



**FULTON  
COUNTY**  
LIBRARY  
SYSTEM

# **BOARD OF TRUSTEES**

MEETING  
INFORMATION PACKET

FEBRUARY 22, 2023



**FULTON  
COUNTY  
LIBRARY  
SYSTEM**

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FULTON COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES VIRTUAL MEETING  
FEBRUARY 22, 2023



**FULTON COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING  
FEBRUARY 22, 2023 - 4:00 P.M.**

**AGENDA**

- I. Call to Order
- II. Swearing In Ceremony - Tonya Grier, Clerk to the Commission
- III. Public Comments
- IV. Adoption of Agenda\* Doc. #23-07
- V. Approval of Minutes - January 25, 2023\* Doc. #23-08
- VI. Chairman's Report
- VII. Work Orders Report - Paul Kaplan
- VIII. Director's Reports Doc. #23-11
  - Library Services and Trends
  - Monthly Financial Report Doc. #23-09
  - Monthly Usage Summary Doc. #23-10
- IX. Unfinished Business
  - A. Central Library - Update
  - B. Library's Impact Plan - Update
  - C. 2023 One Book, One Read Event – Update
  - D. Memorandum of Understanding with the AFPL Foundation - Update
  - E. Board of Trustees Officers - Elections
- X. New Business
  - A. Library's Year-End Review
- XI. Adjournment

\*Action is anticipated on this item

Doc. #23-08



**FULTON COUNTY LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**JANUARY 25, 2023 – 4:00 P.M.**



Members Present: Borders, Priscilla - Vice Chair  
Denson, Damian J.  
Jordan, Linda  
Joyner, D. Chip, Chairman  
Kaplan, Paul  
Piontek, Joe  
Radakovich, Nina

Also In Attendance: Holloman, Gayle H. - Executive Director  
Claxton, Zenobia - Assistant to the Director's Office  
Culler, Jennifer - Supervising County Attorney  
Vilela, Carlos - Assistant County Attorney

Guests: 8 Virtual Attendees

Chairman D. Chip Joyner called the meeting to order at 4:00 p.m.

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**CALL TO ORDER**

**CHAIRMAN D. CHIP JOYNER:** All right. It's 4:00 p.m. We're now calling to order the County Library System Board of Trustees meeting dated January 25, 2023. Mrs. Claxton, are there any public comments?

**MRS. ZENOBIA CLAXTON:** No, there are none.

**23-02 ADOPTION OF AGENDA****MOTION**

**CHAIRMAN D. CHIP JOYNER:** There are none. Very good. Is there a motion to adopt today's agenda?

**MS. LINDA JORDAN:** So, move.

**CHAIRMAN D. CHIP JOYNER:** Motion by --

**MRS. PRISCILLA BORDERS:** Point of order, may I add something to new business?

**CHAIRMAN D. CHIP JOYNER:** Yes.

**MRS. PRISCILLA BORDERS:** I would like to add C. Discussion of the M.O.U. that's proposed between the library system and the foundation.

**CHAIRMAN D. CHIP JOYNER:** Okay. All right. There's a motion to add some new business. Section C. Discussion of the Memorandum of Understanding with the Library Foundation Board. Is there a second to that motion?

**MR. PAUL KAPLAN:** Second.

**CHAIRMAN D. CHIP JOYNER:** It's seconded by Mr. Kaplan. All those in favor say aye.

**TRUSTEES:** Aye.

**CHAIRMAN D. CHIP JOYNER:** Any opposed? Okay, so that was approved for the addendum. Now the adopted full agenda as amended, is there a motion?

**MR. JOE PIONTEK:** That we adopt the agenda?

**MOTION**

**CHAIRMAN D. CHIP JOYNER:** The motion by Mr. Piontek. Is there a second?

**MS. LINDA JORDAN:** I'll second it.

**CHAIRMAN D. CHIP JOYNER:** Seconded by Ms. Jordan. All those in favor say aye.

**TRUSTEES:** Aye.

**CHAIRMAN D. CHIP JOYNER:** Any opposed? Hearing none. Is there now an approval of the minutes dated December 21, 2022?

**23-01 APPROVAL OF MINUTES – DECEMBER 21, 2022****MOTION**

**MRS. PRISCILLA BORDERS:** So, move.

**CHAIRMAN D. CHIP JOYNER:** With the motion by Vice Chair Borders. Is there a second?

**MR. PAUL KAPLAN:** Second.

**MR. JOE PIONTEK:** Second.

**CHAIRMAN D. CHIP JOYNER:** Seconded by Mr. Kaplan and Mr. Piontek. All those in favor say aye.

**TRUSTEES:** Aye.

**CHAIRMAN D. CHIP JOYNER:** Any opposed? Hearing none. The minutes are approved. Skipping over the Chairman's Report, we're going to move directly to Mr. Kaplan, the Work Orders Report.

## **WORK ORDERS REPORT – PAUL KAPLAN**

**MR. PAUL KAPLAN:** We're going to report for the month of December. December had 177 Work Orders. Out of 177, completely close to 60% all ready. Nothing really large except for the frozen ice we had - and problems we had over at the Milton library, which I think you probably know about. Ocee I've been over there. As you know, what happened at Milton is that the speaker line split, frozen split along the windows on the one side. What happened was with the wind that they had and the temperature was so severe that it got into it -- somehow got into that area, which is up in the ceiling and the lines froze and split. By the time the fire department came there, I guess it's pretty much flooded. I think we lost about 2 or 3,000 books. Again, well, the carpeting was pretty much gone except from some areas. So they cleaned it all up and it's partially open this time. Over at Ocee, what happened up there in the mechanical room, the condenser coil, but the air conditioning system had water in it, split, broke. It didn't show off any alarms or anything, just water kept running up there, finding its way downstairs, and ceilings came down. Some electrical fixtures came down. Pretty much a mess. Lucky enough, it was pouring into the electrical area and it was okay, but there's a significant amount of damage over there. So they put up a temporary barricade right now. The library is open and not through the front door, but through the side by the Children's Department. They're working on it. It's going to take a little bit of time for both of them. That's unfortunate. The only thing else we have problems are on the south side, the parking lot. It's going to cost a considerable amount of money to get this fixed.

**CHAIRMAN D. CHIP JOYNER:** Is there anything that we could have done to prevent it, or this was just not - -

**MR. PAUL KAPLAN:** The only thing we could have done was up north, we do a sprinkler system. Because it is very - -, it's either a dry system or a wet system with antifreeze maybe -- chemical mixed into it. The dry system, probably what they're going to end up doing. I'm not quite sure what Dream Team is going to do or somebody's going to redesign it, but that's the only thing you can do to beat something like that. Whoever knew the temperature going to be that cold and the wind at one of those things that happened? But the amount of damage is incredible in this break was --. By the time the fire department probably got there, they turned off the water, there was about three inches of water that got sprayed onto the post. So, hopefully it doesn't happen again.

**CHAIRMAN D. CHIP JOYNER:** And no one was hurt?

**MR. PAUL KAPLAN:** Correct. Oh, I forgot what time it was. I don't know what time the first one --

**MS. GAYLE H. HOLLOMAN:** No, we didn't find out about it, Chip. We went up the next day to check and it was closed.

**MR. PAUL KAPLAN:** I went to walk in. I think it was probably just one or just one of --

**MS. GAYLE H. HOLLOMAN:** This isn't - -.

**MR. PAUL KAPLAN:** Right.

**MS. GAYLE H. HOLLOMAN:** All the systems are at Ocee, and the water was just spewing. I went out there the day after Christmas and it was just spewing. It was amazing. So -- up to your ankles. So most of that water was in the lobby area because that was officially where the mezzanine is situated. It was amazing. Just absolutely amazing.

**MR. PAUL KAPLAN:** The thing with that is it wasn't a sprinkler. If it were the sprinklers line, the fire department would have been notified, but it wasn't. So, it was either a panel,



the panel split. It just kept pouring until somebody comes the next morning to shut it off. So it's unfortunate and the books are all thrown out and destroyed. I'm not sure what those are. Some are placed for the insurance companies.

**MRS. GAYLE H. HOLLOMAN:** Right, but most are in damages, books as well.

**MR. PAUL KAPLAN:** Right. So, other than that it's been a great month. So hopefully this doesn't look --

**MS. LINDA JORDAN:** So, insurance word was mentioned. Is there -- insurance will take care of this or how is it going to --?

**MR. PAUL KAPLAN:** I don't know how it's going to --

**MRS. GAYLE H. HOLLOMAN:** We have to make reports to risk management?

**MS. LINDA JORDAN:** Yes.

**MRS. GAYLE H. HOLLOMAN:** Okay. Whenever these things happen.

**MR. PAUL KAPLAN:** Thank you.

**CHAIRMAN D. CHIP JOYNER:** How many days were we -- were we closed at both libraries?

**MRS. GAYLE H. HOLLOMAN:** At Milton?

**MR. JOE PIONTEK:** Surprisingly --

**MRS. GAYLE H. HOLLOMAN:** 26 hours or so.

**CHAIRMAN D. CHIP JOYNER:** Right.

**MRS. GAYLE H. HOLLOMAN:** Then at Ocee we close 26 hours. So it's the same thing. So --

**MR. PAUL KAPLAN:** I really have to think they get off really quick. I got that the company that does the cleanup, they were there. Quick, very quick. My hat's off to them, they did do a good job.

**CHAIRMAN D. CHIP JOYNER:** Then the 177 Work Orders, 60% completed.

**MR. PAUL KAPLAN:** Right.

**CHAIRMAN D. CHIP JOYNER:** What, what's the -- what was the aging part look like? Most things getting done --

**MR. PAUL KAPLAN:** Most things are done. Electrical insulation, about 50 electrical Work Order, 23 exceed. I have quite a few security issues in some of the library's security cameras not working or something happen. They're out there fixing, but that's kind of disturbing when the security system's not working well. It's getting repaired. It's getting completed, but it happens.

**MRS. GAYLE H. HOLLOMAN:** A part of that has to do, IT, as a component part of it. So they have come out as well. So we had a couple of those just this week, as a matter of fact. So, we're working towards remedying the situations there.

**CHAIRMAN D. CHIP JOYNER:** IT is different from Dream?

**MRS. GAYLE H. HOLLOMAN:** Yes.

**MR. PAUL KAPLAN:** But I will tell you, I was standing at the door, standing there, mopping up, the ceiling's down on the floor, electrical fixtures have fallen. In walks a couple. I'm sitting there watching the door. "Excuse me, I'd like check out some books". I said, "We're closed. Can you see the damage?" All that kind of stuff. "I just need to walk in there for a minute. If you don't mind? I'd like to drop in books." "We can't. We're very - - we have no power. There's nothing. We can't just walk in." "Oh, really? Oh, that's too bad." I said, "You can go down to Alpharetta. We got a couple of places." It just amazes

me that people would do that. That's when I asked -- I called -- I called Jim, I need your face out there. I can't stand here by the door they're still coming in.

