



BOARD OF TRUSTEES

MEETING INFORMATION PACKET

DECEMBER 21, 2022



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**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
DECEMBER 21, 2022 - 4:00 P.M.**

AGENDA

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #22-62
- IV. Approval of Minutes - November 16, 2022* Doc. #22-61
- V. Chairman's Report
- VI. Work Orders Report - Paul Kaplan
- VII. Director's Reports Doc. #22-65
 - Library Services and Trends
 - Monthly Financial Report Doc. #22-63
 - Monthly Usage Summary Doc. #22-64
- VIII. Unfinished Business
 - A. Central Library - Update
 - B. Library's Impact Plan - Update
 - C. 2023 One Book, One Read Event - Update
- IX. New Business
 - A. 2023 Fulton County Library System Holiday/Closing Calendar* Doc. #22-66
- X. Adjournment

*Action is anticipated on this item

Doc. #22-61



**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
NOVEMBER 16, 2022 – 4:00 P.M.**



Members Present: Borders, Priscilla - Vice Chair
Denson, Damian J.
Joyner, D. Chip, Chairman
Kaplan, Paul Piontek,
Joe Radakovich, Nina

Members Absent: Jordan, Linda

Also In Attendance: Holloman, Gayle H. - Executive Director
Claxton, Zenobia - Assistant to the Director's Office
Culler, Jennifer, Supervising County Counsel

Invited Guest: Ayers, Ronald, Building Maintenance Manager
Price, Brazos, Technical Services Administrator
Rodriguez, Nicolas, Branch Group Manager
Snoddy-George, Kimberly, Branch Group Manager

Guests: 3 Virtual Attendees

Chairman D. Chip Joyner called the meeting to order at 4:10 p.m.

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CALL TO ORDER

CHAIRMAN D. CHIP JOYNER: It is now 4:10, November 16, 2022. We are calling the Fulton County Library System Board of Trustees meeting Call to order. We're starting about 10 minutes late because we have had some introductions here. So, please forgive us for that ten-minute delay. All right. Are there any public comments?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: No, there are none.

CHAIRMAN D. CHIP JOYNER: No public comments. Is there a motion to adopt the agenda?

22-57 ADOPTION OF AGENDA

MOTION

MR. PAUL KAPLAN: I so move.

CHAIRMAN D. CHIP JOYNER: There's a motion by Mr. Kaplan. Is there a second?

MRS. PRISCILLA BORDERS: Second.

CHAIRMAN D. CHIP JOYNER: Seconded by Vice-Chair Borders. All those in favor say aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? Hearing none, the agenda is adopted. Is there a motion to approve the minutes for the meeting October 26, 2022? Everyone had an opportunity to read their packet.

22-56 APPROVAL OF MINUTES – OCTOBER 26, 2022

MOTION

MRS. NINA RADAKOVICH: I so move.

CHAIRMAN D. CHIP JOYNER: There's a motion by Judge Radakovich. Is there a second?

MR. PAUL KAPLAN: Second.

CHAIRMAN D. CHIP JOYNER: Seconded by Mr. Kaplan to approve the minutes October 22nd – 26th. All those in favor say aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? Hearing none, the minutes are approved. We're skipping over the chairman's report today, and we're going to move straight into the work orders report. Mr. Kaplan.

WORK ORDERS REPORT - PAUL KAPLAN

MR. PAUL KAPLAN: I'm looking at Mr. Ayers right there. You come here every meeting. He's really involved in this thing. So, just to tell you that this is to the month of October 1st to the end of October. The total work orders were 136 work orders. Of 136, 89 were completed, which is really terrific. That's almost 67%.

CHAIRMAN D. CHIP JOYNER: I'm sorry. How many?

MR. PAUL KAPLAN: There was 136 work orders. 89 were completed.

CHAIRMAN D. CHIP JOYNER: 89, wow.

MR. PAUL KAPLAN: So it's a breakdown. Basically, unless I hear something different -- the breakdown between HVAC, plumbing, and electrical. The biggest thing is miscellaneous. Miscellaneous is moving furniture around, door locks, mechanical things, and non-mechanical. But this way, as we always talked about getting somebody to do that kind of work. That's basically where all it is. But I don't think of anything major that

we're not -- unless our Director has heard anything at all through the month of October. I don't think of anything large.

MRS. GAYLE H. HOLLOMAN: None.

MR. PAUL KAPLAN: Okay. Other than that, it's working fine. They're getting it done. The DREAM Team is really working well. Now that we have Mr. Ayers, it's going to be better. At least somebody could coordinate all the things that come true, so it works out well. Then also the maintenance form that were filled out by the 34 libraries concerning things that weren't completed during construction, things they wanted, that they didn't do. I met with Mr. Joe Davis, and he has a copy of it, and we talked about it. I haven't been able to get together with him. I think that Mr. Ayers would probably get involved in this one too. Once I had that down and see how we're doing, we'll go from there. But we talked about it because some of the things belong in the budget, our budget -- library system budget. Some of it belongs to the DREAM Team and some belong to the contractors. I think most of the punch orders are completed, but we have to -- they have to break it all down, and then we could go from there. So, it's not just real easy to do. The biggest one was Roswell Library getting the lights turned on. That got done and got completed. It took two years trying to get people out there, but it got done. That was done by the contractor. But we ended up doing it. We can't wait any longer.

CHAIRMAN D. CHIP JOYNER: Yes, when we do it, it's not coming out of our budget, correct?

MR. PAUL KAPLAN: No, that would not be out of our budget. No. So, that's where we are right now. It's going on and things are going on fine. A lot better than what it was a couple of years ago.

CHAIRMAN D. CHIP JOYNER: Okay. All the fixtures from construction and work, all the original fixtures?

MR. PAUL KAPLAN: Everything is working. We have -- the lights, they have to be replaced because we have no bulbs. For those, -- get together, figure out what they're going to do with it. Not just simply --. It's taking the sconces down and taking lights down. Do we have to go and do electric in there? There's a lot involved. Who picks out the fixtures? Does the commissioner pick it out? Do we pick it out? Its design built. So, I don't know. But they -- now that we have somebody in Maintenance.

CHAIRMAN D. CHIP JOYNER: So, the lights that are out, is it just aesthetically in nature?

MR. PAUL KAPLAN: Aesthetically.

CHAIRMAN D. CHIP JOYNER: But it doesn't impact --

MR. PAUL KAPLAN: The large ones overhead, you only have one lift. Once something does change, it takes time to get those things out there. That's a problem that I see.

CHAIRMAN D. CHIP JOYNER: Okay. That still coming out of the construction budget. Not the operating budget?

MR. PAUL KAPLAN: That would be operating. Not ours. That would be out of DREAM's.

CHAIRMAN D. CHIP JOYNER: Oh, okay.

MRS. GAYLE H. HOLLOMAN: We've been talking over the months with Al Collins and his team about maybe replacing some of these light fixtures that are so difficult to reach, or they have very expensive bulbs. So, we're still talking about that. Hopefully, he'll be able to do that and some of the remaining contingency money.

CHAIRMAN D. CHIP JOYNER: Okay. So, coming up on the end of the year, is there anything that's over six months old that's still aging besides that issue?

MR. PAUL KAPLAN: There probably is. It's hard for me to check. I would have to go back from the beginning of the year and work back up, and that's hard for me to do. I almost need somebody at the computer, try to figure it out. There probably is. They're probably waiting for parts or waiting for things to come in. Mr. Ayers, when you get more and more involved, you'll probably be more involved in things that it's ongoing, waiting for parts to come, take it two or three months to get it. There are things like that happening. So, I mean, we'll work on it.

MRS. GAYLE H. HOLLOMAN: Or sending the parts and not the nails.

MR. PAUL KAPLAN: There's some truth to that.

MRS. GAYLE H. HOLLOMAN: It just happened.

MR. PAUL KAPLAN: So we're trying to do it -- And of course, the ones that get upset are most of the branch managers, but they have to deal with it.

CHAIRMAN D. CHIP JOYNER: Okay. Are there any items that we can purchase this year? Can you tell me how those work, Paul? Are there any items we need to purchase this year, even if we don't install them until next year? Just so we can have next year's money in the budget.

MR. PAUL KAPLAN: No, they're not ready for it yet. They have to make a determination.

CHAIRMAN D. CHIP JOYNER: But even if we already have the money in the budget -- unspent.

MR. PAUL KAPLAN: No. We're almost at the end now, they're pretty much closing the books. Or they have closed the books.

CHAIRMAN D. CHIP JOYNER: Even maintenance?

MRS. GAYLE H. HOLLOMAN: Well, unless there's something that's really, really urgent. A lot of that does come out of his budget, but right now everything's closed down. Usually, they do it at the end of October.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: The spending.

CHAIRMAN D. CHIP JOYNER: All right. Any other questions on work orders, maintenance? Mr. Kaplan, thank you, as always, for keeping us up to date. Ever since you've taken on this responsibility for the board, the list have stayed smaller and smaller. Of course, we have new libraries now, but the list is getting smaller and smaller. Thank you, everyone, for working together on that. Okay. All right. Moving to the Director's report. Director Holloman.

22-60 DIRECTOR'S REPORTS

LIBRARY SERVICES AND TRENDS

22-58 MONTHLY FINANCIAL REPORT

22-59 MONTHLY USAGE SUMMARY

MRS. GAYLE H. HOLLOMAN: Well, the main thing I want to talk about is that we spent a lot of time over the last six months or more, as you know, working with the consultants on the strategic plan, and this administrative team and the other members that aren't here really, really work closely along with the managers in bringing that together. I know you've seen it and you've approved it and made resolutions against it as well as in favor of it, as well as the foundation members do the same thing. So, we're very appreciative. We're at the point where it's been well received by the Commission. We didn't make an ask, so therefore that was nothing for them to vote upon. But they received it very well and they're still talking about it. So, now what we are doing is -- and we'll talk about a little bit more -

- is where we go from where we are now. So, that's what we spent a lot of time on and identifying just the three things that we feel make up a big part of that strategic plan. So, I'll talk about that a little bit later. But we have been very, very fortunate that our statistics are going up. Our programming has been responded to very well. The collections are doing well and they're still following us online with our online programs and our databases and all of the things that we offer. Hoopla and all those other resources still doing well. So, we're just very excited about that. We found that parents really love those resources that are online for their students to help their students, particularly the one called Paper. So, that's been a real plus for us to know that at least the choices that have been made are well-received and must be needed because people are giving us that feedback. So, we're happy about that. The financial reports are here. I don't know if you have any questions about any of those. Basically, we're at 72% encumbered and with the state monies that we received, we are at 88% encumbered. So, that's always a positive. I don't know if anyone has any questions from what you read. We do expect that we've got a few more paychecks and benefits to be paid out and all that before the year ends. So, we expect that we will be on tap to spend our funds that we received. I got a note yesterday that said -- well, there's some discussion of the 6% that we thought we would lose may not happen. So, we were all going to be cut by about 6% of our budget. So, now it looks as though we may not. So, I'll let you know more about that as I get a concrete fact on it. But we're excited about that. The monthly usage summary shows how we're going up. The trend is up already with our library sponsored program for children birth to age 12, up 152%. We've got some work to do with people coming to programs, but then again, people are getting more used to coming in because now we're offering more. But we were closed down for the pandemic, of course, we didn't offer those programs. So, people kind of got out of the spirit of it, but now they're coming back. So, we're very excited to be on the upswing with that. Any questions about the usage report or usage summary?

