



BOARD OF TRUSTEES

MEETING INFORMATION PACKET

APRIL 27, 2022



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REVISED

VIRTUAL MEETING

IN ACCORDANCE WITH FULTON COUNTY GOVERNMENT'S UPDATED COVID-19 GUIDELINES

**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
APRIL 27, 2022 – 4:00 P.M.
AGENDA**

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #22-18
- IV. Approval of Special Call Meeting Minutes – March 17, 2022* Doc. #22-17
- V. Approval of Minutes – March 23, 2022* Doc. #22-19
- VI. New Business
 - A. Greenway Strategy Group – Martha Greenway, President
- VII. Chairman's Report
- VIII. Work Orders Report – Paul Kaplan
- IX. Director's Reports Doc. #22-23
 - Monthly Financial Report Doc. #22-20
 - Monthly Usage Summary Doc. #22-21
 - Customer Service Comments - Quarterly Doc. #22-22
 - Library Closure Report - Quarterly
- X. Unfinished Business
 - A. Central Library – Update
 - B. TAD Fund Discussion
- XI. Adjournment

*Action is anticipated on this item

Doc. #22-17



**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL SPECIAL-CALL MEETING
MARCH 17, 2022 – 4:00 P.M.**



Members Present: Borders, Priscilla, Vice Chair
Denson, Damian J.
Jordan, Linda
Joyner, D. Chip, Chairman
Kaplan, Paul
Kimbrough, Marjorie L.
Piontek, Joe
Radakovich, Nina

Members Absent: None

Also In Attendance: Holloman, Gayle H. - Executive Director
Claxton, Zenobia - Assistant to the Director's Office
Batalon, Peter, County Attorney

Guest: 4 Virtual Participants

Vice Chair Priscilla Borders called the meeting to order at 4:00 p.m.

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(Board of Trustees Special-Call Virtual Meeting began at 4:00 p.m.)

CALL TO ORDER

MRS. PRISCILLA BORDERS: It's 4:00 p.m. Good afternoon, everyone. My name is Priscilla Borders, I'm Vice Chair. I'm going to call this Special-Call Meeting to order at 4:00 p.m. and I'll make a note that Chairman Joyner is expected to join us. If he comes on, I'll let him assume the course of the meeting. But this is a post-hearing, a meeting following the hearing we had last month regarding the ban. The appellant had requested a review by the Board, so we had that last month. So now, we're just going to discuss how we're going to formalize a decision regarding that ban. Before we begin, I'd just like to make sure that we all understand the intent of the Code of Conduct Policy by just refreshing everybody here today. The Code of Conduct and the rules contained herein shall apply to patrons visiting all libraries, all branches of the Fulton County Library System, including the Central Library -- the Central Branch. Library patrons are expected to be engaged in activities associated with the appropriate use of public libraries while in all -- while in any of the facilities including reading, studying, using library materials and computers, and participating in library programs. In order to ensure public safety and security and to provide a suitable environment for appropriate library use, the Fulton County Library System will require compliance with all state and local laws. Unlawful behaviors for the -- unlawful behavior will be reported to the police immediately and arrest may result. Violation of the Code of Conduct may result in violator being banned from all Fulton County Libraries for six months, one year, or permanently. So I just wanted to go over that, so we understand the intent of the Code of Conduct. So I see that Chairman Joyner is on here. So I want to be respectful of the hierarchy. So, Chairman Joyner, you can assume leading this discussion.

CHAIRMAN D. CHIP JOYNER: Okay, thank you. Thank you, Vice Chair Borders. If you can continue, as I really would like to defer some of the procedural aspects to you, considering your background. But I will chime in where appropriate. But please proceed, if you don't mind.

MRS. PRISCILLA BORDERS: Okay. So I just -- I just reiterated the intent of the Code of Conduct. So -- and just to make sure everybody's aware that this is a formal proceeding with consultation from the County Attorney. This has been recorded -- it's going to be recorded and we have the court reporter on here as well, as we engage in this discussion. The purpose of the -- this discussion is to make sure that we understand the next steps regarding the post-hearing and we, the main intent of this meeting is to see whether or not we are going to remain with the ban that was instituted by the Executive Director Gayle Holloman, which is, her recommendation was a permanent ban, or modify that ban or reverse that ban. Based upon our discussion today, we will come up with a decision from the Board regarding those three -- three selections that we can make, so that's here. And the ban was precipitated on six sections of the Code of Conduct to make sure everybody's clear. The first section is, 3.10 and that deals with committing criminal trespass by refusing to leave the library after being asked to do so by staff. Section 4.3: Bringing into the library personal items that do not fit comfortably under your chair including bed rolls, blankets, framed backpacks, and suitcases. 4.4: Bringing large duffle bags, shopping carts, wagons, wheeled carts, and plastic bags larger than grocery bags into the library. 4.6: Displaying disrupted behavior so as to disturb other patrons. 4.14: Loitering in an area of the library and on library premises; and 4.16: Obstructive library

entrances or exits. According to the Code of Conduct, a one-year or permanent ban can be recommended if there's a serious offense of a provision under Section 3 or multiple offenses under Section 4. So those are the sections that were highlighted in support of the ban. So and everybody was given the opportunity to review documents that were submitted by the appellant. So I hope everybody had the opportunity to review that, as well as documentary evidence submitted by the Executive Director. So I would open up for discussion. Does anybody have anything to begin with?

MRS. MARJORIE KIMBROUGH: I wanted to ask a question. One, is the dimensions that are given in the Code of Conduct, there was no sense of what the dimensions were, and the person kept saying that it fit, but we don't have proof of that if we don't know what the dimensions actually are. Further, in the Code of Conduct, it says large duffel bag. Looks like a large duffel bag to me, so I just don't know if we know exactly what the dimensions are, if they did fit, or is it a violation.

MRS. PRISCILLA BORDERS: What I can -- and Chairman Joyner, please step in if there needs to be something that I -- that you need to correct or sort of add on the statement I'm going to be making. I know that there is, when you enter the Central Library, there's a table with a tape -- with a tape there, and then that's how they gage the size of the bag, irrespective if you call it a double bag, a duffel bag, or a gym bag, whatever bag that you have, it's supposed to be measured by that. And I understand that that measurement is different from the measurement that's found in the Code of Conduct. So that, we are aware of that, and that has been rectified subsequently.

MRS. MARJORIE KIMBROUGH: Okay.

MRS. PRISCILLA BORDERS: So, I know from both perspectives, there is a -- there seems to be a difference as to the size of the bag. I know that no one from Central Library has actually measured it, like with a tape measure. But I know that the attempts were made to have that bag measured, in terms of what that space was on that table. But I don't know if that actually took place because -- and from everything that we received, I know there is a difference in terminology as to the bag being checked, and as to the bag being searched. My understanding is the bag was just asked to be checked as opposed to searched.

CHAIRMAN D. CHIP JOYNER: That's my same understanding, Vice Chair Borders. Also, yes, I understand it has been corrected. The tape measure for the bags and the day in question, the bags or the tape measure that measured the bags was the incorrect one as far as the new Code of Conduct. I can't recall if the correct size in the new code was fitting or if it's just the old one that we're discussing. I'm not sure. Does anyone know?

MRS. PRISCILLA BORDERS: For the new conduct, it's 12 by 24. And I believe for -- it's 12 by 24, and let me double check the size that was on -- I think the size --

MR. JOE PIONTEK: It's 12 by 36.

MRS. PRISCILLA BORDERS: -- that was on the table is a little bit bigger than that.

MR. JOE PIONTEK: He said 12 by 36 at the time.

MRS. PRISCILLA BORDERS: Right. The one on the table is 12 by 36, correct?

MR. JOE PIONTEK: Right.

MRS. PRISCILLA BORDERS: So, it's a little bit bigger. So even if assuming the bag was bigger, did not fit that, it would automatically be bigger than what's in the Code of Conduct anyway. So just to put that out there, so.

CHAIRMAN D. CHIP JOYNER: Okay, thank you.

MR. DAMIAN DENSON: So, for the photo that was submitted with the picture of a tape measure next to it, that photograph is the length of what was on the table the day of the incident? Or is that length the corrected length?

MRS. PRISCILLA BORDERS: The picture that was submitted by the appellant, you mean?

MR. DAMIAN DENSON: Yes.

MRS. PRISCILLA BORDERS: Okay.

MR. DAMIAN DENSON: I didn't know what to refer to him is as.

MRS. PRISCILLA BORDERS: Yeah. The picture that was submitted by the appellant, that was his measurement of the bag. But I'm not, you know, without -- once again, without having, you know, that bag on the table, I --

MR. DAMIAN DENSON: Right. But the tape measure, like, I did look at it, but I don't have it up on my computer now, looked like it stretched to over 25 inches, if I'm not mistaken.

MRS. PRISCILLA BORDERS: Right.

MR. DAMIAN DENSON: So, if -- I guess my question is, regardless, whatever measure he used, the bag seems similar in size to me. If I was using, you know, airport flight carry-on, you know, you make your bag fit the size that is the requirement. There seemed to be room in that duffel. I -- you know, I don't know what was in it the day of the incident. But it appeared to fit to me or be in compliance. The actual photographs seemed to -- it wasn't convincing to me that the bag was so large that it was a problem based on what he presented. Now, the incident of how, you know, he reacted, and those other violations based on that, are a different story. But the actual bag issue to me, I didn't -- it didn't come across as offensive to me once I saw the photograph.

MRS. PRISCILLA BORDERS: Okay. Just to be clear, just to reiterate, the dimensions in the new Code of Conduct is different from the dimensions that were at the Central prior to it being changed to reflect the Code of Conduct.

MR. DAMIAN DENSON: Right. But it is --

MRS. PRISCILLA BORDERS: Yeah, yeah, yeah.

MR. DAMIAN DENSON: -- larger. It is large -- it's like to me, if what was presented is what, to me, we have to go on based on --

MRS. PRISCILLA BORDERS: Yeah.

MR. DAMIAN DENSON: -- the day of the incident.

MRS. PRISCILLA BORDERS: Got you, yes.

MR. DAMIAN DENSON: So, regards of what was corrected and if that is larger and that's the measurement that he submitted with the photo, to me, it didn't seem as offensive as far as that issue is concerned.

MRS. PRISCILLA BORDERS: Okay.

MR. PAUL KAPLAN: I like -- here's what I'd like to do on my end, my justification on this, on the banning from the Library System. I want to go down the 3.10, which is committing trespass by refusing to leave the library. I think that's a no-brainer. He did not -- he did refuse to leave the library. They asked him several times. So that, I think is a definite. As far as 4.3, we're talking about the size the bag, well, that's here or there. But I will tell you and this was brought up, talking about a Code of Conduct, we were worried about some people bringing in knives, guns, stuff inside the bag and we were worried about

that. The larger it is, the more of a chance for the people to put something in it. I -- the intent of the Central Library was, eventually, put in the -- what do you call, magnetometers? The one where you walk through it and it'll detect any metal, and I don't think that's up and running at this point. But that isn't the -- my point. My point is, is that he did -- he was asked to leave the library and he did not leave the library. He displayed disruptive behavior. I heard he got in there, he was swearing, he was disturbing the other patrons that were working there. Also, he was a loitering outside of the library and would refuse to leave as we saw in the video that was sent to us, and then he obstructed the library entrance. I don't know how he did that. I don't know if he got up in front of the doors and blocked it. I'm not sure about that. But the bags, bag height, size, something like that, I'm not worried about. But it's the other ones that's definitely, as far as I'm concerned, is a grounds to be removed off the library.

MRS. PRISCILLA BORDERS: Thank you for that. Thank you, Mr. Kaplan. Anybody else has any comments or questions or anything that we need to discuss further?

MR. JOE PIONTEK: I tried to listen, or I did listen as careful as could to the way he described the events. It seems like the bag is sort of a canard in this discussion and all and that he was allowed into the library but made such a scene at that point that he was up on the second floor, and it was at that point that the officer had to call the police and the police had to come up and remove him from the second floor. So the disturbance, as Paul was describing there, the disturbance was far greater than whether his bag fit into a certain parameter or not. I think he caused the problem beyond that point, beyond the gate. He had said that it was a personal victimization, and that they had said to him, you of all people are not allowed in this library. I didn't see any indication of that sort of treatment happen, given the officer's report of what he described. So I am not really stuck on the size of the bag so much as the behavior after the -- after the entrance.

MRS. PRISCILLA BORDERS: Anyone else?

MR. PAUL KAPLAN: I asked the question to him, what he was going to do at the library, and his answer was to me, really none of my business. It was just, even the attitude that he had when I asked him that question, just kind of really throws me back a little bit. I don't understand what his intent was. I mean, you're coming to the library or your coming in the library -- he said he just got off the plane; he went directly to the Central Library and walked in. Is that -- forgot to ask him, how come he went all the way to the Central Library, not anyplace else, like, some place to live or something like that, or he's just going to the library to whatever he does. It just -- it didn't sound right to me.

MRS. PRISCILLA BORDERS: Does anybody have any other comments or anything? Because I to make sure that everybody has the opportunity to chime in and make sure that this is a thorough discussion between all -- between all members of the Board here, particularly as this is the first.

MS. LINDA JORDAN: With putting the bag aside, I just -- the outside piece with this making a lot of noise and drawing attention to that situation that was quite disturbing from what I had seen on the video, so.

MRS. PRISCILLA BORDERS: Just to, you know, just to make sure that we put the video in context that when -- as we reviewed the video, the library was not empty. We had families and children and other patrons coming in and out of there. So everybody understands that, it's the onus of the responsibility to making sure that everybody has access to the library is part of this Board's charge to make sure that everybody has the

opportunity to fully utilize the library, and that no one -- the asking to be removed from the library, is not done lightly. So and if you listen to the video and the communication back and forth, the police did manage to get in contact with the library -- with the library Director at that point. She did indicate that they had tried multiple times to have him leave and that's why the police were called. Not only the library called the police, but the appellant called the police as well. Linda, I can't hear you.

MS. LINDA JORDAN: Okay. Now, the library -- someone during the video, they did offer him the possibility of going to a homeless shelter. He does -- did appear that that could be an issue. Did anybody follow up on that? Because he did say, I'll take you up on that and then he, I think he changed to something else. But that was brought to his attention about a homeless shelter that he said, well, if you can get me into one. So I'm just curious as to if that was -- if anymore conversation was had on that piece.

MRS. PRISCILLA BORDERS: To my knowledge, I'm not sure if that has taken place. That is one of the reasons why we want a social worker at the Central Library, and that we understand there are issues that, everyday issues that multiple organizations, not just the library, must face, be faced with and having that social worker, particularly in scenarios like this would be a benefit to everyone involved. So most definitely that is something we will consider as we're moving forward. I don't know if the social worker is on board, but that is one of the reasons why we wanted a social worker.