**CHAIRMAN D. CHIP JOYNER:** Great. Good. Thank you. Thank you, Mr. Kaplan. Are there any other questions on Work Orders? Right. Next item on the agenda, Director's Report.

### **23-05 DIRECTOR'S REPORTS**

#### **LIBRARY SERVICES AND TRENDS**

#### **23-03 MONTHLY FINANCIAL REPORT**

#### **23-04 MONTHLY USAGE SUMMARY**

#### **LIBRARY CLOSURE REPORT - QUARTERLY**

**MRS. GAYLE H. HOLLOMAN:** Yes. Thank you. Thank you. Good afternoon. I'm glad to be here and see everyone. December was always -- is always a busy time for libraries. And as you know, we have lots of holiday celebrations that include Diwali, Hanukkah, Christmas, and Kwanzaa. So, the library staff are very busy with displays and programs and all sorts of activities, crafts, and story time programs to address those observances. We had jazz in the library, all kinds of wonderful things, and we were able to hold the rededication of the community room at the Mechanicsville Library. But Mr. Edward Moody, he was a long-term -- longtime advocate of that neighborhood, philanthropist, and did a lot of work in that community. Somehow, the plaque and the picture of him and all disappeared, I guess, in the renovation process. So, we had a new one. The family made us aware of the situation, and we found the supporting documentation to let us know that it was -- the case was that somehow something had gone wrong. So, we ended up having a rededication on that space, and the family turned out beautifully. It was amazing. They were just a delight. They love the space. They love the library. They gave all kind of stories about growing up a family of I think there were ten children and there were eight girls and two boys, and almost all of them were present and they were just so excited. It was really a wonderful act to know about -- well, about two hours, Commissioner Hall attended because I think she now has that library and Commissioner Arrington, it had been his all along, and he was able to be there, too. So they were very appreciative and it was really a lot of fun. So I'm glad to do that. We move to the Financial Report. I don't know if you have any questions, but I do want to make you aware of that, and some of you might have been listening to the Board of Commissioners Meeting last week where one of the Commissioners pointed out the fact that several of our departments, what he calls money on the table. Well, we can't help but leave money on the table. We've got 66 vacancies. Every time we think we're getting down to close to 60 at least, someone else retires or leaves for whatever reason. We may be close to 70 by the end of this week. But at the moment, that \$3.4 million is actually -- those salaries and benefits that we, of course, couldn't fill those positions. So, the actual figure is around \$881,000, which is nothing that we want to say is light weight. We don't want to leave anything on the table. But that's what it comes down to about a little over \$881,000. If we didn't have it -- if we could have filled all of those vacancies. So I just wanted to point that out to you. Otherwise, we're -- we did about 93% of our operating budget expenditures as what was reported to me. Any questions about the Financial Report?

**CHAIRMAN D. CHIP JOYNER:** One question. When there's a surplus in salaries, and considering how hard everyone needed to work, there's no opportunity for bonuses to be paid out of a surplus are there? Is that something we should look out for the next year.

**MRS. GAYLE H. HOLLOMAN:** That goes in at that contingency figure to see there's a little over \$300,000.

**CHAIRMAN D. CHIP JOYNER:** Yes.

**MRS. GAYLE H. HOLLOMAN:** It's \$369,000. That's where those funds are kept. The County, we have no control over them. We can't dictate anything about it. But they give that to every department for just that very purpose, for -- if there's an increase and we have KPIs, that's when it comes out of that fund, if we don't, then we just get a new fund next year. We don't get to carry it over, but we get this usually about the same amount and that's where those dollars come.

**CHAIRMAN D. CHIP JOYNER:** Okay, so did anyone received bonuses this past year?

**MRS. GAYLE H. HOLLOMAN:** We weren't able to do bonuses this year, they didn't do that. 2022, I think was the year that did a seven and a half percent across the Board. But yes, so that's what happened that time.

**CHAIRMAN D. CHIP JOYNER:** Another question. Sorry. So will those funds be available this year to make some positions more competitive?

**MRS. GAYLE H. HOLLOMAN:** Well, the way it works is that we have been challenged by the fact that some library system right here in this community, of the Metro Atlanta area, we're paying higher than we were paying in some of the -- particularly some of our frontline positions. So, what we ended up doing -- which was higher than the minimum that's when it comes out of operating. The only concern that you have about it, though, that you want to make sure you're watch over it. Once you take the money from operating and put it into salaries, you don't get to put it back in operating. So that means come next year, it won't be there. There's just no -- and so, that's why we want to be very careful. But we were able to do this before the year ended. To put the monies in there for higher than the minimum for these two position types. That was Library Assistant and Library Associate so that we could be competitive. It did make a difference. It made all the difference like night and day, because we had people who were turning down our entry level jobs right and left. Then, once that became known, people accepted the jobs, and we were able to fill quite a bit of it.

**CHAIRMAN D. CHIP JOYNER:** Is there money for the Assistant Director position?

**MRS. GAYLE H. HOLLOMAN:** Yes, that's going to be done in a slightly different way. Yes. It'll be out operating.

**CHAIRMAN D. CHIP JOYNER:** Then the repairs are done. That's what you pay for out of insurance not paid for by another budget.

**MRS. GAYLE H. HOLLOMAN:** No, no, that's the one at the County level, the County self-insurers. So, it's done on funds that they have.

**CHAIRMAN D. CHIP JOYNER:** Thank you.

**MRS. GAYLE H. HOLLOMAN:** You're welcome. Then moving on to Monthly Usage Summary. You'll see that we're doing well in some areas. We have increased our overall programs offer for all ages up 149%, and that's very good. We have much more usage of our computers, that's gone up to 230%. Number of computer sessions has increased by 296% over December 2022 over 2021. Number of people entering our library for any reason increased 157%. So people are coming back. They're coming back into the buildings and we're taking advantage of what we have to offer. So, the staff is worked tirelessly to put on the programs, events and all sorts of musical events, craft programs, family programs that are really bringing people back in. So we're very excited about that.

Central Library staff is working very, very hard to have consistent programming and programming announced ahead of time. So we're really working real hard with marketing and P.R. here at the library to make sure that we can get that information out because we plan ahead and we seem to do better in getting people to come and partake of what we have to offer. So that's what has really been a benefit to us, I think.

**CHAIRMAN D. CHIP JOYNER:** One question on the usage. When were the libraries affected by COVID? Where we see it in the numbers? Because we're comparing year over year, we would be comparing 2022 to --

**MRS. GAYLE H. HOLLOMAN:** 2021?

**CHAIRMAN D. CHIP JOYNER:** -- 2021. But when did COVID start, '19?

**MRS. GAYLE H. HOLLOMAN:** '19.

**CHAIRMAN D. CHIP JOYNER:** '19. So how do we compare with the projection or the numbers?

**MRS. GAYLE H. HOLLOMAN:** Well, we're doing much better now. We were very limited in 2020. 2021 started to kind of take a rise. Now, 2022 is getting back to sort of pre-COVID.

**CHAIRMAN D. CHIP JOYNER:** Pre- COVIDS, 19 numbers, getting back to that.

**MRS. GAYLE H. HOLLOMAN:** We're getting closer to that.

**CHAIRMAN D. CHIP JOYNER:** That's what I was trying to ask --

**MRS. GAYLE H. HOLLOMAN:** The Library Closure Report would somewhat talk about that. But we did have 193 hours that we had various closure for low water pressure. There were six of the libraries during this holiday event that had low water pressure. However, we did not have to keep them closed, but I think it was one day and that may have been on the 26<sup>th</sup>. Then they were able to open that following week, but there was no water pressure due to the city of Atlanta. A lot of them are dependent upon that. So, we had no real control over it. It was just low, low water pressure and that's what caused it. But they got that worked through in a hurry. We had lots of people from Dream who were out making sure that that was taking place.

**CHAIRMAN D. CHIP JOYNER:** Thank you. Any questions for the Director and Director's Report? Right. Unfinished business.

### **UNFINISHED BUSINESS**

#### **CENTRAL LIBRARY - UPDATE**

#### **LIBRARY'S IMPACT PLAN - UPDATE**

#### **2023 ONE BOOK, ONE READ EVENT - UPDATE**

**MRS. GAYLE H. HOLLOMAN:** Central Library update -- the Central Library, as I mentioned, is coming along. You may have noticed that you come in as you came in that we have the magnetometer for a couple of months now, and the x-ray machine that has made a lot of difference. People still are able to come in. They know what the rules are, though, for the most part, and they're able to not be challenged by it. It was kind off-putting to some people. But people have gotten used to it now and they're abiding by the rules more. We're working real closely with security at the County through the police department that's managing the security. Then they contract it out through a BID Process. So, we've got a real good group of guards now, and they're doing an exceptional job that they were able to now have guards on every floor. At one time, we didn't have that capacity. We had it years and years ago, then we were able to afford it. Now we're back to where we were able to have guards on every floor. So a lot of the concerns that we

had years ago, we're not as -- they're not happening as much now. We still have a few things at Central that go on, but not anywhere like it used to be. There seems to be a lot more respect for things and for happenings and all that type of thing. So, I'm very proud to be able to announce that the staff is, I think, very well trained, very poised on how to deal with those things that do occur as incidents and they get reported out to Dr. Small. Cheryl Small really works very hard to make sure that our staff knows the various rules and code of conduct and things of that nature. So, I'm very proud to report that the Central has been doing quite well. We have not had a lot of problems with maintenance issues either. Mr. Ayers has been keeping watch on not only Central but all the other libraries, too. So that has worked out well with Ronald Ayers. We're not having as many problems with water issues and things of that nature. Sometimes when it rains, we've had that problem. They've been able to fix that, and we've had heavy rains last two times and no water here at Central. So that's been a real positive. That's been a real plus. We were able to get cameras put around the outside of the building, which we didn't have before and in the stairwells. So that's another plus. So, things are looking up. We don't have to worry about it quite as much as we did at one time.

**CHAIRMAN D. CHIP JOYNER:** The social worker, what's the status of that position being on property?

**MRS. GAYLE H. HOLLOMAN:** It's just on hold and hope to start interviews before February or mid-February, because it's been part of the whole concerns that we had about hiring. But we're still on target. We have the registrar in place. We're going to get ready to start those interviews.

**CHAIRMAN D. CHIP JOYNER:** So this would be a new hire or could it be someone from the other agencies?

**MRS. GAYLE H. HOLLOMAN:** It's a new hire. Anyone is open, is competitive, and anyone can apply.

**CHAIRMAN D. CHIP JOYNER:** Thank you. Library Impact Plan.

**MRS. GAYLE H. HOLLOMAN:** The Impact Plan is going to get course. We're setting up Committees now to get people on board with particularly the three areas of our greatest concern and that being early literacy, collaborative learning, and digital inclusion and literacy. So, we're going to divide up our managers. We've got a set of meetings that we're going to put in place so that we can have all that work done and outline to be able to present to all our staff before the end of this first quarter so that we can have this implementation starting in the second quarter.

