



**FULTON
COUNTY**
LIBRARY
SYSTEM

BOARD OF TRUSTEES

MEETING
INFORMATION PACKET

SEPTEMBER 28, 2022



**FULTON
COUNTY
LIBRARY
SYSTEM**

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FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
SEPTEMBER 28, 2022



REVISED

VIRTUAL MEETING

IN ACCORDANCE WITH FULTON COUNTY GOVERNMENT'S UPDATED COVID-19 GUIDELINES

**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
SEPTEMBER 28, 2022 – 4:00 P.M.**

AGENDA

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #22-46
- IV. Approval of Minutes - August 24, 2022* Doc. #22-45
- V. Chairman's Report
- VI. Work Orders Report - Paul Kaplan
- VII. Director's Reports Doc. #22-49
 - Library Services and Trends
 - Monthly Financial Report Doc. #22-47
 - Monthly Usage Summary Doc. #22-48
- VIII. Unfinished Business
 - A. Central Library - Update
 - B. Building Maintenance Manager Position - Update
 - C. Social Services Program Manager Position - Update
- IX. New Business
 - A. Rental Agreement Policy - Discussion
- X. Adjournment

*Action is anticipated on this item

Doc. #22-45



FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES VIRTUAL MEETING

AUGUST 24, 2022 – 4:00 P.M.



Members Present: Borders, Priscilla, Vice Chair
Denson, Damian J.
Jordan, Linda
Joyner, D. Chip, Chairman
Kaplan, Paul
Kimbrough, Marjorie L.
Piontek, Joe
Radakovich, Nina

Members Absent: None

Also In Attendance: Holloman, Gayle H. - Executive Director
Claxton, Zenobia - Assistant to the Director's Office
Culler, Jennifer - Supervising County Counsel
Dodds, Kiura - Paralegal, County Attorney
Rossi, Mark - Senior Assistant County Attorney

Invited Guest: Martha Greenway, President, Greenway Strategy Group

Guests: 1 Virtual Attendee

Mrs. Priscilla Borders called the meeting to order at 4:06 p.m.

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CALL TO ORDER

MRS. PRISCILLA BORDERS: Okay, thank you. Let's just say in view of technical difficulties, I will go ahead and start this meeting today. I represent the Board of Vice Chair and I will go ahead and start the meeting. It is 4:06. We do have quorum here today and I will turn over the duties of chairing once Chair Joyner joins us on this meeting because he's experienced technical difficulties so we'll proceed with the agenda. Mrs. Claxton, are there any public comments to share today?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: There are no public comments. Thank you.

MRS. PRISCILLA BORDERS: Thank you so much.

MRS. ZENOBIA CLAXTON: You're welcome.

22-40 ADOPTION OF AGENDA

MRS. PRISCILLA BORDERS: Everyone look over the agenda. Is there anything that we need to change, amend, or edit before I ask for a call for vote on the agenda? Hearing none. May I have a motion to adopt the agenda as stated in the booklet?

MOTION

MR. PAUL KAPLAN: I so move.

MR. JOE PIONTEK: Second.

MRS. PRISCILLA BORDERS: Thank you. Who second?

MR. JOE PIONTEK: Joe.

MRS. PRISCILLA BORDERS: Thank you so much. All those in favor of adopting agenda signify by saying stating aye.

TRUSTEES: Aye.

22-39 APPROVAL OF MINUTES - JULY 27, 2022

MRS. PRISCILLA BORDERS: Any opposed? Great. Thank you so much. We're going to move on to approval of the minutes of July 27, 2022. They are in the booklet and I hope everybody had the opportunity to review it. If there are no issues or concerns regarding the minutes, I'll entertain a motion to adopt the minutes of July 27, 2022.

MOTION

MR. PAUL KAPLAN: I so move.

MRS. MARJORIE KIMBROUGH: Second.

MRS. PRISCILLA BORDERS: Thank you. All those in favor of the minutes signify by saying aye.

ALL: Aye.

CHAIRMAN'S REPORT

MRS. PRISCILLA BORDERS: Any opposition? Thank you. I'm going to hold off on the chairman's report. Once again, I reiterate he's having difficulty joining the meeting, but as soon as he's on, I'll make sure he'll relay the chairman's report. Now, I'm going to turn to the next item on the agenda is the work orders report, Mr. Paul Kaplan. You may proceed.

WORK ORDERS REPORT - PAUL KAPLAN

MR. PAUL KAPLAN: It's a pleasure to tell you that we had 163 work orders for the month of July. Over 70 percent is already completed. That's just phenomenal to show you how well the DREAM Team is working and getting the stuff done. The things that are not completed is stuff we're waiting for parts for and little odds and ends but other than that, they really did a great job. That's the most they got done in one month. 70 percent is a lot. We talked several times, or I talked several times. We've come up with a maintenance

needs survey that was sent out to all 34 libraries. We received all the responses a couple of days ago. What we're going to do and what I'm going to do, I'm going to compile a list of what everything everybody's needs is. I'm not going to go through every single one. We'll put everything together in one spot and hopefully, I can report back to you hopefully next month. There's a lot there. There's 65 pages I have to go through. We're working on it. We're getting it done and we'll see what everybody wants. I'm not going to go over things where the work order is not completed yet. That will get done but I'm just talking about things that needs right away that costs money to get it done. That's what we're looking for. I'll work on that and hopefully, I'll have some kind of report next month.

MRS. PRISCILLA BORDERS: Any questions for Mr. Kaplan?

MRS. MARJORIE KIMBROUGH: Okay, I have a question. I go past Wolf Creek Library all the time. Although the sign appears to have been fixed. The part that identifies it as the library is down at the bottom of the sign. It's covered with shrubbery. I'm wondering, is that going to be raised? Do you know if they're going to lift it up or just what? My husband seems to think it's just lying there and they're going to raise it up but I'm not sure. It looks to me like it's down there. Do you have any idea what I'm talking about?

MR. PAUL KAPLAN: I have an idea what you're talking about, but I'm looking at my Director now who's smiling, but I'm not sure what they're going with it.

MRS. GAYLE H. HOLLOMAN: It is my understanding from Al Collins that that is not complete yet and so they're still working on it.

MRS. MARJORIE KIMBROUGH: Okay.

MRS. GAYLE H. HOLLOMAN: I will mention to him again and see what the timeline is, but it's not complete yet, Mrs. Kimbrough.

MRS. MARJORIE KIMBROUGH: Okay. That makes me feel better because it just looks like it's down at the bottom and you can't see it.

MRS. GAYLE H. HOLLOMAN: Right. That's taken a while to get fully taken care of.

MRS. MARJORIE KIMBROUGH: It's been quite a while. Thank you.

MRS. GAYLE H. HOLLOMAN: You're welcome.

MR. PAUL KAPLAN: Keep telling us that it gets done. That's important, because otherwise, sometimes after a couple of months, people start to forget about it.

MRS. MARJORIE KIMBROUGH: That's right.

MR. PAUL KAPLAN: Any other questions? That's all I have.

MRS. PRISCILLA BORDERS: Thank you so much, Mr. Kaplan, for all the work you're doing on maintaining a maintenance report for us. That makes sure that we are continuing the efforts, are making sure the renovations are keeping up. Our next concentration will be the Director's Report and I'll turn it over to the Executive Director.

22-43 DIRECTOR'S REPORT

LIBRARY SERVICES AND TRENDS

22-41 MONTHLY FINANCIAL REPORT

22-42 MONTHLY USAGE SUMMARY

MRS. GAYLE H. HOLLOMAN: Thank you, Madam Vice Chair. Good afternoon, everybody. Just want to bring you up to speed on a couple of things that were just already listed here in the agenda paperwork today but just a couple of things that happened in July. The summer reading program came to an end at the end of the month, officially August 1. Every year, as you know, it runs July -- It runs June 1 to August 1. We're very excited. We had a lot more participation., and with us being the largest library system in

Georgia, when our numbers go up, it goes up for the state as well. They did increase. I just wanted you to know that that's a real positive for us. Also, during the month of July, we partnered with a nonprofit called The Vision to Learn, and they were able to provide vision screenings for children ages five through 18. And that was a wonderful program. It was also being done throughout the state of Georgia with other library systems. We'd never done that before, and it really made a difference in the lives of a lot of children who were able to get free exams and free glasses. They would go back to school now, hopefully, better able to read. The other thing is that when you look at our financial report, we are at 52 percent committed already. We're looking good there. We also have our monthly usage that has really gone up. Computer usage and computer sessions are up. Items checked out are up and the number of people attending programs significantly increased. As you probably remember, we do surveys throughout the year. Our most recent survey in the last quarter yielded the fact that our patrons are 97.5 percent satisfied on a customer service level with the library system. We're just very appreciative of the fact that they feel that way about us. It's just amazing. They wrote in and they apply -- you get on your computer when you sit down and you can go in and actually answer the questions and then type in responses that you want us to know specifics about. It was really positive. We're glad to report a 97.5 percent satisfaction level. That's basically what I have with regard to that unless you have questions.

MRS. PRISCILLA BORDERS: Any questions? Thank you so much for that summary. I'd like to acknowledge that Chairman Joyner is on. We have dispensed with half of the agenda, but I would like to bring to your attention, we need for you to cover a chairman's report if you have anything available.

CHAIRMAN D. CHIP JOYNER: I don't have anything to cover for the Chairman's Report. But I would like to say thank you for proceeding without me and keeping the meeting on time and on schedule. I really appreciate that. I was able to sign on a little bit earlier the first time and went over the work orders report. Mr. Kaplan, outstanding. Then Director Holloman was just finishing up the director's report.

MRS. PRISCILLA BORDERS: Correct.

CHAIRMAN D. CHIP JOYNER: One thing I want to add on the director's report, love the Library Access Magazine. Tell your team, outstanding.

MRS. GAYLE H. HOLLOMAN: Thank you.

CHAIRMAN D. CHIP JOYNER: It's just really nice.

MRS. GAYLE H. HOLLOMAN: Thank you.

CHAIRMAN D. CHIP JOYNER: Congrats to your team. Have we moved on to unfinished business?

MRS. PRISCILLA BORDERS: We have not.

UNFINISHED BUSINESS

CHAIRMAN D. CHIP JOYNER: Okay. Moving over to unfinished business, Central Library updates.