MR. DAMIAN DENSON: Vice Chair, can you clarify another point for me. There is a specific violation about blocking the entrance, and I believe my recollection of his testimony referred that he was blocking the entrance and then asked to move. That's how the sidewalk and the video began to be commenced. So do you recall whether he was in compliance with moving from the entrance, or did he refuse and then continue to block the entrance?

MRS. PRISCILLA BORDERS: I would -- Chairman Joyner, you're going to have to help me with this specific scenario. There're two reasons, one is that I know that he was on the second floor and asked to leave, and there was sort of -- he did not want to. But eventually, he was asked to move outside and that's where he was. I think he wanted to stay in the lobby and wait. But that did not occur because he was outside and the second thing is, his bag apparently was blocking access to the entrance of the Central Library. That, I'm not sure. I could not see that totally from the video. But that was one of the reasons why it was, from my understanding that, that specific section was highlighted, in terms of the --

MR. DAMIAN DENSON: Okay.

MRS. PRISCILLA BORDERS: -- entrance and the ability of the patrons to come in and out.

MR. DAMIAN DENSON: Okay. So it wasn't his person, it was his bag --

MRS. PRISCILLA BORDERS: Bag.

MR. DAMIAN DENSON: -- that was blocking the entrance, okay. Thank you.

MRS. PRISCILLA BORDERS: So, I just want to make sure if there's any questions, any provisions. I know we went over 3.10 and we do have a copy of the -- that citation from the police, where it did signify -- did list criminal trespass on there. So, everybody had the opportunity to review that and then we already discussed the size and the dimensions of the bag and the disruptive behavior, interfering with another person's use of the library or the library or the staff of the performance of duties. And I think we, you know, once

again, that is -- it's not the bag itself, but what occurred after he was asked to be removed and the situation around that, and that was the basis for the disruptive -- disruptive use for other patrons and staff, in terms of the library use. So does anybody have any other questions or any comments or anything that we can bring clarity on?

MRS. NINA RADAKOVICH: Priscilla.

MRS. PRISCILLA BORDERS: Yes.

MRS. NINA RADAKOVICH: I just want to point out that, at the very beginning you read the purpose of the Code of Conduct, and the essence of it is to preserve public safety and security.

MRS. PRISCILLA BORDERS: Yes.

MRS. NINA RADAKOVICH: I think that's the problem that we have here apart from the bag, we have behavior that would make library patrons feel unsafe or insecure. So, the whole purpose of this code is to prevent that behavior.

MRS. PRISCILLA BORDERS: Thank you for reiterating that. Any more comments? Just to make sure that we have it on record that these incidents occurred on two dates, one on January 4th and the one subsequently on January 25th -- January 21st, which precipitated the letter. So I just want -- does anybody have any -- anything else to discuss, or should we go and ask, you know, what does everyone want to, in terms of, you know, a decision. Because what's going to happen is, we're going to decide and then we're going to issue a letter that goes to the Executive Director for -- with the Board's recommendation of whether or not we want the ban to remain, whether or not it's going to be modified or whether or not it's going to be reversed. So that's our charge here today. So anybody --

MR. DAMIAN DENSON: Ms. Jordan, you're muted.

MS. LINDA JORDAN: Thank you. Priscilla, based upon the dates you just gave, it seems as though there are basically two strikes. So I'm just wondering should we consider possibly not -- if it doesn't do another strike, you know, like, strike three, you're out, that kind of situation. But trying to see if there's a way without banning him completely, and we can say, hey, if you work within the parameters, we'll, you know, give you another shot. I'm just thinking.

MR. DAMIAN DENSON: Yeah, I agree with that, Ms. Jordan. I think the question is whether we feel this is in his ability to rectify and not continue the behavior. If we don't, we, you know, continue the permanent ban. If we feel that there is a learning opportunity here and a behavior change opportunity, then temporarily, no access, and then come back behaving better. But based on -- I would just be curious whether we, as a Board of Trustees, believe at that possibility or do we think that this is something we should avoid and entirely by this person.

MRS. PRISCILLA BORDERS: That's up to discussion because, you know, just going on with that scenario that be more likely of modifying the ban and saying, you know, this is what we're going to do. Just going hypothetically, we do that, this is what you're going to do. You know, the Board is going to modify the ban, and, you know, with the understanding if it happens again, I mean, it's going to come before us again. So I just want to be -- everybody to be cognizant of what can take place depending on what we decide here today. Irrespective of what decision we made, there's going to be ramifications as this is the first case. So, does anybody have any more thoughts of how we should precede? Yes, Joe, I see your hand up.

MR. JOE PIONTEK: I want to throw in here, I thought that the Director made a great response to this the first time. She told us that they had a very civil conversation. Meaning that he, in fact, can be civil. But then she came to the decision that -- of the permanent ban, given his subsequent actions. So I think that, you know, she really tried as hard as she could to come to some agreement with him. I'm not sure where the disconnect was there, but the second incident was radical enough for her to decide that there needed to be a permanent ban. So, I'm just going to throw in the fact that I think our Executive Director really did try just as hard as she could for this particular patron, and I am willing to back her recommendation.

MRS. PRISCILLA BORDERS: Thank you so much for that. Anybody else have any comments?

CHAIRMAN D. CHIP JOYNER: One, I'd like to apologize. I was between different devices and could not hear you or maybe you couldn't hear me. So please except my apologies. But thank you for everyone for attending this, and this is the first of its kind that has gone to this level. I think between the library administration and a patron and one who challenged, first, the new Code of Conduct. But then also the authority of not only the police, the security, and Executive Director, but to bring it to our Board, that's pretty significant and it's new. But it's also led me to trust the administration because this is not something that seems to be part of our culture. As we know, as Board of Trustees, this year, and this past winter, we've made every effort to accommodate all persons who visit the library. So, we're very mindful of anyone's personal situation. I think the overall goal of conduct is protect the public at large especially children, but for it to be welcoming to anyone. So now we have a person that's come into challenge what is a basic Code of Conduct, which most patrons don't have any issue with. I think we're very thoughtful with two great legal minds on our team, with cooperation from local authorities and from the county. I think we have a lot of guidance. We received a lot of guidance, and we have thoughtful members of the Board. So I don't think that the Executive Director at this point, I look forward to hearing more discussion off-line with anyone. But I don't think that she's exceeded her authority in putting the public first and the safety of all patrons. I think if we start down the path of letting persons challenge a pretty basic safety law, then we open up the door to many, many other challenges that are not warranted and I don't think serves anyone well. But I just want to share that. But then also really appreciate the comments that I've heard. There have been different comments, and I think everyone has the same mission at heart, which is the safety and treating everyone fairly. Then also, this particular incident is documented that he is given different opportunities and different chances to remain civil and to also meet the Executive Director at a set time. But then also being confrontational with the police at the library, that's not anything that we think is appropriate. So that's just my thoughts, and again, I welcome everyone's comments and I appreciate everyone taking the time. And I really feel for Mr. Blassingame, and but we have to think about everyone involved as well.

MR. PAUL KAPLAN: As I stated before, I went through each one of the violation parts. The bag doesn't really concern me as much as the other one, as far as disruption is concerned, the behavior in the library, not leaving the library, walking around the outside of the library, same way they had -- trying to block the entrance. I believe that this ban should stay exactly how our Director -- to ban him permanently from the library. I just don't see changing it any other way at this point, in fact, at any point. But that's my feeling.

CHAIRMAN D. CHIP JOYNER: Okay. With there be an opportunity, Vice Chair Borders, would there be opportunity for the gentleman to submit a formal request for appeal in six months or one year?

MRS. PRISCILLA BORDERS: No. The -- according -- well, I'm going to double check with the County Attorney here, as well. But according to our Code of Conduct, we make recommendations to Executive Director, but the final decision will come from the Executive Director, in terms that she will give us a letter in response to what we recommend to her. So and I'm just going to read the last sentence, two paragraphs regarding the decision. After she receives our decision, the Library Director shall notify the Library Board in writing of the final decision within 14 days of receipt of the Library Board's recommendation. But if the Library Director rejects the recommendation of the Library Board, she must include an explanation for rejection with a notification to the Library Board. The Library Director's decision to affirm and/or follow the recommendation of the Library Board, shall be final, and notice of the same, shall be provided to the appellant, branch managers, and group administrators. So, according to that, it's the final decision. I don't know what other appeal rights an appellant has, but I will ask if the County Attorney could give us any information on that. So we can have it on the record. I would appreciate that.

MR. PETER BATALON: Hi, good afternoon, everyone. You know, you're right, after looking at the Code of Conduct, I don't see any other avenue aside from this being a final decision, for which the appellant can appeal further decisions. I'm not aware of any other form that could take if you wanted to challenge it.

MRS. PRISCILLA BORDERS: I appreciate that clarification so much. So, Chairman Joyner, I'm going to leave it up to you to see whether or not you want to call this to question, or if there's any other discussion that needs to be made.

CHAIRMAN D. CHIP JOYNER: Okay. Do we have to make the vote and everyone make the recommendation on this call, or can we do that in correspondence to the Director?

MRS. PRISCILLA BORDERS: Mr. Batalon.

MR. PETER BATALON: Batalon.

MRS. PRISCILLA BORDERS: Batalon. Give us clarification for that if you could. Is it something we need to vote formerly here today, right now? Or is it something that we have, you know, sit, you know, make sure that we transpire and have a conversation corresponding -- correspondence between us so we can have a writing within the due time for the Executive Director to review?

MR. PETER BATALON: So, the Open Meetings Act says that, you know, if you're going to take action that you do have to have a meeting, you do have to have a vote. But this is more in the lines of recommendation to the Director. So it's not clear to me that whether it's required that you actually have to take a vote now, or to take a vote where you can take it off-line and just kind of -- as long as you get that recommendation forwarded to the Director within the 30 days.

MRS. PRISCILLA BORDERS: Thank you for that clarification. And just to let everyone know, next week, I believe on the 23rd, is the 30th day. So that's why we had made sure we had we called this meeting because the time was tolling and we wanted to make sure that we have time to have this discussion and write the recommendation for the Executive Director's review. So in that case, I am going to ask Chairman Joyner if we can have some last-minute -- some final discussions on any outstanding issues, and that we will

communicate with every member of the Board of Trustees as to where they want to go from here as we formulate the letter. We'll make sure that we get everybody's input in that letter for the Executive Director to review.

CHAIRMAN D. CHIP JOYNER: Okay. Would you like -- I received one note. Should we make -- should we vote on whether we want to just make the recommendation, or do we want to make a vote in favor or opposed to the permanent ban? So, if there's a motion to make a recommendation, where we summarize our thoughts and send that recommendation to the Director, or we can make a decision here. We'll leave that open. Does anyone have a motion?

MR. JOE PIONTEK: It was my understanding that we were brought together after viewing both sides and viewing the evidence that appellant had submitted that we would make a decision here and return that back to the Director. So if that is the case and our lawyer agrees, then I would call the question.

CHAIRMAN D. CHIP JOYNER: Okay. All right. Handing it over to the Vice Chair, do you want to call the question?

MOTION

MRS. PRISCILLA BORDERS: I will call the question. Does anybody have the motion that the ban remain? Because we three -- we have three choices -- or let me put it this way, do I have a motion on the floor?

MR. JOE PIONTEK: I make a motion that we affirm the Executive Director's decision to have a permanent ban for the appellant.

MRS. MARJORIE KIMBROUGH: Second.

MRS. PRISCILLA BORDERS: Okay. We have a motion from member Joe.

MR. JOE PIONTEK: Piontek.

MRS. PRISCILLA BORDERS: Piontek. Who did the second?

MRS. MARJORIE KIMBROUGH: I did.

MRS. PRISCILLA BORDERS: Oh, Mrs. Marjorie Kimbrough did the second. So, I -- just making sure. So we have a motion on the floor to affirm the permanent ban. All those in favor, signify by saying, aye.

TRUSTEES: Aye.

MRS. PRISCILLA BORDERS: All those opposed, please by signify by saying, no. All right. So we have a recorded vote, affirmation of the permanent ban. So, what we're going to do, we're going to get together to make sure that we draft a letter. I will make sure that Chairman Joyner, you will get a chance to review that before we submit it, as well, Nina and I will work on that. Nina, I'm going to call you out again. But we'll work on that and make sure the entire Board gets an opportunity to look at that. I will ask for Mr. Batalon, we will make sure the County Attorney's office gets a chance to review that as well to make sure that we did everything that we are required by the Board. So if there's no -- anything -- I don't have anything else to share on my part. But I'll leave the opportunity to close us out by Chairman Joyner.

CHAIRMAN D. CHIP JOYNER: Okay, and again, thank you very much, Vice Chair Borders, and thank you everyone to take the time and consider this. Just know that this job that the Executive Director has, is not easy, being -- facing the public and having demands from so many different constituents of the county. So, we're mindful of her work in her efforts and we support her and getting her work done and serving the county and all its constituents. Again, I have empathy for the appellant. But we have rules and

everyone has to follow them, and we didn't take any of these rules and these steps lightly. They're well thought out. We spent many months on this, and again, with very, very seasoned professionals. So, I wish him well, but again, we must move forward as a county, and we want to be best-in-class libraries at all times. So thank you, and I'll handle it -- I'll hand it back over to the Vice Chair to adjourn.

ADJOURNMENT

MOTION

MRS. PRISCILLA BORDERS: May I have a motion to adjourn?

MR. PAUL KAPLAN: So, moved.

CHAIRMAN D. CHIP JOYNER: Second.

MRS. PRISCILLA BORDERS: All right. Thank you. Well, do you want to vote? All those in favor of adjournment, signify by saying, aye.

TRUSTEES: Aye.

MRS. PRISCILLA BORDERS: All those opposed? Good afternoon, everybody. Enjoy the rest of your evening. Thank you so much.

(Whereupon the Special-Call Meeting adjourned at 4:40 p.m.)

Doc. #22-19



**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
MARCH 23, 2022 – 4:00 P.M.**



Members Present: Borders, Priscilla, Vice Chair
Denson, Damian J.
Jordan, Linda
Joyner, D. Chip, Chairman
Kaplan, Paul
Kimbrough, Marjorie L.
Piontek, Joe
Radakovich, Nina

Members Absent: None

Also In Attendance: Holloman, Gayle H. - Executive Director
Batalon, Peter, County Attorney
Black, Francesca, County Attorney
Claxton, Zenobia - Assistant to the Director's Office

Guests: 2 Virtual Participants

Chairman D. Chip Joyner called the meeting to order at 4:00 p.m.