**CHAIRMAN D. CHIP JOYNER:** Second quarter. When that's ready, are you or your team going to make a presentation to the Board of Trustees just so we can --

**MRS. GAYLE H. HOLLOMAN:** We can do that in mid-February.

**CHAIRMAN D. CHIP JOYNER:** Mrs. Claxton, please put that on the agenda when you're ready.

**MRS. GAYLE H. HOLLOMAN:** Right.

**CHAIRMAN D. CHIP JOYNER:** Okay. Thanks. Any questions? 2023 One Book, One Read.

**MRS. GAYLE H. HOLLOMAN:** Yes, One Book, One Read. We're very excited about that and I'm sorry, I can't tell you the title just yet. They are working through -- there are two authors that need to get their schedules together. So, once they can coordinate their schedules is when they can both be here because they're coming in first and then we can

announce the book and all of that. But it's through the Library Foundation. The foundation is working tirelessly to get this done. Everybody is excited about it. In fact, this book has been well recommended by quite a few of you and quite a few of the members of the foundation. So I'm excited about it. Staff who were a part of the selection are excited about it, and I just think that it's going to be a really good one for us. Lots of great discussion I think will ensue. So as soon as I know, I'll let you know. We talked about it earlier this week and thought I'd have it by this -- by this meeting to be able to announce it. But right now, we can't. Well, I thought I gave you a hint. I don't even remember which one that was. But anyway, we just can't say right now.

**CHAIRMAN D. CHIP JOYNER:** Do we know the date -- the dates for that?

**MRS. GAYLE H. HOLLOMAN:** Well, that's the other part of it -- it's somewhere between September --

**CHAIRMAN D. CHIP JOYNER:** Somewhere between September --

**MRS. GAYLE H. HOLLOMAN:** -- and mid-November.

**CHAIRMAN D. CHIP JOYNER:** -- mid-November.

**MRS. GAYLE H. HOLLOMAN:** So that's a big span. That's the other part of it that we don't know exactly. We're hoping to have it in October like we did last year. But right now, we've got a span of time. So that's part of what's limiting the decision or the announcement.

**CHAIRMAN D. CHIP JOYNER:** Okay. New Business. Naming Recommendation.

#### **NEW BUSINESS**

#### **BOARD OF TRUSTEES OFFICERS - DISCUSSION**

#### **NAMING RECOMMENDATION**

**MRS. GAYLE H. HOLLOMAN:** Yes. As you all know from time to time because you approved our naming recommendation policy, we will get requests to name a building and or a room or whatever for someone. So, right now we have on the table the recommendation that Retired Judge Marvin S. Arrington Sr. He was of a Superior Court and he was also a member for a long time. I think the Chairman of the Atlanta City Council has been recommended to be honored by having the community room of the Washington Park Library named for him when he was matriculating in his studies in law school as well as he studies for the bar exam, he utilized that library. So, it was brought to our attention that it should be named for him. So -- and he's done a lot for the community in general. So that's what we met about. There's a committee that has to be formed. So we formed a committee a few weeks ago. It was unanimously agreed upon to bring it to you all for your recommendation and approval that we would do so. Then, from that point, it would have to go to the Board of Commissioners for that final approval, and then we'll set a date that's convenient for everyone, starting with the Commissioners and, of course, Judge Arrington to set up a date for that recognition process.

**CHAIRMAN D. CHIP JOYNER:** So the process is something we would discuss now or do we make a motion today?

**MRS. GAYLE H. HOLLOMAN:** Well, we're hoping that you will today because we want to put it on the agenda for February 15<sup>th</sup>.

**MS. LINDA JORDAN:** So, Mr. Chairman, with that being said, I would like to make that motion.

**CHAIRMAN D. CHIP JOYNER:** Make the motion.

**MS. LINDA JORDAN:** Yes. So the motion would be for us to -- the Board -- to approve the recommendation of having the Washington Park Library Community room named after the Honorable Marvin Arrington Sr., who matriculated and did a lot of work during his time in school, and that's stated he's done a lot in the city over the years as Judge. So, I do think it would be a great recognition, although we're not discussing it yet. That's my recommendation.

#### **MOTION**

**CHAIRMAN D. CHIP JOYNER:** The motion by Ms. Jordan. Is there a second?

**MR. JOE PIONTEK:** I'll second that.

**CHAIRMAN D. CHIP JOYNER:** Seconded by Mr. Piontek. All those in favor say aye.

**TRUSTEES:** Aye.

**CHAIRMAN D. CHIP JOYNER:** Any opposed? It's unanimous. That's outstanding.

**MRS. GAYLE H. HOLLOMAN:** We'll let you know as we progress into all the rest of it.

**CHAIRMAN D. CHIP JOYNER:** Next item, Memorandum of Understanding. I'm going to have this over to Vice-chair Borders to introduce.

#### **MEMORANDUM OF UNDERSTANDING**

**MRS. PRISCILLA BORDERS:** Okay, so I believe everybody should have received the draft of the Memorandum of Understanding between the library system and the foundation. If you look at it closely, it is for a term of one year, it's just the initial draft. Just to memorialize the relationship between the parties and with the hope that a few -- a future, more vibrant M.O.U. will come out with the discussion with the foundation and Gayle in particularly about the role of the foundation -- fundraising and how those funds are going to be allocated in the future. Those are specifics that they have to discuss and how that's going to take place. But the reason why the M.O.U. was discussed is that Mr. Arrington had asked if there was one in existence, particularly, because there's going to be a request for a grant that's going to go up before the BOC. So, a few of us from the Board and the foundation met just to look over the -- what that would look like and give Gayle the opportunity to review that as well. I sent a copy to the attorney as well. So we wanted to make sure that we had the opportunity to discuss that before we give the BOC a copy of the M.O.U. because they were looking for something like that before we -- any future discussions about how funding would go in or between the library and the foundation. So, if anybody has any questions on the M.O.U., how that would arise. Any questions for the attorney? Want to make sure that we had that time.

**MS. JENNIFER CULLER:** I will say that we're in the process of reviewing that and want to get some comments back to you about maybe a format. In general, the fact that the County needs to be the contracting party on behalf of the Board of Trustees and the Fulton County Library System and how we might want to reframe. Understanding that is in the context of trying to bring it back to the Board of Commissioners. So I understand that tension there. So we have some thoughts for you that we will try to get back to you as soon as --

**MRS. PRISCILLA BORDERS:** Do you have any questions? Just want to have something in place to let them know that this is for a more vibrant M.O.U. to come up for further discussion down the road. But we just wanted the Board, the BOC, to have understood that there's a relationship, but it's going to be more specified and more discussions are going to take place. So we'll just wait to see what kind of input you give us. But, anybody else have any questions?

**MRS. GAYLE H. HOLLOMAN:** I just wanted to say I'm not so sure we can -- I'm not sure if I'm misunderstanding what you just stated, but I don't think that we can put it on partially. It's kind of like either you do it or you don't. So I think we have to wait until we get the legal opinion completed. Is that understood? Is that right?

**MS. JENNIFER CULLER:** Right.

**MRS. PRISCILLA BORDERS:** But, you know, the question with Mr. Arrington was, what's the relationship? Because there's nothing on paper. We, basically, want to say there is a relationship, obviously, but there's nothing concrete yet to formalize M.O.U. So that's the response we need to give to him. I want to make it clear that that's our position.

**MS. JENNIFER CULLER:** Right. But from legal, we don't see that there's an ability at this point to enter into a formal M.O.U. technically.

**MRS. PRISCILLA BORDERS:** Okay.

**MS. JENNIFER CULLER:** So, we're looking at what other options there may be available for you to sort of be able to show what that relationship is without that formality of that document, if that makes sense.

**MRS. PRISCILLA BORDERS:** Yes. Okay.

**MRS. GAYLE H. HOLLOMAN:** Well, I hope I'm not out of order, but how do the Bylaws fit in? Because I thought that's what the Bylaws were.

**MS. LINDA JORDAN:** You know what? That's a good point, because one of the Bylaws will work -- because the question I was at the meeting and he did, Commissioner Arrington did ask what's the Memorandum of Understanding between two groups? Not saying this is a form of document, but he was just asking what is the protocol. I think that's the question.

**MRS. PRISCILLA BORDERS:** Right. That was one of my questions because I know the M.O.U. is not between the Board of Trustees and the foundation because we don't have any control of how that money --

**MRS. GAYLE H. HOLLOMAN:** Right. The Foundation Bylaws.

**MRS. PRISCILLA BORDERS:** Right. So and that's one of the clarifications that I requested from, who is actually a party of this M.O.U. If we're going to have something like that.

**MS. JENNIFER CULLER:** So, that's the initial thought that we're trying to get you something that would achieve what you're trying to achieve without -- because the Fulton County Library System and the Board of Trustees don't have the ability to enter legal contract. So you're saying you would want the relationship between the Board of Trustees and the foundation to be formalized and established. But that wouldn't be a document between those -- between the Board of Trustees and the foundation.

**MRS. PRISCILLA BORDERS:** Right?

**MS. JENNIFER CULLER:** So, whether that needs to be Fulton County on behalf of the Board of Trustees and the Fulton County Library System, and the foundation could be one avenue. Another avenue could simply be perhaps it would suffice to do a formal -- review of the Board of Trustees, I mean, the foundation's governing documents, and just give a broader understanding than the memorandum format of what those obligations and responsibilities and relationships look like. So those are the things that we're looking at to get you something a little more formalized about what the options are.

**MRS. PRISCILLA BORDERS:** Okay.



**CHAIRMAN D. CHIP JOYNER:** What -- is there a timeline that we should look forward to a response?

**MS. JENNIFER CULLER:** Oh, well, we have some preliminary thoughts. Let me get you something. I mean, certainly by the next board meeting. But if you need it and I think we can make something like that, well.

**CHAIRMAN D. CHIP JOYNER:** In the spirit of what was prepared. What we -- are we moving in the right direction? Getting something established.

**MS. JENNIFER CULLER:** Well, in terms of establishment, that's what I'm saying. I'm not sure what we would establish. So, I'm not sure how to answer that.

**MR. DAMIAN J. DENSON:** So this document is voided basically?

**MS. JENNIFER CULLER:** Well, it's not -- it wasn't entered, but I don't think what you have created or what was presented, I don't think can become a legal document the way it is established.