CHAIRMAN D. CHIP JOYNER: How do you think -- Based on this trend, how do you think we're going to do in 2023? Do you think these will all be double or triple digits?

MRS. GAYLE H. HOLLOMAN: I think -- Hopefully, at least double. I'd love to have triple. But I think we've got a lot of work to do, but we've got a lot of promise. I think that this is a lot of opportunity for us to do things if people are coming back. I mean, just like people have taken back to flying airplanes and all those types of things, they're really coming back to our programs and other events. So, I think part of our biggest concern with all that, though, is staffing. So, we can get our staffing back where we need it to be. It makes it kind of difficult for the staff to be able to do some of the things we need them to do. Then of course, we want to pay for different performers and things like that. So, the foundation has been wonderful in their support of those types of things. We're hoping to identify those programs that we want to do and then offer that up to the foundation for their support.

CHAIRMAN D. CHIP JOYNER: What's impressive is the usage summary, the increase is considering we haven't been open on weekends too. That's really impressive.

MRS. GAYLE H. HOLLOMAN: Well, we're open on Saturdays, but not on Sundays. The whole Sunday situation has to do with staffing numbers. You have to have better staffing on weekends. But I'm hoping that that should be able to be done in the new year. We're hoping -- I can't give you an exact date, but we're going to be looking to target that. We've got to be open in some fashion. It may not be full Sundays at every location that we had

before, but we've got to do something to address Sundays. So, that's on our agenda. That's on our radar.

CHAIRMAN D. CHIP JOYNER: Has anyone in the Fulton County administration shared the ideas they have on trying to improve the staffing situation? This primarily with the library is just across the board in the county.

MRS. GAYLE H. HOLLOMAN: Well, across the board in the county, they have problems. It's just all over, even in HR itself.

CHAIRMAN D. CHIP JOYNER: Hourly or management or --?

MRS. GAYLE H. HOLLOMAN: It's all levels.

CHAIRMAN D. CHIP JOYNER: All levels.

MRS. GAYLE H. HOLLOMAN: There's a problem even in the HR department. So, it's just that the great resignation affected all of us. Then at this time of year, you always find people retiring. So, that's another. Or making other life choices. So, that's another thing. I've been here a long time and I've never seen it where we've had support staff, 18 positions that we needed to fill, and offered the job. Six of those people turned them down because they could go other places, make more money and they wouldn't have to work nights and weekends. So, it's work-life balance. People are looking at all of that. So, we're really looking at working with HR. Kimberly has done an awesome job of working with HR to help us and with Jamar Parker in Finance to identify funds that we can adjust so that we can hopefully pay more money. So, we've learned some things about how to make that happen by working with finance and accounting. So, that hopefully will allow us to pay a little bit better than some of the salaries. Then when we go to interview people, a lot of them when we make offers, are asking for higher than the minimum. That gets to be kind of interesting because you can't do that so often or you end up with positions you need to fill. So, our big concern right now has to be the support staff. So, we're working. It's kind of a delicate process but we're having interviews. The teams have been interviewing, they've been interviewing over the last probably six months like crazy, as you might say. It's been quite an interesting endeavor. But we're meeting it and we're working hard and I think we're going to see the fruits of it -- the fruit of it, rather, at least by the end of the first quarter.

CHAIRMAN D. CHIP JOYNER: So if the trustees talk to their commissioners and really presses this. This isn't new to them. They know about this.

MRS. GAYLE H. HOLLOMAN: They know about the staffing issues, yes. So, we'll talk a little bit later about something else you might want to talk to them about.

CHAIRMAN D. CHIP JOYNER: Okay. But you know it's tough with HR short.

MRS. GAYLE H. HOLLOMAN: It's tough with HR short. I didn't make that up. HR directly made statements to it. That's how I know it.

CHAIRMAN D. CHIP JOYNER: Please, thank the team for us that guys are -- We understand the situation, and we'll do everything we can to support you guys.

MRS. GAYLE H. HOLLOMAN: Thank you. We're working on it.

CHAIRMAN D. CHIP JOYNER: Any questions on the director's report?

MR. JOE PIONTEK: Gayle, did you think that possibly there's just a slight decrease in the number of holds? Is that because of the great increase in the collection?

MRS. GAYLE H. HOLLOMAN: I think so. Brazos, what do you think?

MR. BRAZOS PRICE: It's one of those numbers that kind of just varies as we kind of fulfill. It's also dependent upon -- Let's say this is October, so we had 31 days instead of 30.

MR. JOE PIONTEK: Okay. I thought you could take credit for that.

MR. BRAZOS PRICE: We just reduced them. That's what we did.

CHAIRMAN D. CHIP JOYNER: Any other questions?

MR. DAMIAN J. DENSON: I'm just curious about when you have staffing issues where people aren't accepting offers, are you? Are you getting lower-quality candidates and is that a concern based on --

MRS. GAYLE H. HOLLOMAN: Well, actually, it's high-quality candidates and they know their worth. So, they want more money.

MR. DAMIAN J. DENSON: Right. So, when you have to go to the third or fourth choice because they decline --

MRS. GAYLE H. HOLLOMAN: Well, yeah, we always have at least three top choices. We've been very successful in being able to get within the top three.

MR. DAMIAN J. DENSON: Okay. So, at least the top three.

MRS. GAYLE H. HOLLOMAN: Within the top three.

MR. DAMIAN J. DENSON: All right.

MRS. GAYLE H. HOLLOMAN: I feel good about that.

CHAIRMAN D. CHIP JOYNER: Are we staffed here at Central to be able to host groups and meetings?

MRS. GAYLE H. HOLLOMAN: Not -- this is the one that staffs all that, Zenobia. We try to get her some assistance. I'll be talking about that a little bit later, too. We've got to get more assistance with that because it's becoming more and more of a concern because we've got a lot of people in the county and a lot of our partners that are utilizing the spaces. But as soon as we get that rental policy agreement in place, we're going to have the public who's going to want and will be, of course, due to have an opportunity to sign up for our spaces here in Central. So, that's going to make it even more of an opportunity for us to try and work that through. There'll be more people wanting to use the spaces.

CHAIRMAN D. CHIP JOYNER: How far away are we from getting there?

MRS. GAYLE H. HOLLOMAN: Oh, that's got to be done, hopefully in January. We can get it brought to you all and you can approve it, and then we can make the announcement and take it to the team at the county level so that they can then say, okay.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. PRISCILLA BORDERS: Because I know that we had a discussion as a court that Central because of what we intended to be, there should be an event planner.

MRS. GAYLE H. HOLLOMAN: Yes. We're working on creating the dollars to make that happen. That position doesn't exist. So, if positions don't exist, you have to create them and get the funding. So, much else is going on with funding that that has been kind of one to put on the side for a few minutes.

MRS. PRISCILLA BORDERS: So as it currently stands, Zenobia, you're Event Planner.

CHAIRMAN D. CHIP JOYNER: I think that's my ideas around that. Okay, very good. Very good.

MRS. PRISCILLA BORDERS: But there is a marketing campaign for Central. Communications team. Are they marketing what's available at Central?

MRS. GAYLE H. HOLLOMAN: You know, we have PR and marketing manager Claudia Strange. She has two staff members, one of which is about to leave. We'll be filling her job. She's going to Gwinnett County. But anyway, so with that in mind, we may be a little bit limited in some of what we're doing. But hopefully, we can add some things to that to make it happen. So, that's why I'm saying. There's a delicate balance with all of this and we're trying to work through it.

MRS. PRISCILLA BORDERS: How's the turnover rate? Because when you just said that, it just popped into my head. Are staff turning?

MRS. GAYLE H. HOLLOMAN: Oh, yes.

MRS. PRISCILLA BORDERS: Is that a dual problem? We're having turnover as well as not getting positions filled?

MRS. GAYLE H. HOLLOMAN: Both. Yes.

MRS. PRISCILLA BORDERS: Wow.

CHAIRMAN D. CHIP JOYNER: Is the turnover, a lot of it volunteers?

MRS. GAYLE H. HOLLOMAN: Oh, it's all volunteer. No, we're not letting people go. I'm not -- No, no, no. We have very few times that we've had to actually let people go. That's just not what we do, but we try to do all we can to work with people with any kind of difficulty with their performance. But people leaving are on their own free will, finding other opportunities, retiring. We've got several retirees this month that we've heard about. So, I mean, these things happen and now it just seems like it's more than all. But we're working toward -- But PR and marketing markets all of the library systems. What we need to do is increase our visibility and our programming information, all that within the county itself, because there are 5,000 employees and they live all over the county. We've got to do -- Claudia and I discussed this numerous times. We have to talk about it some more when she gets back next week. But that's one area that we know we're going to attack and work on. Then non-users that we need. Like for instance, Nicolas meets a lot of people who are what we call nonusers or former users of the library. When he takes the bookmobile out and they come there to the bookmobile to see what's going on then he's able to sign them up on library cards and things of that nature. So, we've got to build up outreach as well. But part of that is having the staffing to help them out when he takes a bookmobile out. Do you want to say anything about that?

MR. NICOLAS RODRIGUEZ: Yes, correct. So, I usually participate in the outreach programs that are events that are put out a lot by the commissioners, there or different parks. Then I'm able to interact with patrons who haven't been in libraries for a number of years. So, I'm able to introduce them to the library again and sign them up for library cards. I usually bring the bookmobile, but also set up a table. In the table, I have a library flier and some giveaways and stuff like that. But it is an issue for me because it's myself --, all I have is myself. I get some volunteers occasionally. I get other library staff to come out and assist. But due to shortages, it's become difficult to do that, to have other library staff come and join me. I have never seen people so excited about the library when they see us out there. I mean, those books -- I try to give out books that were withdrawn or books that we've got through some donations. But there are so excited for those books. I mean, we have new books on the shelves, but they don't seem to react as much as when they see those books out there. When I bring them out, it's just amazing how excited they get about the library and about our services. It's a great thing and I think it makes a big

difference when people are introduced to the library that way. They want to come back to the branches. I've enjoyed it a lot, really.

MRS. GAYLE H. HOLLOMAN: Thanks, Nicolas.

MRS. PRISCILLA BORDERS: So, in terms of outreach, how is outreach with the school systems we have? Public schools and Fulton County schools? Is that something that's continuing? Because I know we have a new superintendent on Fulton County Schools. So, how is that going?

MRS. GAYLE H. HOLLOMAN: Well, we've got to beef up what we do there. There was a time when we had real definite assignments for each library with all the community schools, the senior centers, and art centers. So, what part of our outreach now needs to be is that we go back to some of that and increase our attempts to get into the schools. Part of it was that the principals wouldn't allow us because they've got these set schedules that they have to meet every day. So, even when I was a children's librarian, it was beginning to fizzle out to where the principal said, "Oh, you can't come. It's too busy this day." So that's what we were trying to overcome as well, and go to some of those other things, like maybe the parent-student-teacher conferences and things like that. So, we've got to really work harder to get into the schools and to get the materials and information out to them. Class-pass helps us a whole lot because the kids use their student ID and then they can just check out books and materials, and get online for online services. But we've got to really work harder to make people aware of what our expectations are from the library staff to do this outreach work. But there again, you can't go out like going out with Nick. He can't get anybody on a Saturday because they're already work on Saturday at their branch or they work last Saturday or they work in the coming Saturday. So, that's a problem because we're low on staff. So, until we can get that worked through, it's very difficult to do that outreach we need to do.

