work order report, that was the one that was 193 work orders, which is really low for this time around. And the nice thing is, HVAC is starting -- they're starting to get a good handle on the controls. So it's getting better.

MRS. GAYLE H. HOLLOMAN: Right, it is. If they can see it remotely, they're now better able to control things.

CHAIRMAN D. CHIP JOYNER: Oh, good, good. Okay. And there is a preventive maintenance calendar that they're working from to stay ahead of any future challenges, correct?

MR. PAUL KAPLAN: I would -- go ahead.

MRS. GAYLE H. HOLLOMAN: Well, I don't know if that's the case across the board, but I do know that is a goal.

MR. PAUL KAPLAN: I can't answer that. I don't know for sure because I don't see the reports. Hopefully, they'll have something for that.

CHAIRMAN D. CHIP JOYNER: Okay. Thank you. Thank you, again. And really appreciate your expertise. Okay. Director's Report, Ms. Holloman.

21-44 DIRECTOR'S REPORT

21-42 MONTHLY FINANCIAL REPORTS

21-43 MONTHLY USAGE SUMMARY

MRS. GAYLE H. HOLLOMAN: Yes. Hello and good evening everybody. Well, unless you have some questions, I do want you to know that we are kind of holding steady with the number of people who are visiting our library website. It's at 64 percent over last year. We still have a way to go, a ways to go with the checking out of materials, the circulation materials. But we are very pleased to know that our virtual resources are still being utilized. We're still pushing all of those things. We're still working with the staff to present all of our virtual programming as well as outdoor story times, if they can do so. You probably remember that our meeting rooms are closed. And so we're not having interior programming as we were having. We're not having the use of our meeting rooms by the public with community meetings and events as we once did. So I know that that's very much missed. But that's what we're doing right now. When we look at the usage summary, I mean, that was the usage summary. When we look at the financial report, we're at 54 percent of our committed funds for our budget for this year. And so we're on pace to do well with that. So unless you've got some specific questions about the usage summary or the financial report, I think that it's a matter of us trying to stay steady and to address the conditions as we see them. But we are always looking to improve. And we've got a lot of people now researching just how we could meet the needs as well as waiting and looking forward to the results of our annual survey. It's in place right now, it's on the website. We're also getting ready to have -- to participate in a survey that the county will initiate. They're going to be kiosk, I think I mentioned it maybe two meetings ago. Kiosk that are going to be put around in our various libraries, where people can actually walk up and answer three questions, and it'll be type tabulated. That information will be shared with us on a daily basis so that the managers and administrators and I can look at what people are saying, if they made a negative comment, what their concerns were, and follow up with the patron who has had the difficulty. So we're looking forward to that. That's something that the county has done around and in other departments. It'll be our first time using the kiosk. They are iPad kiosk. So we're really looking forward to that information because we think that's going to help us, as well as it would be of use to the strategic planning process that you know we're embarking on through the Foundation. Any questions on any of that?

CHAIRMAN D. CHIP JOYNER: Question on the iPad kiosk, is this going to be for a finite period, or is this going to be out for the year?

MRS. GAYLE H. HOLLOMAN: It's my understanding, it's a finite period. I can't tell you exactly when they expect to stop because we don't know when we're starting it really. We're waiting for the equipment to arrive. So we thought we'd have it sooner than now and we'd be able to get it going. But so far, those iPads have not come in. But as soon as they are in place, I'll let you know. And they're going to be working with Claudia Strange in marketing with regard to the survey questions. That's how it'll all be set up. But it will be announced, it'll be told on the website as well, how to access it, where to find it. It's supposed to be at all locations.

CHAIRMAN D. CHIP JOYNER: Okay. Now, that's going to be charged on the budget, it's being charged to the libraries?

MRS. GAYLE H. HOLLOMAN: We have to pay for the iPads ourselves.

CHAIRMAN D. CHIP JOYNER: Okay. And this is a good time to ask questions on the budget, where Mr. Kaplan just spoke of the maintenance challenges and the costs. Where exactly is that hitting on our budget? There's a couple of broad, miscellaneous categories, but where is -- where does repair and maintenance hit?

MRS. GAYLE H. HOLLOMAN: Well, general, more generalized things, we will of course, we can afford some of it, like, we pay for maintenance of our vehicles. But when you start talking about the maintenance that we're needing now with some of these things we've just discussed about plumbing and all of that, that's something that we're working with DREAM on. Sometimes IT will pick up different cost for things because they have a much larger budget. So it just depends upon who has the budgeting for it. Now, in some of these cases we, as Mr. Kaplan mentioned, we're going to have to probably come to you all with regard to some funding, based on some monies that are there that you would have to approve to have utilized it that way. So we'll keep you abreast of all those things, the funds we might be able to use. We'll have to ask you about and some things we're going to have to take to the Board of Commissioners, depending upon what it might be.

CHAIRMAN D. CHIP JOYNER: Okay. Ms. Holloman, if you can share kind of like a wish list, and help us understand what's the scope of what needs to be done as far as more money in the budget, what it would be used for, things that --

MRS. GAYLE H. HOLLOMAN: A wish list for maintenance?

CHAIRMAN D. CHIP JOYNER: Yes, for maintenance or for anything else. Because also, are we contemplating being shut down next year? And how does that affect the budget or what we can do?

MRS. GAYLE H. HOLLOMAN: Well, the budget will continue, I mean, unless they tell us something different, we're -- the budget process has already started with the county. We were asked to submit -- every year they ask us to submit basically a wish list also of what we'd like. They call them, enhancements. And so we do that. We have expressed a desire for extra money, additional funding for our collections. As you may remember, in our Phase 1 libraries, eight of them received what we call, opening-day collections. The Phase 2 libraries did not receive those. Most of the Phase 2 libraries were

renovations except for Hapeville. So we did not get that influx of dollars to be able to have an opening-day collection that extended from anywhere from say, \$40,000 to a \$100,000 or more per library. So we didn't have that ability because the bond referendum did not cover those, did not cover books and things like that, print materials and all. So that's what we're looking at now, the Phase 1 libraries have now gotten older. So actually, they need more of an influx of collection of funding. So that's one of the top priorities that I have going into next year, is that we need to review our collections more strategically, and that we need to plan to build greater and better collections. So that's what we want to do, and we really need some funding to make that happen. We are always, of course, talking with the Foundation and they're always trying to work with us on various things. But of course, their response is not to do those things that the county is responsible for doing. So we always have to remember that as we ask for things. So the collections are a responsibility, as I see it, of our budget that we receive from the Commission. So that's what we're asking for with regard to enhancements for 2022, is that we get more funding for our collections. So that's the top thing that we'd like to do. And of course, programs, money for programs, it's always something that we could definitely use. There are library systems that have huge endowments just for programming alone. And we do not have that. So we're talking with the Foundation again about all of that. That's one of the things that they really zeroed in on. And we're very excited about the possibilities. So I would say that those are the two main things that we want to see take place. And I'm not quite sure how outside funding would be used for maintenance issues, because there again, that's something that is traditionally seen as the county's responsibility.

CHAIRMAN D. CHIP JOYNER: Okay. Any changes in the libraries with the new variant, any updates from the county that you'd like to share with the Board.

MRS. GAYLE H. HOLLOMAN: The variant, we don't know that the variant, per se, is the cause of this. We do know that we still have staff in the library system who, from what we have gathered, are not vaccinated or are not fully vaccinated. And so that becomes a concern. The county, you may have heard on the news, the county is beginning to look into how they can address that concern not just with the library, but with the whole county in all departments. And they planned, they've talked about it over the last two meetings that they've had. And next week, they may take it to a vote as to whether or not they can mandate vaccinations and/or include, if you're not vaccinated, having to have a routine set of tests over so many days each week to make sure that you're negative. So we're not sure quite sure how that's going to go. I keep cautioning the staff to just wait and see where Commission -- how the Commission votes, because we just don't know. There are a lot of different thoughts, as you can imagine, across the board on how this should look and how this should be administered. So HR is working very, very closely with the Board of Health, the County Manager and his staff, as well as, of course, the Board of Commissioners. So we'll just have to sort of wait and see what that's going to be. I think there will be a period of time that everyone will be given the chance to get up to speed

on, you know, where ever it is they fall. And so that's just how we're looking at it right now. We've had a few cases, and we've addressed them as they happened. We address the sanitization needs as they happen, so that we can -- they go that down now, Joe Davis and his team, have done a phenomenal job of working with their crews and outside concerns to sanitize these buildings in short order. I mean, it used to be, we'd have to close 12 hours in order for it to be done. Now, they've got it down to an hour or two. And so, whenever we know about it, we make them aware, they jump right on it. And so that's been a real point of happiness for us in the sense of knowing that it's going to be taken seriously and that it's going to be done. So we've been able to make sure that that takes place. And I think that staff is, you know, just very much inclined to want to do what they feel is correct for themselves and their families. And so that's just kind of the way that we've approached in the library. We're following the orders and the mandates that have been set aside by the County because the County did mandate more fairly recently that all, that mask must be worn in all buildings. So we're adhering to that. We're asking the public to adhere to that. We are asking staff though, not to get into entanglements with people who refuse to do so. We are asking them to ask them to leave if they're not going to wear one. But there again, we don't want to incite any negatives that would lead to anything aside from a positive result. So that's kind where we were with the variant situation.