**CHAIRMAN D. CHIP JOYNER:** Just -- forgive me. I just didn't realize that the memorandum was really a legal document. It's kind of just --

**MS. JENNIFER CULLER:** It would be. It would be.

**CHAIRMAN D. CHIP JOYNER:** Okay. Fair enough. Okay. Any other comments or any other thoughts?

**MR. PAUL KAPLAN:** This timeline that we're talking about making presentation is February, right?

**MRS. GAYLE H. HOLLOMAN:** At the February 15<sup>th</sup> meeting.

**MR. PAUL KAPLAN:** That can't happen until this is done. Right?

**MRS. NINA RADAKOVICH:** Because we can't bring a half-baked thing to the meeting. Right?

**MR. PAUL KAPLAN:** No. So we're talking later or another month.

**MS. JENNIFER CULLER:** Are you looking at the Board of Commissioners meeting?

**MR. PAUL KAPLAN:** They're going to make a presentation of the M.O.U. It would be any reason to make a presentation.

**MRS. PRISCILLA BORDERS:** If there's a grant that the foundation is trying to get. The intent was to have an M.O.U. in place because that was one of the questions. What is that relationship like? If the foundation gets the grant, how is the library going to get the money? So, I think that the best course of action is to make sure that we get your input first --

**MS. JENNIFER CULLER:** Okay.

**MRS. PRISCILLA BORDERS:** -- To see what direction we can go because we'll make sure that we'll convey this to the foundation as well. I don't want to create more -- any problems. So let's start at least -- and wait for your guidance as to what that relationship should look like.

**MS. JENNIFER CULLER:** So, if it is based upon a particular grant, it may be helpful to have a discussion with them about a particular grant so we can talk about that.

**MRS. GAYLE H. HOLLOMAN:** But this presentation really isn't about a grant. It's about asking for funding for three items or one or two or three other items that would help with the strategic planning process as a response to that. So, we'll be asking the board itself for additional funding. That was some discussion about doing so when it would come two weeks after they already voted on a budget for the year and might need to be held until the mid-year budget discussions, or that was also a discussion about the possibility of

obtaining the funds being used. So, if you could do --, it's my understanding you could do -- one, or two things could be done would be to take it to the Board to ask them to use TAD funds for it. Because it would be a grant, as you know a grant, it would be just them giving us permission to either fund it with general fund dollars, which we doubt that we would get that because it's just coming away from already sitting in the budget for 2023 or ask for the TAD funds to be used. So, that could be done -- or the Commissioner, a Commissioner could sponsor this idea of what the foundation was to put forward because they can always bring things out at any time if they want to do so. Some of that person that -- whoever that Commissioner is would have to be the sponsor of it, and then they can lead a discussion about it. But we do need to know because we have to get it on the agenda and bring a date with the deadline for getting the thing on -- this is getting -- it's partially on the agenda in the sense of like a holding -- a holder -- a holding place. But it hasn't gone through the process and technically, it really needs to go, you know, if we're talking about TAD funds for discussion with the County Manager. So it might be best to start with the County Manager and have one or two members of this group actually set up a Zoom meeting or whatever with the County Manager and start with him and get his opinion and direction. That may lead us beyond February 15<sup>th</sup>. But it might not. Think about how soon that meeting could take place.

**CHAIRMAN D. CHIP JOYNER:** Was there a representative of the foundation, was there a specific reason why the February 15<sup>th</sup> meeting was chosen?

**MRS. NINA RADAKOVICH:** I think the idea was that it would be -- it would give us more time to get this M.O.U. in a better form.

**CHAIRMAN D. CHIP JOYNER:** Are we working against any availability of grant funds, a timeline? Do we need to try to push this back another 30 days so we have a chance of M.O.U. and perhaps meet with the County Manager?

**MRS. NINA RADAKOVICH:** I don't know about the grant.

**MRS. GAYLE H. HOLLOMAN:** But there are things in this proposal for presentation that -- which we need to get some further discussion, get more information. For instance, the early literacy component, the project that we would have to move forward entails a lot of questions. What I mentioned is trying to go up the line with leadership. There were a lot of questions about who, what, when, you know, how is it provided, who will choose. The idea was to get books that you could give away to children, who will select those books? What happens if a child moves? Who the books would be sent to -- so there are a lot of questions that we don't have the answers to right now. Perhaps we could get it, but I can get them back there on February 15<sup>th</sup>. But just want to let you know that there are several components to this that are a little bit -- that need a little bit more attention. It was discussed with the Interim Executive Director of the foundation that we would not go into that kind of detail. So that was pulled back from the presentation. But more than likely, the discussion would ensue around that and we would need to be prepared to answer those questions.

**CHAIRMAN D. CHIP JOYNER:** Right.

**MRS. PRISCILLA BORDERS:** Nowadays, when you have the County Manager, it doesn't look like there will be a presentation. It was just a lot of unanswered questions. So definitely will follow up the attorney's guidance and talk with foundation up with the Executive Director and the County Manager. At least all of us will be on the same page and we will have one direction that we're going.

**CHAIRMAN D. CHIP JOYNER:** So the next 30 days we'll work on these things and kind of take some action in February how we proceed following that. That works with everyone?

**MS. GAYLE H. HOLLOMAN:** Yes.

**CHAIRMAN D. CHIP JOYNER:** All right. Thank you. Are there any other questions? Or in the Memorandum of Understanding or any thoughts on things that should go on the agenda the next meeting? Feel free to send those over email to myself, the Director or Mrs. Claxton. The Vice Chair and I might reach out to a couple of you just for some volunteer hours to sort out a few things. But thank you. Any further questions or comments? Okay. We're doing great timing on this meeting. We did have -- it's not on the agenda, but we had looked at making nominations this morning with -- just had a conversation with the County Attorney about our Bylaws. So we'll discuss that in the next meeting. But we're not going to take any action today on the elections. The Vice Chair and I we'll discuss that and then we will make a recommendation on next month's meeting. All right. Okay. Hearing no further comments. Nothing for the Director. Is there motion to adjourn?

**ADJOURNMENT**

**MOTION**

**MS. LINDA JORDAN:** Motion to adjourn.

**CHAIRMAN D. CHIP JOYNER:** Ms. Jordan. Is there a second?

**MR. DAMIAN DENSON:** I second.

**CHAIRMAN D. CHIP JOYNER:** Seconded by Mr. Denson. All those in favor say aye.

**TRUSTEES:** Aye.

**CHAIRMAN D. CHIP JOYNER:** All right. Any opposed? Hearing none. We're adjourned.

**Director's Report**

**Doc. #23-11**

**Fulton County Library System (FCLS)**

**Gayle H. Holloman**

**January 2023**

The staff continued to present outstanding Library service and programs.

The inner workings have begun to put the 2022-2025 Library Strategic Plan in place.

Please see the attached 2022 Year in Review.



# 2022 YEAR IN REVIEW

FULTON COUNTY LIBRARY SYSTEM

## IMPACT AND REACH

Customer Satisfaction  
96%

Newsletter Subscribers  
134,217

### LIBRARY BOOKS & MATERIALS

Physical Circulation  
2,172,082

Virtual Checkouts  
1,396,203

Digital Users  
294,295

Hoopla Checkouts  
237,457

OverDrive Checkouts  
981,525

Kanopy Checkouts  
51,439

### LIBRARY PROGRAMS

#### ALL PROGRAMS

Programs: 7,388  
Attendees: 102,234

#### ALL AGES

Programs: 938  
Attendees: 18,365

**CHILDREN**  
Programs: 3,414  
Attendees: 55,959

**TEENS**  
Programs: 418  
Attendees: 2,911

**ADULT**  
Programs: 2,618  
Attendees: 24,999

**SOCIAL MEDIA**

Facebook - 10,659 followers

Instagram - 4,527 followers

Twitter - 2,606 followers

YouTube - 468 subscribers

### VOLUNTEER SERVICES

Totals Volunteers	New Volunteers	Processed Applications	Branches Hosting Volunteers
1,349	728	1,925	32
Shelving Volunteers	Program Volunteers	Volunteer Hours	Total Friends Group
510	558	45,156	18



### BOOKMOBILE OUTREACH



#### YOUTH

Programs: 7  
Attendees: 5,080

#### ADULT

Programs: 11  
Attendees: 8,457

#### CLASS PASS

Total Users: 69,683

Library Cards Issued: **226**      Total Circulation: **1967**

### CENTRAL LIBRARY

Virtual Programs	Virtual Attendees
20	406
In-Person Programs	In-Person Attendees
68	2,114
Program Support Hours	
176	

### AUBURN AVENUE RESEARCH LIBRARY

Virtual Programs	In-Person Programs	Attendees
44	40	5140
Research Support Hours (Research services consultations)	Programming Support Hours (Programs and Outreach)	
2451	874	
Virtual Interactions (phone, email, Social Media)		
1433		

**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - TOTAL LIBRARY**

AS OF JANUARY 31, 2023

Doc. #23-09

SERVICE	2023 BUDGET	JANUARY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,502,452	978,616	978,616	-	978,616	7%	13,523,836
SALARIES-OVERTIME	1,180	1,133	1,133	-	1,133	96%	47
PART TIME SALARY	456,408	12,648	12,648	-	12,648	3%	443,760
BENEFITS	8,205,500	519,911	519,911	-	519,911	6%	7,685,589
BOOKS	3,627,068	-	-	1,046,348	1,046,348	29%	2,580,720
OFFICE EQUIP. REPAIR	23,500	-	-	-	-	0%	23,500
EQUIPMENT	57,000	161	161	4,214	4,375	8%	52,625
OFFICE FURNITURE	1,000	-	-	-	-	0%	1,000
PROFESSIONAL SERV	25,800	-	-	5,375	5,375	21%	20,425
COPIER MACHINE	226,000	-	-	-	-	0%	226,000
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	74,300	1,502	1,502	-	1,502	2%	72,798
COMPUTER HARDWARE	735,000	-	-	-	-	0%	735,000
RENT	245,250	-	-	221,019	221,019	90%	24,231
OTHER SERVICES	606,429	18,984	18,984	11,419	30,404	5%	576,025
HOPITALITY	10,000	-	-	-	-	0%	10,000
VEHICLE MAINTENANCE	22,850	-	-	-	-	0%	22,850
GENERAL INSURANCE	622,596	51,883	51,883	-	51,883	8%	570,713
CONTINGENCY	387,033	-	-	-	-	0%	387,033
<b>TOTAL</b>	<b>29,829,866</b>	<b>1,584,838</b>	<b>1,584,838</b>	<b>1,288,375</b>	<b>2,873,214</b>	<b>10%</b>	<b>26,956,652</b>

**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - BY ORG TYPE**

AS OF JANUARY 31, 2023

ORGANIZATION	SERVICE	2023 BUDGET	JANUARY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	TYPE	ALLOCATION	ALLOCATION	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
ADMINISTRATION	CONTINGENCY	300,000	-	-	-	-		300,000
<b>Total</b>	<b>TOTAL</b>	<b>300,000</b>	-	-	-	-		<b>300,000</b>