CHAIRMAN D. CHIP JOYNER: Very good. Thank you.

MRS. GAYLE H. HOLLOMAN: You're welcome.

UNFINISHED BUSINESS

CENTRAL LIBRARY - UPDATE

CHAIRMAN D. CHIP JOYNER: Moving onto unfinished business. Let's go to Central Library.

MRS. GAYLE H. HOLLOMAN: Central Library Update. Central is doing a yeoman's job of art exhibits and music and jazz performances here. Things have really increased. What they're doing is they're following the old model of having programs all the way out for months and weeks so that we know and we could actually advertise and market those programs. The biggest challenge, of course, is attendance getting more people to come in and attend the programs. But we're working through a lot of resources now that Claudia is working through creating. I just had some word from the foundation a few days ago how they have got a process through Google where they can actually help to advertise our programs and it's free. I think that the foundation itself would actually receive some money from Google for that. So, I've to hear more about it, but it sounds very exciting. So, there again, it comes to marketing. We'd like to do some radio announcements and things like that. We had a plan about a year and a half ago to do that. It was about \$43,000. We didn't have the money to do it, and so we're going to try and work through that again because when people hear about us, or we can get text messages sent out or something or a certain type or a certain set of programs, people will show up. So, that's

where -- it all comes down to being able to market in a much better way. But they're doing a really good job. The only other thing we have is that right now the door -- the garage door is a problem at Central. So, we're working through that. Yesterday, that was a boiler problem, but they fixed the two boilers. So, that's worked on. We're now not freezing. They were laughing at me the other day and I don't care because I was all covered up. I had to put my coat on. But it worked out. Something kicked off and shouldn't have and they worked it out. But one thing I can truly say is DREAM has been very, very responsive, coming out and taking care of things as much as they possibly can. Sometimes it requires getting parts and things like that ordered and delivered and then the work taken care of. But they really worked hard with us on that.

CHAIRMAN D. CHIP JOYNER: How's security? Are there new incidents with security?

MRS. GAYLE H. HOLLOMAN: At Central?

CHAIRMAN D. CHIP JOYNER: At Central or across the libraries.

MRS. GAYLE H. HOLLOMAN: Well, that was one thing I was going to talk about, and I can talk about it now. We have done -- we did a security review, turned all of that information in, and working with Zenobia to put it all together for us. The branch manager sent the information in to her and then we were able to get it together through Jamar Parker's help and quantify just what this would cost. Then we sent it over to Chief Yates, and he's quantifying what it would cost to increase and enhance the security we now have. So, everyone -- it's on everyone's radar, even the county managers that we need to beef up our security. So, I feel very confident that -- The budget won't be approved until either the first or second meeting in January by the BOC. But I feel confident that they're hearing us and that they're going to give us a substantial increase in it so that it will work. Now, it may not be exactly the way we would like to see it, but I think it'll be much more enhanced than what we have now, and we'll address the locations that have a lot more concerns than maybe some others. But once we start saying that, then the ones that don't seem to have a problem end up having a problem. But right now, we'll take what we can get. That will be an enhancement.

CHAIRMAN D. CHIP JOYNER: There's something -- Any other questions on Central? Central Library?

MRS. PRISCILLA BORDERS: Social Worker.

CHAIRMAN D. CHIP JOYNER: The social worker. That's what I was thinking about. I knew there was something.

MRS. GAYLE H. HOLLOMAN: That position got stopped -- You know, we were getting ready to interview and then all of a sudden they had all these questions and HR. I still don't quite know. In fact, Kimberly, and I, are going to be meeting about that because we were planning to start those interviews last week. But it turned out that there were questions about it and we had to repost it. Is it still posted?

MS. KIMBERLY SNODDY-GEORGE: Yes, it should be still posted.

MRS. GAYLE H. HOLLOMAN: So as soon as we end the posting, I've got to get the date, then we'll be able to set up the interviews. But we just interviewed yesterday for the second administrative coordinator II position and that person, we hope, should -- we will notify them, HR and hopefully, next week, if not by the end of this week and have them on board, at least by the first weekend in December or the second week. That's the second person who will be in my office working alongside Zenobia.

CHAIRMAN D. CHIP JOYNER: Could the social worker not come from our budget, but just be in the building from another department?

MRS. GAYLE H. HOLLOMAN: That goes back to behavioral health.

CHAIRMAN D. CHIP JOYNER: Well, can that staffer be in this building?

MRS. GAYLE H. HOLLOMAN: Well, they can't necessarily because they have staffing issues as well. We're approved and financed for the position. So, I want to get the position. So, I really would -- That would have been a good thing had they not been in the position that they're in, too, with staffing issues. But we want to have an on-site person. I think that's going to serve us well and we have a lot of information in the literature to let us know that social workers in the library really do make a difference.

CHAIRMAN D. CHIP JOYNER: Is it a senior position or could it be an entry-level position?

MRS. GAYLE H. HOLLOMAN: It is sort of a mid-level position.

CHAIRMAN D. CHIP JOYNER: Any other questions on Central Library? All right. Library's Impact Plan update

LIBRARY IMPACT PLAN - UPDATE

MRS. GAYLE H. HOLLOMAN: Yes, the impact plan is going to be the resource that we use to put the strategic plan in place. It's really an action plan. That's what -- in all of the literature you read about, once there is a strategic plan developed in the library, we then decide how we put it in action. I'm just calling it an Impact Plan. What impact will we make with this information that we have? So, I think we've got a significant amount of that. The administrative team and I have worked hard and talked about it. We've got to do a lot more talking and putting things in place because we want the involvement of our management team and then we also want to talk and engage our staff, the rest of the staff, so that everybody feels that they have a part in it. So, you'll get more information on that as we move into something that we can solidify a little bit more. Right now, we're not quite ready for that. The plan is to have our meetings through the end of this year and into January. So, that before the end of the first quarter, everybody will know where we're headed. Especially in the top three areas -- it's digital literacy and inclusion, its collaborative engagement, which will lead us to work with partners and others so that we can help people with jobs, skills need, career needs, and things like that. Then, of course, early literacy.

CHAIRMAN D. CHIP JOYNER: Okay. When would you and your team be available to share a recommended strategy for the rollout with the Board?

MRS. GAYLE H. HOLLOMAN: I'm hoping that we can do so at least by the second -- our meeting in December and if not, by our meeting in January.

CHAIRMAN D. CHIP JOYNER: That's great. Any questions from the Board on the Impact Plan, Central Library, any unfinished business? Okay. Moving on to new business.

NEW BUSINESS

2023 ONE BOOK, ONE READ EVENT - UPDATE

MRS. GAYLE H. HOLLOMAN: Okay. The 2023 One Book, One Read Event has been somewhat solidified. I am not at liberty to tell you the book title yet because I'm waiting for the foundation to let us know how they want to roll out that information. However, we're excited about it. I think you'll be pleased with it. I just want to report that 92% of the staff participated in the survey we did. They offered up different titles, and I really felt good about it because that was what we wanted to do. We got a person with the administrative

team for their thoughts of what they like to see, and then we took it to the managers, and then we took it out to the rest of the staff. As I said, 92%. I think that's pretty good. Claudia put that survey together and it was amazing. Now some books, which is one vote one book, but a couple of others got some higher numbers, and we got one book that seemed to be the top from all of it. So, we'll let you know more about that hopefully by your meeting in December as I get with the foundation members to really lay out what we're going to do and how we're going to do it.

MRS. PRISCILLA BORDERS: Would it be March again?

MRS. GAYLE H. HOLLOMAN: We think it'd still be in March. Isn't that right, Judge Nina?

MRS. NINA RADAKOVICH: I thought, it was going to be the fall.

MRS. GAYLE H. HOLLOMAN: Oh, no, we said the fall. We said maybe September. That's right. This year.

MRS. NINA RADAKOVICH: If we could wait that long.

MRS. GAYLE H. HOLLOMAN: That's what we said, September. So, we'll let you know. That may change. I had another thing to add to new business. At the meeting of the Board of Commissioners two weeks ago, they approved for the enhancement of the East Point Library, which means we're going to expand them somewhere between 1700 and 2000 additional square footage of feet so that we can improve the number of computers that we offer there. We can enhance the workroom space for the staff, and we're going to put in a maker space with the idea that it will be where people can create things that they may want to give out as gifts or that they may actually want to sell and start a small business. So, I think that's going to be a real plus for us, especially when we start talking about this collaborative engagement as part of the strategic plan. I think that's going to be a great spot for it. We plan to have things like 3D printers, a kiln, where people can make pottery. All of those types of things that might be enhancements. Button makers and all sorts of machinery, sewing machines, quilting lessons and classes, art exhibits and things, and people may be able to even create art and sell it. So, there's going to be a lot of opportunity for things along that line. Then today, at its meeting, the BOC approved the monies for us to renovate the two lease libraries, and they are MLK Junior and the Peachtree Library. So, Al Collins and I were there in case you had any questions, which they did not. They voted right through and gave us that authority. So, you will start to hear more and more about those three libraries and just when they are going to get started, we will close them and do all the things that basically what we did in all the other renovations. It won't be quite as extensive because two of them are leased. But I don't know exactly any start dates yet or anything, but we do know that they gave approval for the funds to be spent. So, it's very exciting. We'll let you know when those branches close down and how long they might be closed for renovation. Now, it may not be that East Point has to actually close because the way it's going to be set up is kind of different. We might still be able to stay open, but there again, we don't know. So, we'll let you know how that's going to roll out. But it's very exciting. I was so happy that they finally got to all three of them so that we would know that that hurdle is over.

CHAIRMAN D. CHIP JOYNER: Is the MLK library -- they're going to be able to expand it at all or it's just going to be remodeled?

MRS. GAYLE H. HOLLOMAN: It's just remodeling. Same thing with Peachtree, because they're leased. You can't do so much to spaces you don't own.

CHAIRMAN D. CHIP JOYNER: So the lease has been renewed?

MRS. GAYLE H. HOLLOMAN: The lease is ongoing, and they just basically roll over.

CHAIRMAN D. CHIP JOYNER: Then also if you could just take a couple of minutes to share your experience presenting the Strategic Plan at the Board of Commissioners last month?

