



**FULTON
COUNTY**
LIBRARY
SYSTEM

BOARD OF TRUSTEES

MEETING
INFORMATION PACKET

MAY 24, 2023



**FULTON
COUNTY
LIBRARY
SYSTEM**

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FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
MAY 24, 2023



REVISED

**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
MAY 24, 2023 - 4:00 P.M.**

AGENDA

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #23-25
- IV. Approval of Minutes - April 26, 2023* Doc. #23-24
- V. Atlanta-Fulton Public Library Foundation – Presentation/Discussion
- VI. Chairman’s Report
- VII. Work Orders Report - Paul Kaplan
- VIII. Director’s Reports Doc. #23-28
 - Library Services and Trends
 - Monthly Financial Report Doc. #23-26
 - Monthly Usage Summary Doc. #23-27
- IX. Unfinished Business
 - A. Central Library – Update
 - B. AFPL Foundation M.O.U. - Update
- X. New Business
 - A. Nomination of Board of Trustees Officers
- XI. Adjournment

*Action is anticipated on this item

Doc. #23-24



FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

APRIL 26, 2023 – 4:00 P.M.



Members Present: Borders, Priscilla – Vice Chair
Denson, Damian J.
Joyner, D. Chip, Chairman (via Zoom)
Jordan, Linda
Kaplan, Paul
Radakovich, Nina
Rice, Beverly

Members Absent: Piontek, Joe

Also In Attendance: Holloman, Gayle H. - Executive Director
Claxton, Zenobia - Assistant to the Director's Office
Culler, Jennifer - Supervising County Counsel
Vilela, Carlos - Assistant County Attorney

Invited Guest: Parker, Jamar, Library Financial Systems Manager
Price, Brazos, Library Collection Management/Technical Services
Administrator
Schierle, Kenneth, Fulton County Police Captain
Yates, William Wade, Fulton County Chief of Police

Guests: 3 Virtual Attendees

Vice Chair Priscilla Borders called the meeting to order at 4:04 p.m.

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CALL TO ORDER

MRS. PRISCILLA BORDERS: Good afternoon. Welcome to the Library Board of Trustees meeting. My name is Priscilla Borders, I'll be convening this meeting today on behalf of Chair Chip Joyner. He may try later on to join us, but he'll be joining just to make sure he's following along with today's meeting. So, it is -- can't see the time, but it's a little -- couple minutes after 4:00, we apologize for delay. I want to call the meeting to order. Mrs. Zenobia, do we have any public comments?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: We do not have any public comments.

MRS. PRISCILLA BORDERS: Thank you. So, the next matter on the agenda is the adoption of the agenda. Do I have a motion on the floor?

MR. PAUL KAPLAN: So, moved.

MRS. NINA RADAKOVICH: Second.

MRS. PRISCILLA BORDERS: So, we have a first and second.

MS. JENNIFER CULLER: You won't be able to have voting.

MRS. PRISCILLA BORDERS: I apologize.

MS. JENNIFER CULLER: That's okay.

MRS. PRISCILLA BORDERS: We do not have the necessary quorum for voting. So, we will just proceed for informational purposes. So, we have the agenda before us, so - - and we're going to table the minutes until we have the appropriate number of Trustees to approve the minutes. So, I would like to proceed with Mr. Kaplan's report for informational purposes.

WORK ORDERS REPORT

MR. PAUL KAPLAN: Okay. Well, our work orders for the month of March, there was 173 work orders. Out of 173 work orders, 84 percent of it was already completed in that month. That means that we only had 145 -- 145 work orders were completed out of 173, which is really high. Again, I did reach out to -- and we're having the same normal things, we have HVAC, electrical, plumbing. Security, we had some about 16 instances of that one. I reached out to Mr. Kevin Kerrigan; I think he's Chief Information for the county now. I believe that's his title.

MRS. GAYLE H. HOLLOMAN: Chief Information Officer.

MR. PAUL KAPLAN: Right. I have a call out for him. So, I'm waiting for him to call me so I can discuss things with him on that. So far, he hasn't -- he hasn't contacted me. He only started about three weeks ago.

MRS. GAYLE H. HOLLOMAN: He's extremely busy. He and I had a meeting --

MR. PAUL KAPLAN: Busy, I can tell you he'd be busy walking right into it. So other than that, there's really nothing outstanding. Miscellaneous, which is carpentry, and it's 81 different things to be done, moving furniture, pictures come down, things fall apart. So, I had a question ask the -- our Director. Who does that work? Does the DREAM team come out and to these miscellaneous things like doorknobs --?

MRS. GAYLE H. HOLLOMAN: Yes.

MR. PAUL KAPLAN: -- move the furniture, they do all that? They have somebody that floats?

MRS. GAYLE H. HOLLOMAN: They can if Joe Davis assigns it.

MR. PAUL KAPLAN: Well, he's doing a hell of a good job. So, I --

MRS. GAYLE H. HOLLOMAN: Oh, he does awesome, his entire staff.

MR. PAUL KAPLAN: How he keeps up with it, I don't know.

MRS. GAYLE H. HOLLOMAN: All these buildings, it's amazing.

MR. PAUL KAPLAN: Every month, you know, we're always around 100, 173, sometimes up to 200 work orders and they get completed. So, the ones that are really left off is, looking for parts, waiting for parts to come in, waiting for things to be delivered. But other than that, they're getting completed. But I'm still, like I said, I'm still very much concerned about security. That's something I want to talk to him about. Hopefully by next month, I'll have a report for you.

MRS. PRISCILLA BORDERS: Absolutely. Thank you again, Mr. Kaplan, for taking the lead on that on behalf of the Trustees. Does anybody have any -- any Trustees have any questions for Mr. Kaplan. Yes. So, let it -- I know we have a number of invited speakers here. So let -- aligned with Mr. Kaplan's issues on security, we have two people here today to give us an update on security. So, we'd like to take this opportunity now to hear from them to give us an update and share.

CENTRAL LIBRARY SECURITY - UPDATE

CHIEF WILLAM WADE YATES: Good afternoon. I'm Wade Yates, I'm the Fulton County Police Chief; and this is Captain Ken Schierle, he's in charge of the Security Division. Because we're in a public meeting, I can't get too specific. But I would like to share that we asked the Board of Commissioners for just under a \$900,000 commitment to better secure the libraries through armed guards. We were given that this year. We only got, I think, \$660,000 because we're already into the year, so we didn't need the full amount. It's going to be at various libraries, mainly in the city of Atlanta footprint. If you all will remember the last time we met, we had taken away some of the armed guards and gone to a patrol model because of COVID and a lot of libraries being closed and patronage going down. Over the last six or eight months, we saw a trend of incidents starting to increase. So, obviously we're addressing the libraries where we've seen that increase. There's a lot of reasons for it, COVID's over, everyone's back out. Police departments are having difficulty in retention of officers and hiring, which makes response times go up and crime is up nationally, but also here. So, all those factors, I think, came together, and I think that the armed guards are going to be a solution to the problem. Any questions?

MR. PAUL KAPLAN: I have some questions. On the security cameras that we have in the library that we have now, are they adequate enough for your purpose? Are they positioned in the right direction or something that we have to look at and either, add cameras, relocate them to a different spot, and maybe take a look at that?

CHIEF WILLAM WADE YATES: Great question. So, we have approximately 2500 cameras throughout the county in all kinds of different facilities. Most of the library cameras are brand-new, state-of-the-art cameras because of the library refresh that recently went through. So, when they came in and redid this, they put cameras in. We not only had input into where those cameras should be and talked to staff about that, but then we reassess all of the properties. So at least once every two years, every county facility, there's 125 of them, gets a security survey, where we go in, we deal with the staff, you know, has the way you do business changed now or, you know, we don't that over here anymore, we do it over here. We'll move cameras or change access

control. We also were awarded in our budget this year over \$600,000 for a camera-management platform called Fusus. What it allows us to do is to -- how many people would I need to watch 2500 cameras? You know, I'd need a lot of people. So, Fusus assists us with looking up stuff. I'll give you an example, we had an employee that got assaulted in the courthouse. Rather than having to have a room of people like this going through all these cameras, there's over 100 cameras in the courthouse, there's over 60 cameras in the government center, and the person went, you know, back and forth. This software enables us to put in a description of a guy in a blue suit with a light-blue shirt. The system finds possible matches for that person. Once I say, yes, that's the one, then it'll say, well, he's on this camera, he's on this camera, he's on this camera. So, it does enable us to use the cameras for real time as well as historical detective work. Then we also got funding to replace 1,000 cameras. So, any cameras that are old or don't work with this new system are going to get replaced this year. So, you guys are jam up as far as cameras go.

MR. PAUL KAPLAN: Do you monitor any of the cameras yourself, or we monitor it inside the library itself? So, if there's a problem, you can come in and look at a screen, or do you have a screen outside the library that you can?

CHIEF WILLAM WADE YATES: All we have to do is have a County connection to the internet. That's all --

MR. PAUL KAPLAN: That's it -- that's all you need, so you can connect onto the system?

CHIEF WILLAM WADE YATES: Yes, sir. So, we can, Captain Schierle can watch it from his desk if he chooses to. We do have a security operations center where we do watch actively some if we're having problems in certain areas. So, during the elections, we were actively monitoring those drop boxes because there was a law that said we had to. All of it is stored for 30 days for historical reasons. Yes, you can access it too. We could also, for instance, here, you know, it's a multi-floor facility, and it's hard for a guard to be on all floors. But they could monitor cameras on the floors that aren't being used or that there's no one out there, rather than having to physically go up all the time.

MR. PAUL KAPLAN: So, I'm going forward on this. So, you say you use a group of guards, they come to one library, they shift around or move around to different libraries? Or are we talking about now, putting guards actually at the library itself, one person at the library, and somebody's at another library?

CHIEF WILLAM WADE YATES: Yes.

MR. PAUL KAPLAN: Are you still shifting, moving things around?

CHIEF WILLAM WADE YATES: We're not going to eliminate the patrol model. We're going to change which libraries are being patrolled. We're going to put a physical person in the library where we're experiencing problems that will be there the entire day

--

MR. PAUL KAPLAN: Entire day, okay.

CHIEF WILLAM WADE YATES: -- with their own guards.

MRS. PRISCILLA BORDERS: Does anyone else on the Board have questions?

CHIEF WILLAM WADE YATES: All right. Thank you very much, you all have a great day.

MRS. PRISCILLA BORDERS: Thank you so much.

MR. PAUL KAPLAN: Thank you for coming, we appreciate it.

MRS. GAYLE H. HOLLOMAN: Thank you.

MRS. PRISCILLA BORDERS: So, let me acknowledge that another Board of Trustees Member is here, as well as Chip Joyner is on -- is joining us virtually. But I still, per his instructions, I'm going to continue with convening the meeting. So, since we have a quorum, I'm going to entertain a motion to adopt the agenda.

23-18 ADOPTION OF AGENDA

MOTION

MR. PAUL KAPLAN: So, moved.

MRS. NINA RADAKOVICH: Second.

MRS. PRISCILLA BORDERS: All those in favor of adopting the agenda signify by saying, aye.

TRUSTEES: Aye.

23-17 APPROVAL OF MINUTES - MARCH 22, 2023

MOTION

MRS. PRISCILLA BORDERS: Thank you. So, I hope everybody had the opportunity to review the minutes. And I will take a motion to approve the Board minutes of March 22, 2023.

MRS. NINA RADAKOVICH: So, moved.

MRS. PRISCILLA BORDERS: I have a motion; do I have a second?

MR. PAUL KAPLAN: Second.

MRS. PRISCILLA BORDERS: Thank you. All those for in favor of adopting the minutes as presented here in the booklet signify by saying, aye.

TRUSTEES: Aye.

MRS. PRISCILLA BORDERS: Any oppositions.

MS. LINDA JORDAN: Abstain.

MRS. PRISCILLA BORDERS: I have an abstain from Board Member Linda Jordan. Okay. So, we have the Central Library Security update. We do have additional guests here. Mr. Jamar Parker.

JAMAR PARKER, LIBRARY FINANCIAL SYSTEMS MANAGER - UPDATE

MR. JAMAR PARKER: Yes, ma'am.

MRS. PRISCILLA BORDERS: Thank you. He is going to provide us update of the Library Financial Systems -- no, he is the Library Financial Systems Manager, and he will provide us an update.