CHAIRMAN D. CHIP JOYNER: Okay. Well, we're very pleased to hear the steps library is doing its commitment to having a safe environment for all the patrons and for the staff. So thank you so much for that.

MRS. GAYLE H. HOLLOMAN: You're welcome.

CHAIRMAN D. CHIP JOYNER: All right. Are there any other questions from the Executive Director, or for the Executive Director? Okay. Ms. Jordan, I believe you're on mute.

MS. LINDA JORDAN: Thank you. Did I miss the update on the opening for the Joan Garner Library? Did we speak about that. Sorry, I'm a little late.

CHAIRMAN D. CHIP JOYNER: Not yet. That's coming up shortly.

MS. LINDA JORDAN: Okay.

CHAIRMAN D. CHIP JOYNER: Thank you so much.

MS. LINDA JORDAN: Thank you.

CHAIRMAN D. CHIP JOYNER: Okay. Hearing no further comments for the Director, moving on to unfinished business, starting with Central Library, the update.

UNFINISHED BUSINESS

CENTRAL LIBRARY - UPDATE

MRS. GAYLE H. HOLLOMAN: Okay. The update regarding the Central Library is that we are going to open sometime in September, late September. I know it sounds like we're hedging on that. But the thing is, is it's just changed and so many things can affect that. We are very concerned about gathering and we're very concerned about, you know,

the fact that we want people to wear mask and to be a part of that whole process of trying to keep everybody safe as we can. So we'll let you know when we have an actually firmed up date. It has changed as far as the way it will be administered in the sense that we wanted a big fabulous splash and all those great things. The Foundation, I felt so bad to have to tell them of our changes because they had worked out so many wonderful programs and details and activities and the staff at the library was doing so as well in conjunction with the Foundation. But we just had to put that off until spring, is what we're thinking. Hopefully, things will be, okay, by then. And we could have a really big grand opening -- grand opening. So just stay tuned. We are, we're still moving toward that direction. The staff is still working very hard to make sure that we've got all of our materials in place and what have you. They're still working on punch lists and what have you, here at the Central Library to firm up all the maintenance and other contractual things that need to take place to make Central viable for opening. I think that the maintenance issues that we've experienced lately have mainly been due to the weather, with the leaks and what have you. So as I said, those things are being addressed. And we're just moving forward with trying to get it open. It'll be our last one, as you know. And we just really wanted to go into it with a splash. But we'll get open to the public. I think they'll be grateful for it. I think that -- we're working with several departments within the county. I think that's what's so good about this, is it has made us work closer with a lot of other departments to make it happen. We're addressing some things through quite a few departments. Behavioral Health, we're working Arts and Culture on different events and exhibits and things like that. We're working with other partners in there -- around the area, some of the schools and colleges are going to be doing the exhibits and things here. So I think it's going to be a wonderful visual testament, testament to what has been done. And I think people are going to be very excited. And the training that we'll be able to offer, the classes, and we're going to get back with our GED instruction, offered by APS as a partnership we have, as well as the GED testing. So we're just excited and we've got a lot of things to do though. It's not easy because there are a lot of parts of pieces to this. And we're trying to make sure we don't miss anything, especially something simple that we should have been able to see. So that's kind of the thing about Central, it's a lot bigger, a lot bigger situation for us. And it takes a lot more than even our largest branch libraries.

CHAIRMAN D. CHIP JOYNER: Now, how soon do you think we'll know the date, because -- in case anyone has any travel plans, we to make sure they're going to be in town.

MRS. GAYLE H. HOLLOMAN: Well, yeah, it's the last -- more than likely, it's going to be the last week in September. And so we will let -- hopefully, by tomorrow or Monday, we will have it all firmed up. It's kind of gone back and forth a little bit. But that's what we're looking at.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: So I think you're just going to be real pleased with it. And those of you who still need to take the tour, I know we had to cancel that or postponed that, please let us know, again through Zenobia. And we'll set that up so that you can come in and you can see the library, as we had talked about. Because I do want to make sure that all of you have had a chance to do that prior to opening, if possible.

CHAIRMAN D. CHIP JOYNER: Thank you. Also, with regards to Central, has there been contact regarding the renaming of Central?

MRS. GAYLE H. HOLLOMAN: Yes. In fact, we received the last group of names that we -- that Commissioner Hall, who is the district Commissioner, presented to us. And we just need to set up that meeting so that we can get that name change done. We expect to get that done before the middle of the month of September. It's a matter of just meeting and agreeing. And then we'll need to get it on a calendar for the Board of Commissioners and move forward with it. Of course, we'll bring it to you. We know what we want to call it, but it's just to make sure that people know that it's an event center or a conference center. We're not sure which word is going to be used yet. But that was what was suggested and that's what they're tasked with deciding. So we'll get the vote, and once we get that, we'll let you know what that is. We'll take it to the Commission, and we're hoping to get on the -- we probably won't get on the first meeting of September, but the second meeting in September. And then we'll get that name change made.

CHAIRMAN D. CHIP JOYNER: Very good. Were there any other questions with regards to Central Library update?

MRS. MARJORIE KIMBROUGH: With regard to the tour, are we scheduling those individually, or are we going to look for a group schedule the way it was sent in the email, the last email?

MRS. GAYLE H. HOLLOMAN: We were hoping to get as many as we could get to form a group. But we can do it either way that works for you.

MRS. MARJORIE KIMBROUGH: Okay.

MRS. GAYLE H. HOLLOMAN: I think there were only maybe two or three of you who have not been able to do so. So just let us know, we can do it individually if that works better. But since it's just not many more of you left to do so, or we can do it as a group. I think last time, we were trying to do it as a group.

MRS. MARJORIE KIMBROUGH: Right, okay.

MRS. GAYLE H. HOLLOMAN: So just get with Zenobia and let her know and we can schedule it. Either I will go with you and/or Cheryl Small, who is the Central Library Administrator. We'll be most happy to take you through the building.

MRS. MARJORIE KIMBROUGH: Okay, that's fine.

CHAIRMAN D. CHIP JOYNER: Okay. And particularly, those who have not been, if there is a date selected to accommodate those persons, if Ms. Claxton can send that out to everyone, maybe the others can join. But it's -- I think it's most important that those

that haven't gotten a chance to see it, get the tour. So they're the priority. I will work around their schedule as best I can.

MRS. GAYLE H. HOLLOMAN: And some of you saw it at various stages, which means that you haven't seen the most recent result, which is pretty much going to be the end result. So I think we're pretty much toward the end of how it's going actually. How it's going to operate is what we're working on now. So it may be that if you haven't seen anything but when it was just kind of, without furniture or whatever, then you may want to come back. So we'll get Zenobia to send out to all of you, the invitations. And we'll just - those who can come, please do an accept, and then we'll set it up.

CHAIRMAN D. CHIP JOYNER: Great, thank you.

MRS. MARJORIE KIMBROUGH: Thank you.

CHAIRMAN D. CHIP JOYNER: And then following the update on Central Library, I understand on Monday we have the renaming of Ponce taking place; is that correct?

MRS. GAYLE H. HOLLOMAN: Yes. The renaming of Ponce De Leon Library for former Commissioner, Joan P. Garner. And you know, she passed away, of course. And we are very much in her debt, because she very much supported what we did in libraries. She was always working with us on health initiatives. Not just with the library, but throughout the county, she was very much involved in that process. And so we wanted to make sure that we honor her in some way. And it came to our attention by a resident of the community, that the thought was that the Ponce Library would be a good one to name for her. And we organized the renaming committee, and the committee met several times, and then voted to have the name changed to The Joan P. Garner Library at Ponce De Leon. So I believe I got it right. So anyway, we're very excited about that. It's going to be at 10:00 a.m. and it's going to be outside, of course. So we invite you to be there. And we just think that it's a wonderful, proud moment for the Library System as well as for the county as a whole.

CHAIRMAN D. CHIP JOYNER: Very nice, thank you. Thank you. Ms. Jordan, did you have any further comment?

MS. LINDA JORDAN: No. Thank you. I'm looking forward to it.

CHAIRMAN D. CHIP JOYNER: Okay, outstanding. Okay. Hearing no further comments on library updates, Code of Conduct Policy, an update.

CODE OF CONDUCT POLICY - UPDATE

MRS. GAYLE H. HOLLOMAN: Well, our Code of Conducts, you know, was in -- was it 2014, where we had the most recent one. And so I really appreciate the fact that you all have taken a look at it. And I think it's wonderful that we periodically review these various policies with you, so that you can -- because that is one of the main focuses of this Board of Trustees, and I really appreciate the time that's gone into it. I mean, it's amazing, Mrs. Radakovich and -- Judge Radakovich and our attorney friend, Mrs. Borders, we really appreciate all that you all have done and each and every one of you, who've given something to this task, because it takes a lot. I mean, there's a lot of people -- we met

about it in my admin team meeting and everybody has thought and everybody wants to change, you know, change this and change that. And we debate and go back and forth. I think it's very healthy, but at the same time, it takes a lot. There's a lot of work involved, so Nina, I do apologize though, for the fact that today, you got sent so much stuff at one time. But we met this morning, and then everybody had a thought. And so, anyway, so many other things kept me from putting it all together in one format and sending it to you. So thank you for your help. And what do you want to do, Mr. Joyner, about further discussion?