**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - BY ORG TYPE**

AS OF JANUARY 31, 2023

ORGANIZATION	SERVICE	2023 BUDGET	JANUARY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	TYPE	ALLOCATION	ALLOCATION	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	10,970,228	733,351	733,351	-	733,351	7%	10,236,877
	SALARIES-OVERTIME	540	534	534	-	534	99%	6
	PART TIME SALARY	456,408	12,648	12,648	-	12,648	3%	443,760
	BENEFITS	6,286,444	394,105	394,105	-	394,105		5,892,339
	BOOKS	3,127,068	-	-	1,046,348	1,046,348	33%	2,080,720
	OFFICE EQUIP. REPAIR	20,000	-	-	-	-	0%	20,000
	EQUIPMENT	25,000	-	-	-	-	0%	25,000
	OFFICE FURNITURE	1,000	-	-	-	-	0%	1,000
	PROFESSIONAL SERV	16,000	-	-	5,375	5,375	34%	10,625
	COPIER MACHINE	225,000	-	-	-	-	0%	225,000
	SUPPLIES	16,700	-	-	-	-		16,700
	RENT	245,250	-	-	221,019	221,019		24,231
	OTHER SERVICES	353,782	13,971	13,971	1,159	15,130		338,652
	TRAVEL CONFERENCE	-	-	-	-	-	0%	-
	VEHICLE MAINTENANCE	3,000	-	-	-	-	0%	3,000
	GENERAL INSURANCE	404,826	33,736	33,736	-	33,736	8%	371,091
	CONTINGENCY	87,033	-	-	-	-	0%	87,033
<b>TOTAL</b>		<b>22,238,279</b>	<b>1,188,344</b>	<b>1,188,344</b>	<b>1,273,901</b>	<b>2,462,245</b>		<b>19,776,034</b>



**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - BY ORG TYPE**

AS OF JANUARY 31, 2023

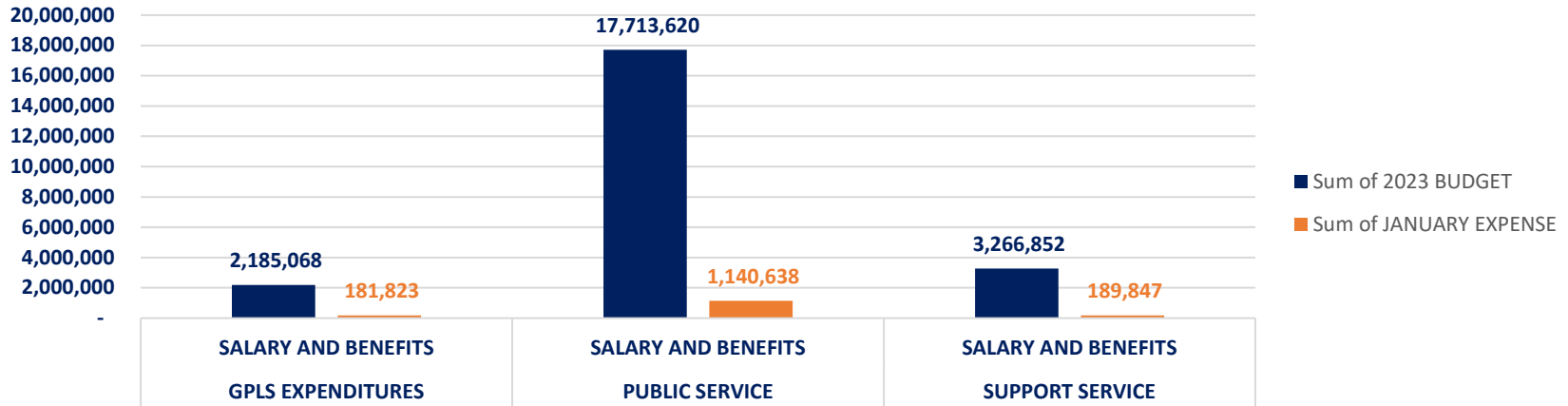
ORGANIZATION	SERVICE	2023 BUDGET	JANUARY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	TYPE	ALLOCATION	ALLOCATION	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICE	REG SALARY	2,043,672	121,605	121,605	-	121,605	6%	1,922,067
	SALARIES-OVERTIME	100	60	60	-	60	60%	40
	BENEFITS	1,223,080	68,182	68,182	-	68,182		1,154,898
	OFFICE EQUIP. REPAIR	3,500	-	-	-	-	0%	3,500
	EQUIPMENT	32,000	161	161	4,214	4,375	14%	27,625
	PROFESSIONAL SERV	9,800	-	-	-	-	0%	9,800
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	57,600	1,502	1,502	-	1,502		56,098
	COMPUTER HARDWARE	735,000	-	-	-	-	0%	735,000
	OTHER SERVICES	252,647	5,013	5,013	10,260	15,273		237,374
	TRAVEL/CONFERENCE	-	-	-	-	-	0%	-
	HOPITALITY	10,000	-	-	-	-	0%	10,000
	VEHICLE MAINTENANCE	19,850	-	-	-	-	0%	19,850
	GENERAL INSURANCE	217,770	18,148	18,148	-	18,148	8%	199,623
	CONTINGENCY	-	-	-	-	-	0%	-
<b>TOTAL</b>		<b>4,606,519</b>	<b>214,671</b>	<b>214,671</b>	<b>14,474</b>	<b>229,145</b>		<b>4,377,374</b>

**FULTON COUNTY LIBRARY SYSTEM**  
**MONTHLY FINANCIAL REPORT - BY ORG TYPE**

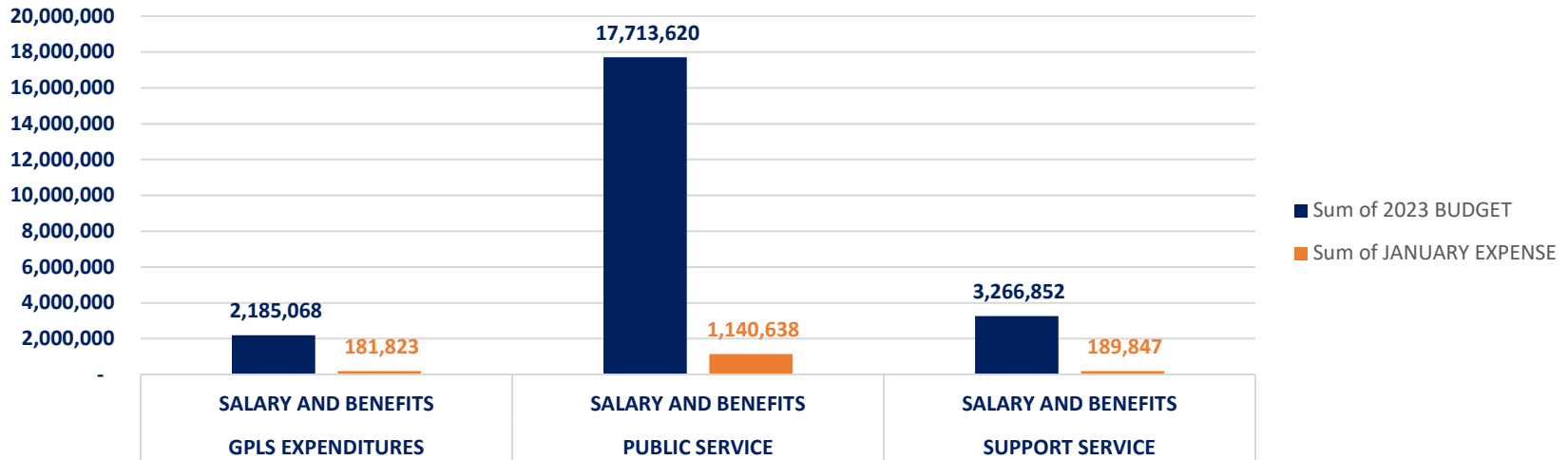
AS OF JANUARY 31, 2023

ORGANIZATION	SERVICE	2023 BUDGET	JANUARY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	TYPE	ALLOCATION	ALLOCATION	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,488,552	123,660	123,660	-	123,660	8%	1,364,892
6585	SALARIES-OVERTIME	540	539	539	-	539	100%	1
6585	BENEFITS	695,976	57,624	57,624	-	57,624		638,352
6585	BOOKS	500,000	-	-	-	-	0%	500,000
<b>TOTAL</b>		<b>2,685,068</b>	<b>181,823</b>	<b>181,823</b>	<b>-</b>	<b>181,823</b>		<b>2,503,245</b>

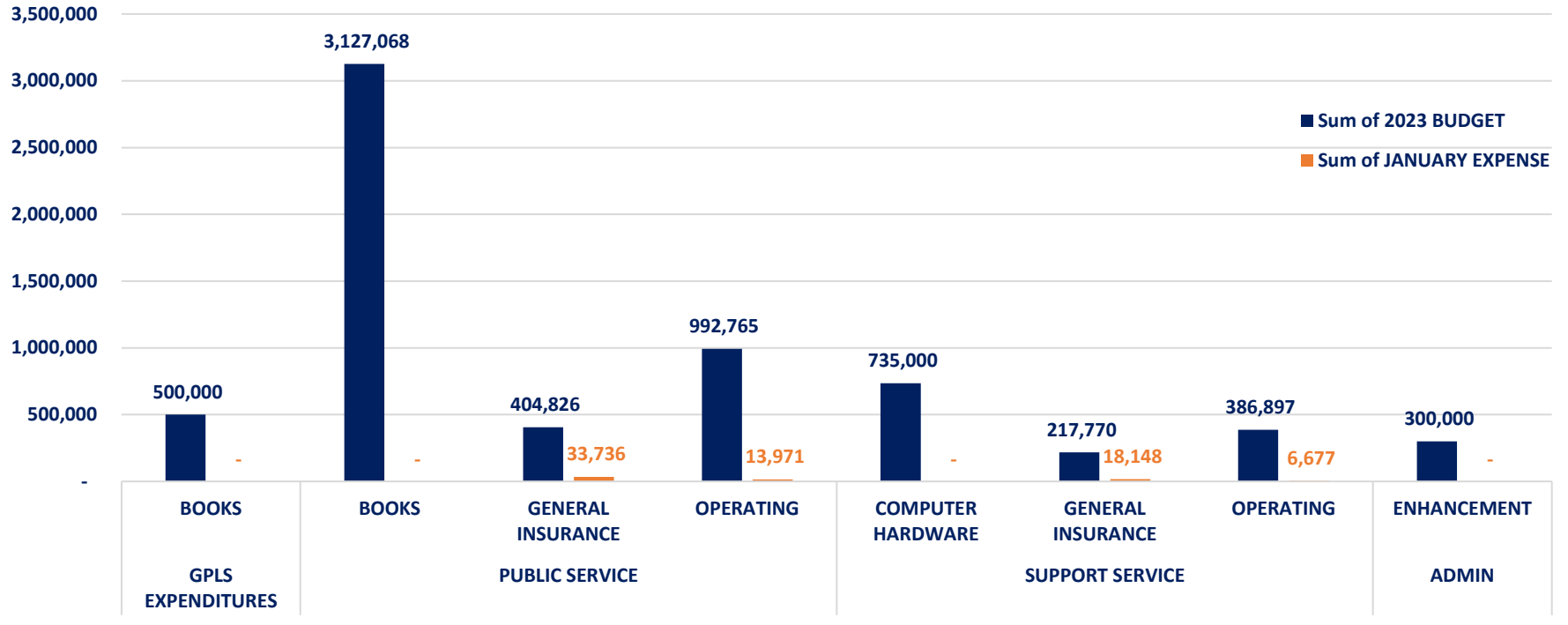
### JANUARY SALARY AND BENEFITS BY PROGRAM