MR. JAMAR PARKER: Good afternoon, everyone Jamar Parker, Financial Systems Manager here. I'm going to present the March 2023 financials. I'll get through this fairly quickly. I'm pretty sure you guys want to discuss other items besides just the March expenditures. So, I'll get through it as quickly as possible. The library has a budget of \$30.5 million, of which \$29.8 million belongs to the library, additional \$666,000 belongs to our Cooperative Extension Department. So Cooperative Extensions, their budget is buried inside the Library's budget. I'll wait for you guys to actually see the chart. There we go. So again that \$666,000 is -- belongs to Cooperative Extension. So again, they are an extension of Fulton County's budget. We have a salary and benefits budget of \$23.4 million, and an operating budget of \$6.4 million. That salary and benefits budget makes up 78 percent of our overall budget, while the remaining \$6.4 million makes up

22 percent of that budget. Next slide, please. There we go, okay. So, our salary and benefits budget is broken up into three different programs that is our Public Services Program, our Support Services, and our GPLS Program. The Public Services Program is our forward-facing employees and staff members. So that's our Library Associates, Library Assistants, Library I and IIs, our Library Principals, anyone who interacts with the public is pretty much in our Public Services Program. Our Support Services is just what it says. We support our Public Services Department. So, our Support Services includes our Administrative Staff, our Couriers, my Financial Staff, and also Brazos' group, which is our Collection Development. As for our GPLS budget, our GPLS budget is actually a grant that is received through our general fund. We manage it through the general fund. So, our salary and benefits budget for GPLS includes 15 employees that have to meet a certain criterion in order to be included on this particular grant. So, we manage it that way. So, our -- and if you look at the pie chart, our pie chart basically includes some of the same information that's included on that line graph. But as far as the pie chart, I wanted to make sure we include the percentages of our budgets. So, our Public Services budget is 76 percent of the overall salary and benefits budget. Our Support Services is 14 percent, and our GPLS budget is 10 percent, respectively. So, the same scenario for our expenditure budget, you'll see some of the same percentages for some of these. So, we have expenses for our Public Services budget at \$1.2 million, and again that is 76 percent of the overall expense. Our Support Services expense is around \$200,000 at 14 percent, and 11 percent for our GPLS expenses. If you flip over to the -- I'm sorry, next slide, please. So, our next slide is basically showing our year-to-date budget. That is from January until the end of March. So, for our budgets, our budgets will be pretty much the same. Our expenses for Public Services are \$3.5 million for our Public Services, \$585,000 for Support Services, and for GPLS it is \$526,000. Next slide, please. So, this is our operating budget. Our operating budget is \$4.6 million for our Public Services. It's \$1.34 million for our Support Services, and it's \$500,000 for GPLS. So, this number for our GPLS will actually increase to \$720,000. GPLS gives us what's called a Materials Grant, and what's called a System Services Grant. We combine both of those, and we have an invoice from a product that's called Overdrive. So, it's easier for us to reconcile at the end of the year because we can spend just one invoice that matches the amount that we receive through GPLS. So, that amount will increase the next time you see this chart because we do what's called a journal voucher entry, which moves the funding from where it's paid from right now into the GPLS budget. Again, we do that just to make it easier for reconciliation at the end of the year. As you can see, our percentages change when you look at our operational budget. So, we have 71 percent for our Public Services. It's 21 percent for our Support Services, and 8 percent for our operational budget. As for the expenses, again, we don't have any expenses right now, and the GPLS budget is actually captured in our Support Services until our JV is done. So right now, we have a 60/40 split for our operational expenses, which is \$940,000 for Public Services and \$671,000 for Support Services.

MRS. GAYLE H. HOLLOMAN: Jamar, excuse me.

MR. JAMAR PARKER: Yes, ma'am.

MRS. GAYLE H. HOLLOMAN: Would you explain what GPLS is? In case anyone doesn't know.

MR. JAMAR PARKER: Yes. So, the GPLS is a grant that's -- we're funded through GPLS in the amount of \$2.5 million. Again, that's a grant that gives us funding for the 15 employees that's sitting on that grant, also for the materials and services, some services that I mentioned for the Overdrive invoice. Also, they pay us for e-rate. So, on our e-rate we have -- e-rate pays for our internet services. So, previously, it was a 90/10 split, where 90 percent was feds and 10 percent was state. But now there's actually an 80/20 split, where now, it's 80 percent for the feds and 20 percent now is for GPLS.

MRS. GAYLE H. HOLLOMAN: That's the Georgia Public Library Service. We are a part of the state in certain ways with regard to this allocation. They primarily service those rural libraries, the ones that are a lot smaller and the ones in the general area population of Fulton County and the larger ones like Cobb and Gwinnett and DeKalb.

MS. LINDA JORDAN: Is this a -- this is a yearly grant, or just --

MR. JAMAR PARKER: Yes, it's an annual grant. So typically, when we have to go through our grant processes, we have to take it before the Board of Commissioners and get it approved and go through this long, lengthy process. So, this particular grant is actually funded through our general fund, so we don't have to go through that process of getting approvals and signatures. We can just continuously operate, and that funding comes through on a monthly basis. So, it's a reimbursement. The county pays for our employees upfront, and then we're reimbursed on the back end through the monthly allocations that we get through GPLS. So, I know we have legal in the room. You won't see this come across on any of our reporting. So just to, you know, kind of let you guys know that, you know, this is a continuous grant that is always funded through our general fund. Next slide, please. So, our next slide basically shows an overall budget. For the month of March that combines both our salary and benefits and our operational budget. So -- I'm sorry that Zoom is over my number. Okay. So, our total for Public Services is \$22.3 million. Our total budget, I'm sorry, is \$22.3 million for Public Services. For Support Services, it's \$4.7 million. For GPLS, it is \$2.8 million. Did I skip -- I'm sorry, I can't see the heading, so I believe I might have skipped ahead. This is a -- this is actually our year to date for operating, my apologies. So, again, our year-to-date expenditures are 1 million for and Public Services, and for Support Services, \$735,000. Again, that's a 60/40 split if you're looking at our pie chart. Again, there is no expenditures for our GPLS as of right now, which is the reason why you only see two expenditures in our pie chart for our expenses. The next slide, please. Now, this gets us to our total spend for the month of March. So, our total spend for the month March -- well, our total budget for the month of March is \$22.3 million for Public Services, \$4.7 million for Support Services, and \$2.8 million for our GPLS. You can't see it because of we have the bar that's over our GPLS budget. The percentages, respectively, are 75 percent of the overall budget belongs to Public Services. 14 percent is in our Support Services, and 9 percent for GPLS. As for the expenses, 67 percent of the budget is the \$2.1 million that you see there, \$870,000 is Support Services at 28 percent, and \$172,000, which is all employees for GPLS budget at 5 percent. The last slide is the grand total. So that's your expenses from January until now. So, your budgets will

remain the same. But your expenses, of course, increase including the prior-to months. So that is \$4.5 million for our expenses for Public Services, \$1.34 million for Support Services at 21 percent, and 3 percent for our GPLS at \$526,000. That is pretty much it for our expenditure report for the month of March. I'll be happy to yield any questions that you guys have pertaining to our budget overall. Again, I'm pretty sure you guys have some additional questions that are above beyond just March expenditures. So, ask away, I'm here to answer any questions that you have.

MRS. PRISCILLA BORDERS: Mr. Joyner has a question.

MR. JAMAR PARKER: Yes, sir, Mr. Joyner.

MRS. PRISCILLA BORDERS: He's muted.

CHAIRMAN D. CHIP JOYNER: All right. Thank you. Thank you so much for preparing this report, and I try to follow it as best as I could. I apologize for not being there in person. But since you've been in your position, historically, which area is the most -- has the greatest variance from year to year?

MR. JAMAR PARKER: The greatest variance from year to year will be the purchases on some of our physical materials, as well as our -- the funding that we provide the branches. We have 34 branches and the -- each branch is given a budget. The branches can purchase anything from outside vendor purchases, supply room purchases, and programming. So, that can vary from year to year, just depending on who's in charge of the budget, the types of things that they want to purchase, the types of programs that they're offering. If we have new program offerings, then quite naturally, they'll request -- well, not necessarily request, but they will charge those programs against the budgets that they received. The same is true for some of the purchases for the branches. So, if they purchase an abundance of materials and supplies at the end of the year, then there's no need, going into the next year, to purchase those same items. So, there's variations and fluctuations in those branch purchases. When you look at some of our e-resources, those are pretty much static, you know, what you see is what you get. So, we have an invoice for Bibliocommons that's a \$123 -- \$120,000, then we're going to pay \$120,000 for that invoice. So, there's not a lot of flexibility in those purchases. But when you look at our books, and Brazos can probably talk a little better about, you know, our physical materials and the demand on those materials and whether or not we're meeting demand, exceeding demand, or, you know, coming in below demand for the purchase of, you know, shelf-ready books or foreign books, magazines, and what we call non-books, which is our DVDs and CDs.

CHAIRMAN D. CHIP JOYNER: Okay, thank you. Thank you.

MR. JAMAR PARKER: No problem.

CHAIRMAN D. CHIP JOYNER: Then, one other question. With available funds or funds that are within the budget, how much discretion for spending does the Executive Director have and/or the Trustees, or is most of that really determined by the Commissioners, or is it spread evenly among all branch libraries?

MR. JAMAR PARKER: We -- so we, every year I -- I'll wait on the Board of Commissioners to approve our budget. Immediately after the approval of the budget, I get with Mrs. Holloman, and we determine how much is going to be allocated to each branch. She has the discretion to say how much each branch get, and she makes that determination based on their spending. So, if they don't spend all of their funding, then

she will pull back some of that funding to make allocations for the other places that she can affect. Again, some of our budget is static, and a lot of that belongs in Brazos' shop because we do have an abundance of e-resources. He also has control of the physical material, books, and things of that nature. So, we have the discretion to reduce and increase spending, reduce, and increase spending in that category. But we do have what's called the spending authority limit. We have a list that's called the L-mail list, and that's approved by the Board of Commissioners as well when they approve the budget. We cannot exceed the amount that's on that list. But if we don't spend up to that level, then we have the discretion to move that funding to other places. But again, we do have spending limits. So, we're limited on what we can spend based on those spending limits. So, I know a lot of times you guys may see that there's funding being left on the table. Those are some of the restrictions that I have, and the reason why I can barely move the needle on some of those areas. Because again -- so, Overdrive, for example, we want to spend around about \$1.2 million. If we get to that \$1.2 million, then we have to look at other areas to spend, such as our Hoopla. Really, that's really about it in terms of the things that we can affect. We can move funding to, like, programs and things of that nature. But we have a close-out process that starts around October. So, we're limited on what we can do in the timeframes that we can do it in. You know, if we have an abundance of funding that's left over and we want to make a large purchase, then we have a bid process that, you know, may take about 30 days or so. Once it's approved, then we still have to take that to the Board. So again, we have limitations on what we can do based on the policies of Fulton County. So, we're actually trying to work around that to make sure we spend as much as we can. But, you know, sometimes it doesn't work out that way just because of the spending authority that we have and the time limit that we have to spend it. So, it's a balancing act.

CHAIRMAN D. CHIP JOYNER: Great. Thank you so much, it's really helpful.

MR. JAMAR PARKER: All right. No problem.

MRS. PRISCILLA BORDERS: Perfect. So, my questions with staffing. I know that we talked a number of times on staffing and budget. How far down are we now?

MRS. GAYLE H. HOLLOMAN: Well, we keep losing people. Last week, we lost six people.

MRS. PRISCILLA BORDERS: Oh, my.

MRS. GAYLE H. HOLLOMAN: So, you know, and we one or two more coming up in June that we know are retiring. So, it's kind of like, you hire folks, and then folks leave. We were able to bring on 21 new hires though, last week. So that's -- and they're frontline staff at the library. I think most of them are frontline.

MR. JAMAR PARKER: Yes.

MRS. GAYLE H. HOLLOMAN: Yes. The Library Assistants and Associates. So, we're very happy when that happens. But it's -- it just keeps fluctuating; it keeps going back and forth. We were at 70, then we dropped down to 65, I think, and went back up to 70 or 75 vacancies that -- so it just keeps -- keeps going back and forth.