MRS. GAYLE H. HOLLOMAN: Yes, it was very -- I didn't present actually, but Martha Greenway of Greenway Strategy Group was the lead consultant. She and one of her team members presented it. There were some questions asked. I thought there would have been more, but not a lot. Judge Nina was there. Several others were there. Lori Kilberg, the chairperson of the Library Foundation, was there. She came and spoke about her thoughts on various aspects of it. I just think that Martha did a very good job of putting out exactly what it was about, why, what we can do, how we can go forward, and what a difference it will make. I think that they knew about it. They were prepared for it because the way it works is anything that's going to be presented before the BOC, you have to give them the documentation ahead of time. So, they have a chance to read over all of that documentation, that information. So, they have the benefit of that. So, they knew exactly where everybody was coming from. I just think it went over very, very well. I had a lot of feedback and comments since that time from the Chiefs of Staff saying how much they appreciated the information and how much they still support libraries and everything. So, I just felt very positive. I was glad that so many of you all were there. Mr. Chairman, you were there. So, it was just a good opportunity for us to talk about libraries. Then we had a presentation before that by Dr. Roshell, who also talked about -- she's at Health and Human Services, which the library is a part. So, she was able to talk about others of other departments that she's over, as well as the library. So, I think that with all of that information, it all gelled well together being put together. That was her idea that they would be done on the same day. We didn't want any confusion, but we do the Library's Strategic Plan on one day and then they come back and do what they were doing with the overall Fulton County Strategic Plan for Health and Human Services. She didn't want them to be confused with what was going on. So, I think it was a good move by being able to put it all together. So, it just kind of flowed and they just seem to think well of it. I was just very impressed. I didn't think they wouldn't think well of it because they've been very supportive, as you know, with \$1.6 million when we were in COVID and coming out for our virtual resources and another \$1 million dollars for the print materials. So, they've been extremely supportive. They come to our programs, and they encourage us constantly. They can sometimes ask tough questions, but that's because they're interested. So, we don't mind that. One of those, of course, is always about Sunday hours. But it was really good. I thought it was a very good meeting.

CHAIRMAN D. CHIP JOYNER: I was there. I think it's been great and speaks to what our new, more vibrant partnership foundation, our external partnership, and to be able to put your team together and different community persons who are engaged in library services together and come up with an idea where we can all work towards providing a greater, more robust service to the Fulton County citizens. This is outstanding. I think this is really much you and your team and the libraries and the new directions, new energy, especially with the new facilities. Well, so this is a good time to keep the commissioners engaged in this new mission, this new life that these libraries serve in the community.

MRS. GAYLE H. HOLLOMAN: Exactly. I think the synergy between all of the entities, County leadership, the foundation, the trustee board -- I think the synergy along with the

staff I think is just coming together now. I just think that the Strategic Plan is a blueprint we need to take us forward. So, I'm very excited about it and I just think that we can take it and develop into where we know we need to be. Over the next three years, I see a huge improvement and I think we will really make headway in this new year.

CHAIRMAN D. CHIP JOYNER: Outstanding. Thank you. Thank you and your team.

MRS. GAYLE H. HOLLOMAN: You're welcome.

CHAIRMAN D. CHIP JOYNER: All right. Are there any additional comments or thoughts from the Trustees? Okay. All right. Well, hearing no further comments, is there a motion to adjourn?

ADJOURNMENT

MOTION

MR. DAMIAN J. DENSON: I so move.

CHAIRMAN D. CHIP JOYNER: There's a motion to adjourn by Mr. Denson. Is there a second?

MRS. PRISCILLA BORDERS: Second.

MR. JOE PIONTEK: Second.

CHAIRMAN D. CHIP JOYNER: Seconded by Vice Chair Borders and Mr. Piontek. All those in favor, say aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: All right. Any oppose? Hearing none, meeting adjourned. Thank you.

(Whereupon, the Regular Virtual Board of Trustees Meeting concluded at 5:08 p.m.)

**Gayle H. Holloman, Executive Director
Fulton County Library System**

November 2022

The completed Library Strategic Plan was presented to the Fulton County Board of Trustees. It was well received. The next steps will include planning the implementation of it. To that end, an Impact Plan will be developed.

The Impact plan will be the actionable items that will allow the realization of the Strategic Plan. The three areas of focus will be, Early Literacy; Collaborative Learning; and Digital Inclusion and Literacy.

The initial format of the Impact Plan will be discussed with the members of the Library Board of Trustees at its November 2022 meeting.

The Impact Plan will be compiled in the first quarter of 2023; and get underway shortly thereafter. Some of the implementation will be those internal changes and processes that can be made at the staff level; those things that require prioritization of needs; and the identification of funding and partnership opportunities.

The Strategic Plan follows this report.



CREATE

CONNECT

LEARN



**FULTON COUNTY
LIBRARY SYSTEM**

www.fulcolibrary.org

**STRATEGIC PLAN
2022-2025**

In 2008, Fulton County voters overwhelmingly approved a **\$275 million Library Bond Referendum** to significantly enhance our libraries, resulting in 34 state-of-the-art libraries across our county.

With this investment in our physical infrastructure, the Fulton County Library System is poised for tremendous impact.

With a generous grant from the Atlanta-Fulton Public Library Foundation, we embarked upon a strategic planning process that engaged community leaders and citizens from across our diverse county.

We studied effective approaches of other leading libraries, as well as corporate and nonprofit organizations who have successfully addressed many of the challenges and opportunities we face. This rich information became the basis for an intensive process to determine how our library can best address the emerging interests and needs of our community.



We affirmed our mission.

“To serve as a cultural and intellectual center that enriches the community and empowers all residents with essential tools for lifelong learning.”



We created a vision statement that defines the impact of the library system in our community.

“We envision a thriving community where people **learn, connect, and create.**”





THIS STRATEGIC PLAN IS CENTERED AROUND **THREE PRIORITY OUTCOMES** THAT REFLECT OUR COMMUNITY'S DESIRES FOR ITS LIBRARIES.



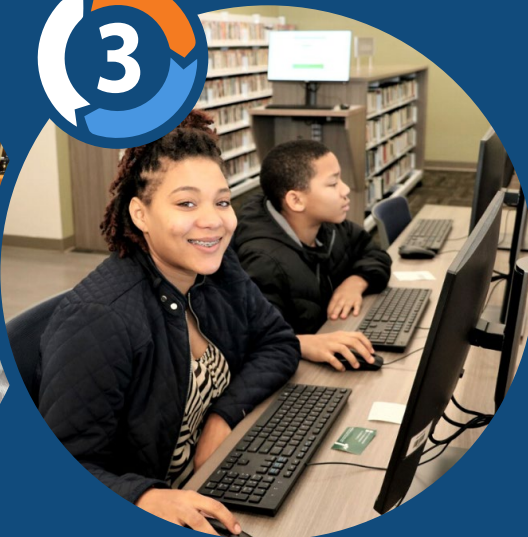
Expand access to robust and broad resources

This includes physical and digital resources that foster lifelong learning.



Increase engagement in collaborative learning

In addition to accessing resources of individual interest, people want to convene to learn things and develop skills together through classes, programs, speakers, and community members with common interests.



Expand access to information through technology

The opportunities, tools, and techniques to use technology to learn, connect, and create are evolving each day. The library should be a place where all citizens, regardless of age, education, or income can avail themselves of the latest technology to access information and be supported in its use.

IN ORDER TO ACHIEVE OUR VISION AND THE OUTCOMES OF OUR STRATEGIC PLAN WE WILL FOCUS OUR EFFORTS WITHIN **THREE STRATEGIC THEMES**



Embrace and support our communities

Fulton County is home to an amazing mix of people representing diverse cultures, backgrounds, ideas, interests, and talents. Our libraries must engage with our communities to ensure we listen and respond to those we serve. We must also work through partners within our communities to build greater awareness of library programs and resources.

Our work in this area will include:

- ★ *Early literacy programming*
- ★ *Digital inclusion and literacy*
- ★ *Economic development programming*
- ★ *Engage in schools, senior centers, art centers*



Promote today's dynamic library

The library is a community center that fosters learning at all stages of life, not just through books but through technology, applied experiences, and interpersonal connections. The library is a vibrant and relevant resource for residents of all ages to discover new information and gain new skills.

Our work in this area will include:

- ★ *Reach non-patrons*
- ★ *Accelerate awareness of library programs*
- ★ *Reinvigorate the library brand*



Strengthen our capacity to innovate and deliver

Our library staff, collections, technology, and partnerships must continually evolve to maximize opportunities for our community to learn, connect, and create.

Our work in this area will include:

- ★ *Assess structures and roles*
- ★ *Enhance culture, engagement and development*
- ★ *Align collections with community interest*
- ★ *Maximize partnerships*
- ★ *Create a technology master plan*



atlanta-fulton
public library
foundation

Supported by a grant from
the Atlanta-Fulton Public
Library Foundation
<https://www.afplf.org>

FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF NOVEMBER 30, 2022

Doc. #22-58

SERVICE TYPE	2022 BUDGET	NOVEMBER	YTD EXPENDITURE	ENCUMBRANCES	YTD COMMITTED	YTD % COMMITTED	BUDGET BALANCE
REG SALARY	14,787,078	953,921	11,444,613	-	11,444,613	77%	3,342,465
SALARIES-OVERTIME	200	-	198	-	198	99%	2
PART TIME SALARY	466,112	13,668	184,656	-	184,656	40%	281,456
BENEFITS	7,896,543	516,818	5,872,985	-	5,872,985	74%	2,023,558
BOOKS	3,770,605	576,977	2,571,930	967,001	3,538,931	94%	231,674
OFFICE EQUIP. REPAIR	20,000	8,557	11,677	4,159	15,836	79%	4,164
EQUIPMENT	65,104	4,578	51,147	7,888	59,035	91%	6,069
OFFICE FURNITURE	1,250	-	1,157	-	1,157	93%	93
PROFESSIONAL SERV	27,437	3,245	10,234	6,592	16,826	61%	10,611
COPIER MACHINE	215,000	21,741	190,860	-	190,860	89%	24,140
SUPPLIES	87,666	17,860	67,663	3,850	71,513	82%	16,153
COMPUTER HARDWARE	708,395	-	708,395	0	708,395	100%	0
RENT	231,246	28,384	180,951	30,672	211,623	92%	19,623
OTHER SERVICES	538,134	58,005	441,050	22,859	463,909	86%	74,225
TRAVEL/CONFERENCE	17,500	3,269	15,673	-	15,673	90%	1,828
HOPITALITY	1,500	495	1,089	-	1,089	73%	411
VEHICLE MAINTENANCE	32,850	211	31,095	-	31,095	95%	1,755
GENERAL INSURANCE	622,596	103,766	622,596	-	622,596	100%	-
CONTINGENCY	369,693	-	-	-	-	0%	369,693
TOTAL	29,858,909	2,311,495	22,407,967	1,043,020	23,450,987	79%	6,407,922