CENTRAL LIBRARY UPDATE

MRS. GAYLE H. HOLLOMAN: The Central Library is humming right along with ESL classes, with classes being offered now for GED. We're very excited and hope that in the early fall we will be able to start back with GED testing here at Central. The testing will soon start at Southeast Atlanta, but we also have classes being taught and the classes are taught by APS instructors. That's moving forward and I think that's going to be a real

plus for us as we run into this coming year. The other thing I want to tell you about Central is that the interviews have been completed for the building maintenance manager who will be housed out of the Central Library, but focus will be on the entire library system. We finished those interviews. We have offered up a name for someone we'd like to hire and an HR at the county will make the job offer. We're hoping that that person can start in the next two weeks. It took a while, but I'm glad that we can report that that's completed.

CHAIRMAN D. CHIP JOYNER: Very good.

MRS. PRISCILLA BORDERS: A fast question. Do you have an update on the status of the social worker?

MRS. GAYLE H. HOLLOMAN: The social worker interviews will start more than likely a week after next. Next week will be the prep for it. We'll get out the list and HR will send out the letters asking them if they still want an interview and to actually set up the interview dates.

MRS. PRISCILLA BORDERS: Thank you.

MRS. GAYLE H. HOLLOMAN: We should have that going within the next week and then the interviews could be completed within a week after that. I'm hoping that we'll get someone hired well before the end of the middle of September.

CHAIRMAN D. CHIP JOYNER: Director Holloman, has there been any consideration just to move existing social workers with the county to the Central Library as their home office?

MRS. GAYLE H. HOLLOMAN: No, we have not done anything like that because they need their people as well as we. They can apply, of course, if they're interested. We already have the register. We have the list of names of people who are applicants. There are about 69 of them, and we're going through those. We're going to have the HR letters sent out. A letter sent out by HR and then those persons can sign up for the interview spots. There are 69 names on there right now.

CHAIRMAN D. CHIP JOYNER: That's a good number, right?

MRS. GAYLE H. HOLLOMAN: That's a very good number. Yes. We are very excited for that.

CHAIRMAN D. CHIP JOYNER: When would be a good timeline for us to follow up and check the status on that, particularly if any of our commissioners have any questions?

MRS. GAYLE H. HOLLOMAN: To find out about it being finalized?

CHAIRMAN D. CHIP JOYNER: Of the staff, yes.

MRS. GAYLE H. HOLLOMAN: I'm hoping that we'll have it completed by the middle of September. Have someone on board at least by the end of September, if not sooner. We want that person to come in and actually also help to hire a social services coordinator. We want that person to be on board to be able to hire that person because that would be the person, they'll work with to help get this work done.

CHAIRMAN D. CHIP JOYNER: That's great. I think that this would be a huge help to the team out there on the ground and hopefully, so we can be as responsive as we've talked about in the past. Thank you. That's good news.

MRS. GAYLE H. HOLLOMAN: You're welcome.

CHAIRMAN D. CHIP JOYNER: And how's everything? And I'm sorry I missed Mr. Kaplan's report. But HVACs have been working well with the libraries in particularly Central?

MR. PAUL KAPLAN: Actually, yes. As I mentioned, we had over 70 percent of all the work that came in on in July has already been completed. There's nothing major, just

minor things and that's about it. Now, I might say that today maybe tomorrow it's not. But right now, at this point, it's fine. We're good.

MRS. GAYLE H. HOLLOMAN: At this point, it's fine.

CHAIRMAN D. CHIP JOYNER: Thank you.

MR. PAUL KAPLAN: If I can say the maintenance manager when he goes, is he reporting to us, reporting to you?

MRS. GAYLE H. HOLLOMAN: He reports directly to me.

MR. PAUL KAPLAN: Okay. Just wanted to be sure. It could be under our jurisdiction but he'll work also along with the DREAM Team.

MRS. GAYLE H. HOLLOMAN: Yes. He has to work through with DREAM. That was the big component of it all because that's the thing that's going to make this whole thing work. That's why Joe Davis was a part of the interview panel. That was very helpful to us. This person will work very closely with the work order process and all of those things. That's going to be crucial to getting everything in place.

MR. PAUL KAPLAN: Okay. Thank you. Great.

NEW BUSINESS

22-44 2022 STAFF DEVELOPMENT DAY CANCELLATION REQUEST

CHAIRMAN D. CHIP JOYNER: Very good. Thank you. We do plan on discussing strategic plan and saving some time for that. Would the members mind if we went over new business first and came back to strategic plan? If there's no objection, if we can get a quick highlight, Staff Development Day Cancellation request?

MRS. GAYLE H. HOLLOMAN: Yes, we're asking for that because there has been heightened concern with regard to COVID-19. The fact that Fulton County, as of last Monday, is at a 19.5 percent positivity rate. I was told, in consultation with Doctor Pamela Rochelle, who I also report to as a part of Health and Human Services, which she is Chief Operating Officer, informed me that we should not have gatherings of 200 to 300 people. That's exactly what we would have. Even though it would be fairly spacious area for us on the 5th floor, it is not advisable and it would be throughout the building because we would have been closed to the public that day but it's not advisable at this time. Therefore, I'm coming before you asking for your permission to rescind the original request and the fact that you had already given us permission to hold our 2022 Staff Development Day on October 18th so that it would then become a regular workday again.

CHAIRMAN D. CHIP JOYNER: Okay. Has there been any consideration on doing it via Zoom?

MRS. GAYLE H. HOLLOMAN: Yes, we are planning it virtually again.

CHAIRMAN D. CHIP JOYNER: Okay. Would that be on the same date or you would change the date?

MRS. GAYLE H. HOLLOMAN: It may not be virtual. It may actually be taped. Then that way staff can watch it at their leisure. It wouldn't be at a specific time for them to tune in. That's what we did before. They could just tune in whenever they felt they had time to view it. That's what we're planning on doing. We're working with our marketing team, Claudia Strange, and her team to make that happen.

CHAIRMAN D. CHIP JOYNER: Okay. Do we need a motion on this or would you like to come back to us next month and tell us what you're recommending? Whether it's a new date or how you're going to roll it out.

MRS. GAYLE H. HOLLOMAN: We'll recommend that we're going to do it by taping it. We have some online programs that we do now that we tape. There would just be a link for everyone to go to with recommendations, which are webinars and other things that they can take as far as training goes. We'll still outlining how that's going to look because the decision on our part was just made this week. Actually, it was made last week with the idea that we would be meeting with you this week so that you could consider it and give us the okay.

CHAIRMAN D. CHIP JOYNER: Okay. Is this something that needs a motion? Do we need a vote on this or is it just a matter of an administrative detail?

MRS. GAYLE H. HOLLOMAN: We probably do because you voted on it initially.

CHAIRMAN D. CHIP JOYNER: Okay. All right. Is there a motion to cancel the 2022 Staff Development Day on October 18 to have a similar day taped? I didn't keep the other date, but can someone make a recommendation on the motion?

MOTION

MS. LINDA JORDAN: I'll move to what you just said, Mr. Chairman. This is Jordan. I will make that motion with what you just stated.

MRS. GAYLE H. HOLLOMAN: I'm sorry, Mr. Joyner. It was October 17th. Is that right, Zenobia?

MRS. ZENOBIA CLAXTON: Yes. October 17th.

MRS. GAYLE H. HOLLOMAN: Yes, I thought I better double-check it. It was originally the 17th.

CHAIRMAN D. CHIP JOYNER: Okay. All right. I'm going to break this up in two parts. Is there a motion to cancel staff development day dated October 17, 2022?

MS. LINDA JORDAN: I so move.

MR. JOE PIONTEK: Seconded.

CHAIRMAN D. CHIP JOYNER: Okay. The first and a second. All those in favor say aye.

MRS. ZENOBIA CLAXTON: Sorry, who said the first and who said the second?

MR. JOE PIONTEK: Linda made the motion, Joe, seconded.

MRS. ZENOBIA CLAXTON: Thank you.

CHAIRMAN D. CHIP JOYNER: Thank you, Mrs. Claxton. All those in favor say aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? Hearing none, the motion is passed. The second part of that is, is there a motion for the new date to be taped? Does anyone want to state the new motion?

MOTION

MS. LINDA JORDAN: I moved for the new date that it be taped so that people can watch it if they can't watch it that day. I don't know how to break it down the right way, but the tape will be available so people can watch it at other times. I do move that we tape the segment as opposed to just an open meeting with it. Does that make sense?

MR. JOE PIONTEK: Yes, it makes sense. And I'll second that motion.

CHAIRMAN D. CHIP JOYNER: Okay. Herein the motion that the Staff Development Day be taped for use by the library personnel as needed. Would that be correct, Ms. Holloman?

MRS. GAYLE H. HOLLOMAN: Yes.

CHAIRMAN D. CHIP JOYNER: Okay. All those in favor say aye.

TRUSTEES: Aye.

MS. LINDA JORDAN: We need a second, though. I made the motion. We need a second.

CHAIRMAN D. CHIP JOYNER: I'm sorry. You're right. No.

MRS. PRISCILLA BORDERS: I think Joe seconded.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. PRISCILLA BORDERS: Yes, he did both. Yeah.

CHAIRMAN D. CHIP JOYNER: Okay. The motion was made on this, Ms. Jordan. As I stated, and then it was seconded by Mr. Piontek. All those in favor, say aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? Hearing none, the motion is passed. If you could just give us an update on what that's going to look like.

MRS. GAYLE H. HOLLOMAN: Thank you. Yes.

UNFINISHED BUSINESS

STRATEGIC PLAN OVERVIEW - MARTHA GREENWAY, PRESIDENT, GREENWAY STRATEGY GROUP

CHAIRMAN D. CHIP JOYNER: Okay. As everyone knows, Ms. Greenway, who is our special guest today, she did a presentation on the strategic plan, which has been a great initiative funded by the Library Foundation and brought to our team and with a great deal of research and participation led by the Greenway Group. She's coming back to us today to summarize where we are with that. Then following that, I believe we might have a motion to adopt it or to approve it, but there might be some language pertaining to that following this discussion if everyone is satisfied with what they've learned about the library plan so far. I'm going to give the floor to Ms. Greenway. Also, if at any time anyone has any questions, now's a good time. Thank you.