CHAIRMAN D. CHIP JOYNER: We're going to go into Executive Session and we're going to go through some of the line items and just have some background and context to some of those items proposed. But again, on the record, I want to really thank the collaboration between your office, Gayle, and Mrs. Radakovich and Mrs. Borders. There's so much expertise and insight that everyone is able to share. Because we really need to set a standard of conduct that all patrons can come to expect when they visit the libraries. We just want this for everyone. And so, thank you everyone for their time. This is a voluntary board. And so, to put that much time in, particularly for persons with law degrees and careers, I don't think the county could afford that separately.

MRS. GAYLE H. HOLLOMAN: I'm sure our County Attorney, Adebola, would also agree, she has participated in this too. So thank you too, Adebola.

NEW BUSINESS

CHAIRMAN D. CHIP JOYNER: Thank you. Thank you, everyone. Okay. Moving on to new business. One thing, just real quick on the unfinished business, did everyone get a new badge yet? On the Board of Trustees, did everyone receive it? Anyone not receive their badge?

MS. LINDA JORDAN: No.

CHAIRMAN D. CHIP JOYNER: Ms. Jordan, you did not? We'll follow up on that.

MR. JOE PIONTEK: Nor did I. Were they mailed to us?

CHAIRMAN D. CHIP JOYNER: Okay. Mr. Piontek. I received mine. I think they were mailed to everyone. Mrs. Claxton, do you have any update on the badges? Did everyone

--

MRS. ZENOBIA CLAXTON: I mailed it to everyone with the address I have on file. So Mr. Piontek, I sent it to your new address.

MR. JOE PIONTEK: Oh, good. It could be in the mail.

MRS. ZENOBIA CLAXTON: If you received your board packet, it was in the envelope.

MS. LINDA JORDAN: Oh, my. I may have thrown it away by mistake.

MRS. ZENOBIA CLAXTON: It was in that envelope.

MS. LINDA JORDAN: Well, I've thrown the envelope away, so I may have thrown it away by mistake. So I'm sorry, can you do another one? I didn't know. I just pulled the book and just started going through it. I didn't even look. And then I threw the envelope in the trash. Sorry.

MRS. ZENOBIA CLAXTON: Okay.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. ZENOBIA CLAXTON: I'll do another one. Mr. Piontek?

MR. JOE PIONTEK: I have the envelope. I just like to do this digitally. So I always look at this on my iPad, but I have the envelope. So when I open it, I'll find it.

MRS. ZENOBIA CLAXTON: All right. It's in the envelope. It's in the envelope.

MR. JOE PIONTEK: Cool, thank you. Thank you, Zenobia.

MRS. ZENOBIA CLAXTON: You're welcome.

MS. LINDA JORDAN: Thank you.

CHAIRMAN D. CHIP JOYNER: Okay. Great, thank you. And if anyone needs any additional help with that or follow up, they can just email Ms. Claxton directly, that'll be great. We really appreciate you, Ms. Claxton, thank you.

MRS. ZENOBIA CLAXTON: Thank you.

CHAIRMAN D. CHIP JOYNER: All right. New business. One thing that we wanted to discuss and consider is how the libraries accommodate some of our unhoused citizens. And so, I asked Ms. Holloman just to share some context with regards to how this has come up from certain libraries or from some persons. But to put this in context and help us learn from it and give us an overview. Ms. Holloman?

MRS. GAYLE H. HOLLOMAN: Okay. Thank you, Mr. Joyner. The condition of persons who are experiencing homelessness or who -- the unhoused, continues to be a concern of ours in Fulton County and of course, you know, in metro Atlanta in general. There was some -- I'm from Atlanta. There were many, many years where this was as -- around the nation where this was just not a big concern. And now, it has grown exponentially, even over the last year. And just to kind of give you a little bit of background of some of this in the metro area in Fulton County. Some of our concerns got heightened by the fact that the Peachtree Pines Shelter closed in 2017, very close to the Central Library. And then of course, the pandemic had a great affect in the last -- as of last year. Mental health issues have been identified for a number of years as being a major cause of some of this homelessness, as such. And then there is sudden changes in lifestyle. You've got veterans who are coming back from stents at war and being overseas and things happening to change their lives. You've got women and children who've been forced into fleeing because of domestic violence. And then you have, as of last year, heightened evictions, people losing their homes and what have you. And then we -- the literature states that homelessness affects 60 percent men more than anyone else. So those are some of the things that have contributed to some of this and to a large part. Not just here, but as we talked with John Szabo about the things that are going on in Los Angeles Public Library, Los Angeles as a whole, it is just a national situation, particularly with regard to libraries. We're just no exception. Some of our libraries, they get hit -- there are two or three branch libraries that have a little bit more of a concern about it and the Central Library than are others. Part of what we have to do is that we have to overcome the

stereotypes that people have, whether they're employees or others. And that's a real factor. There's a stigma that people who are on the street feel about how we look at them and how they are serviced, how their needs are met. So I think we got to build up a lot more -- a lot more concern and care and understanding from the standpoint of employees. So we did do a class last month in our agency meeting, where we had an individual from Behavioral Health come and actually speak to our managers, about 65 of us, about how to deal with some of this. And we're going to have more training classes on that. I think part of it has to do with erasing this negative that people that someone walks in, you immediately make an assumption. And sometimes you might not be right. But we make -- we do those things based on stereotyping. What we are doing in the library now is what we're moving toward is, addressing it from the standpoint of trying to hire a social worker and a social worker coordinator. So that's what we want to do. We also want to create a committee of, not just staff at higher levels of the organization, but staff from around the entire organization. Because all of them, if you work the desk and you're a library assistant, you interact with everyone that walks in, whether they might be homeless or whatever their situation may be. And so we need to have all the people at all levels, I think, talking about their experiences as well as what they can offer as maybe solutions for us to look into. So that's where we are right now. I think that that's going to help us a whole lot. They have a great program at Los Angeles Public with regard to addressing the needs of a wide range of people with various service needs. And some of them were resources with parents and caregivers and story times for babies and children. And all of that is being done on their bookmobiles. And I think that perhaps, we can do more for our people experiencing homelessness maybe with our bookmobiles as we go out and about. That's not one that we've explored the past. So that's something we're going to be looking into doing as well. I think that we have a great opportunity to partner, at least. I know of two in organizations that I've been in touch with lately. I got them through Behavioral Health and they weren't able to point me in the direction of how we might be able to build some coalition around these thoughts of these needs. We have a growing population every evening at the Central Library that we know are needing some things. And I think that perhaps, when we get open, we'll be able to address some of them. And that's why we want to be able to meet those needs by having a social worker being involved. If we're not able to get that person hired, then I have been told that we may be able to have someone from Behavioral Health on loan to us so many days a week that will be able to assist with some of these resources that they can direct people to try and see if they can get them and do what we can. Because there is a commitment within the county, and I've been told, within the city, to really try to address it and get homelessness down to where it is more of a less of a norm, so that we don't get desensitized to it. And I think that's the thing that we have to be very careful about is that we'll remain sensitive to the fact that there are people with real needs. And so we want to address them and treat everybody with the dignity that they deserve. So that's why we feel so strongly that

the training is needed for our staff, so that they have -- they can start to erase some of those barriers, such as stereotyping and the stigmas that we might put on people. So that's kind of where we are right now. And I don't have anything more concrete than that at the moment because it's the type of thing that we got to work through it, and we've got to get the partnerships in place. And I think that once we can do that, it's going to be like any other service that we offer. You know, our GED testing and all those other things are going to contribute. We can also contribute by increasing our job skills training. And we're going to be able to do that much more so than in the past with our second floor, with those computers that we have. Over 140 computers where we can actually have training classes in partnership with organizations that do that type of thing. So the people can actually get trained and move away from the building itself and actually get a job. That's where we want to be. And we've done that type of thing on a small scale in the past. But because of the opportunities we have for training, we can do it on a larger scale. So that's what I'm talking with the staff about. That's what we're poised to do here at Central. And I'm very excited about it. And I think we're going to be able to make a difference in people's lives.

CHAIRMAN D. CHIP JOYNER: That's outstanding. Thank you. Thank you, Ms. Holloman.

MRS. GAYLE H. HOLLOMAN: You're welcome.

CHAIRMAN D. CHIP JOYNER: Homelessness is really, really a major issue in the library. Its mission is to be a resource of learning. And there's no better place for our staff and our people to understand and learn how they can provide the resources that some of these people need. Whether it's directing them someplace else or just understanding what they need and just being able to tap that appropriately as librarians and as county staff. So keep us up to date on the progress being made. I know John Szabo, who is the former Executive Director, now overseeing the Los Angeles County Libraries, which is the second largest homeless population in the US, I believe.