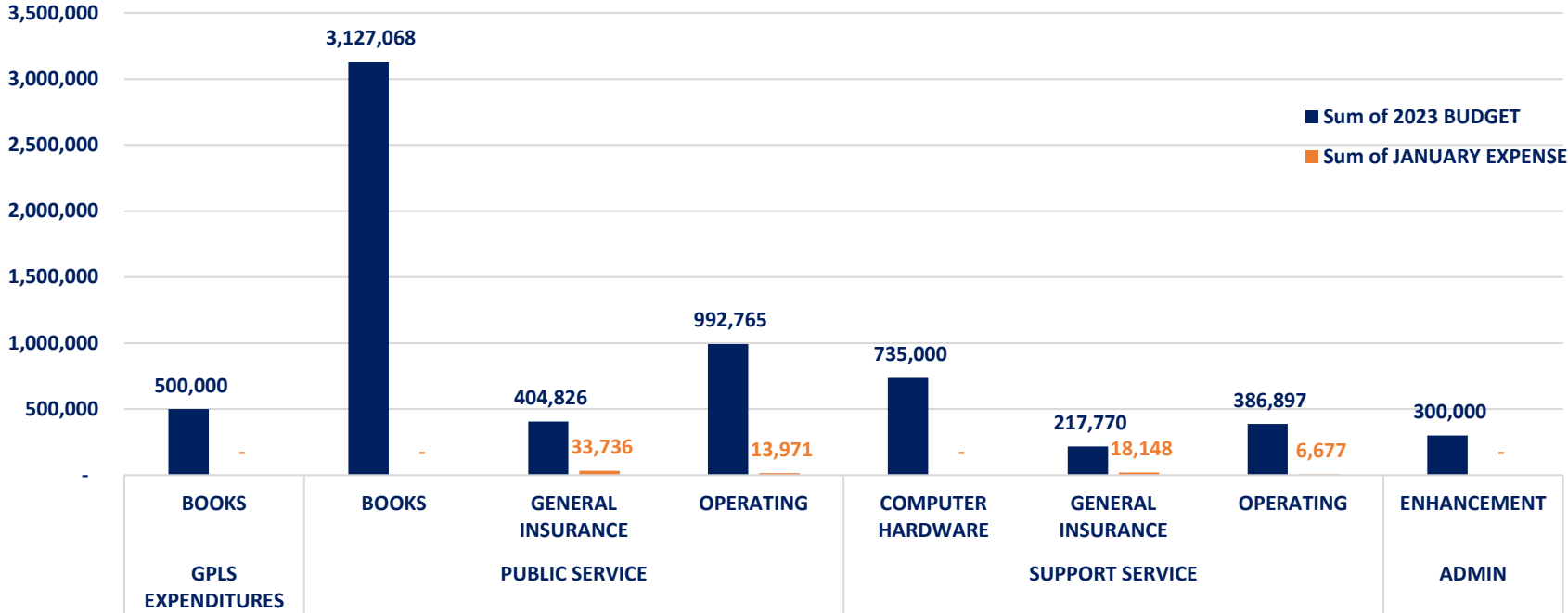
### SALARY AND BENEFITS YEAR TO DATE



### January Operating Expenses by Program



### Year To Date Operating Expenses by Program



BOOKS  
GPLS  
EXPENDITURES

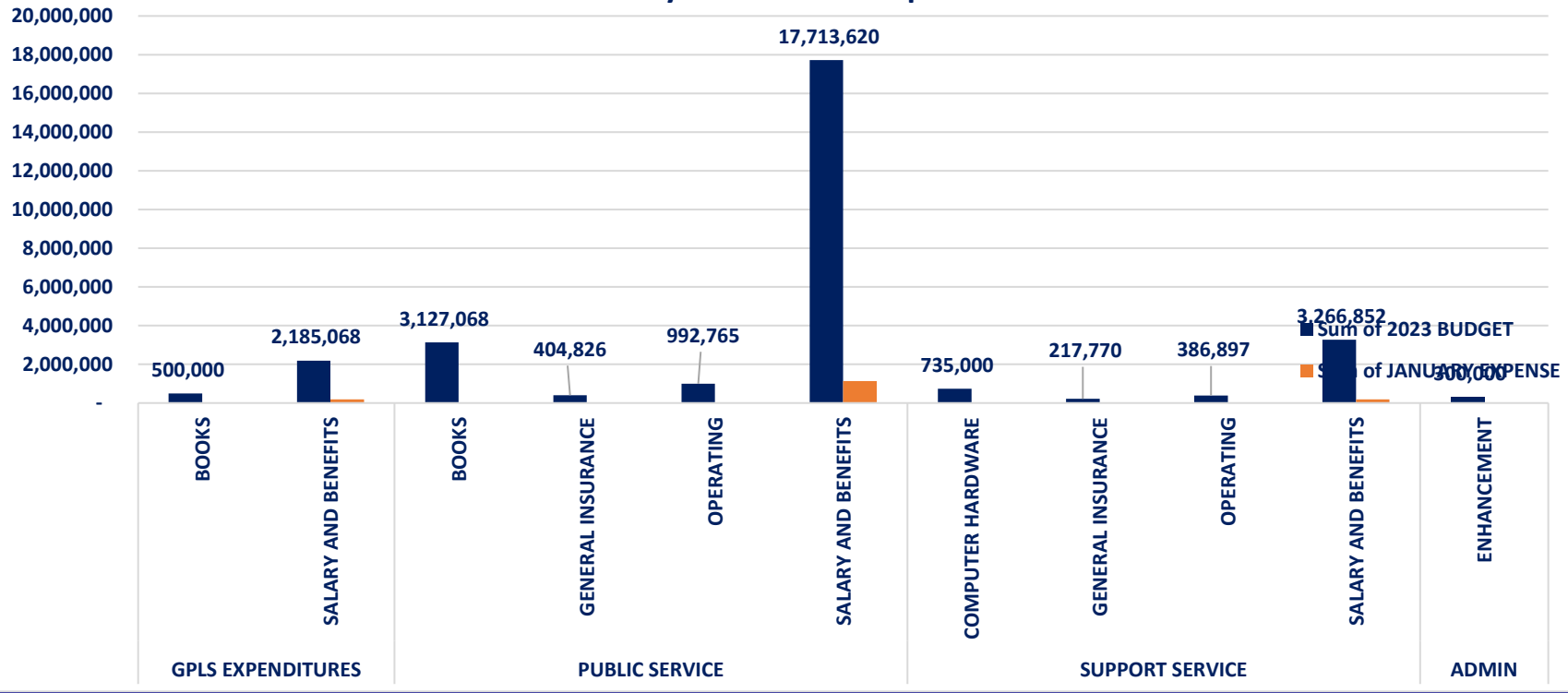
GENERAL  
INSURANCE  
PUBLIC SERVICE

COMPUTER  
HARDWARE

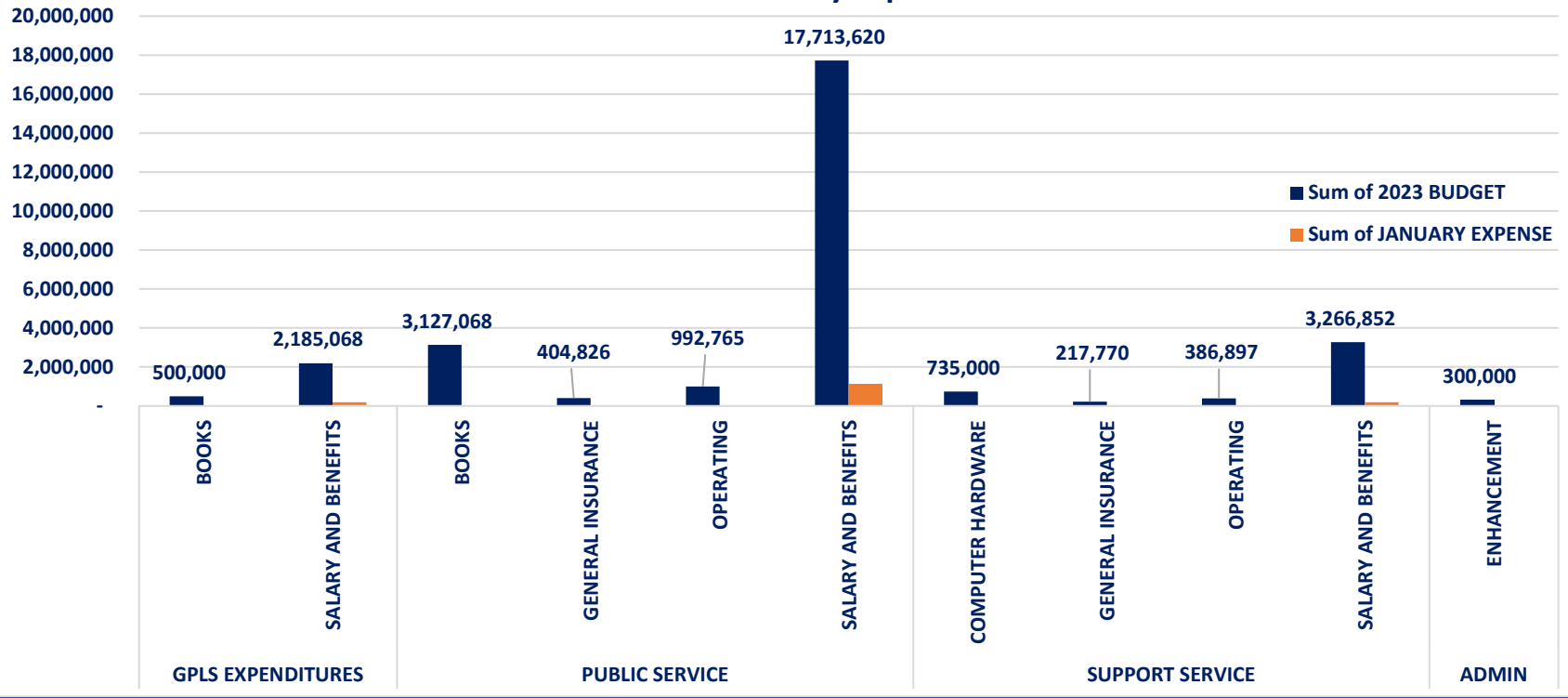
GENERAL  
INSURANCE  
SUPPORT SERVICE

ENHANCEMENT  
ADMIN

### January Overall Total Expenses



## Grand Total Library Expenses



## Monthly Usage Summary - January 2023

Doc. #23-04

Activity and Description	2023		2022		YTD % +/-
	January	YTD	January	YTD	
Circulation					
Total number of items checked out of the library	178,800	178,800	168,845	168,845	6%
Holds					
Number of requests by patrons	50,034	50,034	51,970	51,970	-4%
Visits					
Number of people entering a library for any reason	333,978	333,978	136,511	136,511	145%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	61,562	61,562	29,295	29,295	110%
Number of hours of computer use	24,783	24,783	13,898	13,898	78%
Web Page Visits					
Number of times people have visited the library's websites	979,685	979,685	943,455	943,455	4%
Web Visitors					
Number of people who visited the library's websites	184,510	184,510	135,769	135,769	36%
Virtual Circulation					
Number of materials downloaded or streamed	138,811	138,811	115,263	115,263	20%
Virtual Circulation Users					
Number of people who downloaded or streamed	31,842	31,842	23,725	23,725	34%
Children's programs					
Library sponsored programs offered for children (birth - 12)	210	210	257	257	-18%
Number of people attending programs	3718	3718	2348	2348	58%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	24	24	8	8	200%
Number of people attending programs	159	159	103	103	54%
Adult Programs					
Library sponsored programs offered for adults (18 + )	223	223	150	150	49%
Number of people attending programs	2,299	2,299	931	931	147%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	502	502	458	458	10%
Number of people attending programs	6,889	6,889	3,953	3953	74%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	273	273	108	108	153%
Number of people attending meetings or activities	5,065	5,065	810	810	525%



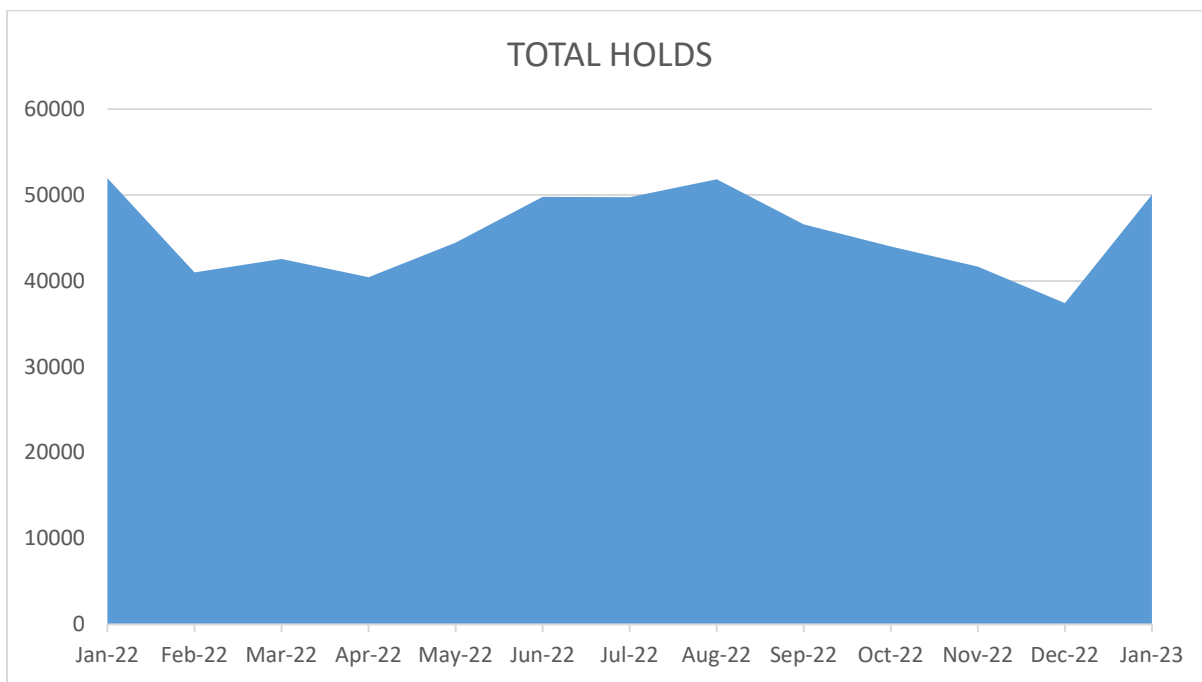
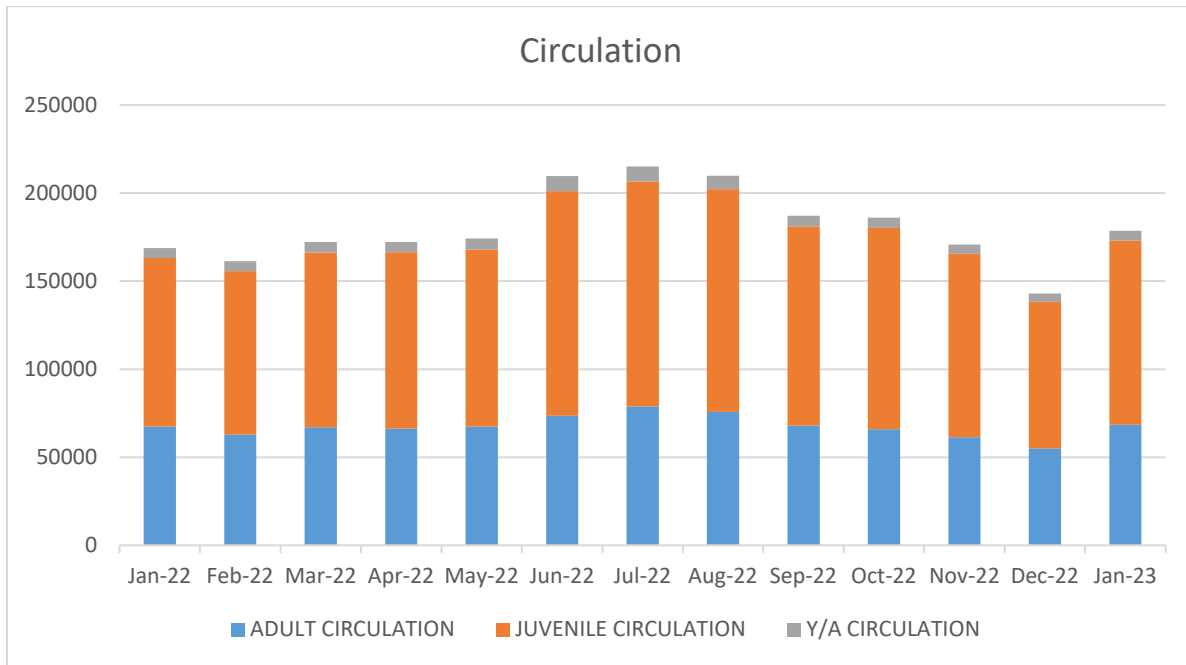
## Fulton County Library System Circulation Stats - January 2023

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month- 2023 TOTAL	Month- 2022 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2022 CIRC	YTD 2021 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	458	469	27		954	905	49	5.41%	954	905	49	5.41%
ADAMSVILLE/COLLIER HEIGHTS	543	382	34	1	960	874	86	9.84%	960	874	86	9.84%
ALPHARETTA	7,464	15,012	747	23	23,246	19,130	4,116	21.52%	23,246	19,130	4,116	21.52%