MS. MARTHA GREENWAY: Thank you very much, Mr. Joyner, and thank you, trustees, for having me again regarding the strategic plan. I would like to share my screen and just share a couple of additional slides with some information in response to some questions that were received in advance by board members. Just to highlight a little bit of additional information for everyone's benefit. I will do that now. I received questions from Trustee Borders and also Trustee Kimbrough. I'm going to start by responding to the questions I received from Trustee Borders. The first comment and question that was brought forward I think is really essential to stress, which is that this strategic plan is not presuming that the library needs a new start and is not already doing amazing and impactful things. The groundwork for this strategic plan begins with the existing high-quality programs and services already offered by the library. I did hear, Mr. Joyner, you mentioned the fabulous newsletter that was just produced, which I think really illustrates the volume and the breadth of programs and services that are already happening. If we think about the meaning of this strategic plan, I would suggest it's twofold. One is to ensure that the broader community is fully aware and able to access these wonderful programs and services, while also enhancing the library's work in some specific programmatic areas and ensuring that it has the capacity to deliver on this going forward. Additionally, one of the things we clearly heard as we talked with people in the community is the great appreciation for the breadth of this library, the 34 branches that serve all areas of the community, as well as the \$275 million public investment in the library facilities. The strategic plan is really in leveraging all of these assets that the library has. I would be remiss if I did not also reference that the Atlanta Fulton Public Library Foundation provided significant funding for the strategic planning process. All of the work that my team did with

the steering committee and in the broader community was at no cost to the Fulton County Library system. Additionally, there was a question about the engagement of the library staff in the process in leveraging their knowledge. I just want to remind the trustees, as you see on the slide, that there was tremendous participation on the steering committee from the library leadership, as well as an opportunity for every employee of the library to provide input. Not only did we look at library practices that were working well, but library managers were involved in conversations with all of the organizations you see on this slide and were essential in identifying the other libraries that they thought we should consider, as well as other community organizations that were tackling similar issues. There was also a question about the library capacity vis-a-vis the comparable organizations. I did want to point out this was not appropriately noted, I think, in the prior presentation. But the data that we presented on the comparison library and I'm just showing you the comparison libraries by service area population for illustration, is actually provided through the Institute of Museum and Library Services. They do a regular survey of public libraries. This is a federal organization. They do a regular survey of public libraries, and that data is available. The comparison libraries were selected based on a number of factors. One was the demographic that they serve in type of community but then we also offered the library leadership the opportunity to name libraries that they thought were doing leading work that they wanted to compare with. As well as when we talked to various stakeholders in the community, we asked them if there were other libraries that they thought were doing a particularly great job. We also added those libraries to our list. That is how these comparison libraries emerged. All of this data was objectively collected through a survey by the Institute of Museum and Library Services. I can't really speak to why the Fulton library system is in many of these indicators at the lower end of the performance, except to say that it definitely reflects the level of investment in the library as compared to other libraries of similar size and influence. Finally, Mrs. Borders had a question about whether or not there were stakeholders that we wished we had been able to engage more on a broader level. I do want to acknowledge that we did not fully engage or engage in a representative way, non-patrons of the library. That's a very difficult nut to crack. It's hard to get people's attention when they're not already attentive to you. But I do want to point out that in our stakeholder interviews if you look at the organization names, we spoke to people who do understand the broader needs and interests, and assets of our community. In many cases, people who can speak for those who might not be as likely to currently avail themselves of the library. You can see on this other slide, we spoke to representatives of the homeless population. We spoke to the Chamber, the United Way, several foundations, the arts center. We did reach out to a broad array of stakeholders and asked about their constituents. We talked to all of the public-school media specialists, education advocates, higher education representatives, two groups of friends of the library, and early childhood organizations. I think one of the things that this plan really attempts to address is the need to work through community partners and go out and do work in the community so that people who may not see the library as the vital and relevant institution it will learn about it and then be engaged.

Mrs. Kimbrough asked a question about the timing for the implementation and the performance indicators. I do want to share some information about our proposed next steps and how we see those unfolding. All of this presumes that the trustees have

endorsed the plan and that we are ready to move forward, but we do intend to review the plan with the county manager to ensure that it aligns with the overall priority and strategic direction of the county. We have already met with Dr. Pamela Rochelle, who has given us her support for all of the ideas. But we want to ensure that that's also discussed with the county manager. We will invest in graphic design so that we can produce communications materials that are succinct and vibrant and summarize the key ideas, then we will work and we primarily here being. The library director and her staff are working to develop a sequenced implementation plan. But I do need to state that the implementation will need to be based on the available resources for FY 23 so that we are not over-committing. This is something that in one of our first conversations with the Board of Trustees, you all stressed that there be a few things that are emphasized and done well. That there is a fear that this plan would be a mile wide and an inch deep and that it would not be able to be implemented. There will be careful thought by Mrs. Holloman and her team as to the sequence of the implementation, as well as how much can be done with the resources that are available to them. That will be reassessed each year as perhaps new resources become available. Then we will consider, and I keep saying we but again, this is really Mrs. Holloman, and her team will work with the board of trustees. This is something that the board of trustees, I believe, will have some significant conversation around at a future point. The target goals for the performance indicator. For each of the outcomes, we have named particular indicators on which data are available that could be used to monitor progress on those indicators. That is a conversation that is yet to come and that the trustees will really need to be deeply involved in, but I will also say that that conversation needs to happen in light of the available resources and the speed and breadth of implementation that is realistic. That is just some additional information and perspective in response to some of the questions that we received in advance. Now I'll stop sharing and just turn the meeting back to you. I can entertain any other questions or conversations of the trustees.

CHAIRMAN D. CHIP JOYNER: Okay. First, I want to say this was outstanding work and very comprehensive. We really appreciate you going into detail about who was interviewed, who the stakeholders are. Because we wanted to make sure that we had a full audience of stakeholders in the county and specialists in the field to contribute to the overall report. I really think you did that well and want to say thank you on behalf of the trustees and also many of the personnel that I've heard from with the library system. At this time, we'd love to open this up to some feedback, to questions. We have Ms. Greenway here who was instrumental in pulling all this together. Again, please share your thoughts. The floor again is, Miss Greenway.

MRS. PRISCILLA BORDERS: I again, just want to echo the sentiments that this is extremely a comprehensive plan. It took a lot of people working many months. I know a lot of people since day one was a part of it. I appreciate the feedback and the opportunity to hear the responses from the questions. But other than that, I truly don't have any questions because my questions were covered and I would appreciate if anybody else had any comments or concerns or questions to ask them now since we have this Greenway present here.

CHAIRMAN D. CHIP JOYNER: Okay. Thank you.

MS. LINDA JORDAN: Mr. Chairman, I just want to add that kudos for the plan. Lots of work and thought went into it. I also want to add that per our last meeting, as Mr. Chairman

suggested, we all agreed that we would all reach out to our commissioners who appointed us. Mr. Chairman, you want to speak to it?

CHAIRMAN D. CHIP JOYNER: Yes, please go ahead.

MS. LINDA JORDAN: I want to, first of all, thank Mr. Chairman for going with me, to meet with my commissioner that appointed me, Chairman Robb Pitts. It was a great meeting. We were able to give a general overview of what the board has been doing and to let them know that the strategic plan would be coming forth and that it would be presented in some form or fashion. To hear that you presented it to the county manager is great, but we did make Chairman Pitts aware of it, and he thought it was good that myself and Chip had come by. Again, thank you, Chip. He said it might be a good idea as we go and meet with our commissioners that we might want to take the Chairman Chip with us. Because to me, it helps in my meeting because Chip had more knowledge about certain things than I did. It wasn't a very detailed meeting. We just gave an overview and I think it went well and he thought it was good for us to come in. I don't know if you want to add anything to that. Also, just so you know, Mr. Chairman did agree to go with anyone that would like him to attend the meeting with you. I just want to put that on the table.

CHAIRMAN D. CHIP JOYNER: Thank you. Ms. Jordan. Yes, it was a very good meeting with Chairman Pitts. He really welcomed our high-level discussion on the strategic plan coming down the pipeline. He was excited to hear about it. He had his team take pretty copious notes on what we shared. We should get some feedback, I would imagine, but he had strongly encouraged that the trustees reach out to their commissioner to share similar sentiment and give a heads up on what we're discussing and the strategic plan. He thinks that could do more than help a little. Thank you for setting that up, Ms. Jordan. Without there being any further questions, Judge Nina, as we discussed wanting to move forward in some capacity to approve this plan. I think with the feedback that we we've shared among each other that we are ready to move forward with approving the strategic plan. Of course, we understand that strategic plan is a plan. It's not written. It's not a new law that we're passing. We're not giving a specific directive to the executive director and her team. We're sharing a plan that the community has asked for, commissioners have asked for, and that we've asked for. And we're all working together with a shared goal. We really appreciate the resources of the foundation set aside to help put this together. We hope this will be a living, breathing document for all of our teams to work together and again, have target goals to assess whether we're delivering for the county and the citizens. We are going to have other conversations about that as trustees to see what's the best practice, what works best for the director and her team, and how we can constantly, consistently move the needle forward. I'm very open to hear everyone's feedback. We could perhaps set some time aside in the next meeting to discuss it or we might share a proposal onto my ideas with some feedback by the Executive Director. But we did want to move forward so that Ms. Greenway can go through her next steps, and we could see if we can put something in place that we can all work towards together. And again, Judge Nina, I think she's put together something that we can all agree would be some very good language. If not, please share your feedback. And I'm going to hand the floor over to Judge Nina, who always does such great work for us. And this is greatly appreciated. The floor is yours.