MRS. GAYLE H. HOLLOMAN: Yes.

CHAIRMAN D. CHIP JOYNER: They have been able to come up with some programs and partner throughout the county and the city in a way that's pretty remarkable. And they're really making a significant impact on improving the lives of many people. And so there's this modeling, and he knows our libraries, he knows our neighborhoods, so he's been a good resource for us to get some ideas. And thank you, Gayle. I'm glad you two are in touch and I'm hoping we can do some things. Hopefully, over the next year, where we can move in the direction of impacting people's lives and really understanding what people need. Thank you.

MRS. GAYLE H. HOLLOMAN: You're welcome.

CHAIRMAN D. CHIP JOYNER: Are there any questions or comments? Okay. All right. Hearing none, we are going to move to Executive Session. Is there a motion to move to Executive Session?

EXECUTIVE SESSION**MOTION**

MS. LINDA JORDAN: So moved, by Linda Jordan.

CHAIRMAN D. CHIP JOYNER: Okay. We have a motion by Ms. Jordan to move to Executive Session. Is there a second?

MR. JOE PIONTEK: Second.

CHAIRMAN D. CHIP JOYNER: Okay. There's a second by Mr. Piontek. All right. We will move to Executive Session. And reminder from Ms. Claxton that we're to sign out, sign back in, and we'll see you on the other side.

(Motion approved. Moved to Executive Session at 4:48 p.m.)

CHAIRMAN D. CHIP JOYNER: The time is now, 5:54 p.m. We just exited Executive Session and calling order to go back in session for the continuation of our virtual meeting August 25th. Oh, great, good to see you, Marjorie. Is there a motion to go back into session?

MR. PAUL KAPLAN: So moved.

CALL TO ORDER

CHAIRMAN D. CHIP JOYNER: There's a motion by Mr. Kaplan, is there a second?

MRS. MARJORIE KIMBROUGH: Second.

CHAIRMAN D. CHIP JOYNER: Seconded by Ms. Kimbrough. We're back -- all those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: All those, nay? Hearing none, we're back in session. And we just finished our Executive Session and there are some items for us to cover that we will review with the Executive Director, with other board members, and pulling some information together relative to some legal issues, dress code, and code of conduct, just updating our records. So is there motion to adjourn today's meeting?

ADJOURNMENT**MOTION**

MR. PAUL KAPLAN: I so, move.

MS. LINDA JORDAN: I second it.

CHAIRMAN D. CHIP JOYNER: There's motion by Mr. Kaplan and seconded, strongly seconded by Ms. Jordan.

MR. PAUL KAPLAN: Good, Linda.

CHAIRMAN D. CHIP JOYNER: So, all those in favor, say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any nays? Hearing none, the meeting is adjourned. Thank you, everyone.

(Meeting adjourned at 5:58 p.m.)

Director's Report for August 2021

Gayle H. Holloman, Executive Director

Highlights of Library Service

- Staff continued to provide virtual and in-person service to Library patrons
- Due to the pandemic, staff continued to make visitors aware of the County's mask wearing mandate
- Security updates and training enhancements continued to be reiterated to staff throughout the Library System
- Managers received training on dealing with homelessness and patrons who may be experiencing mental health issues. Ongoing training will focus on those topics for the remainder of the year.
- The renaming ceremony of the Ponce Library was held on Monday, August 30th. It is now named for the late Commissioner Garner. The new name of the branch is Joan P. Garner Library at Ponce de Leon. The event was very well attended.

(See photos below)









FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AUGUST 31, 2021

Doc. #21-47

SERVICE	2021 BUDGET	AUGUST	2021 YTD	2021 YTD	2021 YTD	2021 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ECNUMBRANCE	COMMITTED	% COMMITTED	BALANCE
REGULAR SALARY	14,591,015	936,297	8,091,186	-	8,091,186	55%	6,499,829
PART TIME SALARY	484,240	22,791	221,301	-	221,301	46%	262,939
BENEFITS	7,903,299	498,401	4,173,856	-	4,173,856	53%	3,729,443
BOOKS	3,679,911	315,435	2,172,177	1,094,845	3,267,022	89%	412,889
OFFICE EQUIP. REPAIR	23,000	-	1,610	5,000	6,610	29%	16,390
EQUIPMENT	32,604	-	1,218	12,097	13,314	41%	19,290
OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
PROFESSIONAL SERV	37,937	2,249	7,337	-	7,337	19%	30,600
COPIER MACHINE	205,865	19,101	145,144	-	145,144	71%	60,721
COPIER PAPER	1,000	-	-	-	-	0%	1,000
SUPPLIES	85,900	7,553	31,976	3,725	35,701	42%	50,199
COMPUTER HARDWARE	430,000	381,934	381,934	-	381,934	89%	48,066
RENT	204,840	17,964	132,289	89,870	222,159	108%	(17,319)
OTHER SERVICES	647,522	36,772	335,913	69,891	405,804	63%	241,718
TRAVEL	12,000	-	555	-	555	5%	11,445
HOPITALITY	10,000	-	-	-	-	0%	10,000
VEHICLE MAINTENANCE	22,850	-	7,702	-	7,702	34%	15,148
GENERAL INSURANCE	622,596	51,883	415,064	-	415,064	67%	207,532
CONTINGENCY	16,775	-	-	-	-	0%	16,775
TOTAL	29,013,354	2,290,379	16,119,262	1,275,428	17,394,690	60%	11,618,664

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT- BY ORG TYPE
AS OF AUGUST 30, 2021