BUCKHEAD	3,969	4,700	164	5	8,838	7,909	929	11.75%	8,838	7,909	929	11.75%
CLEVELAND AVE	365	331	55		751	676	75	11.09%	751	676	75	11.09%
COLLEGE PARK	597	768	48	1	1,414	1,289	125	9.70%	1,414	1,289	125	9.70%
DOGWOOD	566	446	86		1,098	935	163	17.43%	1,098	935	163	17.43%
EAST ATLANTA	2,040	3,419	121	2	5,582	4,843	739	15.26%	5,582	4,843	739	15.26%
EAST POINT	889	762	84	1	1,736	765	971	126.93%	1,736	765	971	126.93%
EAST ROSWELL	4,450	6,848	220	7	11,525	10,424	1,101	10.56%	11,525	10,424	1,101	10.56%
EVELYN G. LOWERY @ CASCADE	819	932	61		1,812	1,741	71	4.08%	1,812	1,741	71	4.08%
FAIRBURN	581	858	67		1,506	1,014	492	48.52%	1,506	1,014	492	48.52%
GLADYS S. DENNARD @ SOUTH FULTON	1,141	1,154	102		2,397	2,262	135	5.97%	2,397	2,262	135	5.97%
HAPEVILLE	463	831	73		1,367	755	612	81.06%	1,367	755	612	81.06%
JOAN P. GARNER @ PONCE DE LEON	4,725	5,155	308	10	10,198	9,369	829	8.85%	10,198	9,369	829	8.85%
KIRKWOOD	1,559	3,336	133		5,028	4,685	343	7.32%	5,028	4,685	343	7.32%
LOUISE WATLEY @ SOUTHEAST ATLANTA	540	1,525	52	2	2,119	1,801	318	17.66%	2,119	1,801	318	17.66%
MARTIN LUTHER KING, JR	632	491	63	1	1,187	1,089	98	9.00%	1,187	1,089	98	9.00%
MECHANICSVILLE	187	218	35	1	441	437	4	0.92%	441	437	4	0.92%
METROPOLITAN	1,266	3,130	165	3	4,564	3,906	658	16.85%	4,564	3,906	658	16.85%
MILTON	2,973	6,774	268	5	10,020	13,721	-3,701	-26.97%	10,020	13,721	-3,701	-26.97%
NORTHEAST/SPRUILL OAKS	3,118	7,515	392	12	11,037	9,370	1,667	17.79%	11,037	9,370	1,667	17.79%
NORTHSIDE	3,112	4,744	177	3	8,036	7,504	532	7.09%	8,036	7,504	532	7.09%
NORTHWEST @ SCOTTS CROSSING	1,072	2,014	117		3,203	3,167	36	1.14%	3,203	3,167	36	1.14%
OCEE	4,029	9,493	737	2	14,261	15,216	-955	-6.28%	14,261	15,216	-955	-6.28%
PALMETTO	577	852	28		1,457	929	528	56.84%	1,457	929	528	56.84%
PEACHTREE	2,758	1,732	150	10	4,650	4,960	-310	-6.25%	4,650	4,960	-310	-6.25%
ROSWELL	6,109	7,877	424	13	14,423	12,994	1,429	11.00%	14,423	12,994	1,429	11.00%
SANDY SPRINGS	7,039	9,482	401	7	16,929	16,500	429	2.60%	16,929	16,500	429	2.60%
WASHINGTON PARK	606	694	52	1	1,353	1,452	-99	-6.82%	1,353	1,452	-99	-6.82%
WEST END	540	716	83		1,339	1,421	-82	-5.77%	1,339	1,421	-82	-5.77%
WOLFCREEK	1,080	1,560	100	5	2,745	2,199	546	24.83%	2,745	2,199	546	24.83%
<b>BRANCHES TOTAL</b>	<b>66,267</b>	<b>104,220</b>	<b>5,574</b>	<b>115</b>	<b>176,176</b>	<b>164,242</b>	<b>11,934</b>	<b>7.27%</b>	<b>176,176</b>	<b>164,242</b>	<b>11,934</b>	<b>7.27%</b>
CENTRAL	2,056	357	110	9	2,532	3,382	-850	-25.13%	2,532	3,382	-850	-25.13%
OUTREACH SERVICES					0	2	-2	-100.00%	0	2	-2	-100.00%
AUBURN AVENUE RESEARCH	91	1			92	1,219	-1,127	-92.45%	92	1,219	-1,127	-92.45%
<b>SYSTEM TOTAL</b>	<b>68,414</b>	<b>104,578</b>	<b>5,684</b>	<b>124</b>	<b>178,800</b>	<b>168,845</b>	<b>9,955</b>	<b>5.90%</b>	<b>178,800</b>	<b>168,845</b>	<b>9,955</b>	<b>5.90%</b>