FULTON COUNTY LIBRARY SYSTEM

MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF NOVEMBER 30, 2022

ORGANIZATION	SERVICE	2022 BUDGET	NOVEMBER	2022 YTD	2022 YTD	2022 YTD	2022 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,554,386	729,090	8,847,152	-	8,847,152	77%	2,707,234
	SALARIES-OVERTIME	200	-	198	-	198	99%	2
	PART TIME SALARY	466,112	13,668	184,656	-	184,656	40%	281,456
	BENEFITS	6,302,810	400,790	4,590,877	-	4,590,877	73%	1,711,933
	BOOKS	3,270,605	576,977	2,071,930	967,001	3,038,931	93%	231,674
	OFFICE EQUIP. REPAIR	20,000	8,557	11,677	4,159	15,836	79%	4,164
	EQUIPMENT	33,500	699	26,670	2,781	29,451	88%	4,049
	OFFICE FURNITURE	500	-	467	-	467	93%	33
	PROFESSIONAL SERV	17,689	3,245	7,783	5,725	13,508	76%	4,181
	COPIER MACHINE	215,000	21,741	190,860	-	190,860	89%	24,140
	SUPPLIES	25,950	10,771	21,716	-	21,716	84%	4,234
	RENT	231,246	28,384	180,951	30,672	211,623	92%	19,623
	OTHER SERVICES	323,288	37,360	279,083	9,810	288,893	89%	34,395
	TRAVEL CONFERENCE	11,000	404	9,488	-	9,488	86%	1,512
	VEHICLE MAINTENANCE	3,000	-	1,812	-	1,812	60%	1,188
	GENERAL INSURANCE	404,826	67,471	404,826	-	404,826	100%	-
	CONTINGENCY	67,858	-	-	-	-	0%	67,858
Total		22,947,970	1,899,156	16,830,147	1,020,148	17,850,294	78%	5,097,676

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF NOVEMBER 30, 2022

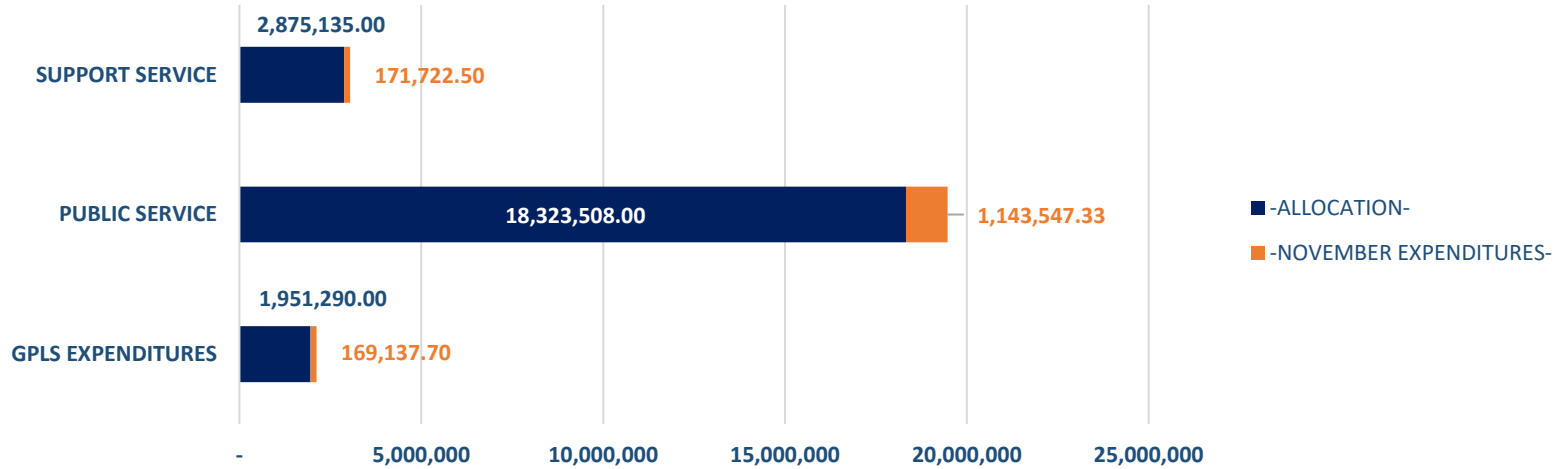
ORGANIZATION	SERVICE	2022 BUDGET	NOVEMBER	2022 YTD	2022 YTD	2022 YTD	2022 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICE	REG SALARY	1,898,457	110,083	1,350,875	-	1,350,875	71%	547,582
	BENEFITS	976,678	61,639	719,599	-	719,599	74%	257,080
	EQUIPMENT	31,604	3,879	24,477	5,107	29,584	94%	2,020
	OFFICE FURNITURE	750	-	690	-	690	92%	60
	PROFESSIONAL SERV	9,748	-	2,452	867	3,318	34%	6,430
	SUPPLIES	61,716	7,090	45,947	3,850	49,797	81%	11,919
	COMPUTER HARDWARE	708,395	-	708,395	0	708,395	100%	0
	OTHER SERVICES	214,846	20,645	161,967	13,049	175,016	81%	39,830
	TRAVEL/CONFERENCE	6,500	2,865	6,184	-	6,184	95%	316
	HOPITALITY	1,500	495	1,089	-	1,089	73%	411
	VEHICLE MAINTENANCE	29,850	211	29,283	-	29,283	98%	567
	GENERAL INSURANCE	217,770	36,295	217,770	-	217,770	100%	-
	CONTINGENCY	301,835	-	-	-	-	0%	301,835
Total		4,459,649	243,202	3,268,726	22,873	3,291,599	74%	1,168,050

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

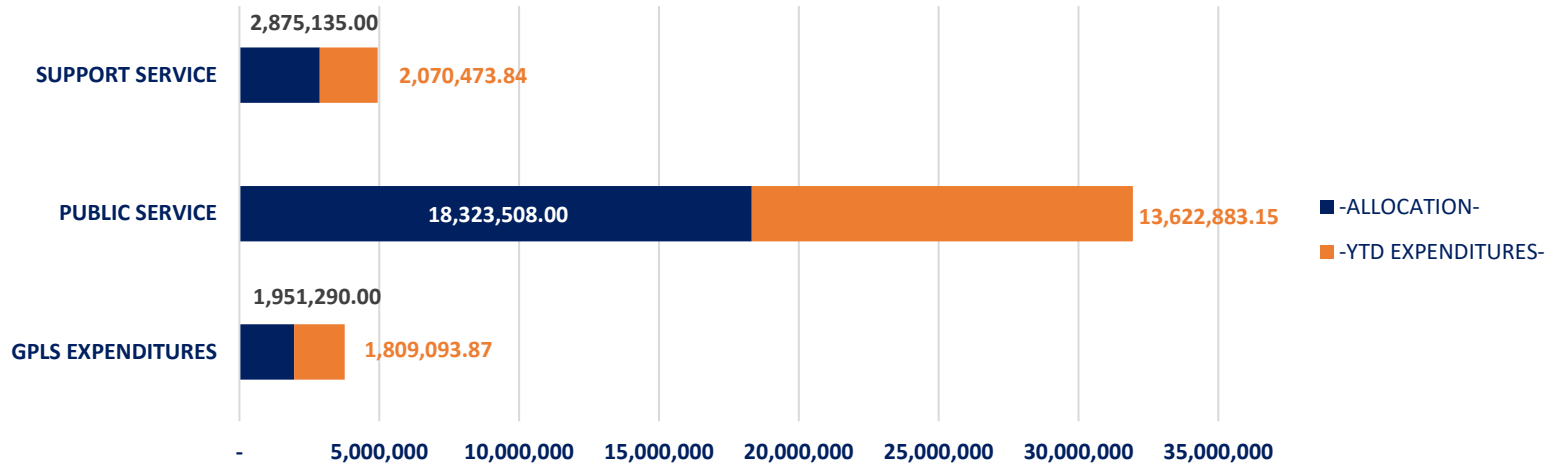
AS OF NOVEMBER 30, 2022

ORGANIZATION	SERVICE	2022 BUDGET	NOVEMBER	2022 YTD	2022 YTD	2022 YTD	2022 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,334,235	114,749	1,246,585	-	1,246,585	93%	87,650
	BENEFITS	617,055	54,389	562,509	-	562,509	91%	54,546
	BOOKS	500,000	-	500,000	-	500,000	100%	-
Total		2,451,290	169,138	2,309,094	-	2,309,094	94%	142,196

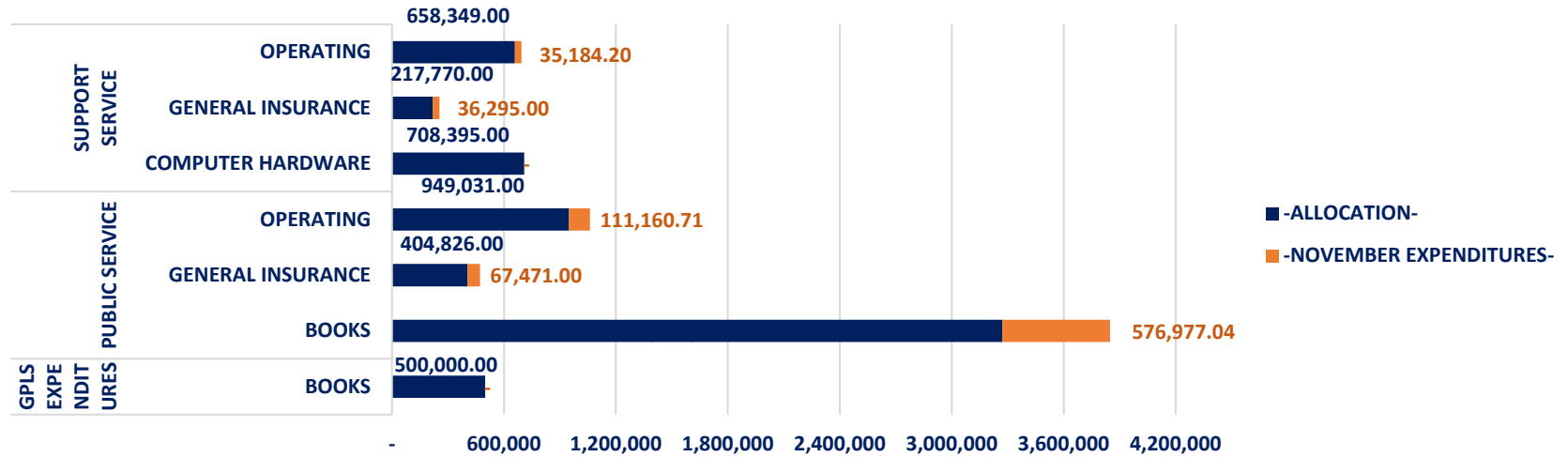
November Salary and Benefits by Program



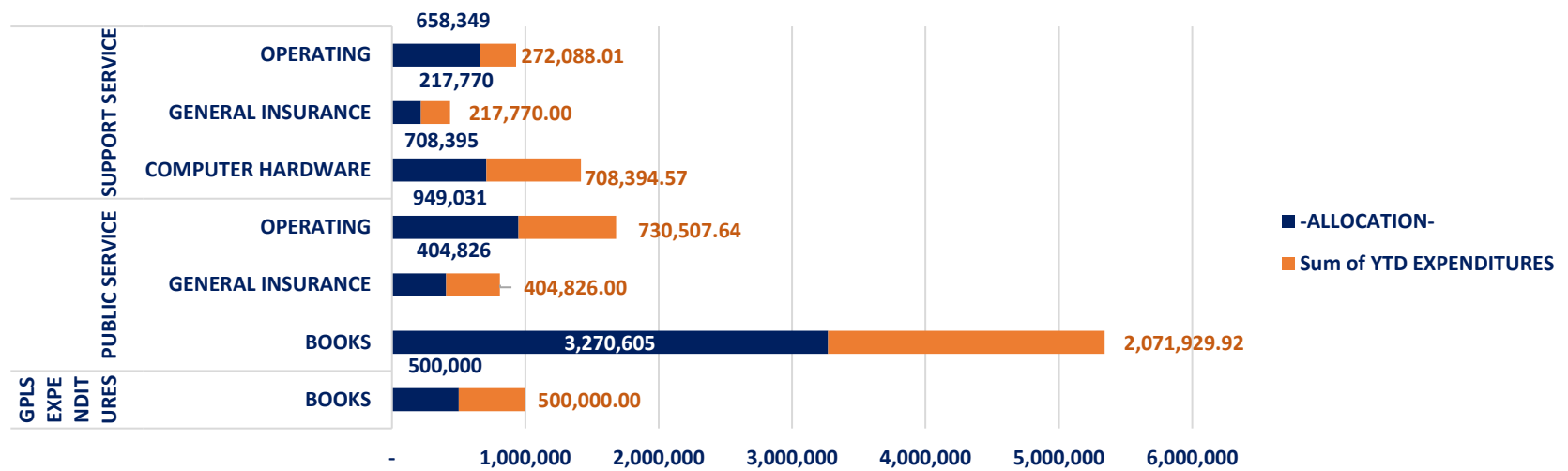
November Year To Date Salary and Benefits