MRS. NINA RADAKOVICH: Thank you, Chip. Also, in a conversation today, Chip reminded me and Ms. Greenway referred to this also that this needs to be something that

the trustees are more engaged with than we have been in any other project. To make this work, we need to be part of a team and we need to be helpful to the staff, to Director Holloman in setting the target goals and then keeping up with it every month. I think it will be satisfying work for us because this plan is not an end in itself. It's a means to an end. It's something, hopefully, that'll make the library system better than ever. That makes it a constructive undertaking for us. We're not a rubber stamp group. We're able to be actively involved in this. It's not going to be so burdensome that it's going to be difficult. I think we will enjoy becoming involved. I came up with a resolution. We talked a little bit, Chip and I of doing a joint resolution. I think we mentioned it at our last meeting with the foundation, but because of the order of submitting things -- They were going to wait for us, we were going to wait for them. We need to figure out the timing of that, but in the meantime, I think it would be really good for us to express our support of the strategic plan today. When Mrs. Holloman goes to our County Manager, she can say, "The board of trustees is totally backing this up, and here's the evidence. Here's a resolution." I emailed Zenobia just now because I don't know how to put it on my screen and maybe she can put it on her screen, but it should be just one page. If you can see it. Zenobia? Here we go.

CHAIRMAN D. CHIP JOYNER: Does anyone want to read it into the record?

MRS. NINA RADAKOVICH: I will be happy to. The title of it is A Resolution of the Board of Trustees of the Fulton County Library System to approve the Fulton County Library System Strategic Plan and Its Main Objectives of Early Literacy, Economic Development, and Digital Inclusion, and Literacy. Whereas the Atlanta Fulton Public Library Foundation contracted with and funded the services of Greenway Strategy Group to lead a process for the development of a comprehensive strategic plan for the Fulton County Library System, focusing on programs and materials to leverage the impact and community use of the recently updated library facilities and whereas, The Strategic Planning Process included interviews with community leaders, community comment and participation on the Strategic Planning Steering Committee by the leadership of the Fulton County Library, including Executive Director Gayle Holloman. And that's referred to as Library System. The members of the Atlanta Fulton Public Library Foundation referred to as Foundation. Fulton County Library System Board of Trustees referred to as Trustees who have involved and informed all trustees of the progress on the Library System Strategic Plan known as the Strategic Plan. Now, therefore, be it resolved by the Fulton County Library System Board of Trustees that the trustees approved, the Fulton County Library System Strategic Plan and its main objectives of early literacy, economic development, and digital inclusion and literacy.

CHAIRMAN D. CHIP JOYNER: Okay. Thank you, Judge Nina. Trustees, please share any feedback. Any questions on the resolution?

MR. PAUL KAPLAN: I think it covers it all. I think it's perfect. It covers the foundation and also covers us and it also it will show the Board of Commissioners that we have looked over the plan and really want this thing to go forward.

MOTION

MS. LINDA JORDAN: With that being said, I would like to move that we approve the resolution as printed, stated, and read by Judge Nina.

CHAIRMAN D. CHIP JOYNER: Okay. That's quick.

MS. LINDA JORDAN: Like, Paul said, I agree with what she said to me. She encompassed everything, but that's just the most you can say. Second, and we still can discuss. That would be my motion.

CHAIRMAN D. CHIP JOYNER: Outstanding. We'll deal with the motion. There's a motion by Trustee Linda Jordan to adopt the resolution as read by Trustee Radakovich. Is there a second?

MR. PAUL KAPLAN: Second.

CHAIRMAN D. CHIP JOYNER: The second by Mr. Kaplan. All those in favor, say aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Are there any nays? Hearing none, the resolution is adopted. I think that's the fastest resolution we've ever had.

MS. LINDA JORDAN: It's thorough. It's a process. Awesome. I have a question, though, Mr. Chairman and for Judge Nina. The question on once we present it to County Managers, how will the commissioners know about do we do a separate? Will he present it to the commissioners? Do we do a separate meeting for the commissioners to know what we put together in the strategic plan?

MRS. NINA RADAKOVICH: That's flexible. Ms. Greenway could take it with her or we should all make an attempt to contact our individual commissioners to tell them that we passed this and that they will be seeing it soon. I think that would be better personal contact, even if it's a phone message that we can't reach them just to let them know that it's been done. The more contact they get from us, the more they will see that we're taking this seriously and we're taking the library system seriously. Also, we might want to bring up with them a little bit of history, which is that the library improvements were part of a big program to make capital improvements and build new libraries. It was all about capital facilities. The point of that project was not to improve programs or materials, it was to update older buildings, modernize the libraries and create some new ones. We've all been really happy with what we've seen with the capital improvements, but John Szabo was quoted at that time in the plan for those libraries as saying that that project would not relate to programs and that programs would need to be developed and improved also as well as the capital projects. Now, is the time for the county to step in and help with any additional funding. Originally, we're going to try to do a resolution today saying that we would support the county increasing funding on the libraries, but let's just take this one step at a time. We don't have an idea of how much money might be needed, and we should be able to get some figures and not just have a general statement about money. We need to be as specific as possible. That is something we can do later, but it certainly would be a good idea to mention that to your commissioner so that they won't be surprised later when we say, "Oh, yes, and it is going to cost some more money for us to get whatever." It may be technology. It may be computers for digital literacy. We don't know yet. But the more communication, the better with the commissioners.

MS. LINDA JORDAN: I agree 100% with Judge Nina that we had discussed before. I'm needing to reach out to our commissioners and let them know what we're working on. Just the other thing I want to add to that, what I ask is that once we present it to County Manager, we can just ask him his advice on next steps to see how he would share the information. I want to make sure they get it once we present it in some form of fashion or whether or not we should present it to them and make sure we're doing the right thing when it comes to the information. That's all.

MS. MARTHA GREENWAY: If I could just interject. We have been asked by Dr. Rochelle to share the information with the commissioners. Again, this is not an advocacy presentation. This is simply, "Here is what the strategic plan includes." In response to that, she will be joining our meeting with Dick Anderson, which is scheduled for Monday. It is my expectation we'll confirm that we would follow up by offering to have a meeting with each committee to go over the content of the plan, which is not something we would expect the trustees to be prepared to address questions about. We will be doing that, but this isn't really my place to make a recommendation. Let me just make an observation that if along that same timeline, the commissioners were to hear from their trustee member about your personal support for the plan, I think that that would be a grand way to move it forward. But I did want you to know that Dr. Rochelle had asked us to do that. Yes. Mrs. Holloman, were you going to add something?

MRS. GAYLE H. HOLLOMAN: Yes. I just want to say that the way our process normally works is that anything that we want to go to the commissioners, from a departmental standpoint, we have to take it through the County Manager, and then he will direct as to how he thinks it should be disseminated to the commissioners. I'm looking forward to his advice and decision as to just how we move forward. But from your standpoint, what Ms. Greenway is stating can definitely be done, but we have a formal process for getting that information out to them. I'll be looking forward to just how he wants it to go. If he wants it to just be left at with Martha has just stated or just what. That would be very much something I'll be listening for and or asking about if he doesn't offer it.

MS. LINDA JORDAN: Thank you.

CHAIRMAN D. CHIP JOYNER: Thank you and thank you again. The resolution has passed. Each one of us should make the time to reach out to the commissioner. Again, it was really welcomed by Chairman Pitts, and I think all the commissioners would be happy to hear from each one of you on how you support and voted for the strategic plan. This is a grand plan. This shows that the trustees are very serious, that we have a new partnership, a real significant partnership now with the Foundation to grow resources, to support the executive director and the libraries and in programming, which a huge opportunity. But at the same time when we do speak with our commissioners. We have a real crisis on our staffing levels. We have a strategic plan that we want to roll out, but we can't expect or demand too much from library personnel when they're short by 60 or 50-plus people. We need to encourage them to support the libraries in its efforts to find qualified candidates so that the library can really get this work done. We have to have a holistic view in getting the work done and really supporting the strategic plan, and then we need the people to do that. In the next meeting, we are going to discuss how we can have the metrics, but the metrics, we have to be realistic. We have to have fully staffed libraries and fully open hours to really make an impact, particularly when it comes to the programming because we need the people to do it. Anything you can share with your commissioners again we're their point people and we need to deliver information to them and we need to share this update. Unless anyone else has any feedback.

MR. PAUL KAPLAN: I just have a comment. It's a great plan. A lot of work went together to get this where it is. It's going to take all of us from here on in. I'm talking all about it, which is to be involved in this. In order for this to work, we need to work with our Director. We need to set milestones that are feasible to get. I know we are short in staff, but we'll do the best we can but if the Board of Trustees don't work together, all of us work together,

then this thing will not go. It's very important that we're all involved in this. I've been through a lot of strategic planning over the years, and that's the only way this thing works. What we did was every month in our board meeting, a regular line item, where are we at? What do we do this month? Where are we at? This milestone? Have we got another month left or so and so. Every month from there on end, we always had it up on the agenda. It's very important. I just want to make a comment, but we are short in help and I will tell you that they are trying to get help. I know they do. I hear all the stories that goes on. It's very hard and they're working on it, but I will talk to my commissioner next week. I have a meeting with him. I'll discuss it with him and we'll just go from there.

CHAIRMAN D. CHIP JOYNER: Thank you.

MR. PAUL KAPLAN: Thank you, Martha, and your group of guys. Just fantastic amount of work.

CHAIRMAN D. CHIP JOYNER: Very good.

MS. MARTHA GREENWAY: It was an honor.

CHAIRMAN D. CHIP JOYNER: Okay. I think we've heard from everyone. Mr. Denson, did you have any questions or comments?

MR. DAMIAN DENSON: No. I've been listening. I agree with everything. Thank you for giving me a moment.

ADJOURNMENT

CHAIRMAN D. CHIP JOYNER: Thank you. Thank you so much. Mr. Kaplan, I couldn't agree more. We have some ideas on how we could do just that. And I welcome everyone's feedback on that. Hopefully, we can put something in writing at the next meeting or in time for the next meeting, some ideas. But it's now 5:00 o'clock and I think we've gotten through the library meeting for today. Is there a motion to adjourn?

MOTION

MR. PAUL KAPLAN: I'll make a motion.

CHAIRMAN D. CHIP JOYNER: Okay. The motion to adjourn by Mr. Kaplan. Is there a second?

MRS. MARJORIE KIMBROUGH: Second.

CHAIRMAN D. CHIP JOYNER: Second by Mrs. Kimbrough. All those in favor, say aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any nay? Okay. Hearing none, the meeting is adjourned. But I want to say again, thank you, everyone, for helping move this forward. Director Holloman, this is for you and your team. This is going to be something we're going to walk hand in hand with you and work together and be realistic with you, with us, and give us feedback that your team wants to share. We'll be open to hear from it, but we definitely want to make sure that we're being impactful and we're moving the needle forward. We want this to be the best system in the country.