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CALL TO ORDER

CHAIRMAN D. CHIP JOYNER: Thank you. Do we have a quorum? I believe we do; is that correct?

MR. JOE PIONTEK: Yes. Yes, we do.

CHAIRMAN D. CHIP JOYNER: All right. It is now 4:00 p.m. and calling to order the Fulton County Library System Board of Trustees Virtual Meeting on March 23, 2022. Are there any public comments? Mrs. Claxton, are there --

MRS. ZENOBIA CLAXTON: I'm sorry. There are no public comments at this time. Thank you.

22-12 ADOPTION OF AGENDA

MOTION

CHAIRMAN D. CHIP JOYNER: Okay. Very good, thank you so much. All right. The adoption of the agenda for March 23, 2022. Is there a motion for the adoption?

MR. PAUL KAPLAN: I so move.

CHAIRMAN D. CHIP JOYNER: Motion by Mr. Kaplan. Is there a second?

MR. JOE PIONTEK: Second.

CHAIRMAN D. CHIP JOYNER: Seconded by Mr. Piontek. All those in favor the adoption as presented, I mean, the agenda as presented say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any nays? Hearing none, the agenda is approved.

22-13 APPROVAL OF MINUTES OF THE REGULAR MEETING OF FEBRUARY 23, 2022

MOTION

CHAIRMAN D. CHIP JOYNER: Next, the approval of the minutes for the meeting held February 23, 2022, has everyone had the opportunity to read the minutes as presented in the package, which should have been sent via mail? So, understanding that everyone did receive a copy, is there a motion to approve the minutes for February 23, 2022?

MR. PAUL KAPLAN: I so move.

CHAIRMAN D. CHIP JOYNER: Hear a motion by Mr. Kaplan. Is there a second?

MRS. MARJORIE KIMBROUGH: Second.

CHAIRMAN D. CHIP JOYNER: Seconded by Ms. Kimbrough. All those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN'S REPORT

CHAIRMAN D. CHIP JOYNER: Any nay? Hearing none, the minutes are approved. For the Chairman's report, there is nothing to report other than, I just want to thank Vice Chairman Borders for leading the last meeting, as I had a scheduling conflict, and I was only able to come in mid-meeting. But thank you so much, Vice Chair Borders, and I just really appreciate all the teamwork everyone on this Board does consistently on a monthly basis to keep her forward and serving the citizens of Fulton County. So thank you again.

All right. Leading off, the former Chair and champion of all libraries mechanical, Mr. Kaplan.

WORK ORDERS REPORT - MR. PAUL KAPLAN

MR. PAUL KAPLAN: Yeah. The phone call, right? How come it's not working? Well, I'm happy to say it's been a very good month. The month of February, we only had about 137 emails, 137 work orders and 90 percent of them are completed. It's really one -- nothing major, everything seemed to be working, okay, at this point, you know, things change. But just let you to know that this was a very good month. Things really went well. However, I always do want to put in, however. I think that the landscaping and the window washing the things that need to be done at the library, needs to get done. The problem is, there's so many other priorities that kind of knock that down. But that's really something we really have to watch because if there's any complaints, it's going come to the patrons and the patrons will go to the Commissioners. I'll tell you, there's just not a lot of people to go around to do it. I'm not sure how it's going to get done. But something's going to have to get done. The -- you know, people are complaining about the weeds and things like that. The windows are not getting washed. You know, this is just some of the things that keep the place going. But it is a worry, it does worry me. I don't know if the Director has an idea or not, I don't.

CHAIRMAN D. CHIP JOYNER: Mr. Kaplan, are these items that we have contracts for people to do, or there's just a gap --

MR. PAUL KAPLAN: It goes through the DREAM group. They have contacts, they have problems with landscapers because they don't have enough people. But the problem is, there's so many other priorities that knocks it down. But it's not a priority to keep the building going. However, the looks and how it looks when you walk in, that's a big thing for the patrons. You go into a nice library, inside looks beautiful, everything's nice, but outside doesn't look great. I know our Director has gotten some of those kinds of comments.

MRS. GAYLE H. HOLLOMAN: Yes. I can speak to that.

MR. PAUL KAPLAN: Go ahead.

MRS. GAYLE H. HOLLOMAN: Thank you, Mr. Kaplan. Good afternoon, everybody. I have -- I am in talks with the attorneys, particularly, Mr. Batalon recently about some of this that we are dealing with, and that has to do with request that we're receiving from groups who want to come and clean up our grounds, plant shrubbery, take down trees, install trees, things like that. There's a problem from the sense of liability, and that is that someone could get injured, as you know, and things of that nature. So we're getting so many requests now that I'm trying to find a way to get some sort of a blanket way of streamlining our responses. Because normally what we do is, we take it to the Board of Commissioners and oftentimes that takes a lot of time. Our patrons are not real happy if the scouts, particularly, and when we have to take a long time. They want to have it as a project, oftentimes to add a bench, a memorial bench, set up a reading garden, and things

of that nature, cleaning up the shrubbery as a project. So, when they do that, we have to spend time going to the BOC and that takes a lot of time. They often get either discouraged or a little bit perturbed at the delays. So it is an ongoing problem. Our grounds don't necessarily reflect how our branches look inside. It just takes a lot, as Mr. Kaplan is saying, you know, to get that done. It's expensive and we don't necessarily have the ground crews to make it happen like we once did. So I want you to know, we are aware of it and others are aware of it. I spend quite a bit of time talking with Joe Davis about all these different needs that we have, as does Mr. Kaplan. It's just a matter of they've got so many buildings and it just takes a lot. So we're staying on top of it as much as we possibly can. But it is a bit of a quandary.

CHAIRMAN D. CHIP JOYNER: Okay. Now, you've been with the library for a number of years. Has this always been a Fulton County employee job, or has this gone out for RFP, for private companies to bid on the work?

MRS. GAYLE H. HOLLOMAN: Private companies usually bid on the work when we're doing landscape design or redesign when we were doing the renovations. So there was some involvement there. But it has been ongoing on-and-off type of situation for many years. At one time, we had a really, really awesome crew of people who were led by a really awesome fellow. Not that whoever is doing it now isn't awesome, but really stayed on top of it. But at that time, we had fewer libraries in some cases, and so it wasn't quite as difficult perhaps. But they were a lot easier, it was a lot easier to get them to come out earlier and sooner. We had sort of schedule back then, where, you know, you could expect they would come within so many weeks or whatever. It didn't always work as well as we wanted it to, but much better than it is now. So I think it's because of all the different buildings the county now has and all of the libraries we now have. It just becomes a little bit of a concern for us. But -- and that's not necessarily everywhere. I mean, some of them do better others. But the problem we're having is that because they're not in the best shape, we get a lot of requests from the public wanting to assist us, and then that becomes a liability concern. They don't understand well, if you're not going to do it, then why can't we do it? So that becomes kind of a difficult thing to try to manage, especially when you look at liability issues.

CHAIRMAN D. CHIP JOYNER: Okay. Okay, thank you.

MR. PAUL KAPLAN: Several years ago, I went through this thing before we did all the renovation problem, when I first got on the Board. We talked about that it was some work done by some of the Friends group that helped. Well, that got kicked out right away. The liability thing was a big deal. What if somebody got hurt? Where do they go to? They're going to have to end up going, you know, back to Fulton County. So we tried doing things. But I'll tell you right now, even I talked to a couple of Commissioners and they say, no, you can't do it. It's really a shame because we do have Friends groups that really do want to help. But it's a big project to try to get it through. So far, it's up against the wall unless we could come up with something, then it's just something we're probably going to have

to live with. But it's get to a point, especially when it's starting to get into the summer months, when things, you know, flowers are blooming, things are not getting -- weeds are growing. It's going to look lousy.

CHAIRMAN D. CHIP JOYNER: Yeah. Yeah, and it's something we'd hate to see happened after we've put so much money on the inside.

MR. PAUL KAPLAN: Yes.

CHAIRMAN D. CHIP JOYNER: And then for us to let the outside lose its luster. Okay. All right. Is there anything further on the maintenance?

MRS. NINA RADAKOVICH: I just wanted to say, the Northside branch a few years ago had a garden club, very old, well-established garden club, do some work for them and they mainly stuck to changing flowers out. There are a couple of planters in front of the library. They would just get colorful flowers and different things in the winter. I don't think they're still doing it since the library closed and has reopened. But what we could do is, designate it as a Friend's way of helping the libraries, describe the process where, you know, we don't want to make more work for people. But maybe the Friend's counsel could be charged with having rules and it would require, you know, no heavy items, and just small plants, you know, to cheer up the place, rather than allowing people to do blowing or mowing or tree removal or tree planting or large planting. That may be too much trouble. It's just -- it's something to think about.

CHAIRMAN D. CHIP JOYNER: Okay, great suggestion.

MRS. GAYLE H. HOLLOMAN: But at one point, we did allow some scout troops so long as they were not using any tools, any electric tools because we didn't want children to get hurt. So long as their parents are -- or other guardians were there to watch them and assist. But then we kind of got out that too. So it -- because, you know, we're always afraid of somebody getting hurt.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. NINA RADAKOVICH: Some plants are poisonous.

MRS. GAYLE H. HOLLOMAN: That too.

CHAIRMAN D. CHIP JOYNER: If -- now, it's not something where -- okay, now I'm just going way out there. Please forgive me if I'm out of line. But is it like a blanket insurance policy for volunteers to do planting? Is that something that could be covered by a group like the Foundation?

MRS. GAYLE H. HOLLOMAN: I don't know. I've never had that question before. You know, Fulton County self-insures, but I don't know. I mean, that would be up to the Foundation. Judge Nina might be able to put some thought onto that one. I don't know.

MRS. NINA RADAKOVICH: I think that that's a definite possibility. I think that there might be people who would -- donors who would like to provide that type of assistance. It's not a huge investment. But they could designate funds to be used for limited plantings. But I do agree that there is no insurance that would definitely cover volunteers. The County's self-insurance policy, I think, may not even refer or specifically exclude

volunteers. Because when we went through the business with the Friend's groups earlier, we talked about should we have a hold-harmless clause, and we decided it wasn't fair and then we ended up doing the policy instead of having an agreement. But we still do have an agreement form that volunteers are required to sign, and it does have the equivalent of a hold-harmless in it, I think, which some people are very opposed to, and I'm opposed to that. I think it's unfair to ask people to give up their rights just because they are doing a good deed. But that's another story. But the fact is, the insurance situation is murky, but we could look into it.

CHAIRMAN D. CHIP JOYNER: Okay, okay, okay. But that's not a definite, no, it's a possibility.

MRS. NINA RADAKOVICH: Right.

CHAIRMAN D. CHIP JOYNER: So let's explore all ideas and everyone, if anyone has ideas from the various organizations, clubs, and volunteer groups, please share them. Okay. And Mr. Kaplan, is that all under maintenance?

MR. PAUL KAPLAN: Yes, that's it.

CHAIRMAN D. CHIP JOYNER: Okay. Now, for them to knock out 137 items in a 30-day period, that's pretty outstanding. They did, what, 141 last month?

MR. PAUL KAPLAN: Yes. They're keeping up with it as much as they can. I mean, there's some that's outstanding that comes because they're waiting for parts and things. But they're getting on it, because the big -- that is large, and the other one is, we got some, what I talked about before and they're going to work on it, light fixtures that need to be replaced, light bulbs that are no longer made and so the fixture has to change. Some of the fixtures, of course, are up high, you need the lift to get in there. There's a lot of things they're talking about and thinking about. We're going to get a -- I can't think of what he'd be -- a director of -- not Director, in charge of the libraries and maintenance and kind of coordinator that we're getting in for maintenance.

MRS. GAYLE H. HOLLOMAN: Building Maintenance Manager.

MR. PAUL KAPLAN: Building Maintenance Manager. I think that will help a lot.

CHAIRMAN D. CHIP JOYNER: Yes.

MR. PAUL KAPLAN: He'll work either with, of course, the library and work with the DREAM team too.

MRS. GAYLE H. HOLLOMAN: Right.

CHAIRMAN D. CHIP JOYNER: Okay.

MR. PAUL KAPLAN: So there's some money that's going to have to be spent that I think we'll be talking about later on, concerning some fixtures that have to be replaced. But I don't want to wait around too long because, it's like anything else, if we don't do it, the thing will stay like that, bulbs will be out, nothing will get done. So the old story, if you don't do it, it'll never get done.

CHAIRMAN D. CHIP JOYNER: Yes. Some of those light bulbs, that's been ongoing for some time now, correct?

MR. PAUL KAPLAN: Yes.

CHAIRMAN D. CHIP JOYNER: Okay. Do we -- have we been given a timeline on when they think --

MR. PAUL KAPLAN: No.

CHAIRMAN D. CHIP JOYNER: -- we can stop asking about it?

MRS. GAYLE H. HOLLOMAN: We don't always get a timeline, we try to. We've got a library right now that we've been trying for a while to get all the lights changed, the lights actually replaced on the outside of the building and around the building. We thought it was done, but come to find out, when they leave -- when they were leaving, it's still dark outside. So we're still working on things like that. So it's kind of like on an individual basis that they're looking at, the different work requests that go in.

CHAIRMAN D. CHIP JOYNER: Okay, okay. Last item on maintenance, we were scheduled to have the person hired by the end of this month; has that been done? The maintenance --

MRS. GAYLE H. HOLLOMAN: Not yet. The Building Maintenance Manager, we waiting for that register to be put together. I'm told that it should be this week. So, we plan to try to start the interviews for the end of next week. I'm going to have assistance with that. So we're looking at week after next, hopefully, being able to offer that job.

CHAIRMAN D. CHIP JOYNER: Okay. Will that person report to DREAM and to you or what --?

MRS. GAYLE H. HOLLOMAN: The person will report to me, but will work with DREAM and have all sorts of contact with DREAM on an ongoing basis.

CHAIRMAN D. CHIP JOYNER: Okay. Oh, they report to you. This will be fun.

MRS. GAYLE H. HOLLOMAN: It should be fun.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: We've had someone in that position many years and when that person retired, we just lost the funding for it. So we're very excited to be able to do it again. I think it's going to be a -- we know from before that it was well worth it.

CHAIRMAN D. CHIP JOYNER: Very good. Very good. Well, thank you, thank you. Director Holloman, the -- oh, and Mr. Kaplan, thank you for that report. It's always appreciated that you help us stay on top of that. It really makes a big difference.

MR. PAUL KAPLAN: We'll stay on top of it.

CHAIRMAN D. CHIP JOYNER: Thank you. Director Holloman, Director reports.