MRS. PRISCILLA BORDERS: The process for hiring is still staggering?

MRS. GAYLE H. HOLLOMAN: It's still staggered. We still have to do the staggered hiring. That was told -- we were told that we have to do that through the year -- through this year. So, we don't know about next year, but that's the plan for this year.

MR. JAMAR PARKER: So, that is one way that I think this Board can actually help the Library System is, if you guys can talk to some of the decision makers at the County about increasing some of the minimum salary for some of our lower positions. Retention is one of the issues that we have in some of those lower-band positions. So, if we can increase those -- those minimum salaries and make them competitive, then we can retain some of these additional positions. But right now, we're -- we used to be, you know, the leaders. But now, we've caught -- we've fallen behind. So, we need someone to advocate on our behalf to say, you know, look, we -- we're no longer at the top. You know, we're the largest, but, you know, not necessarily the best when you look at how positions are allocated.

MRS. PRISCILLA BORDERS: Thank you so much for that information. Anybody else, any questions?

MR. PAUL KAPLAN: I got a question.

MR. JAMAR PARKER: Yes, sir.

MR. PAUL KAPLAN: So, as you go along in the budget, you -- and it might be a very simple answer. How does our Director keep track of where we are in a given time? She contacts you, or do you keep your figures in front of you or you're the person --

MR. JAMAR PARKER: Yes, so --

MRS. GAYLE H. HOLLOMAN: He is the one.

MR. JAMAR PARKER: -- the monthly financial that you guys receive --

MR. PAUL KAPLAN: Right.

MR. JAMAR PARKER: -- on a monthly basis, Mrs. Holloman receives those financials as well as statistics related to it. So, Brazos and I work hand in hand because he's in charge of -- well, he's in charge of a lot of the statistics that we receive. So, if we're not moving the needle on certain products, or if we're not impacting the number of people that we would like to impact, then we make changes on those particular products, and we go to another product that may be more suited for, you know, the Library System in reaching as many people as possible. So, we have a monthly system to make sure that, you know, financials are put before her. But also, she calls me on a regular basis whenever she goes to her team leadership and, you know, they ask a question related to the budget, she immediately after the meeting, gives me a call to say, hey, you know, Jamar, this was the question that I was asked, you know, can you help me out? You know, so we -- we have a back-and-forth on a regular basis.

MR. PAUL KAPLAN: You got good communications.

MR. JAMAR PARKER: Yes.

MRS. GAYLE H. HOLLOMAN: Oh, I ask him a ton of questions.

MR. PAUL KAPLAN: That's good.

MRS. GAYLE H. HOLLOMAN: Sometimes, I know I get on his nerves because I don't know. I can't understand because I'm not a finance person, but he bears with me, he bears with me.

MR. PAUL KAPLAN: Thank you.

MR. DAMIAN DENSON: Question.

MRS. PRISCILLA BORDERS: Thank you so much.

MR. JAMAR PARKER: Yes.

MR. DAMIAN DENSON: Does each branch have a finance person, or does it all trickle through?

MR. JAMAR PARKER: No, it all trickles through. So, when I first got here, there was a system that was in place. The old Library Director, when he moved on, it was an old, outdated system. It was, you know, functional, but it was outdated. So, Brazos assisted me with creating a new system, where just at the click of a button, the branch could go in and see exactly how much they've spent, and how much is left in their budget. So, we think by using this tool it, you know, gives them an opportunity to see exactly where they are and where they need to be. They're aware of the close-out process, and we send updates when the close-out process is approaching. So, they know to, you know, spend up, and again, if not, then Mrs. Holloman will say, hey, we'll just pull it back, and we'll move it somewhere else. Is that it?

MRS. PRISCILLA BORDERS: Again, thank you so much.

MR. JAMAR PARKER: No problem.

BRAZOS PRICE, COLLECTION MANAGEMENT/TECHNICAL SERVICES

ADMINISTRATOR - UPDATE

MRS. PRISCILLA BORDERS: So, the next speaker that we have here is Mr. Brazos Price, Collection Management Technical Service Administrator.

MR. BRAZOS PRICE: Hi everyone, thank you so much. Let me get this set up here, and I'll head to the front so you can call see me. Zenobia, do you mind if I take it to do the --

MRS. ZENOBIA CLAXTON: Oh, sure.

MR. BRAZOS PRICE: Can I go over there, so I can point at things?

MRS. ZENOBIA CLAXTON: Oh, okay.

MR. BRAZOS PRICE: Thank you so much for having me today. I'm very excited to talk to you about just a quick kind of overview of electronic resources. As Jamar said, it is one of the big areas of growth for the Library System. Thanks to Mrs. Holloman and the rest of the Library leadership team, we have been able to over time, increase our budget for the electronic resources because of various things like the CARES Act, which I'll talk about a bit during this presentation. So, I'm going to talk to you about how folks access these resources. I'm going to give an overview of a few selected resources including some reference resources, some investment resources, our e-newspapers, Paper.co, which is a big growth area for us, but also a big growth in expense area for us, and our general virtual circulation. We'll talk about the Coca-Cola and the Pepsi of that categories, which we'll get to. Then I'll have some time for questions and also some acknowledgments. So, as you can see by this graph, this is system-wide for the entire United States. This is a IMLS, which is the Institute of Museum of Library Services, which is the parent entity that does library grants for the whole thing, but they take stats as well. We do a -- we contribute to that from a state -- the state level, and they send it up to the federal level. But as you can see, as a percentage of total circulation since 2015, which is these stats are always a couple of years behind because it takes some time to compile. But as you can see, the percentage of circulation of these e-read materials has just gone up, and this is across the board as an industry. So, we're seeing the big-picture scales, even before the pandemic, which that accelerated this process, as we'll get to. Tastes and interest of patrons change over

time, so we have some flexibility within specific categories to select different things as they become popular. Like, you might have heard of, we had the Lynda.com, but it changed over to LinkedIn Learning when they bought by Microsoft. That was one of our growth areas for there, for a time there, was these online classes especially during the pandemic. I just wanted to give an example for one specific resource and on how our spend locally here in Fulton County, has changed over time. So, you see here in Overdrive, I started working for the Library System in 2017, and that year, thank you to Jamar for pulling these numbers for me. But that year, we spent as an organization \$324,000 on Overdrive. As you can see in 2021 and 2022, we are up to \$900,000, so it nearly tripled in four to five years. Along with that increase spend, we had increase usage, which we'll get to later in the presentation. So how do folks access these resources? Well, we've done a lot to kind of change that over time. Mrs. Holloman can talk to you about our website, I'm sure, for -- she was very happy when we changed that over, as we were. But that is our main way that our folks access these resources. So, we have numerous paths that the public can get to our electronic resources. We do kind of vertical integration of marketing in a couple of different areas as well. We have a digital library page, which is just specific to the various electronic resources that we have that my team manages. We're always posting things. Like, think, the author Terry Pratchett, you know, he passed away a number of years ago. But there's a Terry Pratchett day that happens in every year during -- in April, so we do promote that. Every time we have, you know, a passing, we always collect those author's books and do a list, new resources list as well, and we publicize that as well. That goes out through our newsletters, which, you know, our e-books, New Books Newsletter gets 20,000 -- we have approximately about 20,000 people. We recently started a Mysteries Newsletter. We also have it available via MARC records, which means it's visible within our catalog. So, when somebody searches for something, like say, the Atlanta Journal Constitution, you will see a record that will take you directly to that new resource that we have. As with many things, Librarian access is very crucial to -- excuse me -- Librarian assistance is very crucial to maintain the access. So, our staff are there on the front lines everyday including these resources as a part of the reference being use. So, when a person comes up and says, I'm in fifth grade, I have a report that's due. Well, what they do is they say, well, look, here's what we can do. What does your report, you know, require? They're like, well, I need two electronic resources and the newspaper and encyclopedia. So, the staff walk them either in physically in the building, but also, they'll take them to these electronic resources that we have. I'll talk a little bit about some specific reference resources here in a little bit. They also help with bridging the digital divide. So, not everybody is comfortable with digital interface. So, it can be novel for a person if you're going through and trying to do a search for some basic job skills, and you wanted to use with our class -- our resources like Universal Class or LinkedIn Learning. Even just the process of signing up for the service can be challenging, so our library staff are there to help with that. As with everything, we have a kind of centralized area called Libanswers that does all this virtually well, so our staff have that as a resource to help patrons with interest can access it directly, a sort of question and answer that system. So, one of the resources that I did want to spend a little bit of time to talking to you about, it's called Info USA -- excuse me -- Infobase.

This is now our primary reference resource outside of Galileo. Galileo is like a consortium that's provided to us by state of Georgia through the University System of Georgia, the Regents. So, they have a lot of resources that I'm going to go into much depth for because they provide those to everybody in the state. I want to talk just to you today about stuff that happens here in Fulton County. So, we did have some other products pre-2016. But, you know, one of the upsides to the coronavirus pandemic, if it could be called such a thing, is that we did get some extra resources through the CARES Act, thanks to -- and Mrs. Holloman's advocacy as well as obviously, our Commissioners, we were able to receive, I want to say, was two -- \$2.1 million?

MRS. GAYLE H. HOLLOMAN: It was \$1.6.

MR. BRAZOS PRICE: \$1.6 million, thank you. Of additional funds, and many of that we were able to keep at -- next year we got -- what was like, what, half a million added to our electronic resources. But so, we were able to maintain the majority of these resources, and one of those was this Infobase. As you can see -- and we're going to see this pattern a lot. But this is before we added all those resources, and we added a ton of resources in 2020. You also see a huge spike in usage. This is a kind of common pattern that happened during the pandemic, massive spike during the quarantine phase, as sort of folks -- you know, this is in 2021. Many people, like, our public libraries started accepting folks back physically into the building. This is the common pattern you see new, all-time high electronic resources uses, slight retrenchment in 2021, and then 2022 eclipses 2020. So that's a common pattern. We're going to see that in at least three other examples that I'm going to show you today. We do have a little nice stack bar broken up by resources.

MS. LINDA JORDAN: Can I ask a question?

MR. BRAZOS PRICE: Absolutely.

MS. LINDA JORDAN: How long does the CARES money last?

MR. BRAZOS PRICE: Yeah, so that was a one-time expenditure, but the -- thanks to the advocacy of Mrs. Holloman and I'm sure the Board of Trustees played a role there as well, we were able to get some ongoing funding provided by the Board of Commissioners. So due to that sort of negotiation or talk some of these vendors down for a time, we wrote -- we didn't have to cancel any of the resources that we got as a part of the CARES Act. As you can see in slide that I showed earlier, I think you noticed the peak of our Overdrive expenses was about 1.15 million. That was because of the CARES Act, and as you see, we dropped down to 900,000. So, we had to kind of do a little gymnastics, but we're -- we've been able to keep everything that we -- we were able to keep everything that purchased as a part of the CARES Act.

MS. LINDA JORDAN: Thank you.

MR. BRAZOS PRICE: Great question. I do want to talk a little bit about couple of investment resources, Morningstar, and Value Line. Morningstar, we did have previous to the CARES Act, and Value Line, we were able to purchase as a part of the CARES Act. Prior to the CARES Act, folks in individual locations, would actually subscribe to Value Line, which is kind of like a newsletter that comes out about different securities and equities, on a per-branch basis through their Friends. Well, because of the CARES Act, we were able to actually extend access to everybody in Fulton County that has a library card, they can access it remotely now. So, we were very excited about that, and

as you can see, it does take a little bit of time to get the word out about these resources at times. But in 2022, big spike. Morningstar is state study, and as you can see, this is the kind of stuff that we have to kind of think about when we're adding resources in the same category. We expect cannibalization to occur at certain degree. So, you can see, it slightly goes down. It's still very cost-effective, though, because of what we paid for it. So as a whole category, this two numbers, you know, would be up to here. So, what that tells us is that we're actually increasing the utilization of investment as a category.

MS. LINDA JORDAN: Another question.

MR. BRAZOS PRICE: Absolutely.

MS. LINDA JORDAN: So, under the Value Line, it says, where Friends had purchased, what's that?

MR. BRAZOS PRICE: Yes. Yes, so this was a -- so we had previous to the CARES Act, Value Line is actually, it's both a physical product and a digital project. So various locations did have access to it that the Friends paid for. So, they would get it, you know, at Roswell or Milton or wherever. They would come in and they would check it out to the patron to read physically in the building. But you couldn't take it home and you couldn't access it remotely.