MRS. GAYLE H. HOLLOMAN: Definitely.

CHAIRMAN D. CHIP JOYNER: We're there for you.

MRS. GAYLE H. HOLLOMAN: Thank you.

CHAIRMAN D. CHIP JOYNER: All right. Thanks, Joe. All you guys took my calls over the last few days. Thank you for that and look forward to speaking with you soon.

MRS. GAYLE H. HOLLOMAN: Okay.

CHAIRMAN D. CHIP JOYNER: Okay. Bye.

(Whereupon the Regular Virtual Board of Trustees Meeting concluded at 5:08 p.m.)

Director's Report

Gayle H. Holloman, Executive Director

August 2022

The first day of August saw the end of the 2022 Summer Reading Program (SRP).

There were more than 900 programs offered during the SRP, with total attendance by patrons of all ages totaling just over 15,000!

Library patrons returned to onsite programs and events in the libraries. The Central Library continues to provide meeting spaces for County events. The meeting rooms and study rooms around the entire Library System are in full, and daily, use. Staff at the Auburn Avenue Research Library are working on an exciting grant opportunity. Stay tuned for more information about that work.

Displays were created in many libraries to usher in the return to school. ESL and GED classes were attended; and tutoring opportunities were announced.

The staff of the Adams Park Library completed their mission of being added to the Rosalynn Carter Butterfly Pollinator Garden Trail. In celebration of the garden's title, staff held a program to promote the statewide Great Georgia Census Count featuring local hiker, self-taught botanist and photographer B. Renee. Ms. Renee held a mini-photography exhibit to display some of the butterfly species that she has encountered through Georgia's state parks with the use of the library's pass. After the presentation, the 12 participants went outside to spend 15 minutes identifying the pollinator "guests." Although the skies threatened rain, attendees and staff saw one butterfly and a moth. It was stated that the former First Lady, Mrs. Carter, is very proud of the butterfly project.

There were 454 volunteers who gave their time and talents working at 27 libraries during August. They contributed 3,709 hours shelving materials, assisting with presenting programs and assisting Friends groups with planning book sales.

The Administrative Team continued to work with the Library Foundation Board and the consultants on the completion of a strategic plan for the Library System.

FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF AUGUST 31, 2022

Doc. #22-47

SERVICE	2022 BUDGET	AUGUST	2022 YTD	2022 YTD	2022 YTD	2022 YTD	BUDGET
TYPE	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,748,767	975,279	8,550,114	-	8,550,114	58%	6,198,653
PART TIME SALARY	466,312	16,008	139,819	-	139,819	30%	326,493
BENEFITS	7,923,349	504,217	4,342,263	-	4,342,263	55%	3,581,086
BOOKS	3,728,262	178,628	1,402,465	926,406	2,328,871	62%	1,399,391
OFFICE EQUIP. REPAIR	23,930	-	3,120	12,716	15,836	66%	8,094
EQUIPMENT	57,104	17,639	29,489	8,635	38,125	67%	18,979
OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
PROFESSIONAL SERV	24,907	1,610	6,690	4,042	10,731	43%	14,176
COPIER MACHINE	226,000	21,173	136,746	-	136,746	61%	89,254
COPIER PAPER	1,000	-	-	-	-	0%	1,000
SUPPLIES	75,116	6,131	34,826	7,811	42,636	57%	32,480
COMPUTER HARDWARE	726,776	24,875	708,395	0	708,395	97%	18,381
RENT	230,246	19,524	129,748	81,184	210,933	92%	19,314
OTHER SERVICES	631,184	50,626	305,853	30,972	336,826	53%	294,358
HOPITALITY	10,000	-	517	-	517	5%	9,483
VEHICLE MAINTENANCE	22,850	-	19,580	-	19,580	86%	3,270
GENERAL INSURANCE	622,596	51,883	415,064	-	415,064	67%	207,532
TRAVEL CONFERENCE	19,900	404	7,983	-	7,983	40%	11,917
CONTINGENCY	318,610	-	-	-	-	0%	318,610
TOTAL	29,858,909	1,867,999	16,232,672	1,071,766	17,304,438	58%	12,554,471

FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF AUGUST 31, 2022

ORGANIZATION	SERVICE	2022 BUDGET	AUGUST	2022 YTD	2022 YTD	2022 YTD	2022 YTD	BUDGET
TYPE	TYPE	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,578,236	751,448	6,630,908	-	6,630,908	57%	4,947,328
	PART TIME SALARY	466,312	16,008	139,819	-	139,819	30%	326,493
	BENEFITS	6,324,651	392,039	3,402,474	-	3,402,474	54%	2,922,177
	BOOKS	3,228,262	178,628	902,465	926,406	1,828,871	57%	1,399,391
	OFFICE EQUIP. REPAIR	20,000	-	3,120	12,716	15,836	79%	4,164
	EQUIPMENT	25,500	-	10,295	4,745	15,040	59%	10,460
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	15,159	1,610	4,238	3,175	7,413	49%	7,746
	COPIER MACHINE	225,000	21,173	136,746	-	136,746	61%	88,254
	SUPPLIES	16,700	-	4,009	-	4,009	24%	12,691
	RENT	230,246	19,524	129,748	81,184	210,933	92%	19,314
	OTHER SERVICES	374,038	35,885	200,341	8,206	208,547	56%	165,491
	VEHICLE MAINTENANCE	3,000	-	492	-	492	16%	2,508
	GENERAL INSURANCE	404,826	33,736	269,884	-	269,884	67%	134,942
	TRAVEL CONFERENCE	10,000	-	6,963	-	6,963	70%	3,037
	CONTINGENCY	16,775	-	-	-	-	0%	16,775
Total		22,940,705	1,450,051	11,841,502	1,036,433	12,877,935	56%	10,062,770

FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF AUGUST 31, 2022

ORGANIZATION	SERVICE	2022 BUDGET	AUGUST	2022 YTD	2022 YTD	2022 YTD	2022 YTD	BUDGET
TYPE	TYPE	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICE	REG SALARY	1,842,057	116,905	1,012,330	-	1,012,330	55%	829,727
	BENEFITS	986,100	62,977	534,315	-	534,315	54%	451,785
	OFFICE EQUIP. REPAIR	3,930	-	-	-	-	0%	3,930
	EQUIPMENT	31,604	17,639	19,195	3,890	23,085	73%	8,519
	PROFESSIONAL SERV	9,748	-	2,452	867	3,318	34%	6,430
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	1,000	-	-	-	-	0%	1,000
	SUPPLIES	58,416	6,131	30,817	7,811	38,628	66%	19,788
	COMPUTER HARDWARE	726,776	24,875	708,395	0	708,395	97%	18,381
	OTHER SERVICES	257,146	14,741	105,512	22,766	128,278	50%	128,867
	TRAVEL	9,900	404	1,020	-	1,020	10%	8,880
	HOPITALITY	10,000	-	517	-	517	5%	9,483
	VEHICLE MAINTENANCE	19,850	-	19,088	-	19,088	96%	762
	GENERAL INSURANCE	217,770	18,148	145,180	-	145,180	67%	72,590
	CONTINGENCY	301,835	-	-	-	-	0%	301,835
Total		4,477,132	261,820	2,578,820	35,334	2,614,154	58%	1,862,978

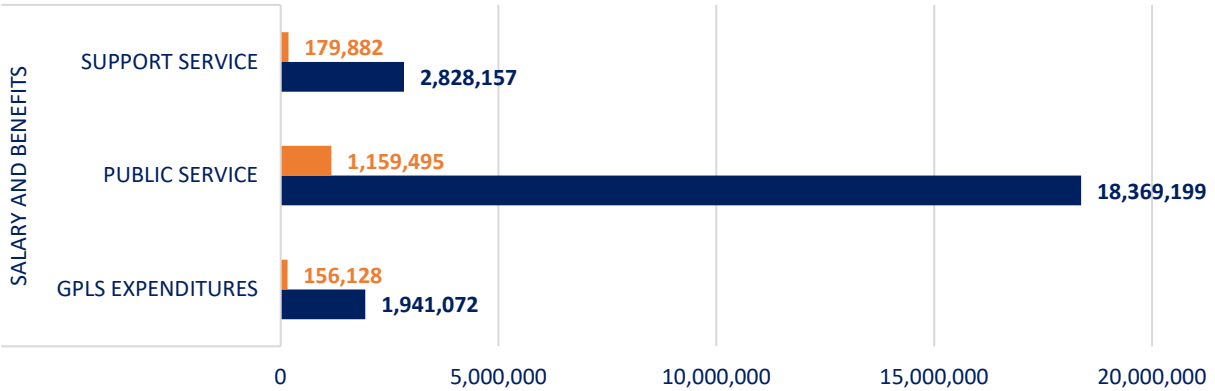
FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - BY ORG TYPE

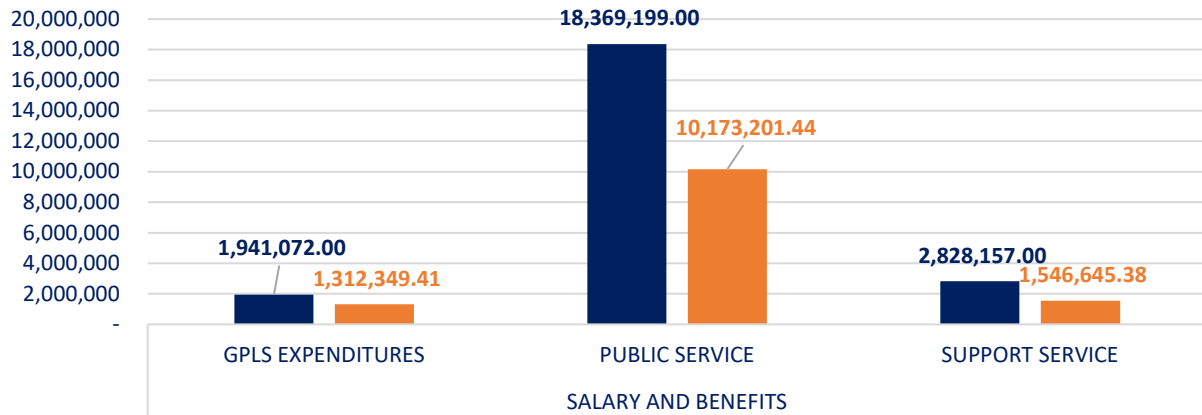
AS OF AUGUST 31, 2022

ORGANIZATION	SERVICE	2022 BUDGET	AUGUST	2022 YTD	2022 YTD	2022 YTD	2022 YTD	BUDGET
TYPE	TYPE	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,328,474	106,927	906,876	-	906,876	68%	421,598
6585	BENEFITS	612,598	49,201	405,473	-	405,473	66%	207,125
6585	BOOKS	500,000	-	500,000	-	500,000	100%	-
Total		2,441,072	156,128	1,812,349	-	1,812,349	74%	628,723