22-16 DIRECTOR'S REPORT

22-14 MONTHLY FINANCIAL REPORT

22-15 MONTHLY USAGE SUMMARY

MRS. GAYLE H. HOLLOMAN: Yes. I just want to start out by saying that we're on pace with our financial reports and our monthly usage summary. We're still trying to get people back into the library. So we have them coming, sometimes in spurts and great groups, and others, it's kind of -- you know, they're kind of finding their way back. This is

something that's going on throughout the nation that libraries are experiencing this sort of return to the libraries, the physical return. A lot of people are still really into online services, and we're very grateful to them for that. But we're trying to also make sure our programming picks back up. Now that the County has said that they encourage mask wearing and social distancing, a lot of people are coming in. Because there were a lot of people who were a little perturbed about the mask-wearing policies. So we think that with that being lifted now, we are seeing more and more people coming back. The children's programming is picking up with the in-house story times and things like that. So that's bringing everyone back. So we're very excited to have that happen. I don't know if you have any questions about the financial reports. Does anyone? If not, I do want to point out that the library system, as a whole, participated in free COVID-19 test distributions. We had over 10,000 of them to give away, and at 18 of -- 15, I'm sorry, of our branches that were considered to be in the areas of low vaccination rates, and so -- and the need for kits. So it's gone well in some areas, better in some areas than others as far as the giveaways. But we are still making the public aware that they are available for them to pick up. You get two kits, which allows a family to have four actual tests available to them.

CHAIRMAN D. CHIP JOYNER: And --

MRS. GAYLE H. HOLLOMAN: I'm sorry?

CHAIRMAN D. CHIP JOYNER: I'm sorry, go ahead.

MRS. GAYLE H. HOLLOMAN: No, I was about to go to something else. Did you have a question?

CHAIRMAN D. CHIP JOYNER: Okay. This is posted on the website that these are available.

MRS. GAYLE H. HOLLOMAN: I believe that it's on the website. I'd have to double check that, but I know that posted signage is in the libraries. We've asked the managers and the rest of the staff to talk it up, so that it's very visible. People will see that it's there, they can just pick it up. There's no great, you know, you don't have to do anything extra to walk in and pick them up. But in some areas, they've just moved very well. Then in some areas, they didn't move as well as we would have thought. But we have asked them -- this has been going on now for about four weeks. We've been asking people to really talk it up and make people aware. When they come in, do you have your test kits? Do you want any test kits? Because they are free to the public.

CHAIRMAN D. CHIP JOYNER: Okay. That's so important. I think that's huge. Can you have Claudia confirm, Mrs. Strange confirm that?

MRS. GAYLE H. HOLLOMAN: I will. I believe it's on the website, if I'm not mistaken.

CHAIRMAN D. CHIP JOYNER: Okay, thank you.

MRS. GAYLE H. HOLLOMAN: Also, we've spent a good portion of the last few months reading, of course, Isabel Wilkerson's wonderful book, *Caste, The Origins of Our Discontents*, I'm sorry, I had a memory loss at the moment. But that book has gone over

quite well. I really appreciate the fact that you all wanted to have the Book Club Meeting, and I think that went over well. Our discussion, it's just been wonderful throughout the library system. One of our libraries had tremendous response, I'm told. The East Atlanta Library had participation from the public. So it's -- they did it via Zoom. But all around the system, people have been reading the book all over from north, south, east, and west. We've had a lot of participation, and sort of our northern branches, the Adams Park Library, I'm told, a lot of other libraries. People have really responded to it. Everybody's very cordial. Everybody treated it, I think, with the respect that it requires when you have something that's a little bit of a difficult discussion. But it was very well received, and so we're looking forward to this Sunday when we will actually have the big event. Isabel Wilkerson will be with us virtually at 3:00 p.m. So I invite you and encourage you to join in for that discussion and for her lecture.

CHAIRMAN D. CHIP JOYNER: That's great, thank you. Do we have the numbers on how many people participated?

MRS. GAYLE H. HOLLOMAN: I'd have to get the numbers, so far. I don't have it with me today.

CHAIRMAN D. CHIP JOYNER: Okay, all right. Unfinished business, Central Library update.

UNFINISHED BUSINESS

CENTRAL LIBRARY - UPDATE

MRS. GAYLE H. HOLLOMAN: The Central Library is coming along well. We're still working with a lot of groups that want to come in. These have been our internal groups, the Commissioner's office and others, our partners who come in host training classes, meetings, and other events. In some of our spaces, our meeting rooms, and our study rooms are very much in use by the public every single day. Our computers on the second floor are getting busier and busier by the day. Some days, I used to go down there, maybe say, a month or so ago, and it wouldn't be that much to use. The other day it looked almost like the old fourth floor when we were -- before we renovated it, when we just have tons of people there. I'm very excited that that's happening. Our Children's Department staff have really continued to maintain online as well as some in-person story time programs, small groups of 25 kids here and there. But it's -- they're coming back. So, we're very, very grateful for that. Central is still, you know, it has it's -- it has it's -- because it's such a large building and so many floors, we do have greater concerns probably than most of the libraries, with regard to multiple floors and cleaning needs, security needs, and all that. So we're working very closely, continuing to work closely with security on those situations. So that's where we are with it. It's just a daily thing that we stay on top of. Dr. Cheryl Small is the Central Library Administrator. She and her staff work very diligently every day, all day to try and make sure that we're doing the best that we possibly can for our patrons and for the staff. That we're keeping everyone safe and secure and that the building itself is secure. So that's where we are with that. We

stay in touch constantly with Captain Schierle. I know you've met him once before at one of your meetings. He's always very receptive to working with us throughout the organization for those security concerns and needs. Any questions about Central?

CHAIRMAN D. CHIP JOYNER: Director, has there been an impact on the new Code of Conduct? Have we seen our patrons embracing it or even aware that there has been a new Code of Conduct?

MRS. GAYLE H. HOLLOMAN: Yes. I think they are aware around the system and at Central that there's a new Code of Conduct. It's been put out. It's on our digital signage. We also have a sign that talks about the fact that, you know, behavior is expected to not be against the Code of Conduct that we want people to come it. But we also want them to understand the kind of behaviors that are not going to be tolerated. So I think it's gotten better. But in a lot of ways, we have quite a few situations around the system as a whole that are little concerning at times. People coming in and just not quite wanting to understand that it is a public place, but that it isn't the kind of place that you could just, you know, maybe do some of the things you might do otherwise at home or whatever, perhaps. It becomes a little challenging for us. Not all of our libraries have guards, and even with that, some of the guards are not well respected. So that becomes a problem for us if people -- if the public doesn't want to respect that authority. So, we're trying to work on all kinds of ways, how to train better, how to listen better, and to get our patrons to understand that we're not here to be against them. We're just here to try and provide safe spaces for everyone. That's what we try to get across every single day.

CHAIRMAN D. CHIP JOYNER: Very good, thank you. Okay. Any other questions on Central or any unfinished business?

MRS. MARJORIE KIMBROUGH: Has there been any progress with regard to the liquor license and that thing that we talked about last time?

MRS. GAYLE H. HOLLOMAN: Nothing different right now. We are still in the process of looking at that along with our rental policy. We hope in the next -- by -- hoping by the middle of April, if not by the end of April, we will have that in place. But there are still concerns about the whole liquor license thing.

MRS. MARJORIE KIMBROUGH: Thank you.

CHAIRMAN D. CHIP JOYNER: Yes. Dr. Kimbrough, there's a patron that reached out to me, who is really trying to get a jump on the opportunity to help with events. They had questions that the insurance company would have about the events. So that should there be an event with a pour requirement that they can be self-insured or have insurance for the library and the facilities. So I think that came out of our conversation on the record in the previous meetings that there's someone that has an interest in, I guess, approaching the library and the county the right way with insurance. This was a professional caterer. So that was exciting to hear. I think the questions are fairly basic, how many events are expected for the year? Not assuming this person would get all of them. The hours, what's the latest any event might take place, extending into the evening? Is it just at library hours

or could it go up to 11:00 p.m.? Would any events, during the year, be open to the public or only private events, where persons are ticketed? I think those were the pretty basic questions that their insurance company had asked for the insurance. Hopefully, these are within the guidelines and could address any concerns that the county would have. I can't tell, but I'm looking at the county attorney as I'm mentioning that. But if there is any comment from the county, just to make sure that we are -- we're still moving forward, but we want to make sure we're covering all the bases as we respond to any request.

MS. FRANCESCA BLACK: Can you send those questions that you received like in an email?

CHAIRMAN D. CHIP JOYNER: Absolutely.

MS. FRANCESCA BLACK: Because I don't know that we're at a point that we can fully answer them right now since we are still working on formulating the policy and the details surrounding it. I just want to be clear; it is someone who wants to offer insurance or someone who has, who wants to potentially host an event and they want to ensure that they have sufficient insurance.

CHAIRMAN D. CHIP JOYNER: I think this particular caterer wants to be available for hire should events take place at the library, where if a group or a company wanted to host something and they needed a professional business to pour. I don't -- I didn't see any questions relative to accepting cash or for payment, but just on who's licensed and has insurance, who could facilitate or contract for the evening or for the event.

MS. FRANCESCA BLACK: Okay. So to the extent the question is what type of insurance they would need or what levels of coverage. I think that question would probably be best directed to our Risk Management Department as, you know, they are the ones who really advise the county with what our requirements are and what is necessary, you know, to satisfy any sort of legal requirements since the county for the most part is self-insured, from what I understand. So I couldn't speak to that directly as far as what they would need if they were to host an event. I think it probably would also depend on, you know, the nature of the event and some of the factors they listed in part of their questions. But if you would, you know, forward that via email or send it directly to Risk Management to kind of get a sense of, if they have any sort of specific guidelines or minimums that they know, at this point, would be required for an event to be held by someone on county facilities. They would probably be in the best position to answer that question.

CHAIRMAN D. CHIP JOYNER: Okay, thank you very much. I'll pass that information along. Also, it is -- is that probably the last piece that would have to be covered? Because as we want to try to have something open or something planned by the summer for events, because we'd love to have -- say, maybe there's one event a month or something along those -- in the fall is where these events really start picking up, and to have practice runs before the holiday season of next year. We just want to get this really open to the public. There's so much money put into this and we just want to try to move this along as

best we can. So any and everything that the county can share, so we can help facilitate it getting out to the right parties and the Director can start booking events, with any sort of options, I guess, we definitely want to do everything we can of the Board and support moving that forward.

MRS. GAYLE H. HOLLOMAN: We've been tasked with working with DREAM as well as Risk Management and legal to get the document together. Because we will have to - it's going to have to cover such a multitude of the things. So that's what we're working to try to do. So that then we can bring it to the Board of Trustees and you all can take a look at it because you make policy. But -- and then we can go back to the Board of Commissioners with it. We, at one point for about two years, we had a big committee that was from people all around the county that were going to make a point of studying how to do this and then pulling it together. But the decision was made that the library would go forth with it. So that's where we are right now. I think we'll be sort of like the pilot of what the county may end up doing in the long haul. So as soon as we can pull all that together, then we'll have something to bring forth to you to review.

CHAIRMAN D. CHIP JOYNER: Okay, okay. Very good, thank you, thank you. I also want to say thank you again to Mr. Denson to help get us rolling on this and brings a lot of information from the county and the city to our attention. So thank you again, Mr. Denson. All right. New business, library access.

NEW BUSINESS

LIBRARY ACCESS PUBLICATION

LIBRARY ACCESS FGTV PRESENTATION

MRS. GAYLE H. HOLLOMAN: Yes, I'm very excited. I don't know if you all remember. Some of you might remember the old publication we had called Access. It was a magazine-type format and mainly what it did was to present a list of programs that were coming up in the future. So that people could look at it and hopefully and take it around with them and know when the different programs for all ages would take place. Many times though what would happen is that by the time it got published, some of those dates would have already passed for events and what have you. So we found it not to be as workable as we had hoped it would be. It kind of lost its luster. So what I've asked Marketing, want the Marketing staff to do, was to reinvent it. So, what they've done now is they created what's called Library Access and it's a publication, the same basically as what we had before. But it's going to be more of a souvenir piece. It's going to be more of a get to know the library and its services. All of the different things that we are achieving so that people really have a better understanding of just what their libraries are about. So, you're going to see stories, feature stories. You're going to see quotes from the public about our service and I think it's going to really serve us well. This first issue is coming out in just a few days. In fact, it just got put in the couriers to go out to the libraries today. It's going to feature our One Book One Read. I think that you're going to be very happy with the direction that it's going to take as we go through the next few months. It'll be

published every two months and will report a lot of what we're doing and big events like the One Book One Read, the Children's Book Festival that's coming up in May. So, things of that nature will be the big programs that we're having to deal with. National Library Week, when we know something is forthcoming, a week's observance or something like that. Then it will be made available and talked about in Access. The other piece of this is that the Library Access is also going to be featured as a Fulton County Government TV presentation. It's being led by Rachel Sanders, who is our Public Affairs Officer in PR and Marketing. She's interviewing people. She may ask some of you to be on, and at some point, interviewing you about the library, talking about our programs, inviting people who are in partnership with us for different activities. They will be able to be featured on FGTV. FGTV came to us and asked us to come up with a feature presentation. So we were just delighted to be able to do it. We'll be a 30-minute program once a month on Fulton County Government TV. So we're really moving in great directions. I think that's going to also make the county, who has about 5,000 employees, even more aware of just what libraries do, what we offer, what we're about. So I'm just very excited that that's taking place.

CHAIRMAN D. CHIP JOYNER: When did that first come out?

MRS. GAYLE H. HOLLOMAN: Well, we've already had one episode this past month. So, the next one is coming up, I think, in just a few weeks.

CHAIRMAN D. CHIP JOYNER: Thank you.

MRS. GAYLE H. HOLLOMAN: Then we do a podcast too. I didn't put that on there. But we also do a podcast. I'll get all that information to you so that you'll have it at your ready.

CHAIRMAN D. CHIP JOYNER: Okay, great, thank you. That's exciting. All right. So that covers Library Access and the Fulton County -- Fulton Government TV presentation.

MRS. GAYLE H. HOLLOMAN: Yes.

TAD FUND DISCUSSION

CHAIRMAN D. CHIP JOYNER: Any conversation on TAD, on TAD fund discussion?