MS. LINDA JORDAN: Got you.

MR. BRAZOS PRICE: So that was one of the big things we were able to do. Again, it does take some time to get the word out, but the word has spread. Another big category I like to talk about is newspapers, because we do have quite a few. America's Newspapers is the number one product for us. We also, the New York Times, ProQuest Newspapers. We're always looking new -- Mrs. Holloman's already asked me, can we get the Wall Street Journal? Can we get the Washington Post? We're definitely trying. But that's one of those things where we are, you know, obviously budget limited. So, we have to make hard choices. You typically, as Jamar said, while we do have a little bit of wiggle room, it's not always enough to add an expensive resource. So, when you're looking at adding, generally, unless you're given more funds at the budget level that usually gets -- attracts something. So, as you can see, here's the various ones. We didn't see as much of the kind of pattern except here in the New York Times, you see -- oh, that's 2021. But ProQuest saw it a little bit. Then I want to dive into a little bit more into NewsBank because we have seen consistent growth in this utilization. One of areas that I do want to talk to you about is, what a difference it makes when you increase the visibility of a product by making it accessible within our online public access catalog. So, one of the things that we did for America's Newspapers, NewsBank, is we actually added OPAC records for the top 100 products that were being used within that product. So, like, for example, one of the Journal and Constitution, the Alpharetta -- is it the Neighbor? One of the Alpharetta -- there's a slide that shows that one. So, we have now recorded in there. So, if you're a patron and you're at home, you're searching for your local paper, you'll see it, the Macon Reporter, or whichever one might be. As you can see here, this is kind of what it looks like in the thing. We have been starting to update some of these to get some images because we know that images make a big difference in how people interact with these electronic resources. So, you search for the Alpharetta Neighbor up there, you'll see it, it'll be the first thing that pops up, click this link right here, it takes you directly to that

resource and directly to that specific newspaper within that newspaper resource. So, this has been a huge success for us. Paper.co, this is a product that we purchased initially through the CARES Act, and it was actually -- we were the first public library in the country that has partnered with them. They mostly work with the K-12 sector. So there -- so we very excited but does take time for word to spread. So, first year, we spent quite a bit of money on them, but didn't get a very lot of usage. So, I said, we're going to have to talk you guys down. So, we got massive cut in how much it cost. Second year, the same thing, still wasn't taking off. I was like, look you all, this is going to be bad. But I'm very happy report that in the -- this isn't broken out by month, but if you did, you would see it was basically -- Mrs. Holloman and I were looking at it together the other day. It was, I want to say, around September, we just saw, we were in the single digits most months. Then September, we were triple digits -- make it quadruple digits at the end of the year. Then this is just Q1 2023. So, in Q1 2023, we've already had more, kind of, learning activities, tutor sessions through Paper.co., than we had in 2022, 2021 and 2020 combined. You don't see 2020 here because it would look like down here. So, we're very excited about that. But the downside is that they're charging us more. So -- but this is one of the great resources that we partner with the Atlanta Public Schools on. So, everybody in Fulton County has access to this resource through their library card. But we are making a special push and a special connection within the Atlanta Public School System. The vendor themselves, has really invested in that relationship too. As you can see, it did take some time, but this is just Q1, we're already more than double all 2022, so --

MRS. GAYLE H. HOLLOMAN: Brazos, would you tell them what Paper.co provides?

MR. BRAZOS PRICE: Yes, absolutely. So Paper.co, is an online, 24-hour, seven-days-a-week tutoring system. So, they have on-demand learning activities they call. But they also have live access to one-on-one tutors. They use the Socratic method. So, it's not, you know, how can I -- you know, here's my homework, please do it for me. They ask the questions, and then they use the Socratic method to sort of elicit the response of, you know, that ultimately increases the learning, ultimately. They have it broken out by individual school systems. We're, as a library system, we're treated as a whole. But then they have it such with Fulton County Schools versus the Atlanta Public Schools. We want to get closer to Fulton County Schools, but in a way, public schools is actually broken up by classroom, which is very exciting. Lastly here, is the sort of components that make up the number that you see in your Board packets every month, our virtually circulation number. So, these are multimedia, which is e-books, audio books, e-audio books, our music, and our videos. The big -- the big 100-pound, 900-pound gorilla of the bunch is Overdrive, they're the -- they're the Coca-Cola of their category, but also overall as -- in our -- in the whole category. Within -- Hoopla does everything, they do music, they do movies, they do e-books, they're number two in every category. So, for -- with Freegal, they're our music provider, we have Hoopla, they also do music for us. Video, we have Kanopy, which actually was purchased by Overdrive. But they're a separate platform right now. Our number 2 video usage is actually -- well, that's going to be Hoopla. So, what does that look like when you actually look at the numbers? Again, I talked about that deaf community, 2021, 2020, 2022 is way up, 2020 is way up -- look at the numbers. But this is Overdrive, these

other ones, Hoopla, number two. Then again, Freegal is -- gets quite a bit of usage, as does Kanopy, it's kind of gone up over time, and --

MS. LINDA JORDAN: So, what makes Overdrive -- I mean, why is --

MR. BRAZOS PRICE: They were one of the first to reach market, basically. So, I want to -- was it 2011? Does that sound right, Mrs. Holloman?

MRS. GAYLE H. HOLLOMAN: That's about right.

MR. BRAZOS PRICE: Yes. I want to say, they came to market in 2011. They were also -- they were also the first, and I think the only, that's ever been available via Kindle reader. That's what my -- I use the Kindle when I read books and so does my spouse. So other stuff came later, like Hoopla didn't offer the Kindle. So, they kind of had a first mover advantage to some things. They just seem to -- they're basically the Coca-Cola of the industry. But -- and what we find out is that basically, any money that we put into this product gets used, right. So, like, we have, you know, we're generally able to stay on top of our hold list for our physical materials. But when it comes to digital, if we're not putting money in everyday, literally, we spend Monday through Friday, my staff spends our budget to Hoopla to buy new books every day. If we don't do that, these hold lists get long. So, periodically, we're able to get money through GPLS to help us. They had a grant, was it last year? The -- you know, every bit of the, you know, over -- over the time, Mrs. Holloman got us an extra half a million for our e-resources. All that money goes in here, and it's basically getting used immediately. So, it's very -- it's a very popular resource. You see here, here's kind of how it's been broken out. So, in 2021, they actually added -- they bought a product called Zinio, which was our primary magazine vendor. Now it's brought in underneath Overdrive. These are -- so these are e-magazines that you check out, right. So, the magazines I showed you earlier with a -- you know, the Journal Constitution through NewsBank, those you go, and you read the newspaper online as an article. But this one is checking it out. So, generally speaking, other vendors have started doing this, but you were asking about kind of, why is so big? It was also one of the first to really offer those best sellers. So, your Karin Slaughters, you're -- the Prince Harry Spare book, he latest John Grisham, you know, all those books are going to come here through Hoopla. They offer a variety of mechanisms that you can purchase a license. Usually it's a license, you don't actually own the book. I'm sure there's a lot of legal stuff about all that that we could have a conversation about. But in general, the model that sort of a coalescing is, we basically purchase a license to -- generally, it's about 12 months or 24 checkouts, whichever comes first, or 24 months and 48 checkouts. So that's usually the -- that's the most, sort of, popular model that the publishers offer. Occasionally, we can buy what's called one-copy, one-use copy, which lasts forever, which is great, we love those kind of copies, but they cost us more. Sometimes they'll offer us what are called 100 checkouts. So, you know, all of us, we could have a little party and read the same book, so if can have those kind titles. The TV Show Bridgerton, did you all -- remember that from Netflix? So that was a, you know, series of titles. So, we were so -- we were so happy because they were -- the publisher was offering them as a 100-use copies. So, we just bought as many as we could, and they got used. That kind of connects us to how many people use it, and there's that pattern I was talking about again, you know, 2020. Look at that, man, the usage really went up. But in 2021, we had a little retrenchment, and then you see 2022

that we increased surpass 2020 number. So, Hoopla, is more like the coke -- the Pepsi-Cola of the bunch. They started out as basically, all you can eat. So, any title that you see in Hoopla was completely available. If all of us decided to have a little book club, I'd recommend that we use Hoopla rather than Overdrive because we could, for sure, get a copy. Any title you see in there, you can check it out today. They now offer other models as well, like the one-checkout, one-use that I talked about earlier, but we don't use it for that. A lot of our comic books come through here. Again, they're complementary, so they're not our number one e-book in the audiobook theme. They have a lot of backlist titles that Overdrive doesn't even offer, and they're available at any time. So, we always tell people, you know, your waitlist might be long in Overdrive, but you can go to Hoopla right now and get a book to read. So, we -- there's a million, over a million volumes of things that you can check out there. So, it's really a huge amount. We started adding records in the OPAC to increase visibility. Our -- this is where our human staff come in. They, like, look and say, hey, what are people reading in Overdrive, and having a waitlist on that we actually have the same book in a different product, let's add a record in there. In our OPAC, we've invested in heavily, and it does a great job of showing you every type of title that's available. So, here's Hoopla, 2020, big spike; 2021, drops down a little bit. As you can see, 2022, we're back up. If you could see pass that area up there. Same thing with the users. So, we're up -- you know, we're over 20,000 a month, monthly checkouts, which is pass our monthly peak. That is my presentation today. We should have some time for questions, I think. Thank you so much for having me here today. Thank you for Mrs. Holloman too for inviting me. Special thanks to one of my staff, Elizabeth Keathley, she does a quarterly presentation with the library staff that's open to all out staff and it's electronic resources and I adapted her slides with specifications. Any questions?

MS. BEVERLY RICE: I have a few questions. The first question, and for sake of time, you don't have to answer them. But who decides -- I think heard you answer this -- who decides what programs that you use or resources? I think I heard you say, you and your staff.

MR. BRAZOS PRICE: So, the ultimate decision for any resource that we add or subtract is -- rest with the Library Director. So, we have kind of intro process where we make recommendations. But the -- like, say I was going to add a new product, that never happens unless I talk to Mrs. Holloman. I always make sure -- her aware, like, hey, this is something we're looking at, what do you think. If we're going to get rid of something, we always go make sure. Because, you know, I look at the numbers, but there's other things that matter than just the numbers, so --

MS. BEVERLY RICE: Have you ever considered surveying, perhaps, the patrons?

MR. BRAZOS PRICE: Yes, absolutely. That's -- so that's been coming up in our Impact Plan --

MS. BEVERLY RICE: Okay.

MR. BRAZOS PRICE: -- questionnaire that probably, Mrs. Holloman has talked to you all about that as a part of the Strategic Plan. So, yes, we definitely -- that's one of -- I think that might have even -- did that make our -- yes, I think it did. I think we had some -- we mostly so far asked about satisfaction with our electronic resources. So that's one of our --

MRS. GAYLE H. HOLLOMAN: KPIs.

MR. BRAZOS PRICE: That's one of our KPI numbers. And we're doing really good there. I think we were at -- what was it, 96 percent last year, you think?

MRS. GAYLE H. HOLLOMAN: Yes, 96 percent.

MR. BRAZOS PRICE: So, generally speaking, we've asked people, like, what do you think of the offers that we do have. They've been very, you know, positive. But in terms of, you know, surveying about what's -- what we don't have that you might be interested in, that's something that we've been talking about lately. Yes, great question.

MS. BEVERLY RICE: Okay. Is there a program to assess adult reading levels? When the patrons come into the library, do they actually know what reading level they're on?

MR. BRAZOS PRICE: You know, that's a great question. I don't know about for adults --

MRS. GAYLE H. HOLLOMAN: No, we're not qualified to make those kinds of assessments.

MS. BEVERLY RICE: Well, not you, but can the patrons do it themselves? Can they - - is there a program -- this is what I'm asking. There's no program?

MRS. GAYLE H. HOLLOMAN: That doesn't mean it doesn't exist, we just don't know of it. But we can always research it.

MS. BEVERLY RICE: No -- yes, here in the library --

MRS. GAYLE H. HOLLOMAN: Right.

MS. BEVERLY RICE: -- is what I'm asking.

MRS. GAYLE H. HOLLOMAN: Right.