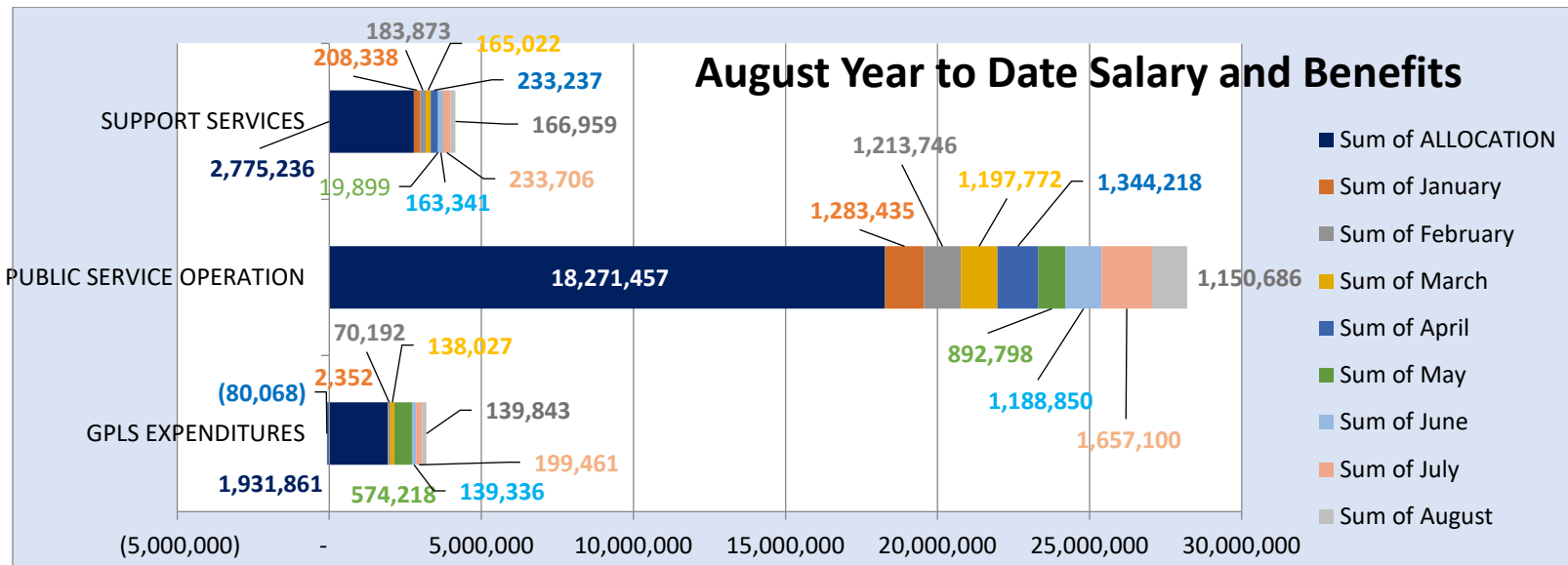
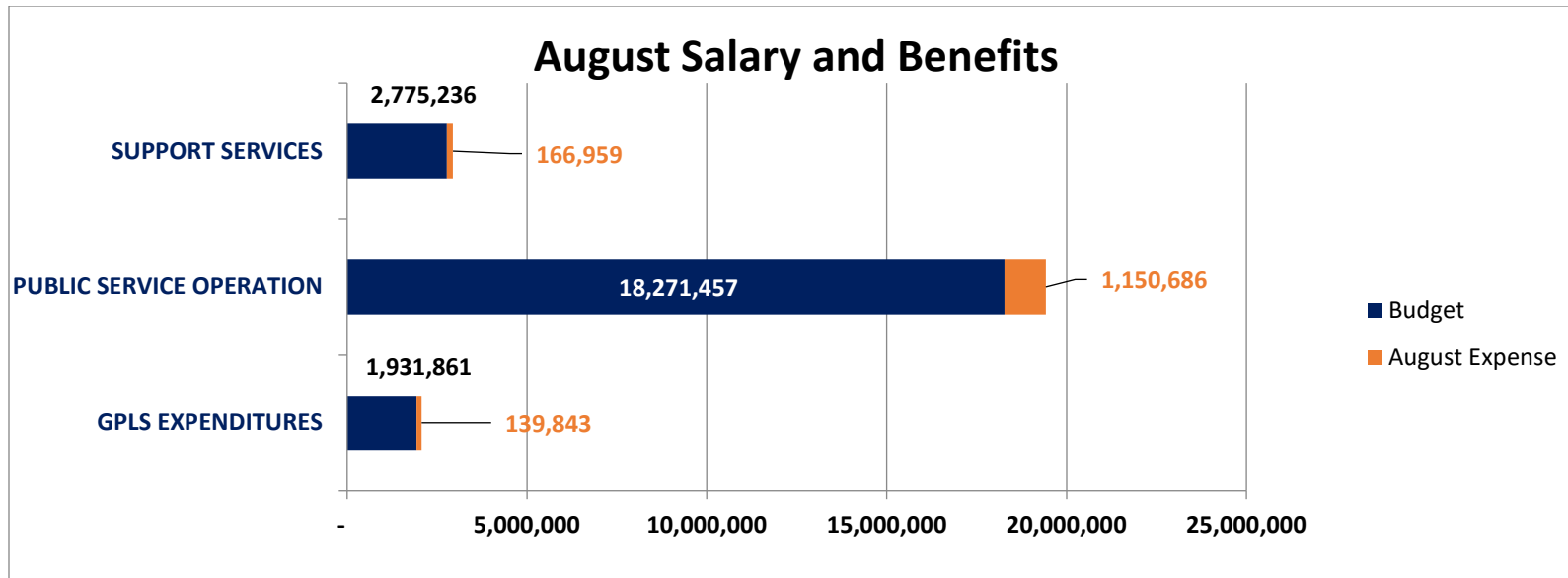
ORGANIZATION	SERVICE	2021 BUDGET	AUGUST	2021 YTD	2021 YTD	2021 YTD	2021 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURE	EXPENDITURE	ECNUMBRANCE	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE OPERATION	REG SALARY	11,509,491	732,217	6,375,175	-	6,375,175	55%	5,134,316
	PART TIME SALARY	484,240	22,791	221,301	-	221,301	46%	262,939
	BENEFITS	6,277,726	395,678	3,332,129	-	3,332,129	53%	2,945,597
	BOOKS	3,179,911	315,435	1,672,177	1,094,845	2,767,022	87%	412,889
	OFFICE EQUIP. REPAIR	20,000	-	1,610	5,000	6,610	33%	13,390
	EQUIPMENT	21,000	-	-	11,217	11,217	53%	9,783
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	16,237	2,249	7,337	-	7,337	45%	8,900
	COPIER MACHINE	204,865	19,101	145,144	-	145,144	71%	59,721
	SUPPLIES	21,000	3,244	10,903	2,397	13,300	63%	7,700
	RENT	204,840	17,964	132,289	89,870	222,159	108%	(17,319)
	OTHER SERVICES	321,331	29,013	223,974	19,315	243,289	76%	78,042
	VEHICLE MAINTENANCE	3,000	-	23	-	23	1%	2,977
	GENERAL INSURANCE	404,826	33,736	269,884	-	269,884	67%	134,942
	CONTINGENCY	16,775	-	-	-	-	0%	16,775
Total		22,687,242	1,571,426	12,391,946	1,222,644	13,614,590	60%	9,072,652

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT- BY ORG TYPE
AS OF AUGUST 30, 2021

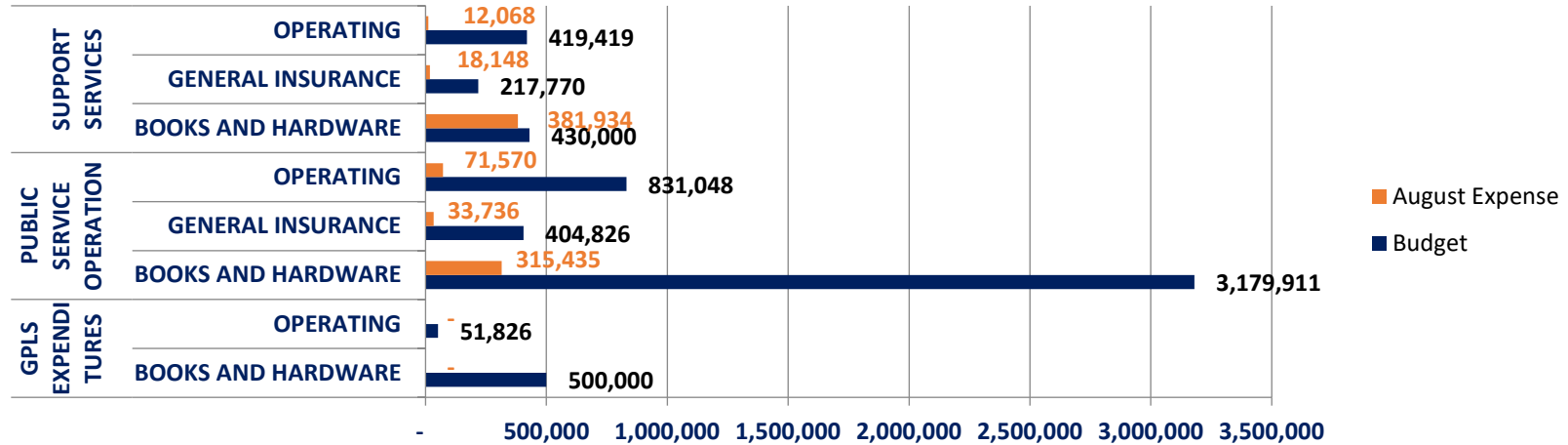
ORGANIZATION	SERVICE	2021 BUDGET	AUGUST	2021 YTD	2021 YTD	2021 YTD	2021 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURE	EXPENDITURE	ECNUMBRANCE	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICES	REG SALARY	1,770,026	108,804	905,437	-	905,437	51%	864,589
	BENEFITS	1,005,210	58,155	468,939	-	468,939	47%	536,271
	OFFICE EQUIP. REPAIR	3,000	-	-	-	-	0%	3,000
	EQUIPMENT	11,604	-	1,218	880	2,097	18%	9,507
	PROFESSIONAL SERV	21,700	-	-	-	-	0%	21,700
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	1,000	-	-	-	-	0%	1,000
	SUPPLIES	64,900	4,309	21,074	1,328	22,402	35%	42,498
	COMPUTER HARDWARE	430,000	381,934	381,934	-	381,934	89%	48,066
	OTHER SERVICES	274,365	7,759	60,114	50,576	110,690	40%	163,675
	TRAVEL	12,000	-	555	-	555	5%	11,445
	HOPITALITY	10,000	-	-	-	-	0%	10,000
	VEHICLE MAINTENANCE	19,850	-	7,679	-	7,679	39%	12,171
	GENERAL INSURANCE	217,770	18,148	145,180	-	145,180	67%	72,590
Total		3,842,425	579,110	1,992,129	52,784	2,044,913	53%	1,797,512

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT- BY ORG TYPE
 AS OF AUGUST 30, 2021

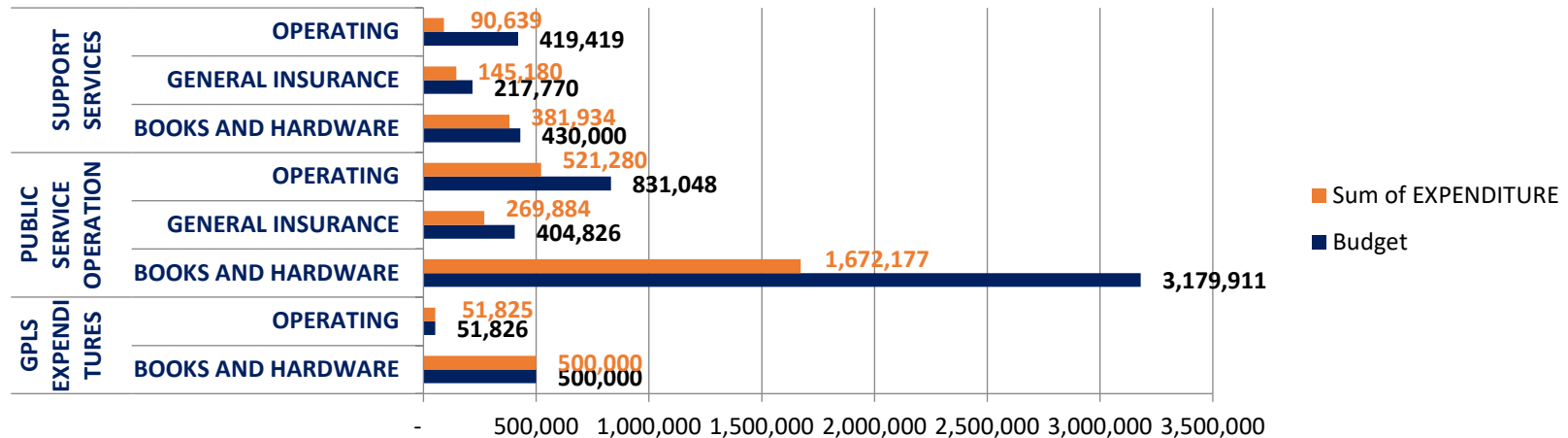
ORGANIZATION	SERVICE	2021 BUDGET	AUGUST	2021 YTD	2021 YTD	2021 YTD	2021 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURE	EXPENDITURE	ECNUMBRANCE	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,311,498	95,276	810,574	-	810,574	62%	500,924
	BENEFITS	620,363	44,568	372,788	-	372,788	60%	247,575
	BOOKS	500,000	-	500,000	-	500,000	100%	-
	OTHER SERVICES	51,826	-	51,825	-	51,825	100%	1
Total		2,483,687	139,843	1,735,187	-	1,735,187	70%	748,500