MRS. GAYLE H. HOLLOMAN: Well, the TAD fund discussion right now is at the place where they expect that at some point very soon, Al Collins, our Program Management Team Director, will come before you with the presentation regarding TAD funding. So that should be forthcoming, we hope, by your next meeting. That need is because we still, as you may remember, need to renovate the ML King Library and the Peachtree Libraries. Those are our two leased facilities. Because they are leased, we can't spend a lot of money on buildings that the county does not own. But there should be funding to do things like upgrade carpeting or upgrade technology and things of that nature. So that's what those funds would be used for. That has been some thought though about the possibility of relocating one of our branches and a possibility of making an addition to one of our branches. So you'll hear more about that as we move toward the time period of coming before you to actually have that full discussion. So, I just wanted to make you

aware of it. Some of that funding may also be needed to do things that we talked about earlier with Mr. Kaplan, and that's the replacement of fixtures. There may be other additional purchases needed such as cameras that we've mentioned. Things that we did not know we were going to be needing, but as we've gone through now, we've gotten renovated, we see the need for various things that we did not anticipate. So that funding might be able to be used for some of that. So I don't have any dollars and cents to put to it right now. But Al Collins is working with -- on that and he's working with Joe Davis and his staff in DREAM to make all of that come together. I'm very excited about it because it will finally make us come around full circle with ML King and Peachtree being renovated and a few other things that need to be taken care of. Maybe we can sort of move from that building renovation stage and upgrade stage to other things that we know the library ought to be about.

CHAIRMAN D. CHIP JOYNER: Okay, very good. Do you think Mr. Collins should attend our meeting next month?

MRS. GAYLE H. HOLLOMAN: I think he is expecting to attend next month. I will keep you posted.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: We were hoping that it would have been able to be this month. But it was just a bit too much to get it all together.

CHAIRMAN D. CHIP JOYNER: Right.

MRS. GAYLE H. HOLLOMAN: Because he has to be able to put some dollars and cents with it in order to be able to give you a full picture of exactly what is needed.

CHAIRMAN D. CHIP JOYNER: Okay, very good, very good.

MR. PAUL KAPLAN: Can you hear me?

CHAIRMAN D. CHIP JOYNER: Yes. Yes, Mr. Kaplan.

MR. PAUL KAPLAN: Okay. Well, I'm on the mobile. I'm on my phone. I'm driving because I had to get out of the house. I have to go head over to a spot. I have to meet somebody. The only thing I ask and I ask that to Joe Davis, whatever the funding that Mr. Collins comes to us for, I want to make sure it includes all of the electrical fixtures, things that have to be done. I just don't want Mr. Collins to come in and ask for X amount of dollars. And then 30 days later, 40 days later, oh, by the way, we still have all this to do too, so we need more money. I'd just like to have it all in one package.

CHAIRMAN D. CHIP JOYNER: Very good, good point. Thank you, Mr. Kaplan. Okay. Also there's just two other questions that we missed before we wrap up and go into Executive Session. First, I failed to ask the question, has the social worker been hired at Central Library yet? That was scheduled to --

MRS. GAYLE H. HOLLOMAN: Not yet. We have that. We finally have that register together. We're going to start those interviews next week or the week after. So we've got two sets of interviews to jump right on and those two. The Building Maintenance

Manager position and the Social Services Coordinator. But by the time you have the next meeting, we should have those filled.

CHAIRMAN D. CHIP JOYNER: Who sits in on those meetings?

MRS. GAYLE H. HOLLOMAN: Well, what's happening, I will be -- the Social Worker will be housed here at the Central Library. It's going to be Dr. Small and I will hold that interview. Also, I've talked with the head of Behavior Health, and so we're going to have that person sit in with us as well. She has agreed to do so for the Social Services Coordinator position. Because of course, her expertise lends itself better than ours might in a lot of ways. Then regarding the Building Maintenance Manager position, Joe Davis is going to sit in on that interview with me, and we need one other person probably. So that's how we're going to handle that.

CHAIRMAN D. CHIP JOYNER: Okay, okay, thank you.

MRS. GAYLE H. HOLLOMAN: That's what we try to do when it's things that have a -- that teeter on some other departments. We try to get that assistance as often as we can. We've done that in the past with security, head of security and other jobs like that.

CHAIRMAN D. CHIP JOYNER: Okay. That's good news. Thank you. We definitely need those positions filled as soon as possible. Last item I forgot to mention was, I want to thank Mayor Dickens for reappointing our esteemed Board Member Mr. Denson. So his day and his has been extended. So, we're happy to have him stay with us and we hope to get a lot more from him. But thank you and thank you again to the mayor for his sound judgment, of course, we appreciate it. Now we will move to Executive Session. We have to discuss a few items. But we -- is there a motion to go into Executive Session?

EXECUTIVE SESSION

MOTION

MS. LINDA JORDAN: So, moved, by Linda Jordan.

CHAIRMAN D. CHIP JOYNER: A motion by Ms. Jordan. Is there a second?

MR. JOE PIONTEK: Second, Joe Piontek.

CHAIRMAN D. CHIP JOYNER: Second by Mr. Piontek. All those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any nays? Hearing none, we will go into Executive Session. Mrs. Claxton, do we stay here or do we sign in to a different --

MRS. ZENOBIA CLAXTON: Okay. I sent you a new link via email. So everyone got it, the attorneys. So you can sign out from here and click on the other link.

CHAIRMAN D. CHIP JOYNER: Okay. Thank you so much.

MRS. ZENOBIA CLAXTON: You're welcome.

(Whereupon the Regular Virtual Meeting moved to Executive Session: 4:41 p.m. until 5:11 p.m.)

REGULAR MEETING RESUMED

MOTION

CHAIRMAN D. CHIP JOYNER: Executive Session is adjourned. Is there a motion to go back into Regular Session?

MR. PAUL KAPLAN: So moved.

MRS. NINA RADAKOVICH: Second.

CHAIRMAN D. CHIP JOYNER: Motion by Mr. Kaplan, seconded by -- I didn't see who said that.

MRS. NINA RADAKOVICH: Nina.

CHAIRMAN D. CHIP JOYNER: I heard a second. Oh, Judge Nina. All those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any nays? Hearing none, we're back in Regular Session and we are joined by the Executive Director. Just in closing to wrap up. Thank you everyone for that meeting. We just went into Executive Session to discuss personnel issues, the library, and different roles, including the role and descriptions of the Executive Director and so there's just comments on that. We will have some communication going back about roles and ideas that we have. We'll share those with the Executive Director in the next couple weeks. Okay. Are there any questions or comments from any Board member? Okay, hearing none. Well, that should settle our meeting for March 23rd. If there are no other comments, concerns, or questions. Is there a motion to adjourn?

MRS. GAYLE H. HOLLOMAN: Mr. Chairman.

CHAIRMAN D. CHIP JOYNER: Yes.

MRS. GAYLE H. HOLLOMAN: I beg to add one thing. I'm sorry, and apologize. In none of this did I mention the strategic plan that we're working with the Foundation with regard to. We're still in the process of that. Staff are involved in it, so am I. Our other Administrators are involved in it and it's going along very well. So I just wanted you to -- to keep you abreast of the fact that we're still participating and that we're learning a lot. I think it's a good thing for us.

CHAIRMAN D. CHIP JOYNER: Oh, that's great, that's great. Yeah, there's a lot of work by a lot of different people putting their thoughts to paper and that's going to be pretty outstanding for us. I think it gets everyone in alignment --

MRS. GAYLE H. HOLLOMAN: Exactly.

CHAIRMAN D. CHIP JOYNER: -- for the mission. So thank you so much. Thank you for sharing that and giving everyone an update. Okay. Any other comments or questions?

ADJOURNMENT

MOTION

MS. LINDA JORDAN: Mr. Chairman.

CHAIRMAN D. CHIP JOYNER: Yes.

MS. LINDA JORDAN: I was going to move for adjournment.

CHAIRMAN D. CHIP JOYNER: There is a motion to adjourn by Ms. Jordan, is there a second?

MRS. PRISCILLA BORDERS: Second.

MR. JOE PIONTEK: I'll second it.

CHAIRMAN D. CHIP JOYNER: Okay. Who said second? I didn't -- was that --

MRS. PRISCILLA BORDERS: I did.

CHAIRMAN D. CHIP JOYNER: -- Vice Chair Borders.

MRS. PRISCILLA BORDERS: Priscilla Borders, yeah.

CHAIRMAN D. CHIP JOYNER: Seconded by Vice Chair Borders. All those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any nays? Okay, hearing none, we are adjourned and thank you, everyone.

(Whereupon, the Regular Virtual Board of Trustees Meeting concluded at 5:14 p.m.)

**Director's Report
March 2022**

Gayle H. Holloman, Executive Director

Library Service Highlights

One Book, One Read, AARL and Branch Staff

- The Library System's first, annual, One Book, One Read event was held virtually on Sunday, March 27th with over 500 participants! The author, Isabel Wilkerson, presented a lecture based on her bestselling book, *Caste, the Origins of Our Discontents*. The program was underwritten by the Atlanta-Fulton Public Library Foundation and its partner organizations. Staff of the Auburn Avenue Research Library on African American Culture and History held pre-event day discussions on caste; as well as facilitated the discussion that followed Ms. Wilkerson's presentation. Branch Managers throughout the Library System hosted numerous book clubs where participants actively engaged in discussing the book. The book clubs met from January through March.

Observances and Other Programs

- Additionally, during March, many celebrations and observances took place throughout the Library System. They included: National Women's History Month; National Nutrition Month; Read Across America Day; Mardi Gras; St. Patrick's Day; and National Barbie Day. Many displays were on view to highlight the observances.
- DIY Projects and other craft programs were offered. Staff submitted book reviews to the website and to the newly revised newsletter, Library Access. Staff hosted AARP Tax Aide partnership programs to aid patrons.
- The Ponce Library staff featured a display on college basketball teams in recognition of March Madness.
- The Cascade Library Book Club read the book, *Just as I Am*, by the late veteran actress, Cicely Tyson.
- Libraries around the FCLS presented the 'Traveling While Black' virtual reality experience program in partnership with Fulton County's Department of Arts and Culture.

Volunteer Services

- The Office of Volunteer Services recorded 434 volunteers who served 4,384 hours assisting with shelving, programs and planning book sales or meetings with the Friends of the Library.
- Staff shared that for the third time, a Library teen volunteer won Commissioner Marvin Arrington's "American History Teen Essay/Film Competition" after reading about it in monthly updates. The teen, Danielle Rhodes, was awarded the contest's \$500 prize. She offered her service by assisting at the Central Library, Outreach and with the Friends of

the South Fulton Library. Danielle was featured in the newly revised Library Access newsletter.

- The Manager of the Adams Park Library visited and helped to install a Storywalk at Stonewall Tell Elementary in March with volunteers in support of a Georgia Farm Bureau program in observance of Georgia Agriculture Awareness Week. There were 137 second-grade students who were able to view pictures from the book *How to Grow a Monster* by Kiki Thorpe in their school's memory garden.
- The Alpharetta Library staff presented its spring *Divorce Boot Camp* workshop, and received the following favorable feedback:
 - *"This workshop is fabulous for women who want information, and it is very interesting and filled with outlets to get more information down the road..."*
 - *"I found this workshop very helpful, especially the financial part. I appreciate all the panel of women who go out of their way to give us as much information as possible."*
 - *"Divorce Boot Camp is very informative, and supportive. It not only supplied the knowledge I needed but also helped me go through this difficult period. Thanks for this special community service."*
 - *"Very informative in a comfortable, safe environment; great stories too. Thanks for sharing. (I) love the passion and care of these ladies!"*

Training

- Staff attended CPR and AED training classes.

Central Library

- Staff at the Central Library continue to host numerous meetings, training classes, and other programs in the Event Center on the 5th Floor for partner groups and County departments.

Other Activities

- Staff worked diligently with the Library Foundation on the ongoing planning for the upcoming Children's Book Festival which will be held at Central on May 14th.
- PR/Marketing staff now have a monthly featured broadcast on FGTV, LIBRARY ACCESS; and rebooted the old ACCESS Newsletter which is now LIBRARY ACCESS. Both will raise awareness of the Library's programs and services.
- LibAnswers is still a very well-used service offered by assigned staff throughout the Library System. Patrons rely on it for answers to reference, and other types of, questions.
- Library staff continue to meet with members of the strategic plan consulting group. The Library Foundation is funding the plan; and various committees are busily working toward the finalization of the project.

FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF MARCH 31, 2022

Doc. #22-20

SERVICE TYPE	2022 BUDGET	MARCH	YTD EXPENDITURE	ENCUMBRANCES	YTD COMMITTED	YTD % COMMITTED	BUDGET BALANCE
REG SALARY	15,014,709	1,022,008	3,062,561	-	3,062,561	20%	11,952,148
PART TIME SALARY	466,312	16,570	48,870	-	48,870	10%	417,442
BENEFITS	8,015,144	528,759	1,587,467	-	1,587,467	20%	6,427,677
BOOKS	3,711,909	711,972	711,972	1,021,566	1,733,538	47%	1,978,371
OFFICE EQUIP. REPAIR	23,930	-	-	836	836	3%	23,094
EQUIPMENT	32,104	-	-	11,615	11,615	36%	20,489
OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
PROFESSIONAL SERV	39,403	-	200	2,200	2,400	6%	37,003
COPIER MACHINE	226,000	20,963	60,739	-	60,739	27%	165,261
COPIER PAPER	1,000	-	-	-	-	0%	1,000
SUPPLIES	59,550	3,445	7,391	3,200	10,591	18%	48,959
COMPUTER HARDWARE	734,776	-	92,297	-	92,297	13%	642,479
RENT	230,246	28,282	39,786	170,933	210,719	92%	19,527
OTHER SERVICES	614,254	12,582	56,382	24,970	81,353	13%	532,901
TRAVEL	9,900	-	615	-	615	6%	9,285
HOPITALITY	10,000	-	-	-	-	0%	10,000
VEHICLE MAINTENANCE	22,850	2	1,778	-	1,778	8%	21,072
GENERAL INSURANCE	622,596	51,883	155,649	-	155,649	25%	466,947
TRAVEL CONFERENCE	10,000	976	976	-	976	10%	9,024
CONTINGENCY	71,775	-	-	-	-	0%	71,775
TOTAL	29,918,458	2,397,442	5,826,683	1,235,320	7,062,003	24%	22,856,455

FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF MARCH 31, 2022

ORGANIZATION	SERVICE	2022 BUDGET	MARCH	2022 YTD	2022 YTD	2022 YTD	YTD %	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	EXPENDITURES	COMMITTED	COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,777,436	800,059	2,406,776	-	2,406,776	20%	9,370,660
	PART-TIME SALARY	466,312	16,570	48,870	-	48,870	10%	417,442
	BENEFITS	6,395,201	417,225	1,256,791	-	1,256,791	20%	5,138,410
	BOOKS	3,261,909	711,972	711,972	1,021,566	1,733,538	53%	1,528,371
	OFFICE EQUIP REPAIR	20,000	-	-	836	836	4%	19,164
	EQUIPMENT	10,500	-	-	10,240	10,240	98%	260
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	6,259	-	200	2,200	2,400	38%	3,859
	COPIER MACHINE	225,000	20,963	60,739	-	60,739	27%	164,261
	SUPPLIES	16,700	-	-	-	-	0%	16,700
	RENT	230,246	28,282	39,786	170,933	210,719	92%	19,527
	OTHER SERVICES	348,562	15,274	45,147	19,291	64,439	18%	284,123
	VEHICLE MAINTENANCE	3,000	-	-	-	-	0%	3,000
	GENERAL INSURANCE	404,826	33,736	101,207	-	101,207	25%	303,620
		10,000	976	976	-	976	10%	9,024
		16,775	-	-	-	-	0%	16,775
Total		23,194,726	2,045,055	4,672,463	1,225,066	5,897,529	25%	17,297,197

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF MARCH 31, 2022

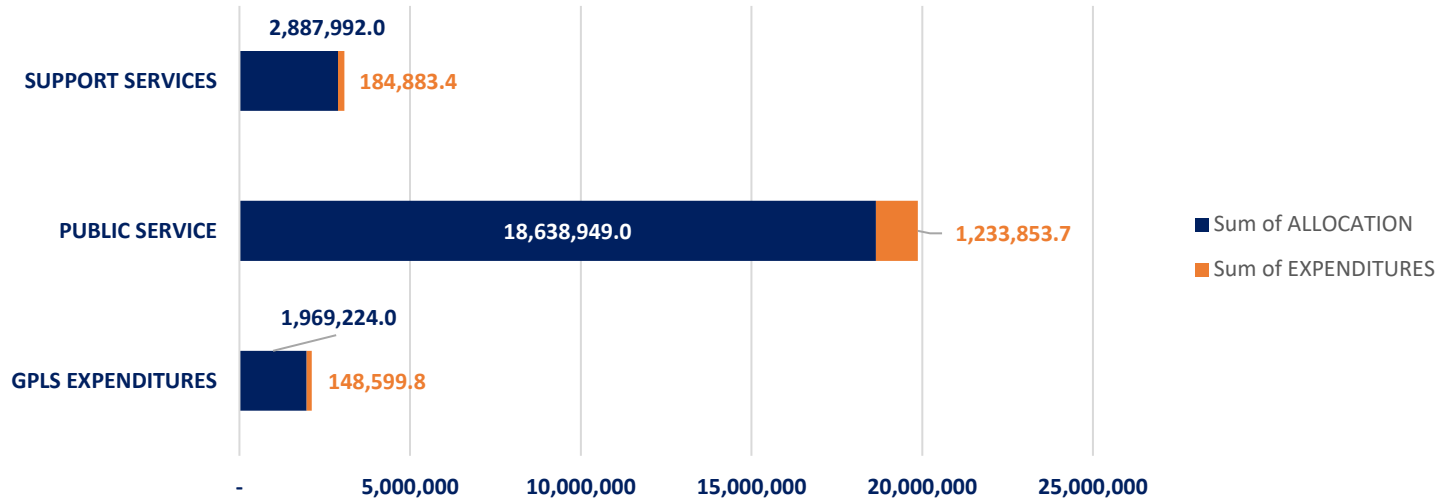
ORGANIZATION	SERVICE	2022 BUDGET	MARCH	2022 YTD	2022 YTD	2022 YTD	YTD %	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	EXPENDITURES	COMMITTED	COMMITTED	BALANCE
SUPPORT SERVICES	SALARY	1,887,454	119,987	353,288	-	353,288	19%	1,534,166
	BENEFITS	1,000,538	64,896	191,758	-	191,758	19%	808,780
	OFFICE EQUIP REPAIR	3,930	-	-	-	-	0%	3,930
	EQUIPMENT	21,604	-	-	1,375	1,375	6%	20,229
	PROFESSIONAL SERV	33,144	-	-	-	-	0%	33,144
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPY PAPER	1,000	-	-	-	-	0%	1,000
	SUPPLIES	42,850	3,445	7,391	3,200	10,591	25%	32,259
	COMPUTER HARDWAR	734,776	-	92,297	-	92,297	13%	642,479
	OTHER SERVICES	265,692	(2,692)	11,235	5,679	16,914	6%	248,778
	TRAVEL	9,900	-	615	-	615	6%	9,285
	HOSPITALITY	10,000	-	-	-	-	0%	10,000
	VEHICLE MAINTENANCE	19,850	2	1,778	-	1,778	9%	18,072
	GENERAL INSURANCE	217,770	18,148	54,443	-	54,443	25%	163,328
Total		4,249,508	203,787	712,804	10,254	723,058	17%	3,526,450

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

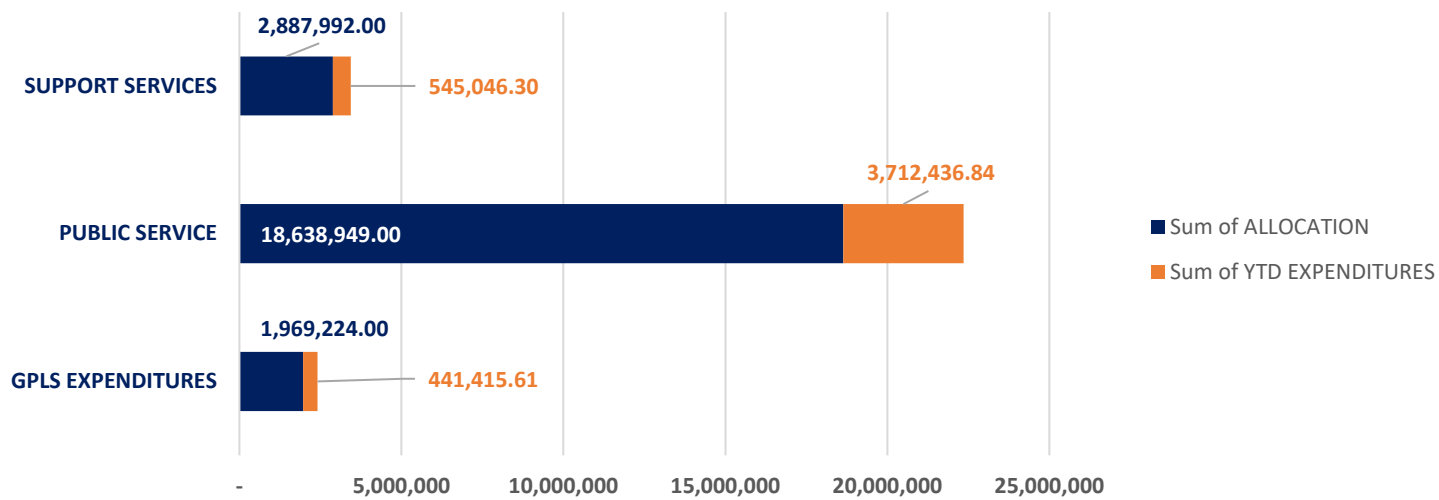
AS OF MARCH 31, 2022

ORGANIZATION	SERVICE	2022 BUDGET	MARCH	2022 YTD	2022 YTD	2022 YTD	YTD %	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	EXPENDITURES	COMMITTED	COMMITTED	BALANCE
GPLS EXPENDITURES	SALARY	1,349,819	101,962	302,497	-	302,497	22%	1,047,322
	BENEFITS	619,405	46,638	138,918	-	138,918	22%	480,487
	BOOKS	450,000	-	-	-	-	0%	450,000
	CONTINGENCY	55,000	-	-	-	-	0%	55,000
TOTAL		2,474,224	148,600	441,416	-	441,416	18%	2,032,808