MS. BEVERLY RICE: Then my third question -- because I am impressed with the programs that you're using. But I noticed when you talk about 20,000 people are using a program, but you have so many more people that are coming to the library that are not using the program. So, I was kind of concerned about that. The third question is, I know that APS provides an adult education program. But do you have a program where people who seek to further their education, their adult education, can come in and just pull up a program and do it themselves?

MR. BRAZOS PRICE: Absolutely. That's a great question. So, we do have big adult learning category. So, we have a few products that are like you're talking about. One of them is called Universal Class. It's basically on-demand classes, and it's got a variety of different topics including, you know, accounting, basic Word, Excel. We have another product called LinkedIn Learning, which you may have heard of. You know, they were purchased by Microsoft. They originally was called Lynda.com and shortly market themselves to libraries. That's where we first got them. But then they changed ownership during that same time. Now it's called LinkedIn Learning. They have just -- I think when you finish a program like that, you can connect it to your LinkedIn account, so you can say, I finished, you know, basic JavaScript or basic Excel or a digital product design, or whatever the case may be. There's also adult classes that we offer for -- we have the physical GED program that we offer here at the Central Library got started up in the Southeast Library is the other one.

MRS. GAYLE H. HOLLOMAN: Southeast Atlanta Library has it now. We have APS retired teachers who actually do subject matter classes. We've been doing this for over

15 years now, and the Central Library was the first place. We do it with the Technical College System of Georgia. So, it's approved by them, and we have a room where we do the testing. We're still the only public library system in the nation that does GED testing.

MS. BEVERLY RICE: Well, I was thinking more in terms of a program, not GED.

MRS. GAYLE H. HOLLOMAN: Right.

MS. BEVERLY RICE: But just an adult program, adult education program, where adults can come into the library, sit down, open up a program, and they work on it themselves.

MRS. GAYLE H. HOLLOMAN: Right.

MS. BEVERLY RICE: Without teachers or without preparing for the GED. Just a program just like the program -- and you mentioned LinkedIn and that is a -- you know, it's adequate.

MRS. GAYLE H. HOLLOMAN: Well, we've just made an agreement with the Library Foundation that they are going to fund for the first time, career online high school. So, we will have people who'll be able to do an online come in. It's only for a limited number though because it does cost. But they are going to start that program with us.

MS. BEVERLY RICE: Okay, thank you.

MR. BRAZOS PRICE: Great question. Other questions?

MS. LINDA JORDAN: This might be a -- I'm not sure if it's the right one to ask. But ChatGPT, does that come into play anywhere?

MR. BRAZOS PRICE: So, that's a great question. I think that's something that we've been talking about a little bit at the admin team. We've been sharing some emails. We're thinking about it. I saw the -- I think I shared with the -- that with our admin team that one of the most recent versions of GPT, number 4, scored very highly on the bar exam and the LSAT. He's shaking his head so --

MS. LINDA JORDAN: Some people might not know what ChatGPT --

MR. BRAZOS PRICE: Yes, I'll stop after that. So, ChatGPT is a, what's called a large language model AI. So, it kind of does, like, text completions. So, you ask it a question, and then it gives you an answer. It may not always be the right one.

MS. LINDA JORDAN: Right.

MR. BRAZOS PRICE: But -- so, yes, we're having conversations about it. I wouldn't be surprised if there's a library product in the near future. I haven't seen one yet. I don't -- have you seen one, Mrs. Holloman?

MRS. GAYLE H. HOLLOMAN: No, I have not.

MR. BRAZOS PRICE: I haven't seen one yet. We're definitely keeping our eyes --

MS. LINDA JORDAN: Yes, it's a lot of conversation going on around that. Yes.

MR. BRAZOS PRICE: Absolutely, yes. My spouse is a Professor at Emory for -- and so she and her colleagues are talking about it because of the, you know, educational component of it.

MS. LINDA JORDAN: Right. Thank you.

MR. BRAZOS PRICE: Yes, great question.

MRS. PRISCILLA BORDERS: Any more questions?

MR. CARLOS VIELA: It's in the chat.

MR. BRAZOS PRICE: Oh, there's questions in chat?

MR. CARLOS VIELA: I think you have the --

MR. BRAZOS PRICE: Oh, I have it, yes. I was looking at you, Zenobia. All right. Let's open up the chat. Yes, thank you, great question Chip, the -- is Overdrive the same app as Libby? So, Overdrive is the company. They have a new branded app that's called Libby. So, they used to call their app Overdrive. But around 2016 or '17, they started transitioning to brand for the app to Libby. It's the same thing, it still does all the same stuff. But they have -- they have the original app that used to offered in the app store is no longer available, and Libby is now the only app that they offer in app store. That happened over many years. So, they -- they, I believe, started that at least five years ago, that process. Yes, great question. Let me know if that answers your question, Chair Joyner.

MR. BRAZOS PRICE: Absolutely.

MRS. PRISCILLA BORDERS: I have a question.

CHAIRMAN D. CHIP JOYNER: Yes, it does. Thank you.

MRS. PRISCILLA BORDERS: I have a question for teens and younger people. Do we have any resources through the library that they can play games?

MR. BRAZOS PRICE: Games, yes, that's a great question. I don't think -- so, we do offer physical checkouts of devices called launchpads that have some game components to it. We don't have any electronic resources that are available online that do games. But there's a lot, like, you know, a lot of our organizations that we partner with, like, you know, we always are talking to GPB and various places like that, they do a lot of stuff like that. Yes, great question. But no, we do have any electronic resources with the physical one, and of course, the computers that we offer. So, the public computer access that we have at every location, that's a big area of -- I used to be a -- I was a Children's Librarian. That was my first job out of library school, and that was the number one -- number one usage of the computers, which was great. We -- you know, I loved having the kids come in for games. Yes, great question.

MR. DAMIAN DENSON: This is great for me. I'm embarrassed to say that I didn't know a lot of the adult resources because I was paying for Morningstar and some of those newspapers, so --

MR. BRAZOS PRICE: Well now, you're going to save money.

MR. DAMIAN DENSON: I know we talked about coms and marketing library resources before, and then we did the -- when we did evaluation of all the activities. But for adults, I think -- I don't think people know a lot about these resources. That's always a challenge for, I think for libraries across the country. So, I just wanted to make that point.

MRS. GAYLE H. HOLLOMAN: Right.

MR. BRAZOS PRICE: Absolutely.

MR. DAMIAN DENSON: Even in my own ignorance, sitting here every month.

MRS. GAYLE H. HOLLOMAN: Well, we'll working very hard with our Marketing and PR Department to get brochures out and more information out. So, we do know that's a top priority.

MR. DAMIAN DENSON: Thank you.

MRS. PRISCILLA BORDERS: Thank you so much.

MS. LINDA JORDAN: What's -- do we ever put it in with that -- the library newsletters -

MRS. GAYLE H. HOLLOMAN: The one that's upcoming, is going to feature a little bit more information about our electronic resources.

MS. LINDA JORDAN: Okay.

MRS. GAYLE H. HOLLOMAN: That's something that we phased in. It's coming out in May.

MS. LINDA JORDAN: Great.

MRS. PRISCILLA BORDERS: I think that marketing campaign will be instrumental. Because the only people who really know this are people actually navigating the computer or --

MRS. GAYLE H. HOLLOMAN: Exactly.

MRS. PRISCILLA BORDERS: Thank you, both for that information, Mr. Parker, and Mr. Price. That was very, very important for us to know as Board of Trustees. So, we already did work orders report. I'm going to turn it now to the Executive Director for her report.

23-21 DIRECTOR'S REPORTS

LIBRARY SERVICES AND TRENDS

23-19 MONTHLY FINANCIAL REPORT

23-20 MONTHLY USAGE SUMMARY

CLOSURE REPORT – 1ST QUARTER

MRS. GAYLE H. HOLLOMAN: Good afternoon, and glad to be here everybody. We have had a lot of wonderful things going on in the month of March. You know, it was Women's History Month, and a lot of other events took place, Read Across America Day, St. Patrick's Day, observance of all those things, we still have AARP tax aides in the libraries, and that has been working quite well. People wanted that to come back after we returned back into the building, so that's very helpful. Yoga classes, school visits have started back up again, lots of book clubs are in play. I think we have 19 book clubs; I'm told. So that's real good information. The Bookmobile is going to reinvent itself again. But going back to the olden days, where we used to have a set schedule, we put it on the website, we'd publicize it in brochures of when the Bookmobile is going to be here, there, or wherever. What we've been doing recently with it, is that we've been -- it has been at a lot of Commissioner's events, and so that's how we're doing it. They have the event, we bring the Bookmobile out, and it has been very well received. So, looking at a lot more of those types of things. Brazos has told you about what's happening in collection management. That \$1 million that received as an enhancement, has really allowed us to buy more best sellers, and that has been a real help. Because a lot of people still want to walk into a branch and pick up a book without having to put it on hold and wait for it, or either they don't have hand-held devices and other things. Still, there's still a lot of people that are not a part of that whole digital piece. So, we're trying to make sure we respect all of that as well. We are still working toward our impact plans to make sure that we put our committees in place and get the involvement of other staff around the system so that we can go and make those three components of the Strategic Plan get in development. Of course, as you remember, they have to do with literacy, partnerships, and digital inclusion. So, we're

still working on that to roll it out in May, by the middle of May. So those are the library trends. We've had our financial report. The monthly usage summary is following, I don't know if you have any questions about it. But I do want you to note that we are still on the upward swing in most things. It's just really wonderful to notice that people are coming back in, people are using the computers, people are checking out materials. It's just really good to see the trend going upwards. You saw so much of that in the reports that they did today. But it's really happening, and it's about time. It did take a little bit of time for people to come back, but it's really making a difference. Do you all have any questions about any of those reports? Well, looking at closure report. We were closed for a few events or situations that happened around the system, such as the freezing pipes that flooded Milton Library in December. I am happy to report that their building is closed right now. It's planned to reopen at least by May 9th, could be earlier, but we'll let you know. But they had to take down all of the books off of all shelves. They had to take down all the shelving, and they had to replace all the carpet. That takes a lot. That's a 25,000 square-foot building. Of course, not all that space is just books, but they had to take a lot of that away and back it up, and now they're putting the carpet down. So, we're very happy that the work has started. But it did require having to close. The same thing happened at the Ocee Library because of the freezing weather. But they are back open and doing well. Then more recently, the Roswell Library had to close due to a gas leak. So, they were able to fix that, and that was kind of a discovery. Then once they made the discovery, they knew they had to do something about it. So, what's what was required there. But we were closed for a total of, what was it, 24 hours, all total? But anyway, not a ton of hours, but enough to make a difference, but that was just in one place -- 112 hours, so year to date. Any questions on that?

MRS. PRISCILLA BORDERS: Hearing no questions, let's proceed with unfinished business, the Central Library update.

UNFINISHED BUSINESS

CENTRAL LIBRARY - UPDATE

23-22 MEMORANDUM OF UNDERSTANDING WITH AFPL FOUNDATION

2023 KEY PERFORMANCE INDICATORS (KPI) - QUARTERLY

REMAINING CAPITAL IMPROVEMENT PROJECTS - UPDATE

MRS. GAYLE H. HOLLOMAN: Central Library has had a lot of wonderful programs. We've had quite a few jazz programs this past month. Even in March, and then of course, April is Jazz Appreciation Month. But lots of events take place here. We're still trying to rebuild our Children's Department, part of that here is because we -- part of the happenings here is because we do not have the staffing in place. We lost some staff at Central, and that has made huge difference with the programming we've been able to do for youth services. So, we're looking at getting that straightened out and making a difference. We will have a new addition to the Central Library staff. That is that our Social Services Program Manager has -- the interviews have been completed, and a job offer has been made. I don't know yet if it has been accepted. So that's what I'm waiting to hear. But I'm glad to report that we finally got through all of that process. That's about all I can say about Central at the moment. We're fairly quiet on most days. We're not having a lot of security issues at Central. So that's always a positive.

MR. PAUL KAPLAN: Yes, the question is, I show (indiscernible) the gate to get into the parking garage underneath, are they going to replace the gate, or are we just keep guards there all the time?

MRS. GAYLE H. HOLLOMAN: Well, we're keeping the guards there until we can replace it. That's the problem, the replacement is just taking too long. There were some alternatives offered, but they are extremely costly, going upwards of \$100,000. We just can't do it; we can't do that. So, we're trying to figure out another way. But don't know another way right now.