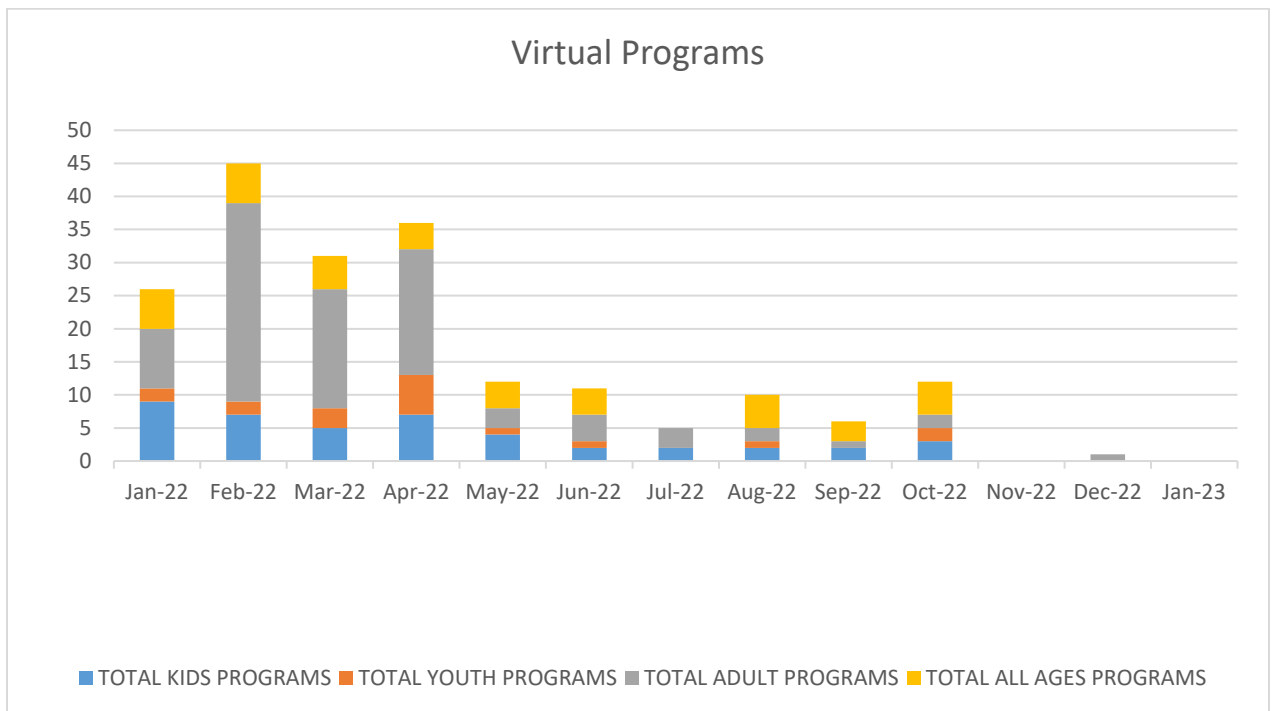
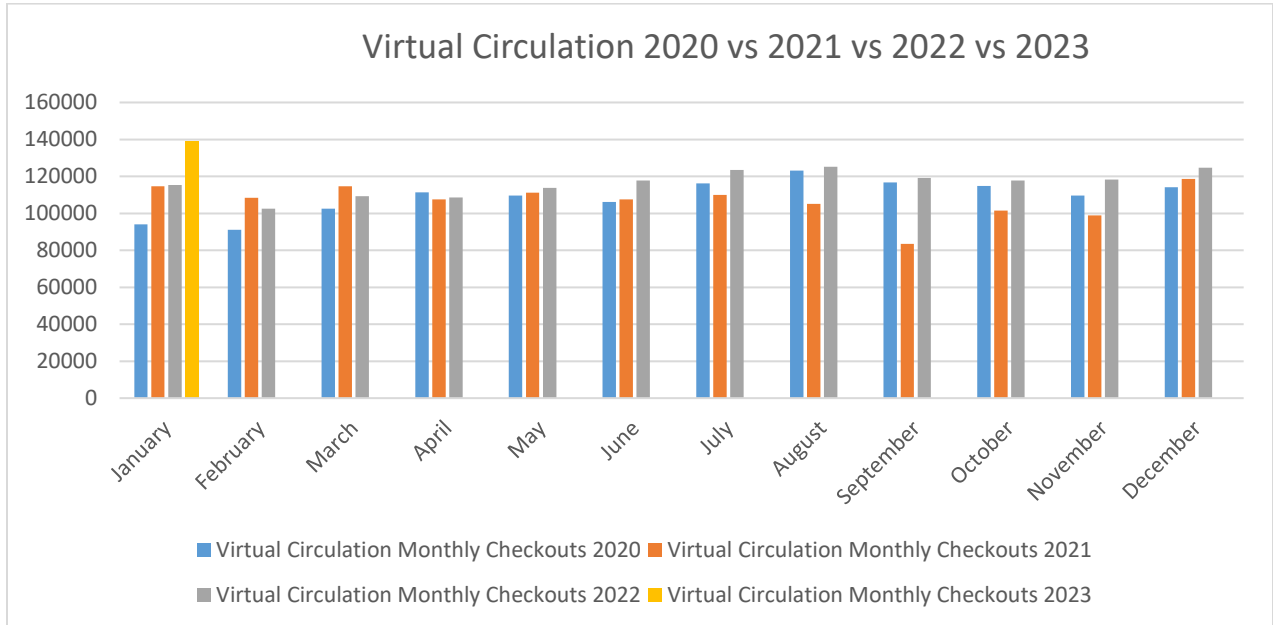
## FULTON COUNTY LIBRARY SYSTEM STATS AT A GLANCE - January 2023

AGENCY NAME	CIRCULATION	REGISTRATIONS	USAGE	VISITS	PROGRAMS	ATTENDANCE	MEETINGS	ATTENDANCE	REGISTRATIONS
ADAMS PARK	954	74	1,564	181,739	17	13	2	28	0
ADAMSVILLE/COLLIER HEIGHTS	960	76	2,344	3,123	6	31	4	14	1
ALPHARETTA	23,246	717	2,008	13,406	77	1,126	29	877	8
BUCKHEAD	8,838	719	2,425	4,806	18	486	28	395	3
CLEVELAND AVE	751	44	974	2,306	8	53	8	40	0
COLLEGE PARK	1,414	93	3,024	2,991	15	143	0	0	1
DOGWOOD	1,098	54	713	2,464	12	40	1	12	
EAST ATLANTA	5,582	284	1,346	7,699	6	124	3	26	
EAST POINT	1,736	129	4,395	6,667	14	101	15	290	
EAST ROSWELL	11,525	286	675	5,333	11	151	4	48	3
EVELYN G. LOWERY @ CASCADE	1,812	147	1,849		13	233	11	493	
FAIRBURN	1,506	125	661	2,544	5	18	5	47	4
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	2,397	189	1,964	4,341	5	48	2	155	
HAPEVILLE	1,367	49	1,265	2,667	10	115	4	22	
JOAN P. GARNER @ PONCE DE LEON	10,198	541	5,722	6,819	8	147	2	30	0
KIRKWOOD	5,028	203	445	4,156	8	235	6	62	
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	2,119	64	1,591	4,675	1	15	2	10	
MARTIN LUTHER KING, JR	1,187	87	854	1,481	7	15	5	15	
MECHANICSVILLE	441	35	1,165	1,615	0	0	4	28	1
METROPOLITAN	4,564	143	2,861	4,554	22	522	23	323	
MILTON	10,020	246	296	4,099	31	408	5	30	5
NORTHEAST/SPRUILL OAKS	11,037	263	399	5,533	21	343	15	182	
NORTHSIDE	8,036	290	453	5,369	14	347	5	63	
NORTHWEST @ SCOTTS CROSSING	3,203	149	1,288	4,980	13	208	11	80	
OCEE	14,261	382	411	3,135	17	206	1	22	1
PALMETTO	1,457	54	372		23	197	6	158	
PEACHTREE	4,650	320	1,429		1	10			
ROSWELL	14,423	477	1,512	10,407	22	348	8	81	3
SANDY SPRINGS	16,929	814	3,090	16,565	50	689	9	126	12
WASHINGTON PARK	1,353	44	1,616	3,341	7	45	1	12	2
WEST END	1,339	81	1,560	3,364	9	77	6	134	
WOLFCREEK	2,745	197	725	3,511	7	74	15	727	
<b>BRANCHES TOTAL</b>	<b>176,176</b>	<b>7,376</b>	<b>50,996</b>	<b>323,690</b>	<b>478</b>	<b>6,568</b>	<b>256</b>	<b>4,530</b>	<b>44</b>
CENTRAL	2,532	349	10,529	10,288	22	216	15	474	
VIRTUAL PROGRAMS					0	0			
OUTREACH VIRTUAL PROGRAMS	0	3			0	0			
AUBURN AVENUE RESEARCH	92	0	37		2	105	2	61	
<b>SYSTEM TOTAL</b>	<b>178,800</b>	<b>7,728</b>	<b>61,562</b>	<b>333,978</b>	<b>502</b>	<b>6,889</b>	<b>273</b>	<b>5,065</b>	<b>44</b>

## January 2023 Executive Summary – Charts



January 2022 virtual circulation and virtual circulation users numbers were revised upward due to Hoopla.



### Virtual Program Attendance