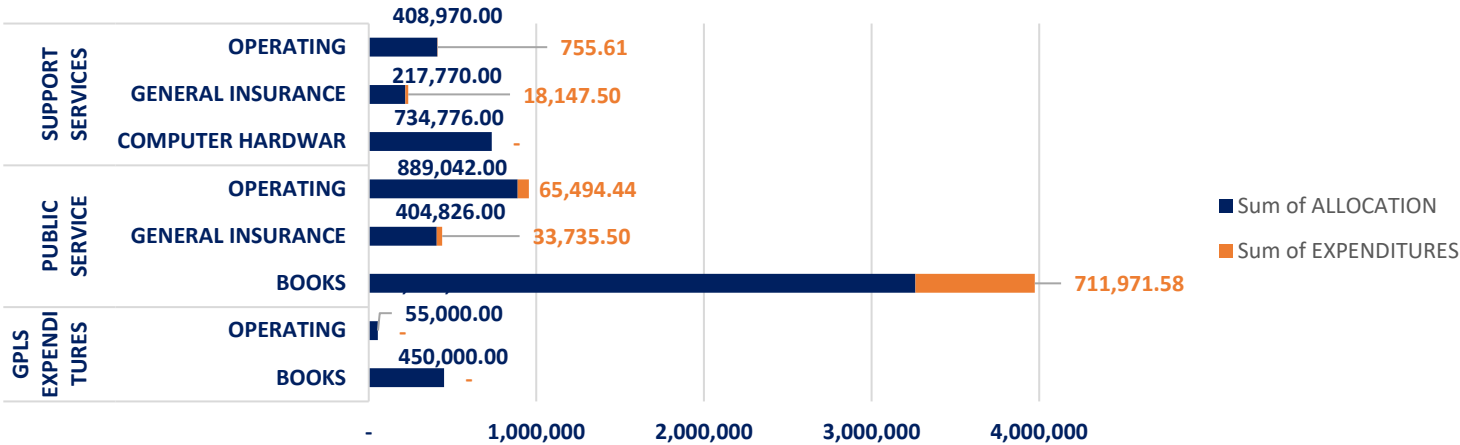
March Salary and Benefits



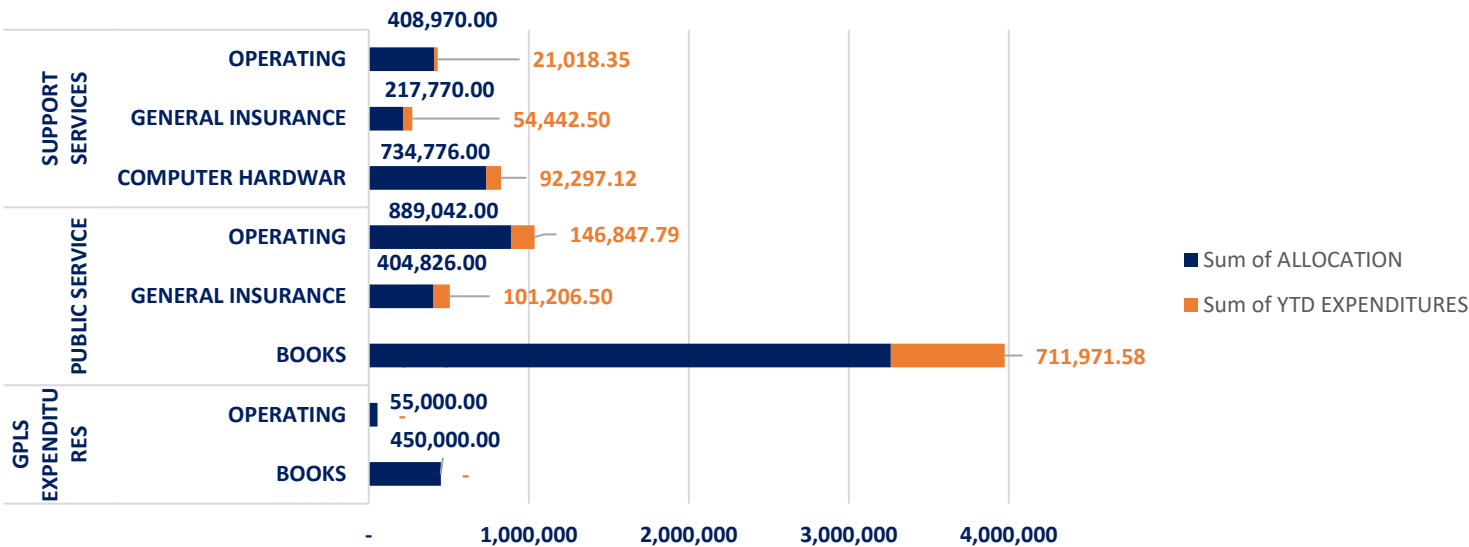
March Year-To-Date Salary and Benefits



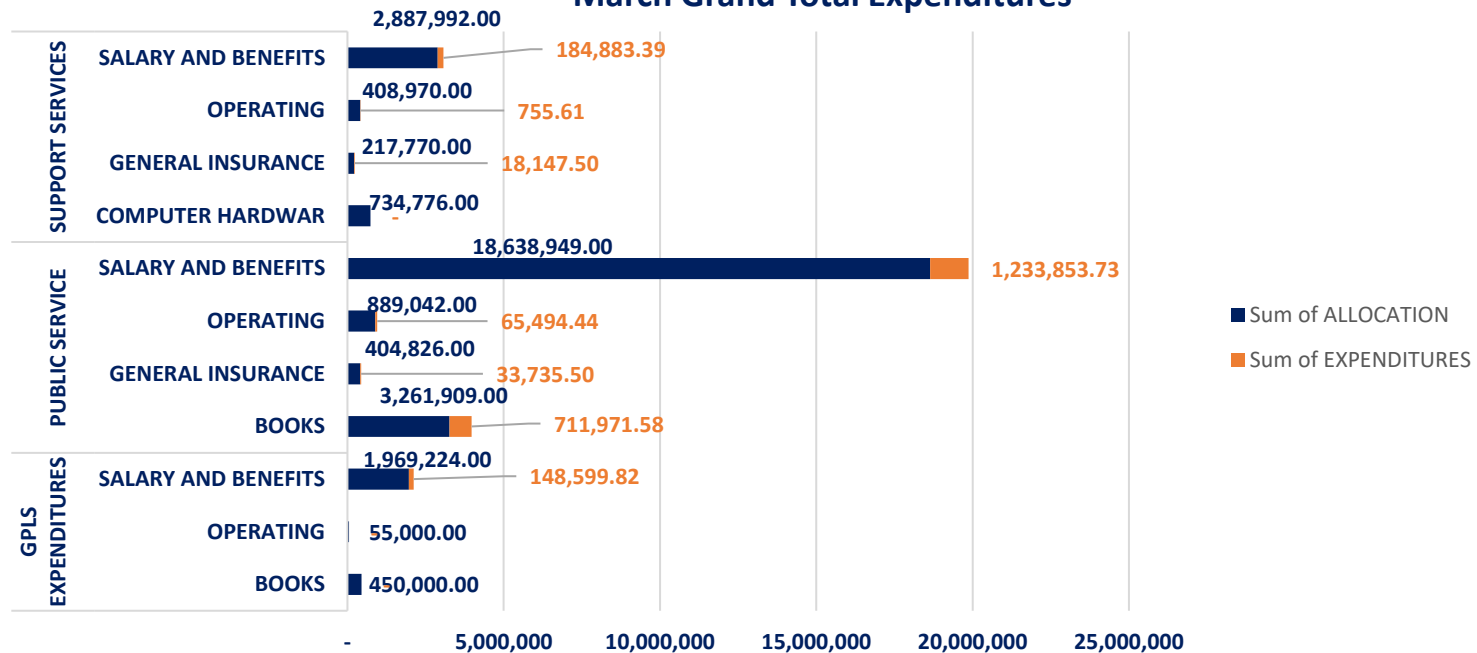
March Operating Expenditures



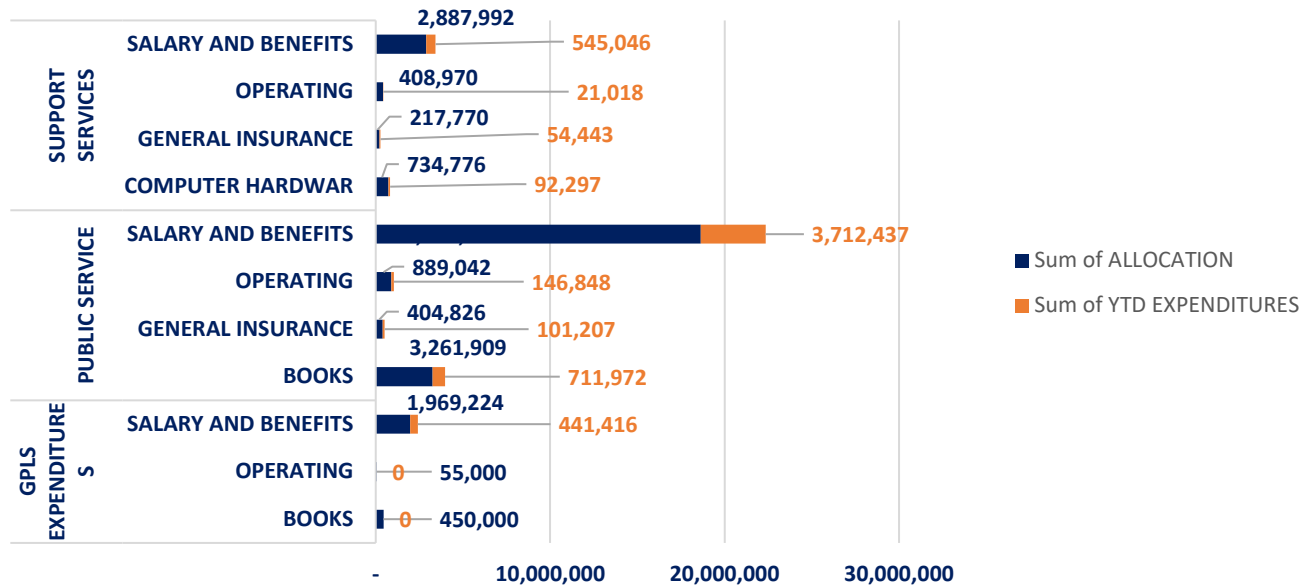
Operating Expenditures Year-To-Date



March Grand Total Expenditures



Grand Total Year to Date Expenses



Monthly Usage Summary - March 2022

Doc. #22-21

	2022		2021		
Activity and Description	March	YTD	March	YTD	YTD % +/-
Circulation					
Total number of items checked out of the library	172,389	502,636	90,392	258,087	95%
Holds					
Number of requests by patrons	42,574	135,538	61,209	183,635	-26%
Visits					
Number of people entering a library for any reason	165,719	435,209	0	0	N/A
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	39,453	100,715	0	0	N/A
Number of hours of computer use	18,321	46,967	0	0	N/A
Web Page Visits					
Number of times people have visited the library's websites	883,681	2,646,488	762,589	2,300,539	15%
Web Visitors					
Number of people who visited the library's websites	131,451	392,162	102,603	312,256	26%
Virtual Circulation					
Number of materials downloaded or streamed	109,023	325,262	114,605	337,526	-4%
Virtual Circulation Users					
Number of people who downloaded or streamed	22,662	68,526	24,335	72,839	-6%
Children's programs					
Library sponsored programs offered for children (birth - 12)	377	976	73	654	49%
Number of people attending programs	4731	10589	3696	19016	-44%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	56	83	6	129	-36%
Number of people attending programs	198	453	55	2081	-78%
Adult Programs					
Library sponsored programs offered for adults (18 +)	247	625	77	1093	-43%
Number of people attending programs	2,854	6,289	12477	32432	-81%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	816	1942	258	837	132%
Number of people attending programs	9,090	21,376	4,023	10018	113%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	188	427	0	0	N/A
Number of people attending meetings or activities	2,018	4,509	0	0	N/A

Fulton County Library System Circulation Stats - March 2022

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2022 TOTAL	Month-2021 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2022 CIRC	YTD 2021 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	398	580	28	2	1,008	408	600	147.06%	2,736	1,472	1,264	85.87%
ADAMSVILLE/COLLIER HEIGHTS	564	397	30	5	996	529	467	88.28%	2,871	1,172	1,699	144.97%
ALPHARETTA	5,830	11,504	593	11	17,938	9,448	8,490	89.86%	54,823	26,838	27,985	104.27%
BUCKHEAD	4,340	4,273	147	7	8,767	4,292	4,475	104.26%	24,546	11,843	12,703	107.26%
CLEVELAND AVE	345	273	31		649	364	285	78.30%	2,018	1,153	865	75.02%
COLLEGE PARK	464	673	31	1	1,169	477	692	145.07%	3,764	1,435	2,329	162.30%
DOGWOOD	442	607	119		1,168	344	824	239.53%	3,232	1,113	2,119	190.39%
EAST ATLANTA	1,804	2,959	166	1	4,930	2,688	2,242	83.41%	14,776	7,420	7,356	99.14%
EAST POINT	619	222	36		877	1,102	-225	-20.42%	2,417	2,977	-560	-18.81%
EAST ROSWELL	4,688	6,287	200	7	11,182	6,786	4,396	64.78%	32,107	20,066	12,041	60.01%
EVELYN G. LOWERY @ CASCADE	848	851	70		1,769	673	1,096	162.85%	5,224	2,045	3,179	155.45%
FAIRBURN	567	610	32		1,209	545	664	121.83%	3,231	1,655	1,576	95.23%
GLADYS S. DENNARD @ SOUTH FULTON	1,211	1,288	147	3	2,649	853	1,796	210.55%	7,161	2,380	4,781	200.88%
HAPEVILLE	297	424	44		765	157	608	387.26%	2,292	172	2,120	1232.56%
JOAN P. GARNER @ PONCE DE LEON	4,286	4,812	217	8	9,323	5,510	3,813	69.20%	27,414	15,597	11,817	75.76%
KIRKWOOD	1,345	3,544	113	3	5,005	2,528	2,477	97.98%	14,277	6,901	7,376	106.88%
LOUISE WATLEY @ SOUTHEAST ATLANTA	510	1,444	66		2,020	931	1,089	116.97%	5,519	3,855	1,664	43.16%
MARTIN LUTHER KING, JR	686	522	51	2	1,261	911	350	38.42%	3,492	2,596	896	34.51%
MECHANICSVILLE	279	240	33	3	555	308	247	80.19%	1,380	868	512	58.99%
METROPOLITAN	1,199	2,400	174		3,773	1,665	2,108	126.61%	11,459	5,337	6,122	114.71%
MILTON	4,379	8,886	517	6	13,788	7,570	6,218	82.14%	39,972	21,082	18,890	89.60%
NORTHEAST/SPRUILL OAKS	2,288	6,183	359	1	8,831	4,154	4,677	112.59%	25,834	12,296	13,538	110.10%
NORTHSIDE	2,991	4,872	223	8	8,094	3,865	4,229	109.42%	23,164	10,860	12,304	113.30%
NORTHWEST @ SCOTTS CROSSING	914	2,110	92	2	3,118	1,532	1,586	103.52%	9,253	4,446	4,807	108.12%
OCEE	4,438	9,666	662	11	14,777	7,676	7,101	92.51%	44,057	22,219	21,838	98.29%
PALMETTO	506	573	22		1,101	798	303	37.97%	3,096	1,767	1,329	75.21%
PEACHTREE	2,624	2,094	127	12	4,857	4,517	340	7.53%	14,228	12,019	2,209	18.38%
ROSWELL	5,848	7,462	382	9	13,701	7,524	6,177	82.10%	38,841	21,709	17,132	78.92%
SANDY SPRINGS	6,515	9,541	395	11	16,462	8,736	7,726	88.44%	48,479	24,585	23,894	97.19%
WASHINGTON PARK	366	799	59		1,224	600	624	104.00%	4,222	1,469	2,753	187.41%
WEST END	542	587	51	1	1,181	741	440	59.38%	3,781	2,536	1,245	49.09%
WOLFCREEK	1,335	1,442	174	4	2,955	1,799	1,156	64.26%	7,618	5,325	2,293	43.06%
BRANCHES TOTAL	63,468	98,125	5,391	118	167,102	90,031	77,071	85.60%	487,284	257,208	230,076	89.45%
CENTRAL	1,641	1,048	586	25	3,300	345	2,955	856.52%	9,960	837	9,123	1089.96%
OUTREACH SERVICES	1				1	15	-14	-93.33%	4	36	-32	-88.89%
AUBURN AVENUE RESEARCH	1,985	1			1,986	1	1,985	198500.00%	5,388	6	5,382	89700.00%
SYSTEM TOTAL	67,095	99,174	5,977	143	172,389	90,392	81,997	90.71%	502,636	258,087	244,549	94.75%

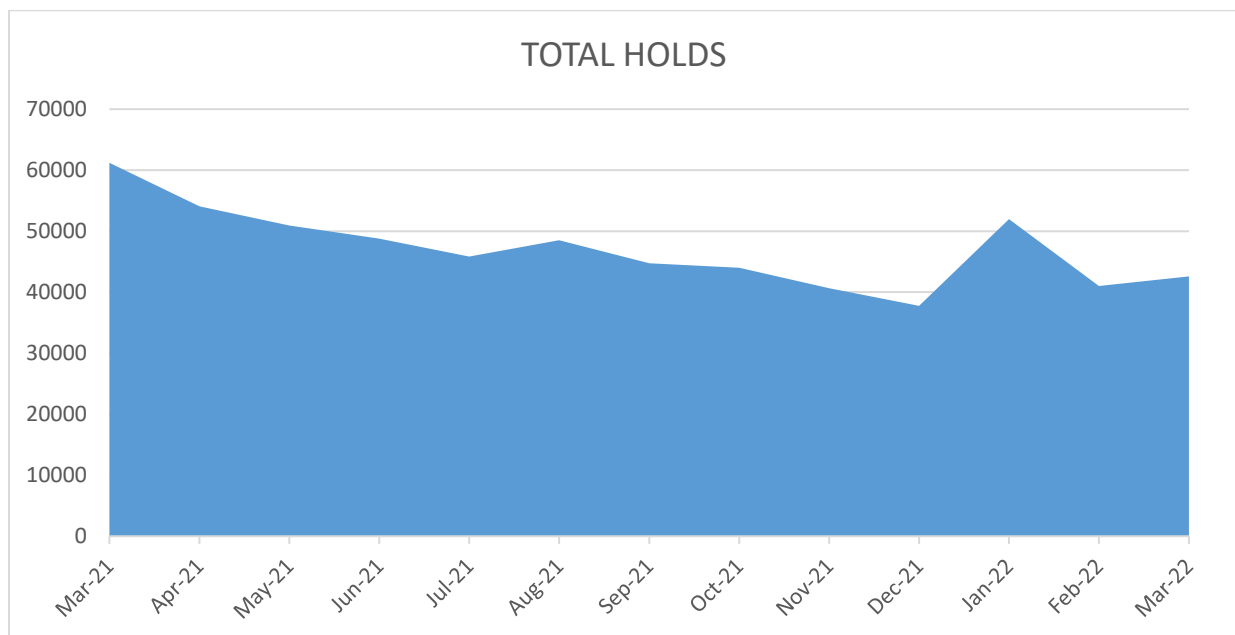
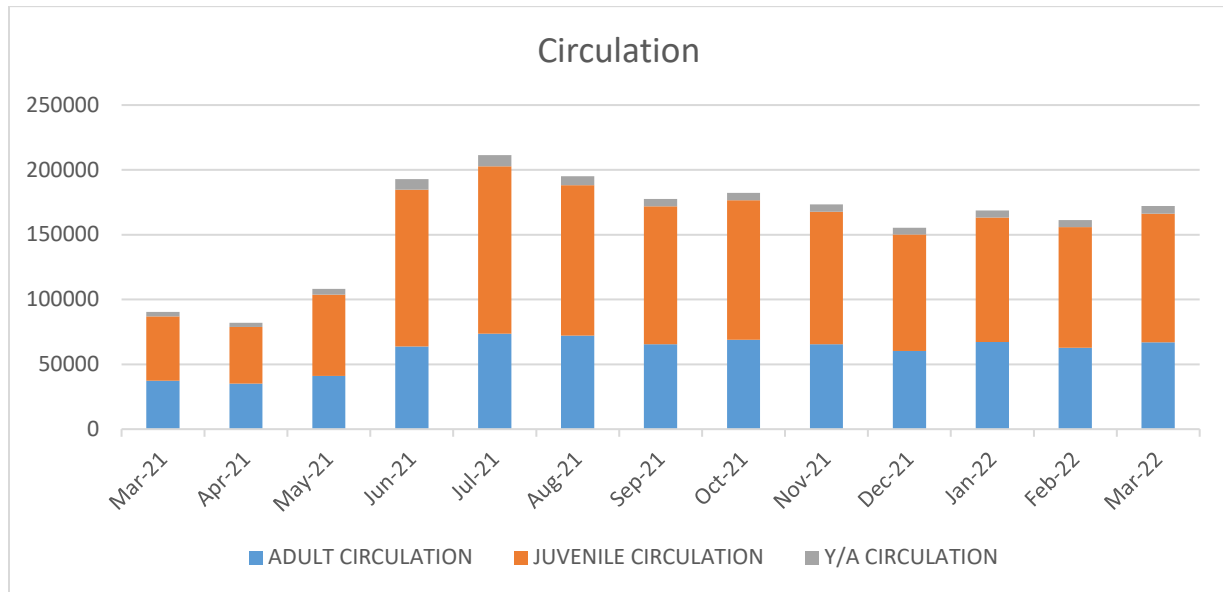
FULTON COUNTY SYSTEM STATS AT A GLANCE - March 2022