MR. PAUL KAPLAN: Okay.

MRS. GAYLE H. HOLLOMAN: It's good the weather is changing and getting better.

MRS. PRISCILLA BORDERS: Thank you for that update on the Central Library. The next item on the agenda is the Memorandum of Understanding with the Foundation. So, we received it today, everyone here should have received a copy. So just to be transparent, Chip's over there. We received this today, so I would like to have everyone to have -- everyone to have the opportunity review it before we vote on it. Particularly, we have another Board Member that's not here today, so I want to make sure he gets it, so he'll have the opportunity to review. If there's no objections, we will vote on this next month. So that's June --

MR. PAUL KAPLAN: May.

MRS. PRISCILLA BORDERS: No, May.

MRS. GAYLE H. HOLLOMAN: May.

MRS. PRISCILLA BORDERS: May, sorry. In May, we'll vote on it in May to give everybody the opportunity to review this. If we have any questions, we'll make sure we'll get back with the County Attorney for clarification, and your Assistant. So, if there's no objections, let's tackle this in May, okay? Thank you so much. The 2023 Key Performance Indicators Quarterly, KPIs.

MRS. GAYLE H. HOLLOMAN: Yes. In Quarter 1, we are on the upswing again. We -- our total virtual circulation, we had our targeted goal is 1.2 million. Our stretch goal, meaning that we want to exceed that figure was 1.3. So far, we have 400,415 in Quarter 1, our total virtual serve. Then the rest of them are the percent of satisfied participants with programs and events for all ages, percentage of citizens' satisfaction with the library's virtual resources. Overall, I was satisfied with the level of service provided. Each of those, we have a target of 91.5 percent. But those are determined by the surveys that are taken. The surveys have not started back up yet, so we don't have any figures for Quarter 1. But the one that we did add that I made mention of last month, it's the active library cardholder snapshot. It was brought to my attention that we really need to look at very closely, how many new cardholders we acquire, and that we really need to make push and focus on that. So that's what we're doing. We end up -- we're planning, plans are in the works to have a big push on a library card drive. Library Card Sign-up Month is normally in September, but we're going to make it -- broaden it, and really make a big push. But currently, we've in Quarter 1, had 224,254 new cardholders. Our goal, our target, was 79,000. So, we have far exceeded it already. So that's where we are with the KPIs.

MRS. PRISCILLA BORDERS: What do you attribute the increased membership card --

MRS. GAYLE H. HOLLOMAN: Well, I -- Brazos may want to speak up. But I think it has a lot to do with, is it Class Pass that's doing it?

MR. BRAZOS PRICE: Yes. So, we have about 160,000, like, non-Class Pass cardholders. Then the rest of those were from the Class Pass Project.

MRS. GAYLE H. HOLLOMAN: That's where the students are able to use their own personal student ID as their library card.

MRS. PRISCILLA BORDERS: That makes it so much easier.

MRS. GAYLE H. HOLLOMAN: It makes it easier. We'll finally get Fulton County Schools, but that's been the hard one.

MRS. PRISCILLA BORDERS: Anything else to add with the KPIs?

MRS. GAYLE H. HOLLOMAN: No, unless you have some questions.

MRS. PRISCILLA BORDERS: Any questions?

MR. DAMIAN DENSON: To log into the website and use some of these resources -- I mean, I clicked on the Morningstar, so I didn't have input a library card or anything. So, some of them are available just by logging into the website without any library card?

MR. BRAZOS PRICE: Yes.

MR. DAMIAN DENSON: Okay. Just confirming.

MRS. GAYLE H. HOLLOMAN: Yes.

MR. BRAZOS PRICE: Yeah. That, we do have a new authentication thing that's, like, in the works, but we don't have it yet.

MR. DAMIAN DENSON: Okay, okay.

MRS. PRISCILLA BORDERS: Okay. So, let's proceed to the Remaining Capital Improvement Projects.

MRS. GAYLE H. HOLLOMAN: Yes. So, the remaining projects, as you know, we renovated and/or built new libraries. The first phase, we built nine new libraries, renovated Auburn in the -- so that made ten. In the last phase, was all -- were all the rest of them, and at this point, we have two remaining. The reason they're remaining is because they are our two leased facilities, Martin Luther King, Jr. Library, as well as the Peachtree Library. So, we have already had kickoffs to start these -- the planning for schematic design. We're moving forward with that. With M.L. King, we've had the meeting with the public about M.L. King, as well about East Point. But East Point is not -- it's an enhancement, in which we're adding 2000 square feet that will allow staff to have more space, more space for computers and books. To do a small, maybe, maker-space type process there, or planning there. We're not sure how that's going to work because the space is not quite still what we need to be. But nevertheless, those two are really kind of moving forward with, as I said, the schematic design portion. The one that has not taken off yet is the Peachtree Library. That is a leased facility. But we are about to have a kickoff, we hope, so that we just pass the papers to the -- those persons who were the design phase as well as construction. We can go ahead and get it moved forward. But it's taking a little bit of time, it's been in Purchasing. So as soon as we can get that done, we'll get underway and that will then end our project for the whole building phase that we've had since about 2008. It's just phenomenal to see come to this point where it's almost done. So, it's exciting.

MRS. PRISCILLA BORDERS: Any questions?

MR. PAUL KAPLAN: On the leased spaces, there's a long-term lease -- so for M.L.K., are we are long-term lease?

MRS. GAYLE H. HOLLOMAN: No, we're not. We usually take it in three-to-five-year increments.

MR. PAUL KAPLAN: Right.

MRS. GAYLE H. HOLLOMAN: So, no. Peachtree is kind of almost forever because it's such a low-cost lease. They -- you know, we just -- it's a long-term lease. But M.L. King is not.

MR. PAUL KAPLAN: So how much money are they planning to go put into the M.L.K., how much money are they going to spent out there for remodeling?

MRS. GAYLE H. HOLLOMAN: I'd have to get the exact figures. It's not extremely costly because, there again, since we don't own it --

MR. PAUL KAPLAN: We don't own it, right.

MRS. GAYLE H. HOLLOMAN: -- We can only do the interior spaces, then it's not going to be a lot. I just don't have the figures before me.

MRS. PRISCILLA BORDERS: Yes.

MRS. GAYLE H. HOLLOMAN: But very inexpensive.

MR. PAUL KAPLAN: The properties continuously go up in costs.

MRS. GAYLE H. HOLLOMAN: Oh, yes. Well, we're preparing to affect everything though. We want the interior, the books, the technology, all of those things to kind of -- you know, bring them into what -- more in line with where everything else is. But we have to be cognizant of the fact that it's a leased space.

MR. PAUL KAPLAN: Leased space.

MRS. PRISCILLA BORDERS: The intention is for that to be closed once those -- not renovations, but refresh, it will be closed?

MRS. GAYLE H. HOLLOMAN: Yes. We would -- we have to close to make it happen. At least that's the plan right now.

CHAIRMAN D. CHIP JOYNER: Director Holloman --

MRS. GAYLE H. HOLLOMAN: -- unless that's another way to do it.

CHAIRMAN D. CHIP JOYNER: Director Holloman. About how many visitors do we have at the M.L.K. space on a weekly or a monthly basis?

MRS. GAYLE H. HOLLOMAN: How many visitors?

CHAIRMAN D. CHIP JOYNER: Yes.

MRS. GAYLE H. HOLLOMAN: I'd have to get that number for you.

CHAIRMAN D. CHIP JOYNER: Has that number been growing over the years, or has it been shrinking?

MRS. GAYLE H. HOLLOMAN: Well, yes, since we came back from COVID, it -- you know, it's like everything else, it slowed, and now it's getting better. There are a lot of our libraries like, M.L. King that are more heavily computer use, and so that's one of them. M.L. King is heavy computer usage. We are going to take that into consideration as we renovate it.

CHAIRMAN D. CHIP JOYNER: Do we get a number of kids from Hope-Hill, do they use that library often?

MRS. GAYLE H. HOLLOMAN: No. We get more adults. We get more adults. But when you have -- when you have strategic projects or programs, then you will see the influx of the teens and the children.

CHAIRMAN D. CHIP JOYNER: Okay. Okay, thank you.

NEW BUSINESS

23-23 TAD FUND REQUEST

MRS. PRISCILLA BORDERS: So, if there's nothing left, then next is new business, TAD fund request.

MRS. GAYLE H. HOLLOMAN: Jennifer, would you like to present the resolution?

MS. JENNIFER CULLER: Do you want me to present it?

MRS. GAYLE H. HOLLOMAN: Yes.

MS. JENNIFER CULLER: Okay. So, you should have in your packets, a resolution provided to recommend to the Board of Commissioners approval of the use of Beltline TAD funding for certain components of the Library Information Technology refresh. The intergovernmental agreement established the TAD itself requires that uses of this funding for the Library be either in the facilities master plan or approved by the Board of Trustees. So that's why we're asking for the approval in this resolution. Then that will go before the Board of Commissioners on Wednesday, and that 1.55 million can be released for the final switches and other components of the IT systems for 21 of your libraries.

MS. LINDA JORDAN: Do we, have it?

MR. PAUL KAPLAN: No.

MRS. PRISCILLA BORDERS: We don't have that resolution.

MR. PAUL KAPLAN: No, I don't have that.

MS. LINDA JORDAN: It's not in here.

MS. JENNIFER CULLER: It didn't get into the packet?

MRS. ZENOBIA CLAXTON: I don't have it. I never got a copy.

MS. LINDA JORDAN: How many pages?

MS. JENNIFER CULLER: There's three pages.

MS. LINDA JORDAN: Three pages.

MS. JENNIFER CULLER: That's it, okay.

MRS. GAYLE H. HOLLOMAN: I was thinking that you sent it to her as well. I'm sorry.

MS. JENNIFER CULLER: Okay. I many have only sent it to you, Gayle.

MRS. GAYLE H. HOLLOMAN: I'm sorry, I didn't realize it. So, I didn't give it to Zenobia.

MRS. PRISCILLA BORDERS: She's going to be making copies for us?

MRS. GAYLE H. HOLLOMAN: She's going to, yes.

MRS. PRISCILLA BORDERS: Thank you so much.

MRS. GAYLE H. HOLLOMAN: But in the meantime, the whole idea, of course, is that we do have switches that are failing. As you know, a lot of our libraries like, Wolf Creek and others, Wolf Creek was the first library that was built out of the new money. Those switches are failing now, and in quite a few of them, 21 of them to be exact. So now, we have to go and replace them because there was no funding for future possibilities of this happening. So, that means that we got to look at it, so they don't get to the point

that they actually fail, and then we can't operate. So, it's kind of, trying to get ahead of what could happen, as well as what we know will happen if we didn't do it.

MR. PAUL KAPLAN: Do we have any spend out money from the original renovations, or did they spend everything?

MRS. GAYLE H. HOLLOMAN: It's my understanding, they spent everything.

MR. PAUL KAPLAN: Everything is spent?

MRS. GAYLE H. HOLLOMAN: Al Collins can give a bigger -- you know, better look at that. But it's my understanding, it's all been spent.

MR. PAUL KAPLAN: It's all been spent.

MRS. GAYLE H. HOLLOMAN: Do you know, Jamar?

MR. JAMAR PARKER: Yes.

MR. PAUL KAPLAN: Too bad, (indiscernible).

MRS. GAYLE H. HOLLOMAN: Yes, I wish there were.

MRS. PRISCILLA BORDERS: The assessment of these switches have already been taken, so you --

MRS. GAYLE H. HOLLOMAN: Yes.

MRS. PRISCILLA BORDERS: -- have a complete list?

MRS. GAYLE H. HOLLOMAN: That's how they come to that total.

MRS. PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: It's already been established and worked through. We have the new CIO, who has been involved in knowing and keeping up with just what the recommendations have been, so we're excited about that. But we do have at least three libraries that are failing worse than the others. So, that's why they also want to get going so that those don't end up tripping us up.

MRS. PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: The one that's in the worst shape, I understand though, is at Northwest at Scotts Crossing.

MR. JAMAR PARKER: This is a time-sensitive request.

MRS. GAYLE H. HOLLOMAN: Yes.