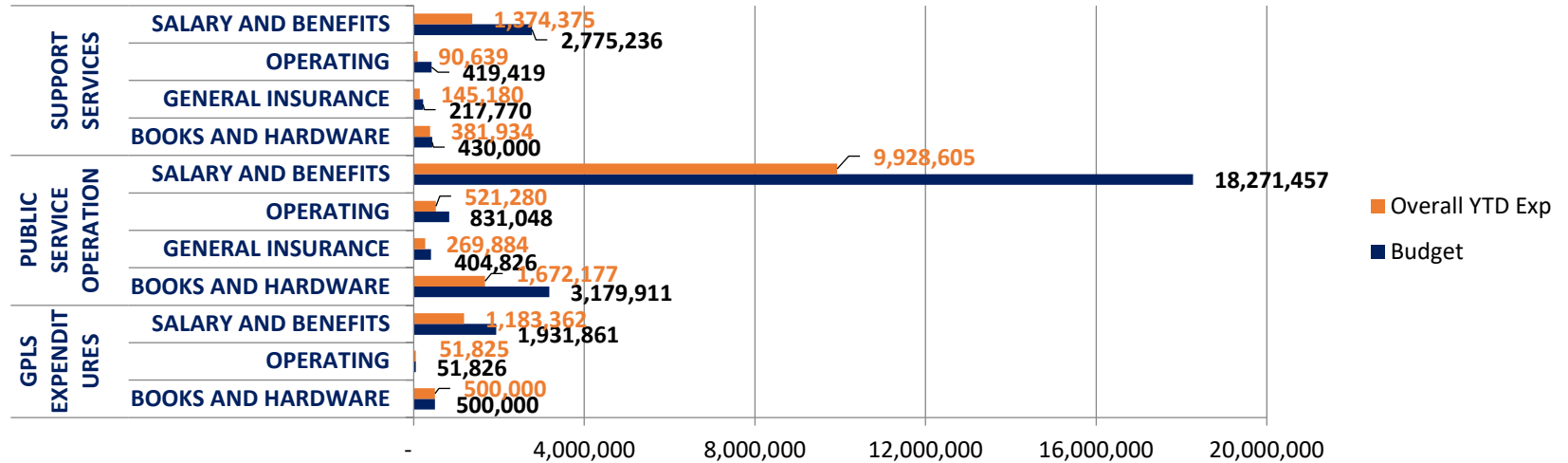
August Operating Expense by Unit



Year to Date August Expense



Year to Date Library Expenses



Monthly Usage Summary - August 2021					Doc. #21-48
	2021		2020		
Activity and Description	August	YTD	August	YTD	YTD % +/-
Circulation					
Total number of items checked out of the library	195,136	1,047,563	62,382	626,176	67%
Holds					
Number of requests by patrons	48,521	431,755	52,573	224,717	92%
Visits					
Number of people entering a library for any reason	138,929	438,061	0	539,692	-19%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	23,745	60,654	0	145,866	-58%
Number of hours of computer use	12,018	29,288	0	47,621	-38%
Web Page Visits					
Number of times people have visited the library's websites	851,153	6,015,072	637,853	3,782,749	59%
Web Visitors					
Number of people who visited the library's websites	136,048	898,707	104,500	782,553	15%
Virtual Circulation					
Number of materials downloaded or streamed	105,176	878,958	123,126	854,164	3%
Virtual Circulation Users					
Number of people who downloaded or streamed	21,932	189,892	23,083	173,246	10%
Children's programs					
Library sponsored programs offered for children (birth - 12)	79	1344	27	800	68%
Number of people attending programs	1616	22795	3089	44248	-48%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	18	256	3	176	45%
Number of people attending programs	356	3437	628	5791	-41%
Adult Programs					
Library sponsored programs offered for adults (18 +)	76	562	13	1239	-55%
Number of people attending programs	1,236	12,683	143	125338	-90%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	202	2549	53	2237	14%
Number of people attending programs	3,975	44,915	4,714	176818	-75%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	23	83	0	781	-89%
Number of people attending meetings or activities	655	1,660	0	15503	-89%

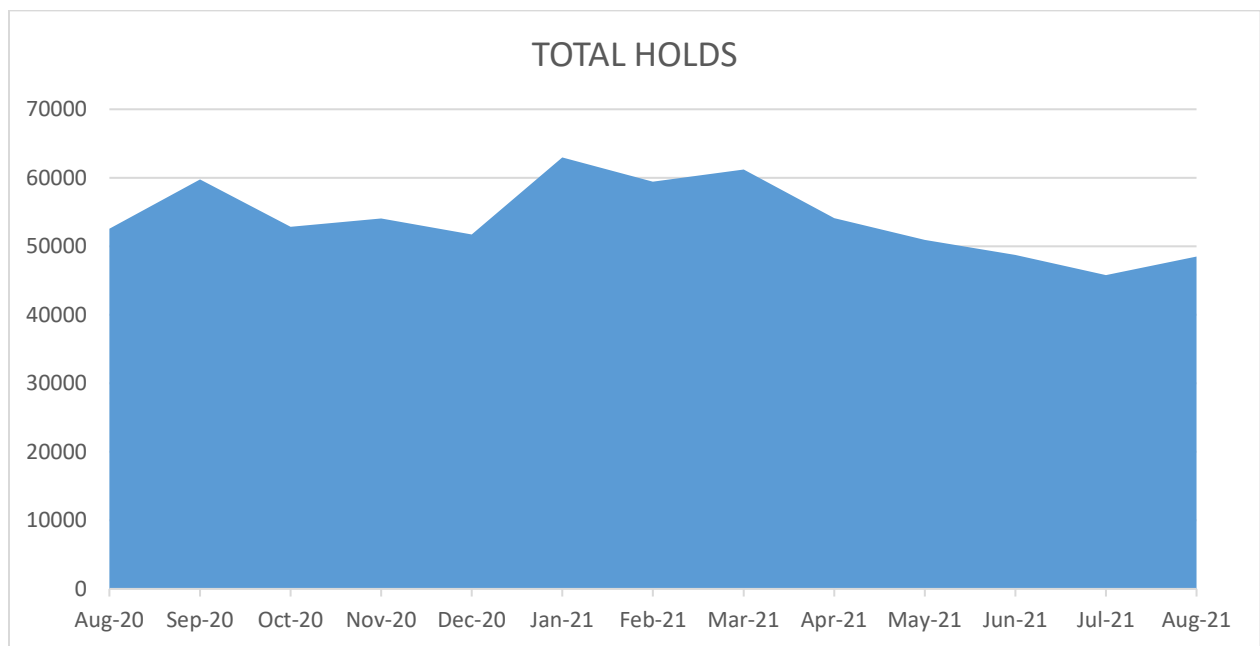
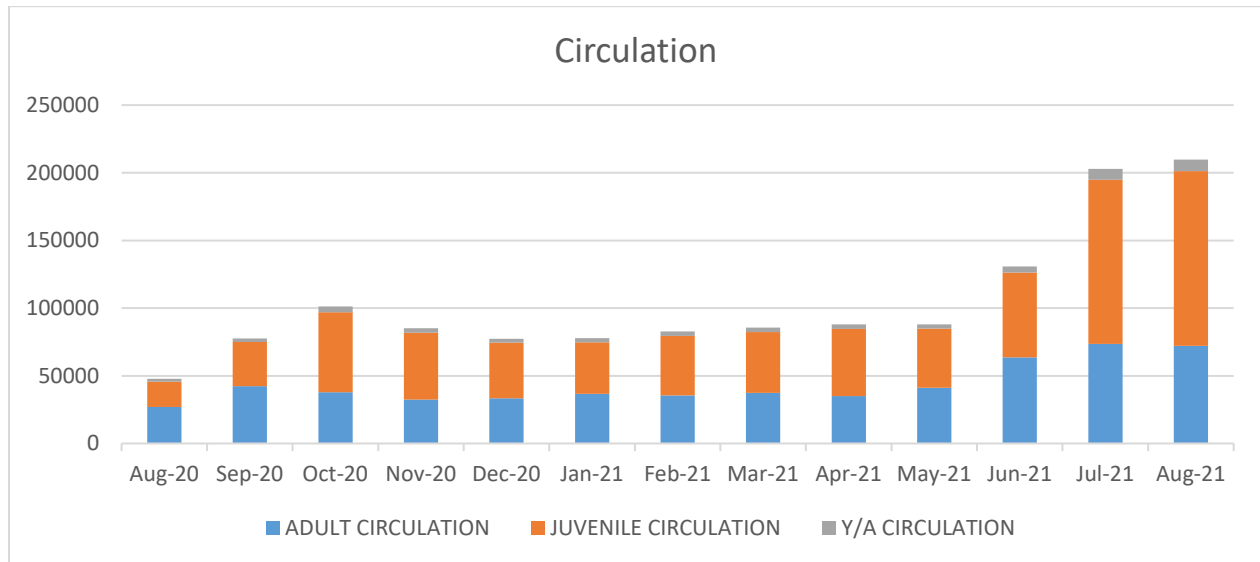
Fulton Library System Circulation Stats - August 2021