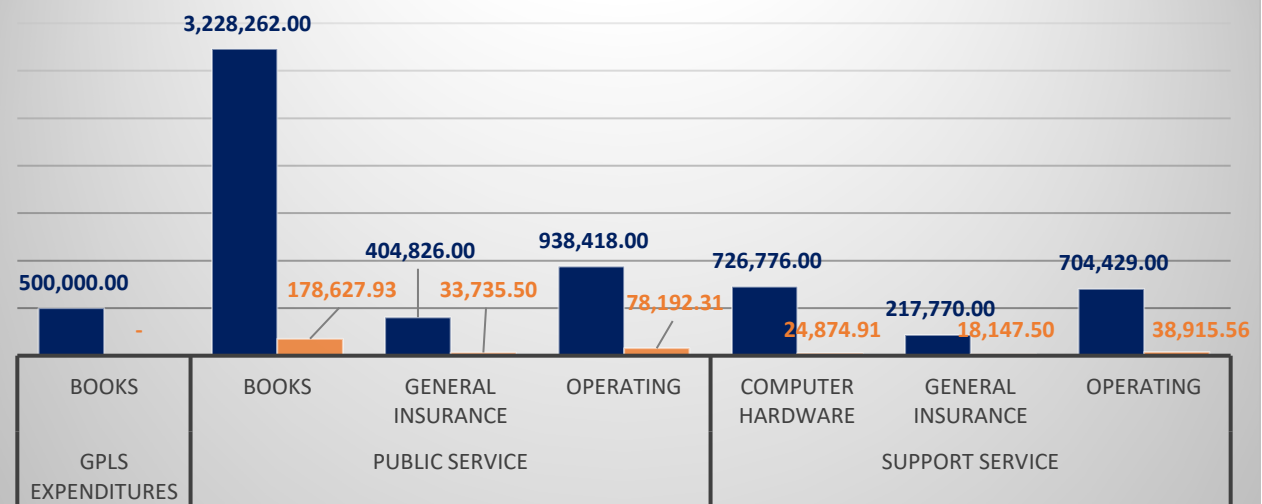
August Salary and Benefits by Program



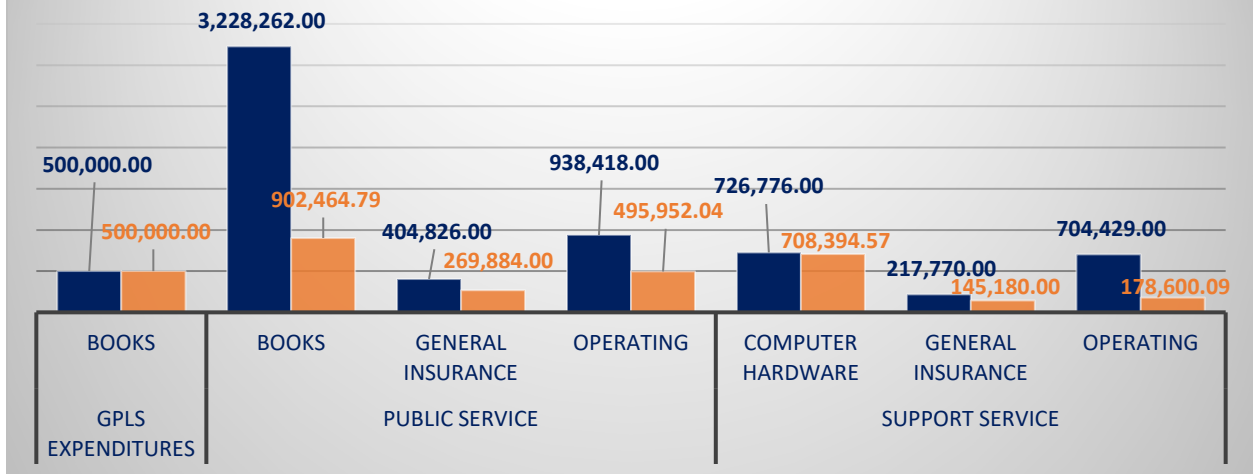
Year to Date Salaries and Benefits by Program



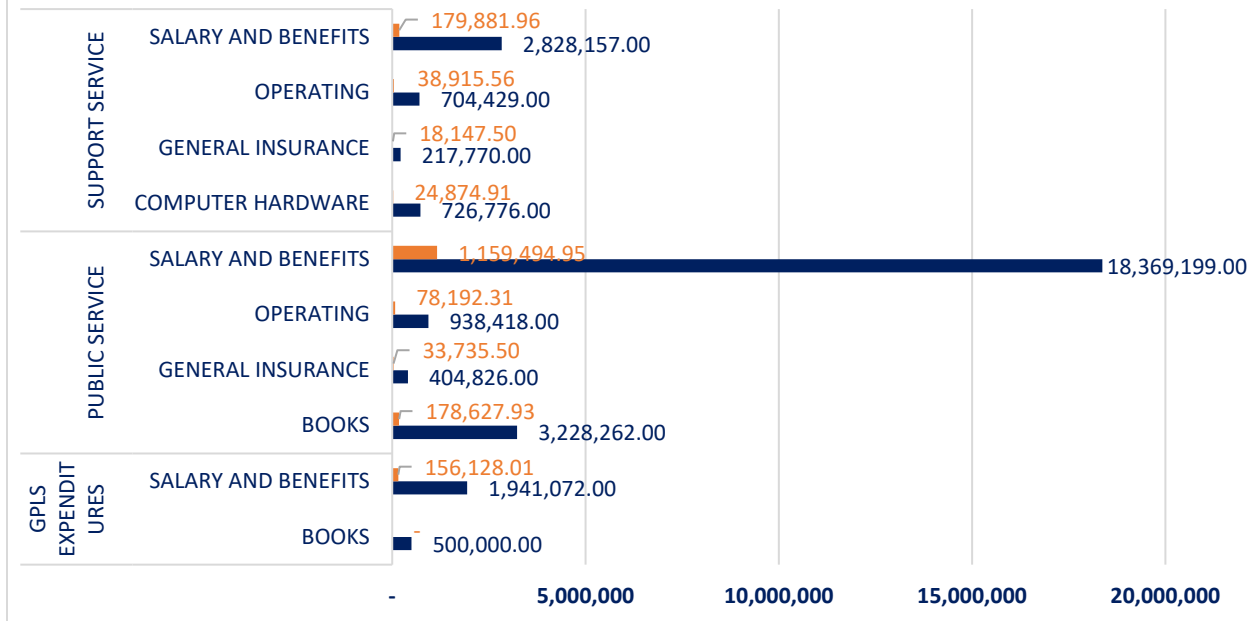
August Operating Expenses by Program



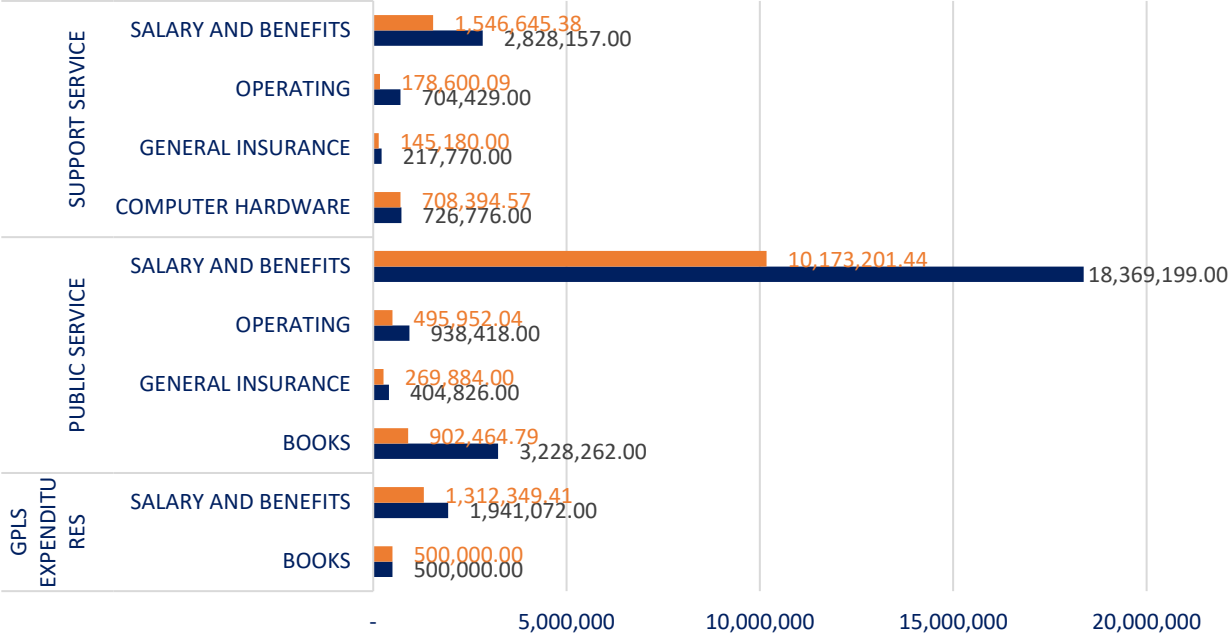
Year to Date Operating by Program



Total August Expenditures by Program



August Grand Total by Program



Monthly Usage Summary - August 2022

Doc. #22-48

Activity and Description	2022		2021		YTD % +/-
	August	YTD	August	YTD	
Circulation					
Total number of items checked out of the library	210,054	1,484,572	195,136	1,047,563	42%
Holds					
Number of requests by patrons	51,842	371,822	48,521	431,755	-14%
Visits					
Number of people entering a library for any reason	187,300	1,361,337	138,929	438,061	211%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	69,471	383,948	23,745	60,654	533%
Number of hours of computer use	27,057	161,963	12,018	29,288	453%
Web Page Visits					
Number of times people have visited the library's websites	1,044,407	7,392,755	884,512	6,252,456	18%
Web Visitors					
Number of people who visited the library's websites	158,195	1,101,848	136,048	898,707	23%
Web Visitors					
Number of people who visited the library's websites	158,195	1,101,848	136,048	898,707	23%
Virtual Circulation					
Number of materials downloaded or streamed	124,889	912,915	105,176	878,958	4%
Virtual Circulation Users					
Number of people who downloaded or streamed	26,045	190,410	21,932	189,892	0%
Children's programs					
Library sponsored programs offered for children (birth - 12)	168	2459	79	971	153%
Number of people attending programs	3483	42121	1616	44850	-6%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	20	278	18	253	10%
Number of people attending programs	176	1914	356	5969	-68%
Adult Programs					
Library sponsored programs offered for adults (18 +)	184	1725	76	1364	26%
Number of people attending programs	3,475	18,309	1236	127720	-86%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	400	5131	202	2027	153%
Number of people attending programs	7,518	76,028	3,975	28102	171%