MR. JAMAR PARKER: Because there's a six-to-eight-month lead time on ordering and receiving the switches.

MRS. PRISCILLA BORDERS: The idea is to do the most prioritized --

MRS. GAYLE H. HOLLOMAN: Yes.

MRS. PRISCILLA BORDERS: -- versus --

MRS. GAYLE H. HOLLOMAN: Prioritized.

MRS. PRISCILLA BORDERS: Okay.

MRS. GAYLE H. HOLLOMAN: Exactly.

MRS. PRISCILLA BORDERS: Is there a way that we can send an electronic copy to Chairman Joyner?

MS. JENNIFER CULLER: Yes.

MRS. GAYLE H. HOLLOMAN: We'll get that. We'll get that to him. Jennifer, you're going to send it.

MS. JENNIFER CULLER: I will send it.

MRS. PRISCILLA BORDERS: Today, yes, waiting for the copy so we can review it at the same time. Make sure that a copy is sent to his Chairman Joyner as well. We'll take a moment to review it. Thank you so much.

MR. JAMAR PARKER: Thank you.

CHAIRMAN D. CHIP JOYNER: Thank you.

MRS. PRISCILLA BORDERS: So, for the County Attorney, does this have to be read out loud?

MS. JENNIFER CULLER: No, it can be put into the minutes and your covenant.

[RESOLUTION READING] A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE FULTON COUNTY LIBRARY SYSTEM APPROVING THE USAGE OF BELTUNE TAX ALLOCATION DISTRICT FUNDS IN AN AMOUNT NOT TO EXCEED ONE MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$1,550,000.00) TO REPLACE AND REFRESH END OF LIFE AND END OF SUPPORT NETWORK EQUIPMENT THROUGHOUT THE LIBRARY SYSTEM; RECOMMENDING APPROVAL OF SUCH USE OF FUNDS TO THE FULTON COUNTY BOARD OF COMMISSIONERS; ANDFOR OTHER PURPOSES.

WHEREAS, Fulton County ("County"), The Atlanta Development Authority ("Authority") and the City of Atlanta ("City") entered into an Intergovernmental Agreement in 2006 pursuant to the Redevelopment Powers Law at O.C.G.A. § 36-44-1 et seq. ("IGA") in order to establish a Beltline Tax Allocation District ("Beltline TAD") for the purposes of supporting economic development and achieving favorable financing for development costs, among other things; and

WHEREAS, the IGA initially provided that throughout the Beltline TAD project, payments in lieu of taxes ("PILOT payments") received by the County would be utilized in part for the construction of a new Central Library for the Fulton County Library System ("FCLS"); and

WHEREAS, pursuant to Resolutions 16-0661 and 16-0663, both approved on August 3, 2016, the County declared that the construction of a new Central Library was no longer necessary, and that the Library Facilities Master Plan was thereby amended to authorize renovating and equipping the existing Central Library rather than constructing a new facility; and

WHEREAS, pursuant to Resolution 16-1011, approved on November 2, 2016, the approved uses of the Beltline TAD funds were further modified to direct that available Beltline TAD funds be used for the purpose of making capital improvements throughout the Fulton County Library System where needed; and

WHEREAS, section 1(G) of the IGA specifies that "Fulton County shall be required to cause the System to use such PILOT Payments to be invested in library construction projects system-wide as determined by the Library Facilities Master Plan, or as may be recommended by the System's Board of Trustees"; and

WHEREAS, the County's Departments of Real Estate and Asset Management and Information Technology have advised that there is a need for a technology refresh throughout the libraries in order to modernize and replace components of the information technology network equipment, including but not limited to switches and wireless access points, that are nearing or at "end of life" and "end of support" phases; and

WHEREAS, the technology refresh has been determined to require spending in an amount not to exceed One Million Five Hundred Fifty thousand Dollars (\$1,550,000.00); and

WHEREAS, the seamless functioning of information technology systems is of critical importance in our libraries, both for the usefulness of the resources to the public at large and for the daily work of the personnel.

NOW, THEREFORE, BE IT RESOLVED, that the Fulton County Library System Board of Trustees hereby finds that the technology refresh throughout the FCLS is in the best interest of the public and the FCLS to maintain and improve the technological resources in the County's libraries.

BE IT FURTHER RESOLVED, that the Fulton County Library System Board of Trustees hereby recommends to the Fulton County Board of Commissioners that Beltline TAD funds be made available to accomplish the technology refresh in an amount not to exceed One Million Five Hundred Fifty Thousand Dollars (\$1,550,000.00).

BE IT FINALLY RESOLVED, that this Resolution shall become effective upon its adoption, and that all resolutions and parts of resolutions in conflict with this Resolution are hereby repealed to the extent of the conflict.

PASSED AND ADOPTED by the Board of Trustees of the Fulton County Library System, this 26th day of April, 2023.

MRS. GAYLE H. HOLLOMAN: How does the signatures -- how do all that -- how does all of that get affixed?

MS. JENNIFER CULLER: Well, I anticipated that the Chairman would be here.

MRS. GAYLE H. HOLLOMAN: That's why didn't think of it either.

MS. JENNIFER CULLER: Perhaps we can --

MRS. GAYLE H. HOLLOMAN: Do it electronically, will that be okay or, not?

MRS. NINA RADAKOVICH: Can someone here sign with his permission and write with his permission underneath?

MS. JENNIFER CULLER: Let me look into whether you all have anything in your bylaws about signing authority, signature authority, anything like that. Do you have any signature authority resolutions or --?

MRS. GAYLE H. HOLLOMAN: Not that I have ever seen.

MRS. NINA RADAKOVICH: I don't think we do.

MRS. GAYLE H. HOLLOMAN: I don't think I recall any of that.

MR. CARLOS VIELA: I'll look.

MS. JENNIFER CULLER: Well, what we can do for today is, you know, generally in the absence of the Chair's presence, you know, the Vice Chair may have that signature authority. We could go ahead have you sign today on a copy. If that does not end up being the case --

MRS. PRISCILLA BORDERS: Okay.

MS. JENNIFER CULLER: -- we can have someone drive out or, you know, manage to have that occur.

CHAIRMAN D. CHIP JOYNER: Okay. Or I could sign -- I can stop by tomorrow morning and sign.

MS. JENNIFER CULLER: Okay.

CHAIRMAN D. CHIP JOYNER: Whatever works.

MS. JENNIFER CULLER: Okay.

MRS. NINA RADAKOVICH: I don't see --

MS. JENNIFER CULLER: If you --

MRS. NINA RADAKOVICH: -- why he would have to sign it today.

MS. JENNIFER CULLER: Right. If it's going to the Board of Commissioners on Wednesday, you know, we have a little time for that to be finalized as well.

CHAIRMAN D. CHIP JOYNER: Okay.

MS. BEVERLY RICE: Can I ask a question on this one?

MS. JENNIFER CULLER: Yes.

MS. BEVERLY RICE: The TAD request is assuming that they're not using the money for the Beltline?

MS. JENNIFER CULLER: No. The Beltline is the area where the real estate taxes that would have otherwise been going to the jurisdictions are put into other -- but into bonds, and then the funding from that is used for specified purposes. This particular TAD is for library purposes.

MS. BEVERLY RICE: So, it's not for the use of the Beltline?

MS. JENNIFER CULLER: No.

MS. BEVERLY RICE: It's just called the Beltline TAD.

MS. JENNIFER CULLER: Right. That's the area.

MS. BEVERLY RICE: Okay. Where we want it?

MS. JENNIFER CULLER: Right.

MS. BEVERLY RICE: Okay.

MR. PAUL KAPLAN: I always have the question; how much is in the Beltline? It was supposed to talk about that, how much is in there.

MS. LINDA JORDAN: We went to the Board meeting of the Commissioners, remember, Nina? They had the amount that was available in the TAD, but I can't remember exactly what it was. Because I inquired about that for security, when we were talking about security to try to see if we could use some of the TAD money for security. I know there was a line item that spoke about it. But I can't remember the amount.

MRS. PRISCILLA BORDERS: I hope everyone had the opportunity to review the resolution. If there are any questions, we have the County Attorney here, she can answer our questions before I take a motion for the vote. So just for clarity, do I need to sign a copy or is Chip going to take care of it in the morning? Does it make a difference, or should we do both just in case? I don't know.

MS. JENNIFER CULLER: He can sign and scan it over, and we can get the original, you know, as well at a later time --

CHAIRMAN D. CHIP JOYNER: Okay.

MS. JENNIFER CULLER: -- if you want to do it.

MRS. PRISCILLA BORDERS: So, if there are no questions --

CHAIRMAN D. CHIP JOYNER: Did our two attorneys on -- our Trustee, our esteemed attorneys on the Board have any color to shed on this before we make a motion?

MRS. NINA RADAKOVICH: I think we're good shape. I think this speaks for itself.

MRS. PRISCILLA BORDERS: Yes.

MRS. NINA RADAKOVICH: For the fact and the concept of the TAD funds is a little confusing. But I think we have the basic points in here, it's understandable. I don't see any further action, other than our approval this evening. So, if you sign tomorrow morning, often in contracts, it takes several days to get all of the signatures. They don't have to be on the same day.

CHAIRMAN D. CHIP JOYNER: Okay. Vice Chair --

MRS. PRISCILLA BORDERS: I concur.

CHAIRMAN D. CHIP JOYNER: -- what is the -- do you have any comment?

MRS. PRISCILLA BORDERS: No, I concur. I just like the idea that we are being proactive, and because we have so many new buildings and facilities, and that to prevent further issues, we're tackling this today.

MOTION

MS. LINDA JORDAN: So, with, Ms. Chair -- Mrs. Borders, I move for approval of the resolution.

MRS. PRISCILLA BORDERS: Do I have a second?

CHAIRMAN D. CHIP JOYNER: Second.

MRS. PRISCILLA BORDERS: Can Chip vote?

MS. JENNIFER CULLER: Yes.

MRS. PRISCILLA BORDERS: He can vote, okay.

MS. JENNIFER CULLER: Yes. We confirmed that he was out of -- he was attending the meeting by teleconference for purposes of health visit.

MRS. PRISCILLA BORDERS: Right.

MS. JENNIFER CULLER: So that's one of your approved purposes in the bylaws.

MRS. PRISCILLA BORDERS: Thank you so much. So, it has been first and properly second. All those in favor of adopting -- approving the resolution as presented here today for our consideration signify by saying, aye.

TRUSTEES: Aye.

MRS. PRISCILLA BORDERS: Any opposed? So, we'll take care of the signatures as discussed previously. So, anything else? I think that's the last thing on our agenda. Anything else before we motion for adjournment?

CHAIRMAN D. CHIP JOYNER: Just one question. We want to -- I know that we moved to voting on the Memorandum of Understanding at the next meeting. But just with the latest changes, did Judge Radakovich or yourself have any comments to share in advance of us reviewing it one last time prior to our next meeting?

MRS. PRISCILLA BORDERS: I have not reviewed it. The one -- the copy that we received here today, but I'm assuming has everything that, you know, all the recommendations from the Foundations and from the Executive Director. But I can't say anything, in that, I have not reviewed this document as presented here today in its final form, I believe.

MRS. NINA RADAKOVICH: I think --

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. NINA RADAKOVICH: I think there are some additional provisions. We might need to have a Zoom call with a few people, you know, from each prospective so that we don't have to go back and forth anymore. Because the Foundation hasn't seen this

yet, and there are some changes. So, I think we can take care of that though, you know.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. NINA RADAKOVICH: Just figure out who wants to be on the call, and I am sure we can work it out.

CHAIRMAN D. CHIP JOYNER: Okay. Just in advance of that next vote, I welcome the input from the two of you, particularly, because of how much time you both put into it. I want to be mindful of that and how appreciative we are. We just want to be sure to hear from you if you have any thoughts.

MRS. NINA RADAKOVICH: Well, the County Attorney has put a lot of work into it.

MRS. PRISCILLA BORDERS: Yes, she has.

MRS. GAYLE H. HOLLOMAN: She sure has.

MRS. PRISCILLA BORDERS: She's been patient. I know that I've sent multiple versions. So, I thank you for that.

MS. JENNIFER CULLER: Yes.