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2021 TOTAL	Month-2020 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2021 CIRC	YTD 2020 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	433	476	41	1	951	273	678	248.35%	4,508	3,407	1,101	32.32%
ADAMSVILLE/COLLIER HEIGHTS	641	388	64		1,093	259	834	322.01%	5,436	1,035	4,401	425.22%
ALPHARETTA	7,078	14,295	881	1	22,255	7,038	15,217	216.21%	118,785	106,214	12,571	11.84%
BUCKHEAD	3,814	4,424	234		8,472	980	7,492	764.49%	45,663	3,276	42,387	1293.86%
CLEVELAND AVE	342	329	63		734	240	494	205.83%	9,169	560	8,609	1537.32%
COLLEGE PARK	610	605	53		1,268	506	762	150.59%	6,093	5,585	508	9.10%
DOGWOOD	389	319	32		740	361	379	104.99%	3,579	6,207	-2,628	-42.34%
EAST ATLANTA	1,787	4,108	120		6,015	552	5,463	989.67%	28,942	3,193	25,749	806.42%
EAST POINT	637	270	51		958	549	409	74.50%	7,854	8,749	-895	-10.23%
EAST ROSWELL	4,730	8,032	263		13,025	5,753	7,272	126.40%	74,583	57,865	16,718	28.89%
EVELYN G. LOWERY @ CASCADE	857	833	55		1,745	585	1,160	198.29%	8,233	11,999	-3,766	-31.39%
FAIRBURN	614	583	35		1,232	380	852	224.21%	6,019	5,368	651	12.13%
GLADYS S. DENNARD @ SOUTH FULTON	1,195	1,223	96		2,514	798	1,716	215.04%	11,052	16,174	-5,122	-31.67%
HAPEVILLE	465	664	36		1,165	10	1,155	11550.00%	4,526	139	4,387	3156.12%
JOAN P. GARNER @ PONCE DE LEON	4,231	5,224	318	1	9,774	1,080	8,694	805.00%	53,923	3,490	50,433	1445.07%
KIRKWOOD	1,199	3,715	128		5,042	2,677	2,365	88.35%	26,159	22,722	3,437	15.13%
LOUISE WATLEY @ SOUTHEAST ATLANTA	457	2,485	30		2,972	887	2,085	235.06%	13,291	11,428	1,863	16.30%
MARTIN LUTHER KING, JR	581	429	54		1,064	1,038	26	2.50%	7,249	8,948	-1,699	-18.99%
MECHANICSVILLE	276	214	42		532	119	413	347.06%	3,087	395	2,692	681.52%
METROPOLITAN	1,405	2,497	101	3	4,006	1,230	2,776	225.69%	19,820	21,356	-1,536	-7.19%
MILTON	4,885	11,461	628		16,974	5,682	11,292	198.73%	93,694	59,101	34,593	58.53%
NORTHEAST/SPRUILL OAKS	2,933	8,056	581	4	11,574	874	10,700	1224.26%	60,277	5,744	54,533	949.39%
NORTHSIDE	3,141	5,904	355	1	9,401	888	8,513	958.67%	41,787	2,990	38,797	1297.56%
NORTHWEST @ SCOTTS CROSSING	867	1,881	117		2,865	1,934	931	48.14%	18,729	24,779	-6,050	-24.42%
OCEE	4,708	11,624	1,088	1	17,421	3,987	13,434	336.95%	95,423	11,936	83,487	699.46%
PALMETTO	452	567	25		1,044	363	681	187.60%	5,881	5,167	714	13.82%
PEACHTREE	2,973	2,664	155	6	5,798	7,828	-2,030	-25.93%	31,266	44,130	-12,864	-29.15%
ROSWELL	6,502	8,452	502	2	15,458	5,229	10,229	195.62%	87,516	51,044	36,472	71.45%
SANDY SPRINGS	7,400	10,978	542		18,920	7,189	11,731	163.18%	108,209	71,492	36,717	51.36%
WASHINGTON PARK	483	771	91		1,345	330	1,015	307.58%	6,622	7,889	-1,267	-16.06%
WEST END	681	756	65		1,502	715	787	110.07%	8,422	6,062	2,360	38.93%
WOLFCREEK	1,171	1,476	179	7	2,833	1,661	1,172	70.56%	17,241	23,253	-6,012	-25.85%
BRANCHES TOTAL	67,937	115,703	7,025	27	190,692	61,995	128,697	207.59%	1,033,038	611,697	421,341	68.88%
CENTRAL	426	253	15		694	342	352	102.92%	3,438	5,411	-1,973	-36.46%
OUTREACH SERVICES	2				2	45	-43	-95.56%	55	458	-403	-87.99%
AUBURN AVENUE RESEARCH	3,748				3,748	0	3,748	n/a	11,032	8,610	2,422	28.13%
SYSTEM TOTAL	72,113	115,956	7,040	27	195,136	62,382	132,754	212.81%	1,047,563	626,176	421,387	67.30%

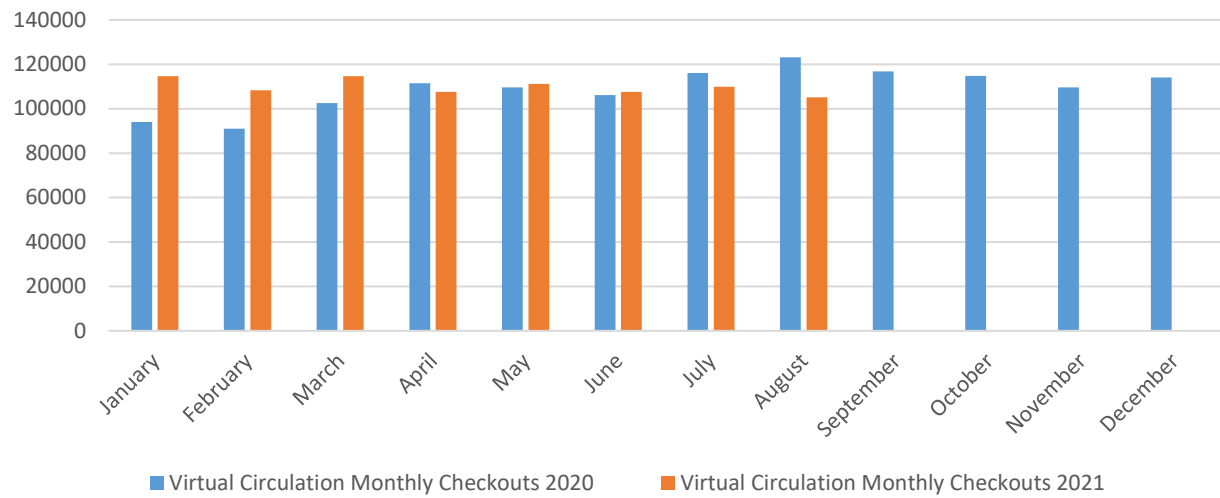
FULTON COUNTY SYSTEM STATS AT A GLANCE - August 2021