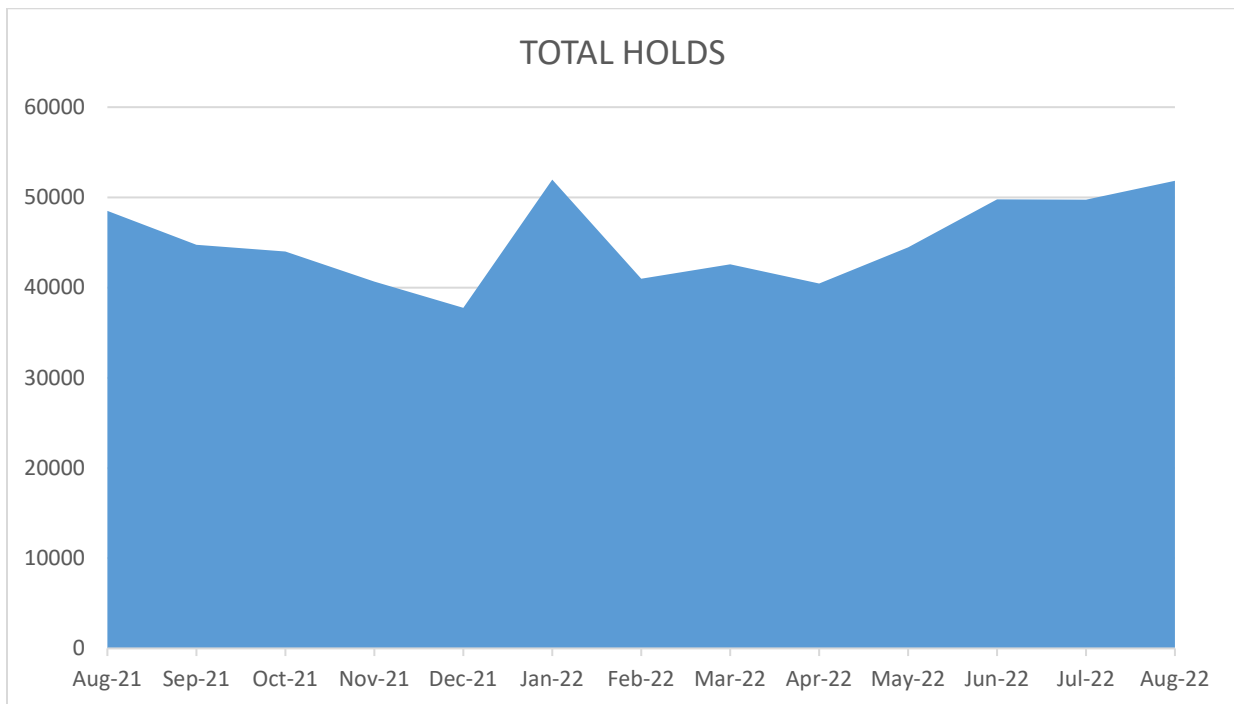
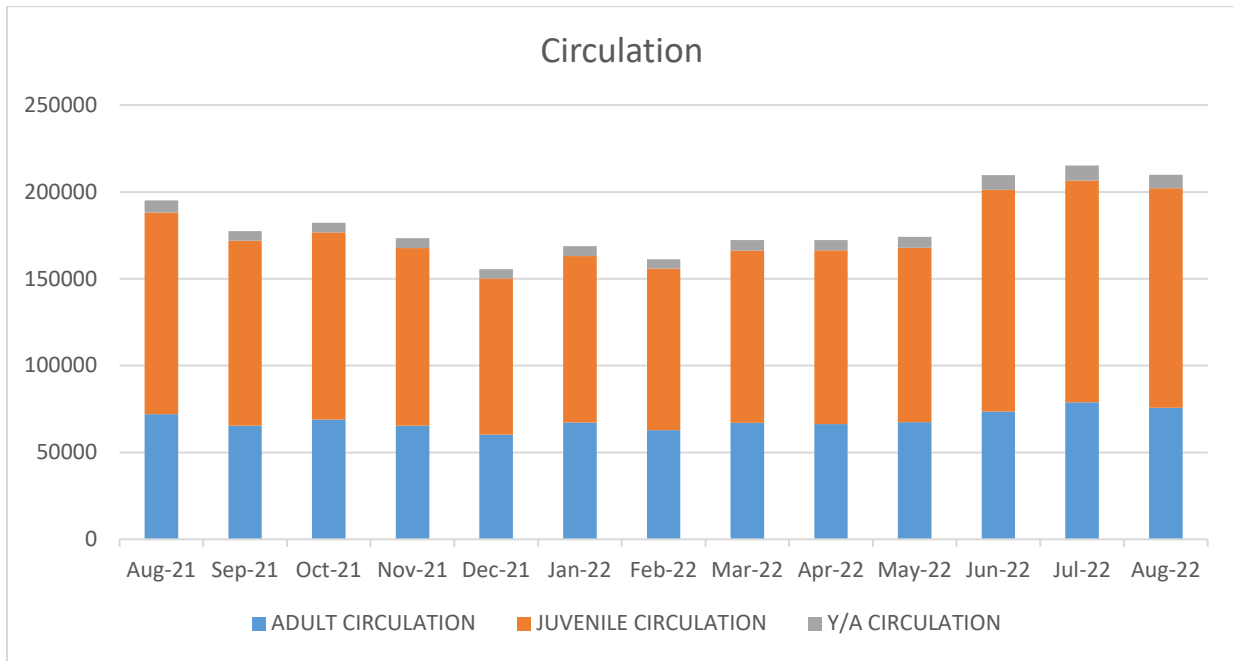
Fulton County Library System Circulation Stats - August 2022

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2022 TOTAL	Month-2021 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2022 CIRC	YTD 2021 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	506	609	44	1	1,160	951	209	21.98%	7,990	4,508	3,482	77.24%
ADAMSVILLE/COLLIER HEIGHTS	643	793	49	1	1,486	1,093	393	35.96%	8,510	5,436	3,074	56.55%
ALPHARETTA	7,013	15,374	837	15	23,239	22,255	984	4.42%	165,518	118,785	46,733	39.34%
BUCKHEAD	4,346	5,970	220	9	10,545	8,472	2,073	24.47%	71,341	45,663	25,678	56.23%
CLEVELAND AVE	487	405	58		950	734	216	29.43%	6,779	9,169	-2,390	-26.07%
COLLEGE PARK	507	842	82	4	1,435	1,268	167	13.17%	10,614	6,093	4,521	74.20%
DOGWOOD	578	635	77	5	1,295	740	555	75.00%	8,867	3,579	5,288	147.75%
EAST ATLANTA	2,005	3,890	184		6,079	6,015	64	1.06%	43,144	28,942	14,202	49.07%
EAST POINT	590	276	52		918	958	-40	-4.18%	6,602	7,854	-1,252	-15.94%
EAST ROSWELL	4,967	7,522	271	17	12,777	13,025	-248	-1.90%	92,775	74,583	18,192	24.39%
EVELYN G. LOWERY @ CASCADE	1,087	928	100	2	2,117	1,745	372	21.32%	14,517	8,233	6,284	76.33%
FAIRBURN	684	813	89	1	1,587	1,232	355	28.81%	10,049	6,019	4,030	66.95%
GLADYS S. DENNARD @ SOUTH FULTON	1,088	1,609	139	2	2,838	2,514	324	12.89%	19,817	11,052	8,765	79.31%
HAPEVILLE	371	688	101		1,160	1,165	-5	-0.43%	6,687	4,526	2,161	47.75%
JOAN P. GARNER @ PONCE DE LEON	4,601	6,005	346	20	10,972	9,774	1,198	12.26%	76,045	53,923	22,122	41.03%
KIRKWOOD	1,512	3,816	114	3	5,445	5,042	403	7.99%	39,724	26,159	13,565	51.86%
LOUISE WATLEY @ SOUTHEAST ATLANTA	378	1,557	62		1,997	2,972	-975	-32.81%	14,504	13,291	1,213	9.13%
MARTIN LUTHER KING, JR	626	574	51		1,251	1,064	187	17.58%	9,526	7,249	2,277	31.41%
MECHANICSVILLE	317	173	32	2	524	532	-8	-1.50%	3,955	3,087	868	28.12%
METROPOLITAN	1,403	3,382	169	3	4,957	4,006	951	23.74%	33,981	19,820	14,161	71.45%
MILTON	4,923	12,062	669	7	17,661	16,974	687	4.05%	125,786	93,694	32,092	34.25%
NORTHEAST/SPRUILL OAKS	2,811	7,634	519	1	10,965	11,574	-609	-5.26%	76,651	60,277	16,374	27.16%
NORTHSIDE	3,522	6,310	268	8	10,108	9,401	707	7.52%	66,935	41,787	25,148	60.18%
NORTHWEST @ SCOTTS CROSSING	1,181	2,391	151	1	3,724	2,865	859	29.98%	26,968	18,729	8,239	43.99%
OCEE	5,124	13,442	1,109	14	19,689	17,421	2,268	13.02%	134,568	95,423	39,145	41.02%
PALMETTO	448	1,009	77	3	1,537	1,044	493	47.22%	9,715	5,881	3,834	65.19%
PEACHTREE	3,143	2,252	169	10	5,574	5,798	-224	-3.86%	39,837	31,266	8,571	27.41%
ROSWELL	6,601	9,885	470	6	16,962	15,458	1,504	9.73%	117,073	87,516	29,557	33.77%
SANDY SPRINGS	7,565	11,883	570	10	20,028	18,920	1,108	5.86%	144,444	108,209	36,235	33.49%
WASHINGTON PARK	530	644	86	1	1,261	1,345	-84	-6.25%	9,959	6,622	3,337	50.39%
WEST END	583	663	87		1,333	1,502	-169	-11.25%	10,222	8,422	1,800	21.37%
WOLFCREEK	1,458	2,043	281	9	3,791	2,833	958	33.82%	26,830	17,241	9,589	55.62%
BRANCHES TOTAL	71,598	126,079	7,533	155	205,365	190,692	14,673	7.69%	1,439,933	1,033,038	406,895	39.39%
CENTRAL	1,724	334	152	12	2,222	694	1,528	220.17%	22,940	3,438	19,502	567.25%
OUTREACH SERVICES					0	2	-2	-100.00%	25	55	-30	-54.55%
AUBURN AVENUE RESEARCH	2,467				2,467	3,748	-1,281	-34.18%	21,674	11,032	10,642	96.46%
SYSTEM TOTAL	75,789	126,413	7,685	167	210,054	195,136	14,918	7.64%	1,484,572	1,047,563	437,009	41.72%