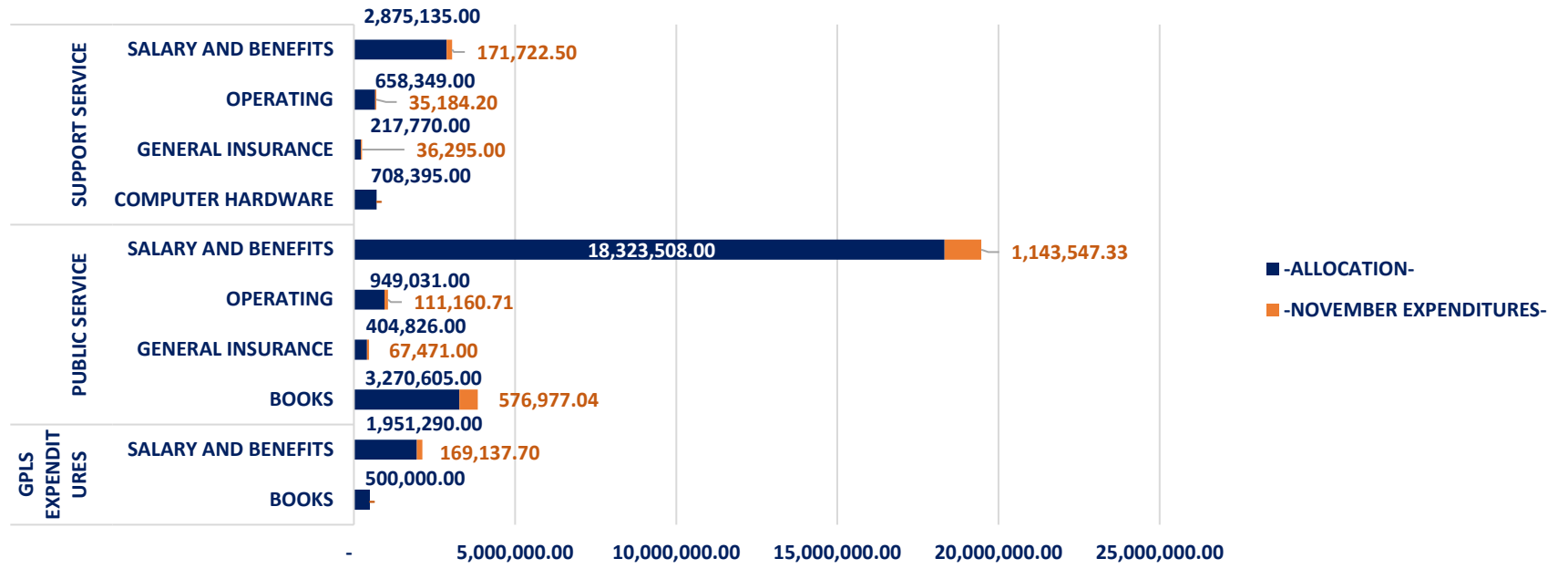
November Operating Expenses by Program



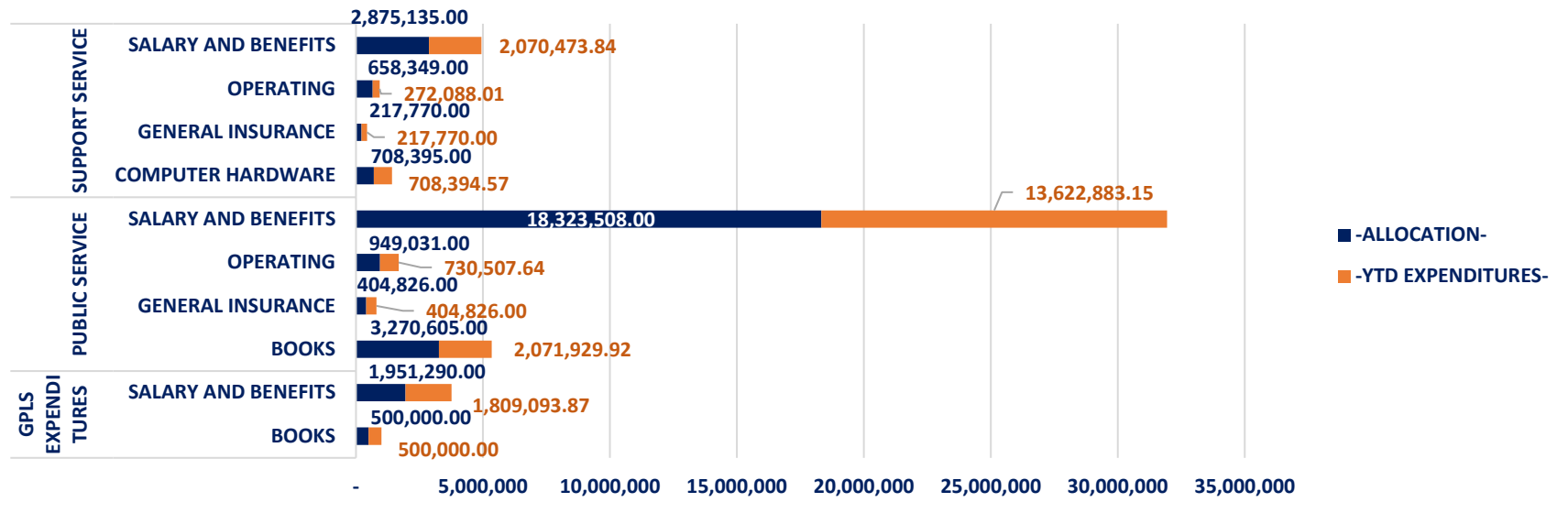
Year-To-Date Operating Expenses by Program



November Total Expenditures by Program



Year-To-Date Grand Total Expenditures



Monthly Usage Summary - November 2022

Doc. #22-59

	2022		2021		
Activity and Description	November	YTD	November	YTD	YTD % +/-
Circulation					
Total number of items checked out of the library	170,945	2,029,019	173,443	1,580,856	28%
Holds					
Number of requests by patrons	41,682	504,109	40,670	561,146	-10%
Visits					
Number of people entering a library for any reason	206,445	2,236,065	105,619	850,340	163%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	55,037	574,340	24,136	133,011	332%
Number of hours of computer use	21,783	232,695	11,975	64,607	260%
Web Page Visits					
Number of times people have visited the library's websites	795,345	10,056,752	756,085	8,648,003	16%
Web Visitors					
Number of people who visited the library's websites	145,971	1,545,694	111,708	1,255,919	23%
Virtual Circulation					
Number of materials downloaded or streamed	118,275	1,271,428	98,836	1,162,782	9%
Virtual Circulation Users					
Number of people who downloaded or streamed	25,690	267,852	21,050	253,432	6%
Children's programs					
Library sponsored programs offered for children (birth - 12)	190	3235	110	1316	146%
Number of people attending programs	3238	53253	1320	49441	8%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	22	393	6	278	41%
Number of people attending programs	130	2777	89	6397	-57%
Adult Programs					
Library sponsored programs offered for adults (18 +)	224	2454	69	1551	58%
Number of people attending programs	2,003	23,799	773	131772	-82%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	468	6964	206	2680	160%
Number of people attending programs	5,760	96,736	2,551	38724	150%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	185	427	0	0	N/A
Number of people attending meetings or activities	2,824	4,509	0	0	N/A