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	951	85	654	2,402	1	105	0	0	0
ADAMSVILLE/COLLIER HEIGHTS	1,093	109	1,048	2,221	1	10			1
ALPHARETTA	22,255	1,051	882	9,671	10	399	1	265	30
BUCKHEAD	8,472	866	1,081	5,419	23	41	2	4	1
CLEVELAND AVE	734	56	405	1,531	0	0			
COLLEGE PARK	1,268	138	1,200	3,465	4	33			
DOGWOOD	740	44	396	3,277	8	34	1	4	0
EAST ATLANTA	6,015	427	670	6,695	3	40	1	10	0
EAST POINT	958	177	1,394	4,276	0	0			
EAST ROSWELL	13,025	585	429	4,999	5	191			2
EVELYN G. LOWERY @ CASCADE	1,745	223	826	3,644	0	0		87	
FAIRBURN	1,232	157	423	1,062	5	0			
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	2,514	250	1,209	3,568	1	16			45
HAPEVILLE	1,165	76	398	1,027	1	147			
JOAN P. GARNER @ PONCE DE LEON	9,774	865	1,322	5,879	1	11	1	4	
KIRKWOOD	5,042	247	204	3,532	5	153			
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	2,972	65	940	4,568	0	0			
MARTIN LUTHER KING, JR	1,064	123	558	2,259	0	0			
MECHANICSVILLE	532	62	455	1,597	0	0			
METROPOLITAN	4,006	188	1,253	3,605	4	72	2	54	
MILTON	16,974	664	304	5,058	9	48			1
NORTHEAST/SPRUILL OAKS	11,574	463	268	2,499	11	341	4	154	2
NORTHSIDE	9,401	496	313	2,817	2	6			
NORTHWEST @ SCOTTS CROSSING	2,865	168	330	4,492	2	13			1
OCEE	17,421	812	312	7,475	1	1			2
PALMETTO	1,044	99	243	1,403	6	85	5	19	
PEACHTREE	5,798	595	1,491	6,377	8	34			
ROSWELL	15,458	836	861	8,327	15	367			5
SANDY SPRINGS	18,920	963	1,215	14,499	11	17	5	54	
WASHINGTON PARK	1,345	39	563	2,401	4	42			1
WEST END	1,502	97	1,282	3,263	0	0			
WOLFCREEK	2,833	262	712	3,304	2	21			
BRANCHES TOTAL	190,692	11,288	23,641	136,612	143	2,227	23	655	91
CENTRAL	694	265	3	1,410	0	0			
VIRTUAL PROGRAMS					52	1,425			
OUTREACH VIRTUAL PROGRAMS	2	7			7	323			
AUBURN AVENUE RESEARCH	3,748	5	101	907	0	0			
SYSTEM TOTAL	195,136	11,565	23,745	138,929	202	3,975	23	655	91

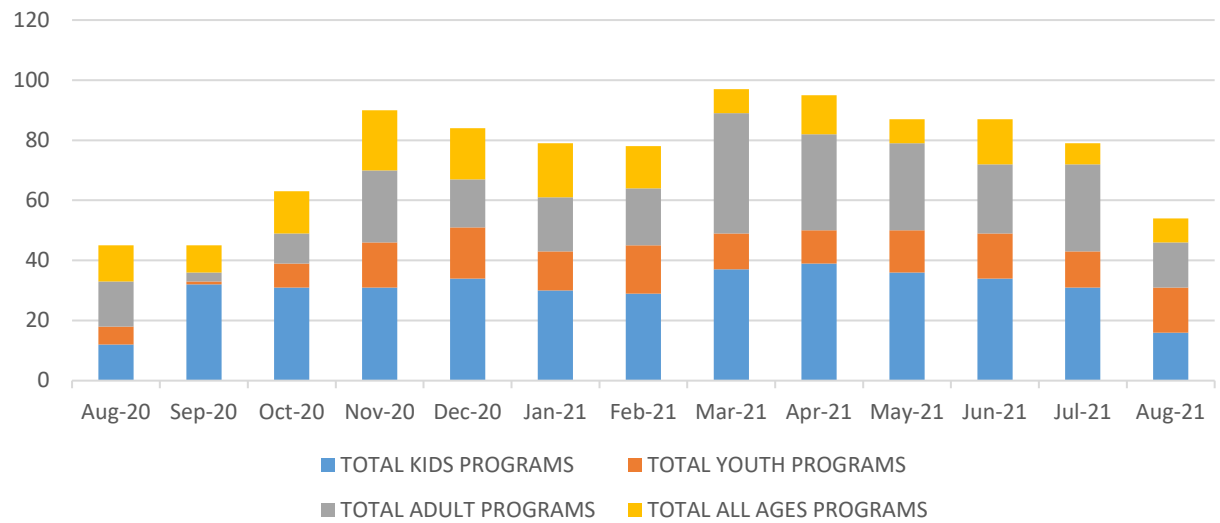
August 2021 Executive Summary – Charts



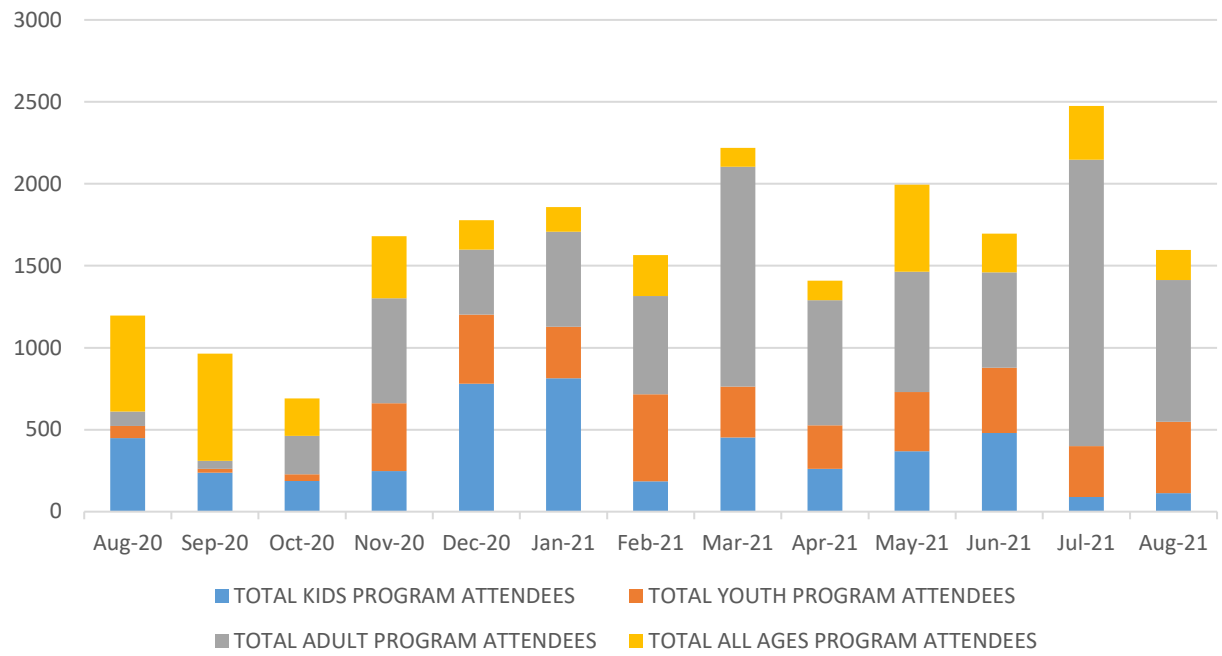
Virtual Circulation 2020 vs 2021



Virtual Programs



Virtual Program Attendance





Fulton County Library System

2021 HOLIDAY/CLOSING CALENDAR - UPDATED

DATE	DAY OF THE WEEK	HOLIDAY	DESCRIPTION
December 31, 2020	Thursday	New Year's Eve	Holiday – Library Closed (Fulton County Closed)
January 1, 2021	Friday	New Year's Day	Holiday – Library Closed (Fulton County Closed)
January 18, 2021	Monday	Martin Luther King, Jr.	Holiday – Library Closed (Fulton County Closed)
February 15, 2021	Monday	President's Day	Holiday – Library Closed (Fulton County Closed)
April 4, 2021	Sunday	Easter	Holiday – Library Closed
May 31, 2021	Monday	Memorial Day	Holiday – Library Closed (Fulton County Closed)
June 18, 2021	Friday	Juneteenth Day	Holiday – Library Closed (Fulton County Closed)
June 19, 2021	Saturday	Juneteenth Day	Holiday – Library Closed
July 4, 2021	Sunday	Independence Day	Holiday – Library Closed
July 5, 2021	Monday	Independence Day	Holiday – Library Closed (Fulton County Closed)
September 6, 2021	Monday	Labor Day	Holiday – Library Closed (Fulton County Closed)
November 11, 2021	Thursday	Veterans Day	Holiday – Library Closed (Fulton County Closed)
November 24, 2021	Wednesday	Thanksgiving Holiday	Library Closes at 6:00 p.m.
November 25, 2021	Thursday	Thanksgiving Holiday	Holiday – Library Closed (Fulton County Closed)
November 26, 2021	Friday	Thanksgiving Holiday	Holiday – Library Closed (Fulton County Closed)
December 24, 2021	Friday	Christmas Holiday	Holiday – Library Closed (Fulton County Closed)
December 25, 2021	Saturday	Christmas Holiday	Holiday – Christmas Day (Fulton County Closed)
December 26, 2021	Sunday	Christmas Holiday	Holiday – Library Closed
December 27, 2021	Monday	Christmas Holiday	Holiday – Library Closed
December 31, 2021	Friday	New Year's Eve	Holiday – Library Closed (Fulton County Closed)
January 1, 2022	Saturday	New Year's Day	Holiday – Library Closed
January 2, 2022	Sunday	New Year's Day	Holiday – Library Closed
January 3, 2022	Monday	New Year's Day	Holiday – Library Closed (Fulton County Closed)