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	1,008	80	1,218	3,060	16	68	3	18	
ADAMSVILLE/COLLIER HEIGHTS	996	86	1,647	2,761	5	54		1	0
ALPHARETTA	17,938	492	1,228	9,715	33	465	14	313	25
BUCKHEAD	8,767	441	1,110	6,080	59	518	2	75	3
CLEVELAND AVE	649	43	644	1,959	0	0	6	75	1
COLLEGE PARK	1,169	81	2,200	3,367	23	303			
DOGWOOD	1,168	42	574	5,031	14	219	1	6	
EAST ATLANTA	4,930	208	957	8,834	13	199	1	45	
EAST POINT	877	112	2,219	5,374	28	68	7	10	
EAST ROSWELL	11,182	270	595	5,267	35	469	7	38	
EVELYN G. LOWERY @ CASCADE	1,769	142	1,689	5,599	33	242	11	217	
FAIRBURN	1,209	120	474	2,217	14	49	5	45	4
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	2,649	222	1,568	2,519	20	89	3	65	
HAPEVILLE	765	51	750	2,653	0	0	4	22	
JOAN P. GARNER @ PONCE DE LEON	9,323	353	1,944	5,818	6	3	4	67	1
KIRKWOOD	5,005	165	297	3,492	16	225			
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	2,020	82	1,199	2,068	9	322			
MARTIN LUTHER KING, JR	1,261	82	473	1,551	3	18	1	0	
MECHANICSVILLE	555	44	913	1,853	1	0	1	4	5
METROPOLITAN	3,773	151	1,484	5,009	23	529	36	329	
MILTON	13,788	334	280	5,111	47	697	1	23	
NORTHEAST/SPRUILL OAKS	8,831	241	350	4,206	35	548	5	57	
NORTHSIDE	8,094	156	402	5,163	10	65	1	8	
NORTHWEST @ SCOTTS CROSSING	3,118	108	607	3,310	13	131	1	12	3
OCEE	14,777	382	387	6,108	47	521	7	113	2
PALMETTO	1,101	49	382	1,692	58	177	8	45	
PEACHTREE	4,857	305	1,489	9,097	13	108	2	7	2
ROSWELL	13,701	425	851	9,384	36	511	5	81	4
SANDY SPRINGS	16,462	487	2,122	16,349	32	529	5	44	3
WASHINGTON PARK	1,224	45	971	3,159	6	32			2
WEST END	1,181	75	976	3,967	70	112	9	61	1
WOLFCREEK	2,955	164	808	3,783	26	117	2	56	10
BRANCHES TOTAL	167,102	6,038	32,808	155,556	744	7,388	163	1,837	66
CENTRAL	3,300	340	6,645	8,574	39	301	25	181	0
VIRTUAL PROGRAMS					31	1,211			
OUTREACH VIRTUAL PROGRAMS	1	1			1	153			
AUBURN AVENUE RESEARCH	1,986	2		1,589	1	37			
SYSTEM TOTAL	172,389	6,381	39,453	165,719	816	9,090	188	2,018	66

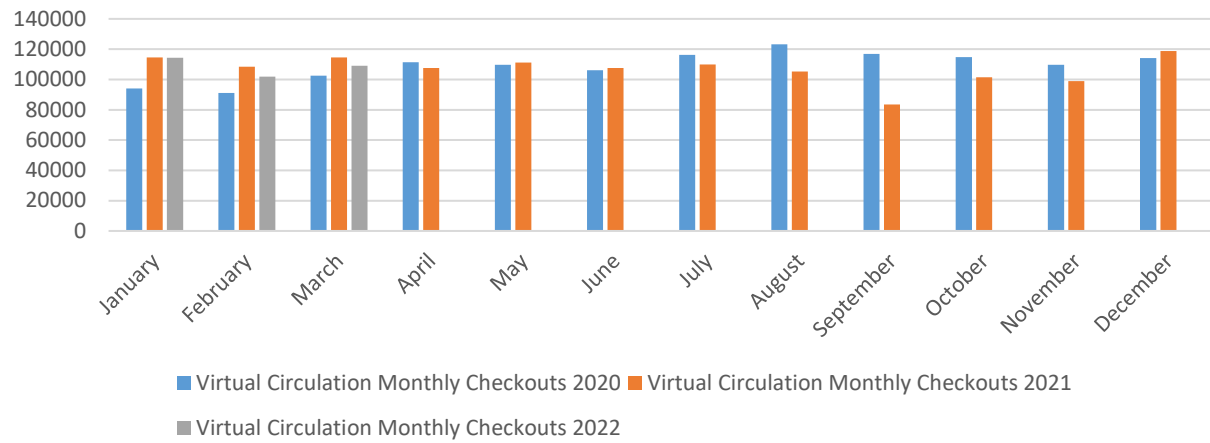
FULTON COUNTY SYSTEM STATS AT A GLANCE - 1st QUARTER

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	2,736	223	2,678	7,928	38	171	6	37	0
ADAMSVILLE/COLLIER HEIGHTS	2,871	256	3,943	8,457	70	270	5	21	1
ALPHARETTA	54,823	1,685	3,257	25,940	68	1,236	46	717	105
BUCKHEAD	24,546	1,605	2,841	16,371	106	693	11	139	5
CLEVELAND AVE	2,018	104	1,604	5,544	3	0	9	96	4
COLLEGE PARK	3,764	287	5,812	8,553	60	785	4	10	0
DOGWOOD	3,232	132	1,482	7,834	28	263	4	27	0
EAST ATLANTA	14,776	767	1,930	22,714	35	489	3	54	0
EAST POINT	2,417	387	5,351	11,225	68	198	12	59	0
EAST ROSWELL	32,107	881	1,771	14,138	63	974	13	71	2
EVELYN G. LOWERY @ CASCADE	5,224	465	4,652	13,864	81	495	45	539	0
FAIRBURN	3,231	328	1,327	6,069	29	128	8	107	11
GLADYS S. DENNARD @ SOUTH FULTON	7,161	661	4,134	9,711	58	297	7	69	2
HAPEVILLE	2,292	161	1,500	6,903	4	9	8	54	0
JOAN P. LOWERY @ PONCE DE LEON	27,414	1,285	5,393	15,854	11	16	6	82	1
KIRKWOOD	14,277	527	726	9,501	37	553	3	26	0
LOUISE WATLEY @ SOUTHEAST ATLANTA	5,519	186	2,693	5,668	10	327	0	0	0
MARTIN LUTHER KING, JR	3,492	255	1,210	4,230	10	111	2	0	0
MECHANICSVILLE	1,380	121	2,107	4,704	2	1	1	4	10
METROPOLITAN	11,459	441	4,012	13,223	67	1,330	82	898	0
MILTON	39,972	1,034	666	14,019	107	1,597	6	53	0
NORTHEAST/SPRUILL OAKS	25,834	647	760	11,178	90	1,563	16	211	0
NORTHSIDE	23,164	640	1,038	14,265	59	383	5	23	0
NORTHWEST @ SCOTTS CROSSING	9,253	381	1,308	9,326	38	344	5	41	11
OCEE	44,057	1,069	1,053	18,711	97	1,542	11	167	3
PALMETTO	3,096	178	984	4,628	131	441	16	70	0
PEACHTREE	14,228	1,032	3,623	22,070	38	205	2	7	14
ROSWELL	38,841	1,470	2,112	23,719	77	1,293	16	187	24
SANDY SPRINGS	48,479	1,846	5,828	43,707	96	1,106	11	72	4
WASHINGTON PARK	4,222	146	2,211	8,123	30	139	0	0	13
WEST END	3,781	225	2,639	10,851	106	234	9	61	1
WOLFCREEK	7,618	506	1,762	10,118	42	224	7	156	10
BRANCHES TOTAL	487,284	19,931	82,407	409,146	1,759	17,417	379	4,125	221
CENTRAL	9,960	943	18,158	21,688	74	555	46	370	5
VIRTUAL PROGRAMS	0	0	0	0	102	2,899	0	0	0
OUTREACH VIRTUAL PROGRAMS	4	6	0	0	3	358	0	0	0
AUBURN AVENUE RESEARCH	5,388	6	150	4,375	4	147	2	14	0
SYSTEM TOTAL	502,636	20,886	100,715	435,209	1,942	21,376	427	4,509	226

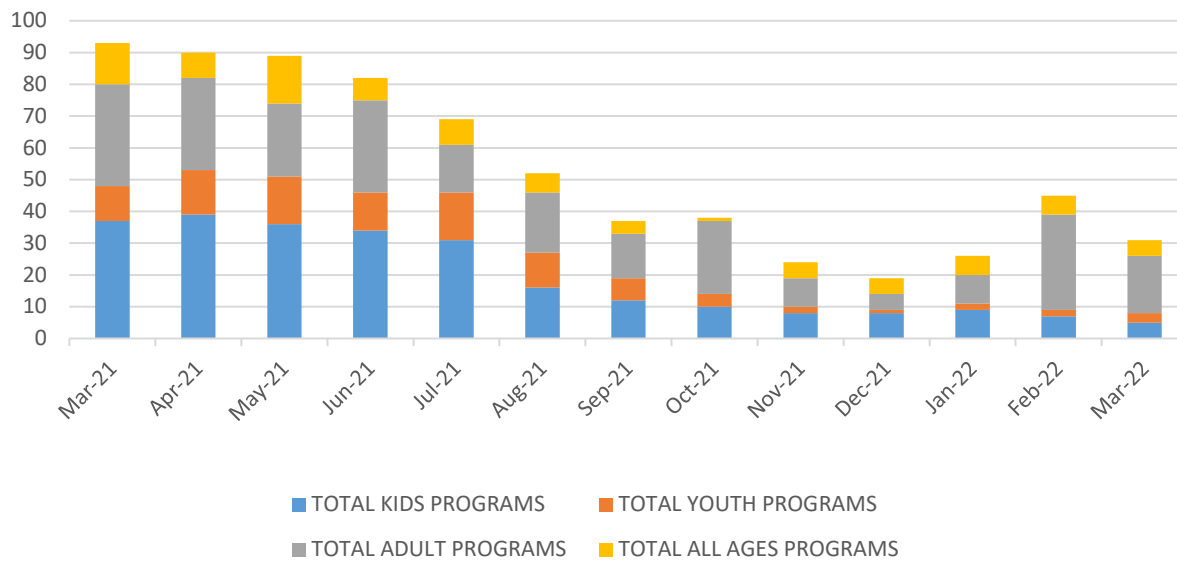
March 2022 Executive Summary – Charts



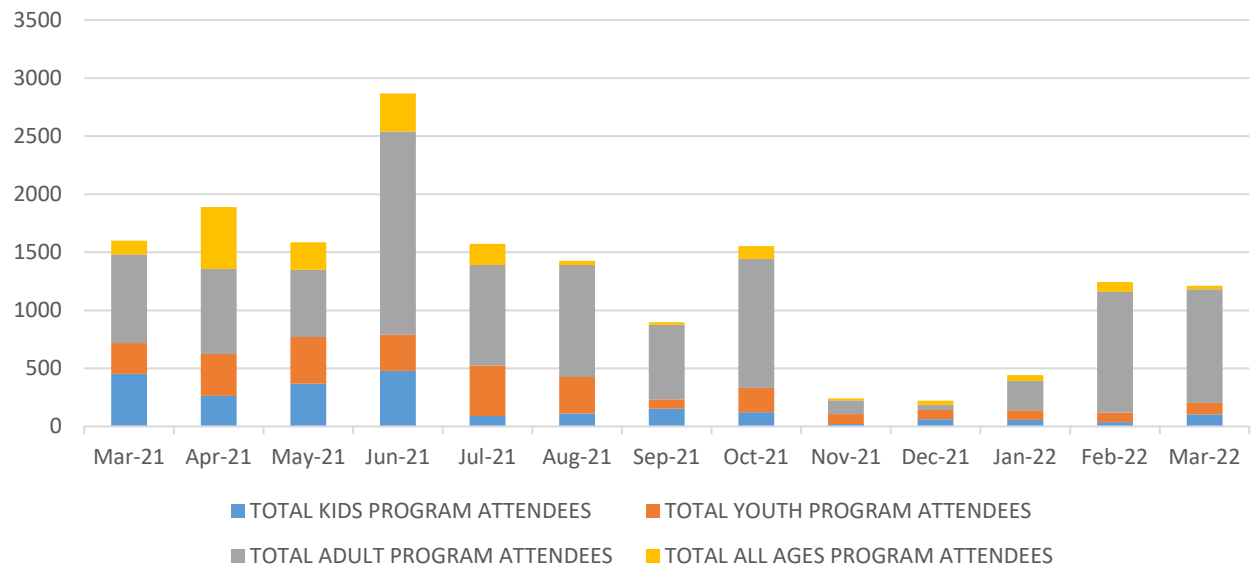
Virtual Circulation 2020 vs 2021 vs 2022



Virtual Programs



Virtual Program Attendance



FULTON PUBLIC LIBRARY SYSTEM
Customer Service Comments
Quarterly Report
January, February, March 2022

	January	February	March	1st Quarter Total 2022	2021 Year to date (Jan- Mar)	2020 Year to date (Jan- Mar)
• Total Customer Comments Received:	335	273	294	902	1,485	374
• Types of Comments :						
▪ Compliment	72	55	68	195	181	143
▪ Suggestion	53	41	57	151	69	21
▪ Complaint	13	16	17	81	82	31
▪ Inquiry	197	161	152	475	1,149	179
• Format of Comments:						
▪ Emails						148
▪ Postcards						19
▪ Direct Contact						207
▪ Libanswers						

FULTON COUNTY LIBRARY SYSTEM

Customer Service Snapshot

January, February, March 2022

- **902 comments were received during the quarter.** The majority of comments were
- positive customer service responses by patrons for first quarter 2022. Many comments were pertaining to circulation, resources in the digital library, programs and services. The remainder were directly related to research needs. A sampling of complimentary quotes received include:
 1. Libanswers – “Thanks for leading me to the answer”.
 2. Libanswers – “Thank you for the information that was needed”.
 3. Libanswers – “Thank you for the help”.

46 disappointments and suggestions for improvement were received as a result of library card issues.