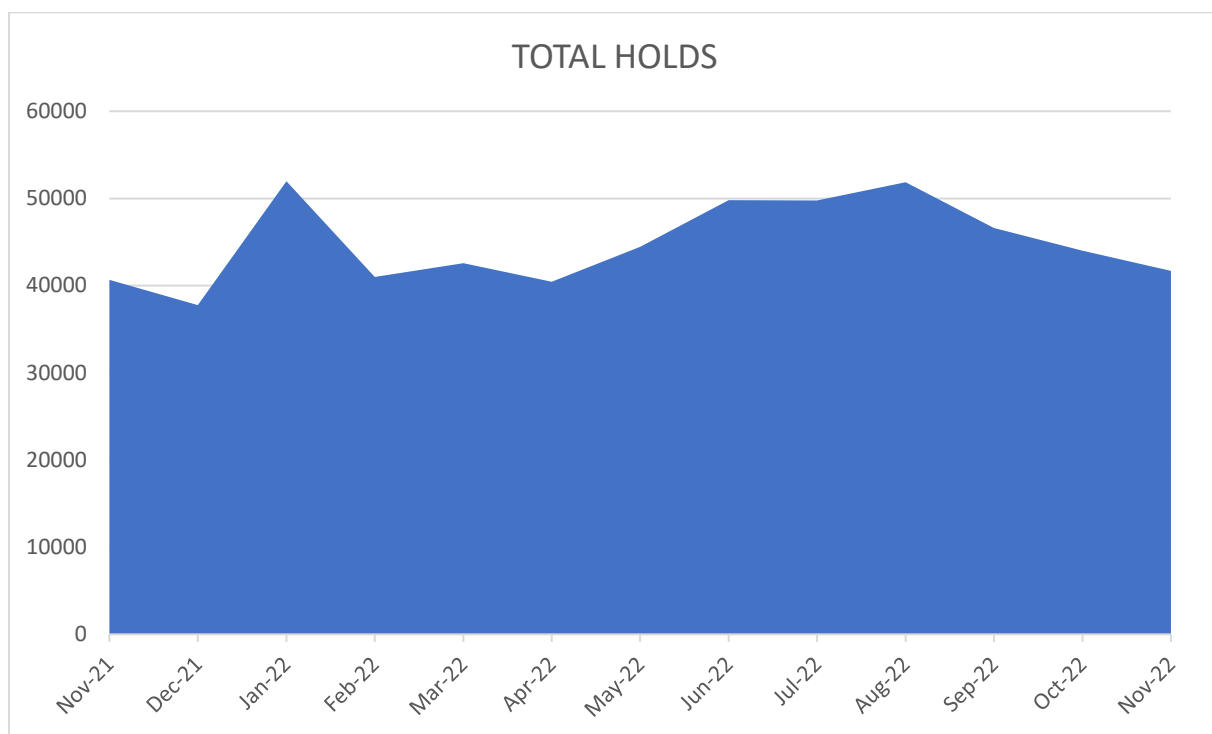
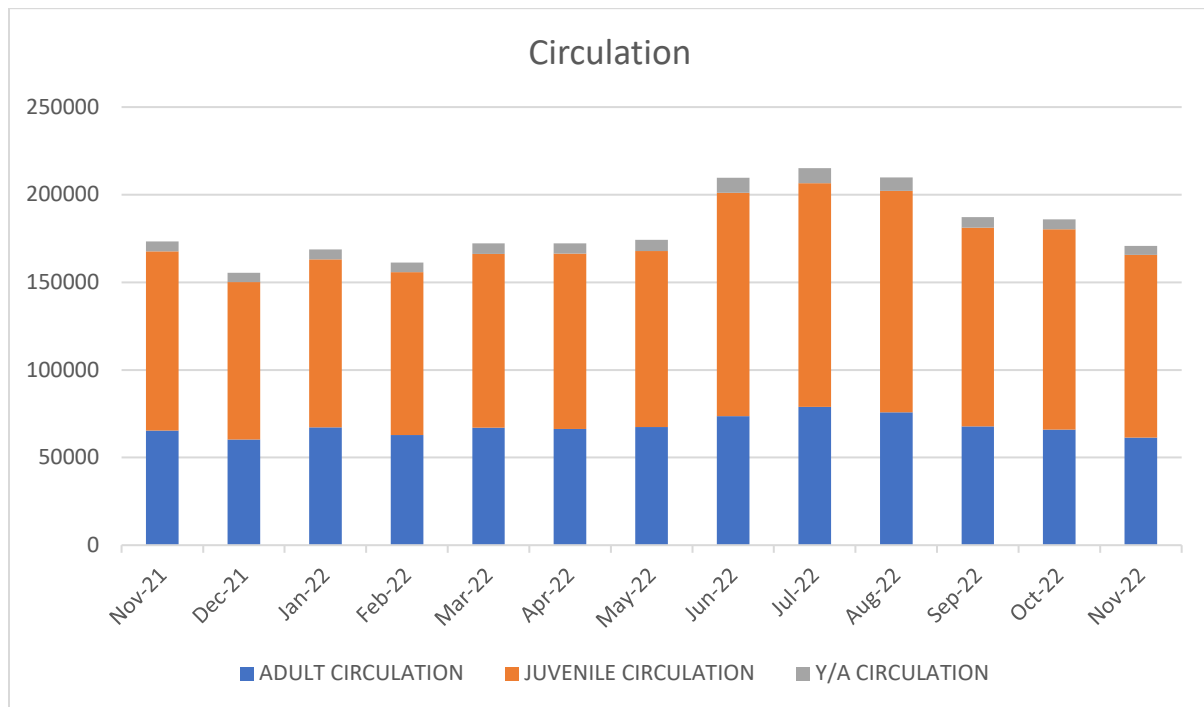
Fulton County Library System Circulation Stats - November 2022

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2022 TOTAL	Month-2021 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2022 CIRC	YTD 2021 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	444	449	32		925	1,071	-146	-13.63%	11,159	7,789	3,370	43.27%
ADAMSVILLE/COLLIER HEIGHTS	491	595	54		1,140	937	203	21.66%	12,247	8,402	3,845	45.76%
ALPHARETTA	5,477	12,716	469	15	18,677	19,329	-652	-3.37%	225,472	178,169	47,303	26.55%
BUCKHEAD	3,551	4,448	149	6	8,154	7,891	263	3.33%	97,915	70,200	27,715	39.48%
CLEVELAND AVE	401	466	76		943	792	151	19.07%	9,741	11,260	-1,519	-13.49%
COLLEGE PARK	588	808	36		1,432	1,359	73	5.37%	15,085	10,004	5,081	50.79%
DOGWOOD	545	613	89	2	1,249	1,098	151	13.75%	12,301	6,671	5,630	84.40%
EAST ATLANTA	1,820	3,161	132		5,113	5,372	-259	-4.82%	59,380	45,408	13,972	30.77%
EAST POINT	649	426	67	2	1,144	819	325	39.68%	9,274	10,645	-1,371	-12.88%
EAST ROSWELL	4,032	6,123	228	8	10,391	11,124	-733	-6.59%	125,856	108,367	17,489	16.14%
EVELYN G. LOWERY @ CASCADE	772	1,135	58		1,965	1,535	430	28.01%	20,329	13,303	7,026	52.82%
FAIRBURN	589	811	71		1,471	1,215	256	21.07%	14,736	9,835	4,901	49.83%
GLADYS S. DENNARD @ SOUTH FULTON	1,063	1,502	87		2,652	2,782	-130	-4.67%	28,082	19,215	8,867	46.15%
HAPEVILLE	358	962	47	5	1,372	822	550	66.91%	10,724	7,263	3,461	47.65%
JOAN P. GARNER @ PONCE DE LEON	3,833	4,819	252	10	8,914	9,233	-319	-3.45%	104,777	82,407	22,370	27.15%
KIRKWOOD	1,257	3,276	126	1	4,660	4,924	-264	-5.36%	54,826	41,493	13,333	32.13%
LOUISE WATLEY @ SOUTHEAST ATLANTA	437	1,341	40		1,818	1,775	43	2.42%	20,659	19,790	869	4.39%
MARTIN LUTHER KING, JR	508	579	68		1,155	970	185	19.07%	13,103	10,351	2,752	26.59%
MECHANICSVILLE	227	181	20	2	430	565	-135	-23.89%	5,437	4,643	794	17.10%
METROPOLITAN	1,212	3,199	164	2	4,577	4,238	339	8.00%	48,762	31,899	16,863	52.86%
MILTON	4,258	8,970	369	13	13,610	13,341	269	2.02%	169,616	135,760	33,856	24.94%
NORTHEAST/SPRUILL OAKS	2,367	5,665	267	5	8,304	8,692	-388	-4.46%	103,997	87,649	16,348	18.65%
NORTHSIDE	2,776	4,782	180	2	7,740	7,500	240	3.20%	92,634	65,501	27,133	41.42%
NORTHWEST @ SCOTTS CROSSING	1,021	2,245	86		3,352	3,593	-241	-6.71%	36,904	28,879	8,025	27.79%
OCEE	4,476	11,394	695	14	16,579	14,567	2,012	13.81%	187,274	140,244	47,030	33.53%
PALMETTO	499	897	54		1,450	1,346	104	7.73%	13,935	9,540	4,395	46.07%
PEACHTREE	2,387	1,791	139		4,317	5,288	-971	-18.36%	53,635	48,217	5,418	11.24%
ROSWELL	5,491	7,545	334	5	13,375	12,957	418	3.23%	159,418	127,343	32,075	25.19%
SANDY SPRINGS	6,296	9,813	502	7	16,618	16,845	-227	-1.35%	196,995	161,018	35,977	22.34%
WASHINGTON PARK	442	664	50		1,156	1,573	-417	-26.51%	13,539	11,554	1,985	17.18%
WEST END	432	641	41		1,114	1,191	-77	-6.47%	13,534	11,994	1,540	12.84%
WOLFCREEK	1,024	1,705	128	7	2,864	2,779	85	3.06%	36,052	25,973	10,079	38.81%
BRANCHES TOTAL	59,723	103,722	5,110	106	168,661	167,523	1,138	0.68%	1,977,398	1,550,786	426,612	27.51%
CENTRAL	1,670	422	101	17	2,210	3,067	-857	-27.94%	29,698	10,658	19,040	178.65%
OUTREACH SERVICES	7				7	3	4	133.33%	41	66	-25	-37.88%
AUBURN AVENUE RESEARCH	67				67	2,850	-2,783	-97.65%	21,882	19,346	2,536	13.11%
SYSTEM TOTAL	61,467	104,144	5,211	123	170,945	173,443	-2,498	-1.44%	2,029,019	1,580,856	448,163	28.35%

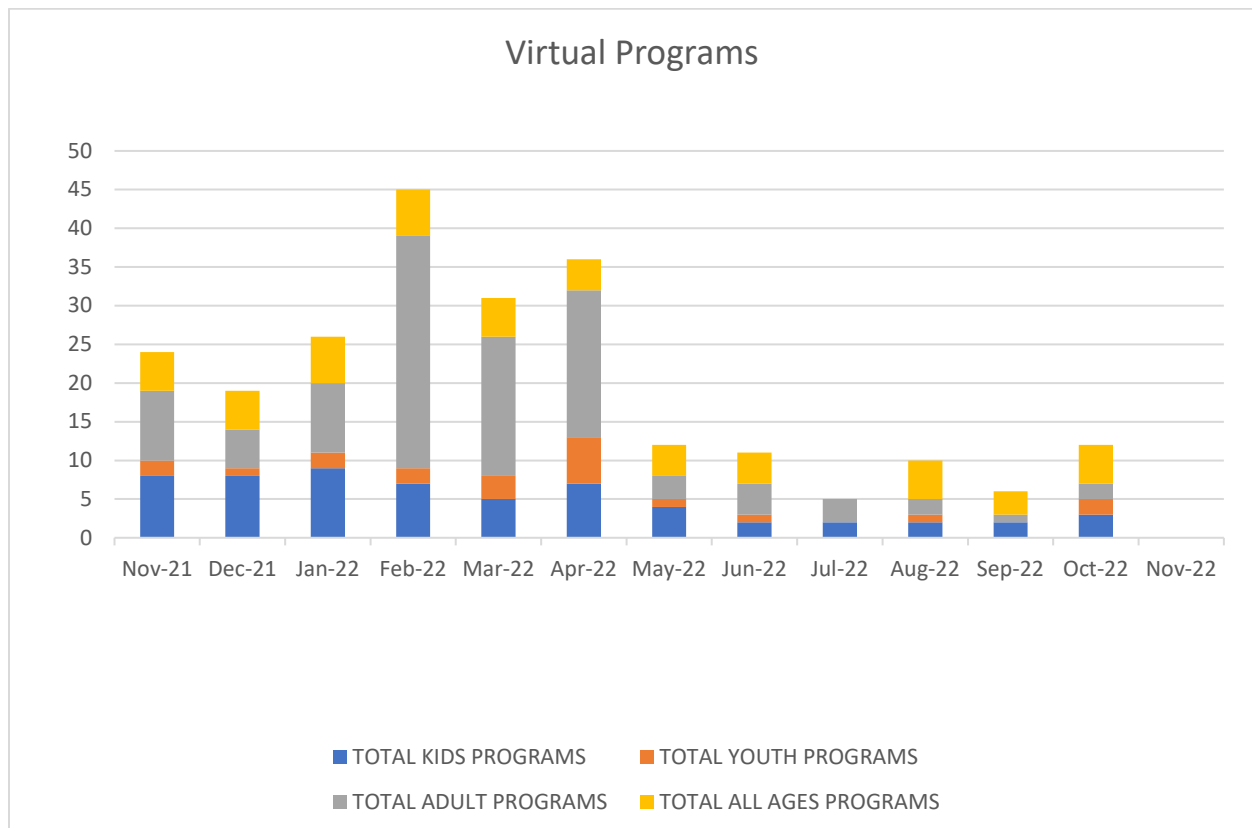
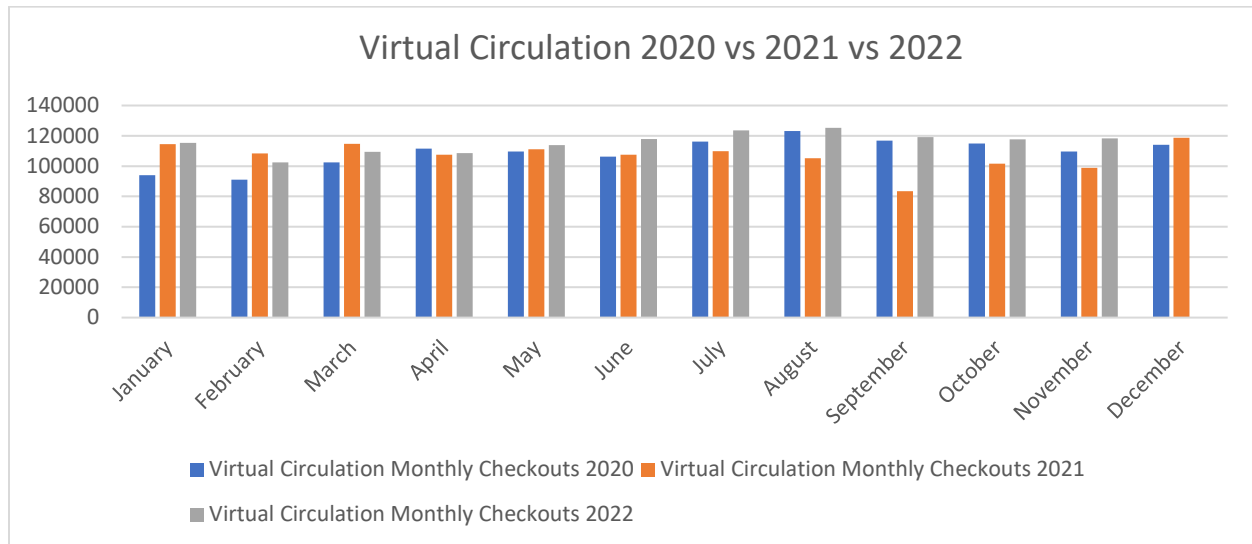
FULTON COUNTY LIBRARY SYSTEM STATS AT A GLANCE - November 2022