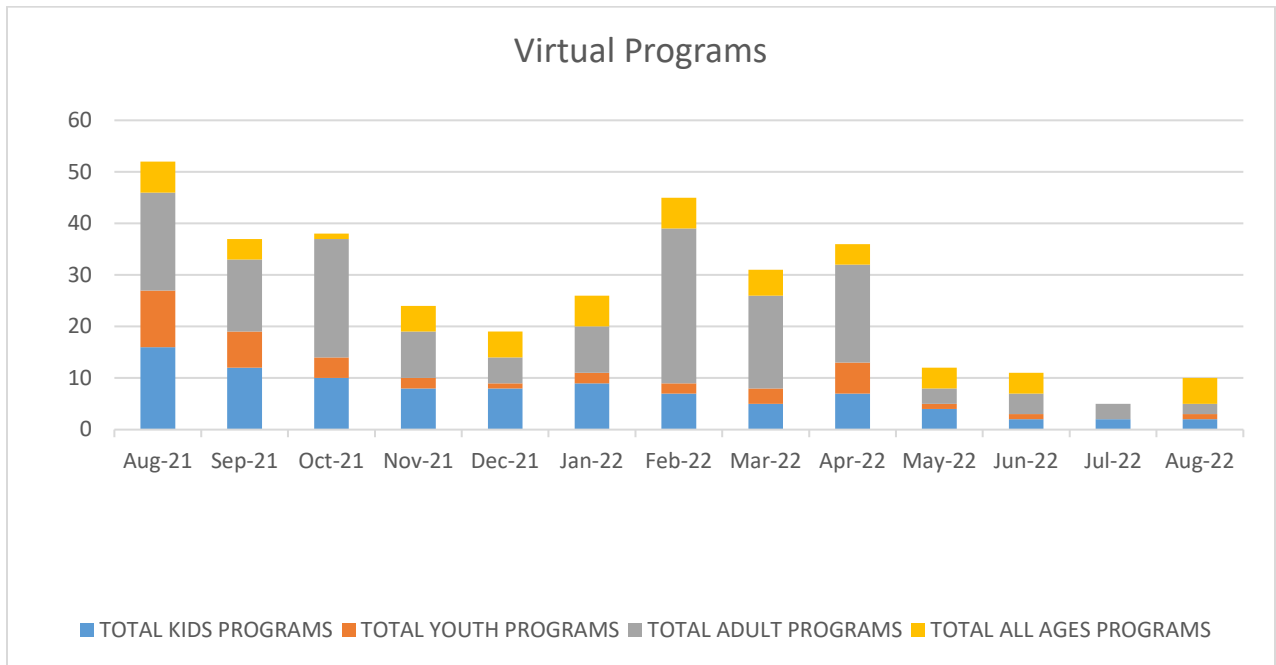
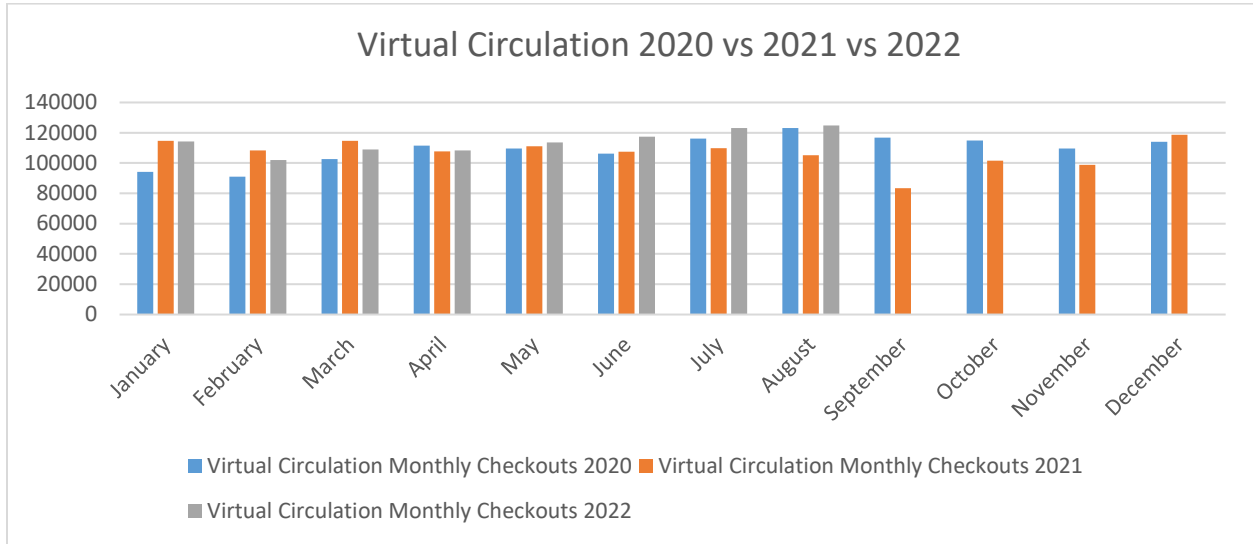
FULTON COUNTY LIBRARY SYSTEM STATS AT A GLANCE - August 2022

AGENCY NAME	CIRCULATION	REGISTRATIONS	USAGE	VISITS	PROGRAMS	ATTENDANCE	MEETINGS	ATTENDANCE	REGISTRATIONS
ADAMS PARK	1,160	67	1,807	3,583	0	0	1	14	
ADAMSVILLE/COLLIER HEIGHTS	1,486	102	2,274	3,629	0	0	2	32	2
ALPHARETTA	23,239	658	2,025	12,806	36	891	11	571	16
BUCKHEAD	10,545	569	2,458	8,351	9	223	32	628	2
CLEVELAND AVE	950	54	863	2,401	6	38	14	117	0
COLLEGE PARK	1,435	100	2,811	3,707	9	49	3	31	0
DOGWOOD	1,295	46	979	704	19	139	14	106	8
EAST ATLANTA	6,079	283	1,260	8,290	0	0	6	55	0
EAST POINT	918	273	3,238	6,050	12	98	6	93	
EAST ROSWELL	12,777	319	822	5,484	22	405	1	15	
EVELYN G. LOWERY @ CASCADE	2,117	198	2,193	5,445	2	23	11	416	
FAIRBURN	1,587	120	935	2,752	1	18			
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	2,838	195	2,315	6,557	6	154	1	51	
HAPEVILLE	1,160	86	1,294	2,732	0	0	5	42	
JOAN P. GARNER @ PONCE DE LEON	10,972	465	5,273	6,554	2	100	1	5	0
KIRKWOOD	5,445	177	447	4,470	14	338	2	25	2
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	1,997	66	1,798	2,367	0	0			
MARTIN LUTHER KING, JR	1,251	117	970	1,572	4	19	4	18	0
MECHANICSVILLE	524	36	1,734	1,757	0	0	10	106	2
METROPOLITAN	4,957	154	3,406	5,563	20	418	20	217	
MILTON	17,661	367	665	6,422	45	2,143	6	73	
NORTHEAST/SPRUILL OAKS	10,965	248	465	5,551	27	610	6	103	2
NORTHSIDE	10,108	314	501	6,695	7	176	3	44	0
NORTHWEST @ SCOTTS CROSSING	3,724	170	2,232	5,572	13	180	8	125	1
OCEE	19,689	453	635	8,997	21	257	6	71	0
PALMETTO	1,537	84	399		7	58	10	225	4
PEACHTREE	5,574	354	1,770	5,203	2	0			
ROSWELL	16,962	520	1,556	10,607	22	177	6	107	4
SANDY SPRINGS	20,028	668	2,958	18,498	36	594	10	152	16
WASHINGTON PARK	1,261	42	1,992	3,844	9	48	2	32	1
WEST END	1,333	67	1,989	4,195	30	123	0	0	
WOLFCREEK	3,791	202	1,131	3,371	0	0	9	578	
BRANCHES TOTAL	205,365	7,574	55,195	173,729	381	7,279	231	4,052	60
CENTRAL	2,222	352	14,226	13,571	4	13	21	493	
VIRTUAL PROGRAMS					10	37			
OUTREACH VIRTUAL PROGRAMS	0				1	20			
AUBURN AVENUE RESEARCH	2,467	2	50		4	169	5	128	
SYSTEM TOTAL	210,054	7,928	69,471	187,300	400	7,518	257	4,673	60

August 2022 Executive Summary – Charts



August 2022 virtual circulation and virtual circulation users numbers were revised upward due to Hoopla.



Virtual Program Attendance