AGENCY NAME	CIRCULATION	REGISTRATIONS	USAGE	VISITS	PROGRAMS	ATTENDANCE	MEETINGS	ATTENDANCE	REGISTRATIONS
ADAMS PARK	925	87	1,207	3,430	5	11	2	34	0
ADAMSVILLE/COLLIER HEIGHTS	1,140	74	2,281	3,058	10	84	2	14	1
ALPHARETTA	18,677	603	1,501	39,211	55	888	7	225	7
BUCKHEAD	8,154	496	2,401	6,344	6	150	14	223	3
CLEVELAND AVE	943	29	824	2,098	9	23	6	55	0
COLLEGE PARK	1,432	71	1,895	3,564	13	93	0	0	1
DOGWOOD	1,249	45	787	4,132	17	56	3	12	0
EAST ATLANTA	5,113	171	1,090	6,130	0	0	3	15	0
EAST POINT	1,144	119	2,682	4,826	5	36	2	37	0
EAST ROSWELL	10,391	264	572	24,019	18	219	6	28	0
EVELYN G. LOWERY @ CASCADE	1,965	118	1,574	4,159	9	77	11	188	0
FAIRBURN	1,471	90	877	2,049	5	14			
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	2,652	159	1,608	3,414	8	63	6	38	0
HAPEVILLE	1,372	51	1,179	1,785	9	98	14	133	0
JOAN P. GARNER @ PONCE DE LEON	8,914	435	5,097	10,906	6	66	2	12	
KIRKWOOD	4,660	125	308	3,475	8	259	3	28	0
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	1,818	56	1,168	896	13	141			
MARTIN LUTHER KING, JR	1,155	60	815	1,454	5	43	5	54	0
MECHANICSVILLE	430	22	1,042	1,368	0	0	10	140	1
METROPOLITAN	4,577	144	2,351	4,546	25	581	15	107	0
MILTON	13,610	218	573	4,831	29	256	2	30	1
NORTHEAST/SPRUILL OAKS	8,304	223	391	4,155	18	263	3	40	0
NORTHSIDE	7,740	188	262	4,916	10	90	0	0	0
NORTHWEST @ SCOTTS CROSSING	3,352	129	1,542	17,729	16	241	4	48	0
OCEE	16,579	364	417	7,769	25	392	2	13	0
PALMETTO	1,450	66	256	0	10	95	6	85	6
PEACHTREE	4,317	242	1,475	4,139	0	0			
ROSWELL	13,375	427	1,520	9,081	18	406	14	195	1
SANDY SPRINGS	16,618	565	3,145	14,563	50	599	5	54	4
WASHINGTON PARK	1,156	34	1,425	3,213	3	22	0	0	1
WEST END	1,114	96	1,473	3,623	13	47	4	52	0
WOLFCREEK	2,864	183	806	0	0	0	5	238	0
BRANCHES TOTAL	168,661	5,954	44,544	204,883	418	5,313	155	2,098	26
CENTRAL	2,210	342	10,454	1,562	47	372	30	469	
VIRTUAL PROGRAMS					0	0			
OUTREACH VIRTUAL PROGRAMS	7	13			3	75			
AUBURN AVENUE RESEARCH	67	0	39	0	0	0	0	257	
SYSTEM TOTAL	170,945	6,309	55,037	206,445	468	5,760	155	2,355	26

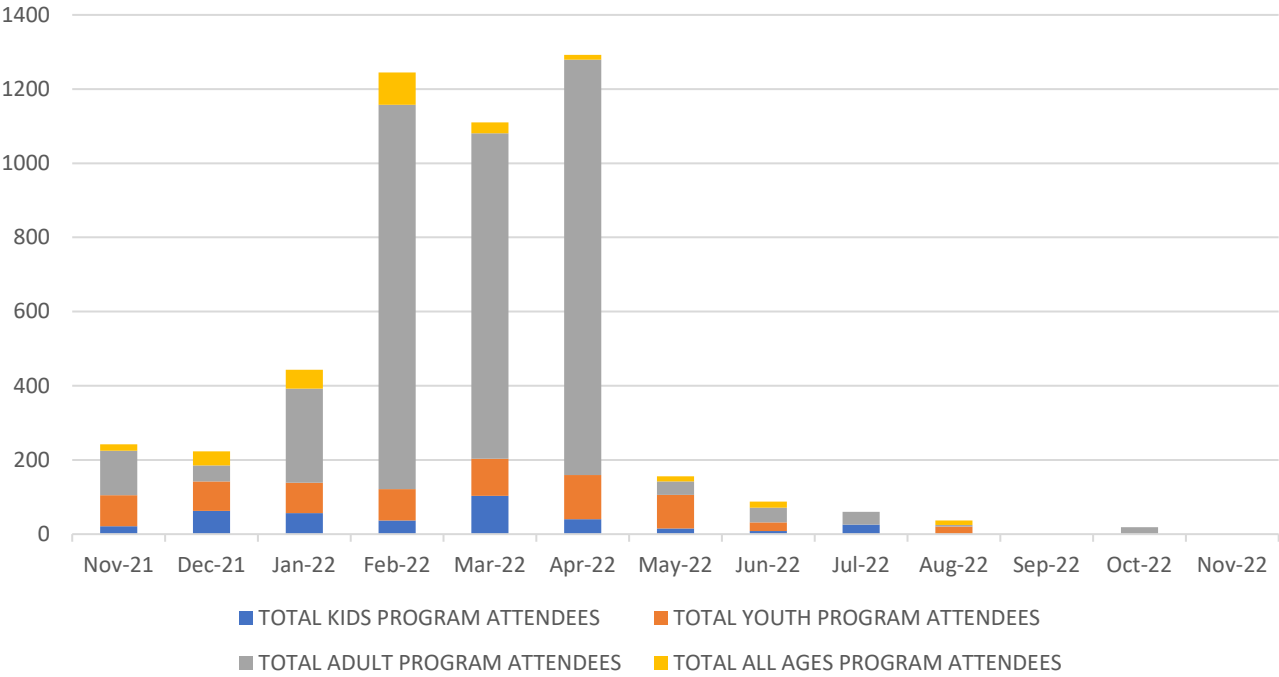
November 2022 Executive Summary – Charts



January 2022 virtual circulation and virtual circulation users numbers were revised upward due to Hoopla.



Virtual Program Attendance



November 2022 Executive Summary

Print circulation, traffic, and program numbers were slightly lower this month due to the holiday closures. Virtual circulation increased over October, though. We're getting closer to 1,000,000 Overdrive circulations and should reach that number by the end of the year.



Fulton County Library System

2023 HOLIDAY/CLOSING CALENDAR

DATE	DAY OF THE WEEK	HOLIDAY	DESCRIPTION
January 1, 2023	Sunday	New Year's Day Holiday	Holiday – Library Closed
January 2, 2023	Monday	New Year's Day Holiday	Holiday – Library Closed (Fulton County Closed)
January 16, 2023	Monday	Martin Luther King, Jr.	Holiday – Library Closed (Fulton County Closed)
February 20, 2023	Monday	President's Day	Holiday – Library Closed (Fulton County Closed)
April 9, 2023	Sunday	Easter	Holiday – Library Closed
May 29, 2023	Monday	Memorial Day	Holiday – Library Closed (Fulton County Closed)
June 19, 2023	Monday	Juneteenth Day	Holiday – Library Closed (Fulton County Closed)
July 4, 2023	Tuesday	Independence Day	Holiday – Library Closed (Fulton County Closed)
September 4, 2023	Monday	Labor Day	Holiday – Library Closed (Fulton County Closed)
October 9, 2023	Monday	Staff Development Day	Library Closed Columbus Day
November 10, 2023	Friday	Veterans Day	Holiday – Library Closed (Fulton County Closed)
November 11, 2023	Saturday	Veterans Day	Holiday – Library Closed (Fulton County Closed)
November 22, 2023	Wednesday	Thanksgiving Holiday	Library Closes at 6:00 p.m.
November 23, 2023	Thursday	Thanksgiving Holiday	Holiday – Library Closed (Fulton County Closed)
November 24, 2023	Friday	Thanksgiving Holiday	Holiday – Library Closed (Fulton County Closed)
December 23, 2023	Saturday	Christmas Holiday	Holiday – Library Closed
December 24, 2023	Sunday	Christmas Holiday	Holiday – Library Closed
December 25, 2023	Monday	Christmas Holiday	Holiday – Library Closed (Fulton County Closed)
December 26, 2023	Tuesday	Christmas Holiday	Holiday – Library Closed (Fulton County Closed)
December 29, 2023	Friday	New Year's Day Holiday	Holiday – Library Closed (Fulton County Closed)
December 30, 2023	Saturday	New Year's Day Holiday	Holiday – Library Closed
December 31, 2023	Sunday	New Year's Day Holiday	Holiday – Library Closed
January 1, 2024	Monday	New Year's Day Holiday	Holiday – Library Closed (Fulton County Closed)