MRS. PRISCILLA BORDERS: But we will make sure that we'll get those different working groups together so we can have one final version to send to you. So, Nina and I will -- and Chip will take -- we'll make sure we schedule those meetings accordingly and get back with everybody so they can have one, another final look at -- another look at a document, which hopefully will be final for our consideration in May.

CHAIRMAN D. CHIP JOYNER: Very good. Thank you. Thank you to the County Attorney, thank you.

ADJOURNMENT

MOTION

MRS. PRISCILLA BORDERS: So, if there's no other questions, I'll entertain a motion to adjourn.

MS. LINDA JORDAN: I move for adjournment.

MR. PAUL KAPLAN: Second.

MS. BEVERLY RICE: Second.

MRS. PRISCILLA BORDERS: So, I appreciate everybody being here today. Thank you so much, we are adjourned.

(Whereupon the Regular Meeting of the Board of Trustees concluded at 5:41 p.m.)

Director's Report

Fulton County Library System (FCLS)

Gayle H. Holloman
April 2023

Special Observances in April

Staff presented displays, programs, and talks in support and recognition of the following:

1. National Library Month
2. Earth Day
3. Jazz Appreciation Day
4. National Financial Literacy Month
5. International Guitar Month
6. National Poetry Month
7. Drop Everything and Read Day
8. Autism Awareness Month
9. National Library Workers' Day

Volunteer Recognition Program 2023

The Library System's 32nd Annual Volunteer Recognition Program was held. Volunteer Services staff celebrated National Volunteer Week by welcoming 150 guests to the Central Library for lunch and an awards ceremony themed, "Lights, Camera, Library Volunteers Take Action," including 41 award winners, three Commissioners and two members of the Board of Trustees

Georgia Library Employee of the Year Recognition

Nominations are made to the Georgia Public Library Service (GPLS) every year for volunteers to nominate staff and this year Sandy Springs Library Volunteer, Sugandh Goswami nominated Assistant Branch Manager, Ruby Allen.

Ruby won a special recognition from GPLS and is featured on their website at <https://georgialibraries.org/library-employee-of-the-year-brings-joy-to-the-library-for-all-ages/>. Ruby stated, *"I am grateful, honored, and humbled by the many supportive messages from everyone. Everything I am able to contribute is done with the support of my Manager, Mr. Kim, and branch staff. My thanks to all of you and our wonderful volunteers. My congratulations to the winner and nominees!"*

Around the FCLS

- College Park staff creatively continue to take advantage of the "Together We Read" community virtual reading activity. Staff invite patrons to participate in the virtual book club from their homes. "Together We Read" is a digital book club through libraries in participating countries. The program is available to libraries in Australia, Canada, the United Kingdom, and the United States. "Together We Read" digital book club, facilitated by Overdrive, connects readers in each region with the same book, simultaneously.
- Staff at the East Roswell Library hosted a successful "Are You Ready to Self-Publish?" workshop. There were many people carrying their notebooks eager to take notes and get their questions answered regarding the self-publishing industry. The class was taught by BookLogix Publishing Company. Since 2020, the class was only taught online through their website. This was the first time in three years that the organization was able to offer in-person classes.
- In celebration of "International Guitar Month" Northside Library staff assembled a display titled "Words and Guitar" of books by and about musicians. Mostly non-fiction and memoirs but with a few novels and a few children's books on rock & roll included, as well.
- The Adams Park Library staff joined with the Milton Library staff to receive live tree saplings from Neighborhood Forest. Three people stopped by to pick up 6 of the 10 trees that were mailed to staff. Five people called to inquire about the tree giveaway after seeing the post on Next Door.
- There were 125 attendees at a glass blowing program and demonstration at the Cascade Library
- The Prime Time Reading Program continued at the Southeast Atlanta and Mechanicsville libraries
- A bee craft and oak tree craft program were held at the Washington Park Library
- An adult fitness class was held at the East Atlanta Library and yoga classes continued around the FCLS
- Staff at the Adamsville Collier Heights Branch held a library scavenger hunt for students during the week of Spring Break. It was an opportunity to explain the Class Pass partnership and how the library is organized via the Dewey Decimal System. There were prizes awarded to the top three students with the most correct answers. Several students checked out books using their class passes.
- ESL classes continued at the Central Library, Buckhead Library and Southeast Atlanta Library

- The Library has partnered with Debbie Dorman, creator, and facilitator of “Divorce Bootcamp” Workshops, in which a panel of experts (a therapist, financial planner, attorney, social worker, etc.) help women navigate divorce. For 8 years at the Alpharetta Library, “Boot Camp 4 Divorcing Women” has helped hundreds of women make better decisions and avoid costly mistakes. At this point, the facilitators present 10-12 “Boot Camp 4 Divorcing Women” workshops annually in the library and virtually.
- Staff at the Kirkwood Library held a Pajama Story Time for children. It was well-received.
- Northwest Library at Scotts Crossing was provided an Alliance Theatre program. It was a great opportunity because many participants in the weekly Learning Spaces sessions on Tuesdays, were able to return the next day for the session. Alliance Theatre performers presented a show based on the Mexican Folktale “The Lizard and El Sol”. With the brightly colored puppets, along with Mexican inspired music and dance, the performers provided two interactive shows that the children enjoyed immensely.
- Staff at the Auburn Avenue Research Library on African American Culture and History continued the planning and work that will allow them to digitize collections made possible by the recent \$2M Mellon Foundation Grant.

Outreach

- The bookmobile represented the Library System at Commissioner sponsored events
- Staff continued to visit and to hold programs at daycare centers, senior centers, and schools

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT -TOTAL LIBRARY

AS OF APRIL 30, 2023

Doc. #23-26

SERVICE	2023 BUDGET	2023 APRIL	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
DISCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURE	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,727,005	991,901	3,973,319	-	3,973,319	27%	10,753,686
SALARIES-OVERTIME	1,180	-	1,133	-	1,133	96%	47
PART TIME SALARY	456,408	17,333	62,509	-	62,509	14%	393,899
BENEFITS	8,222,678	511,845	2,074,584	-	2,074,584	25%	6,148,094
BOOKS	3,367,587	538	837,485	1,219,485	2,056,969	61%	1,310,618
OFFICE EQUIP. REPAIR	33,500	2,726	2,726	30,774	33,500	100%	-
EQUIPMENT	57,000	2,953	5,240	15,781	21,020	37%	35,980
OFFICE FURNITURE	3,000	-	-	-	-	0%	3,000
PROFESSIONAL SERV	25,800	-	5,375	1,500	6,875	27%	18,925
COPIER MACHINE	226,000	-	20,766	-	20,766	9%	205,234
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	76,300	9,992	20,132	139	20,272	27%	56,028
COMPUTER HARDWARE	735,000	-	639,443	-	639,443	87%	95,557
RENT	248,750	24,063	65,256	170,189	235,444	95%	13,306
OTHER SERVICES	604,429	35,478	97,678	12,045	109,723	18%	494,706
TRAVEL/CONFERENCE	1,500	-	-	-	-	0%	1,500
HOPITALITY	10,000	-	-	-	-	0%	10,000
VEHICLE MAINTENANCE	22,850	1,905	11,103	-	11,103	49%	11,747
GENERAL INSURANCE	622,596	51,883	207,532	-	207,532	33%	415,064
Artc-CFS	750	-	-	750	750	100%	-
CONTINGENCY	387,033	-	-	-	-	0%	387,033
TOTAL	29,829,866	1,650,617	8,024,279	1,450,662	9,474,941	32%	20,354,925

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF APRIL 30, 2023

ORGANIZATION	SERVICE	2023 BUDGET	APRIL	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	10,970,228	729,334	2,973,524	-	2,973,524	27%	7,996,704
	SALARIES-OVERTIME	540	-	534	-	534	99%	6
	PART TIME SALARY	456,408	17,333	62,509	-	62,509	14%	393,899
	BENEFITS	6,286,444	385,565	1,575,317	-	1,575,317	25%	4,711,127
	BOOKS	2,637,587	538	837,485	1,219,485	2,056,969	78%	580,618
	OFFICE EQUIP. REPAIR	30,000	2,726	2,726	27,274	30,000	100%	-
	EQUIPMENT	25,000	2,141	4,266	3,440	7,707	31%	17,293
	OFFICE FURNITURE	1,000	-	-	-	-	0%	1,000
	PROFESSIONAL SERV	16,000	-	5,375	1,500	6,875	43%	9,125
	COPIER MACHINE	225,000	-	20,766	-	20,766	9%	204,234
	SUPPLIES	18,700	-	-	-	-	0%	18,700
	RENT	248,750	24,063	65,256	170,189	235,444	95%	13,306
	OTHER SERVICES	348,782	13,803	54,176	1,159	55,335	16%	293,447
	VEHICLE MAINTENANCE	3,000	5	5	-	5	0%	2,995
	GENERAL INSURANCE	404,826	33,736	134,942	-	134,942	33%	269,884
	ARTS-CFS	750	-	-	750	750	100%	-
	CONTINGENCY	387,033	-	-	-	-	0%	387,033
TOTAL		22,060,048	1,209,244	5,736,879	1,423,796	7,160,675	32%	14,899,373

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF APRIL 30, 2023

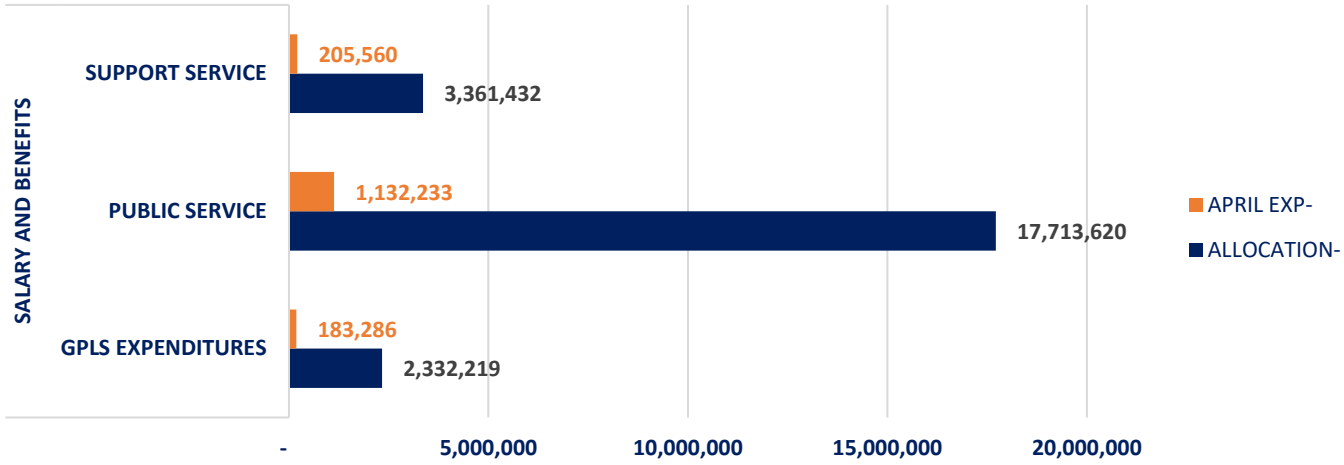
ORGANIZATION	SERVICE	2023 BUDGET	APRIL	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICE	REG SALARY	2,131,531	135,302	513,730	-	513,730	24%	1,617,801
	SALARIES-OVERTIME	100	-	60	-	60	60%	40
	BENEFITS	1,229,801	70,258	276,528	-	276,528	22%	953,273
	OFFICE EQUIP. REPAIR	3,500	-	-	3,500	3,500	100%	-
	EQUIPMENT	32,000	812	973	12,341	13,314	42%	18,686
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	9,800	-	-	-	-	0%	9,800
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	57,600	9,992	20,132	139	20,272	35%	37,328
	COMPUTER HARDWARE	735,000	-	639,443	-	639,443	87%	95,557
	OTHER SERVICES	255,647	21,675	43,502	10,886	54,388	21%	201,259
	TRAVEL/CONFERENCE	1,500	-	-	-	-	0%	1,500
	HOPITALITY	10,000	-	-	-	-	0%	10,000
	VEHICLE MAINTENANCE	19,850	1,900	11,098	-	11,098	56%	8,752
	GENERAL INSURANCE	217,770	18,148	72,590	-	72,590	33%	145,180
Total		4,707,599	258,087	1,578,057	26,866	1,604,922	34%	3,102,677

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

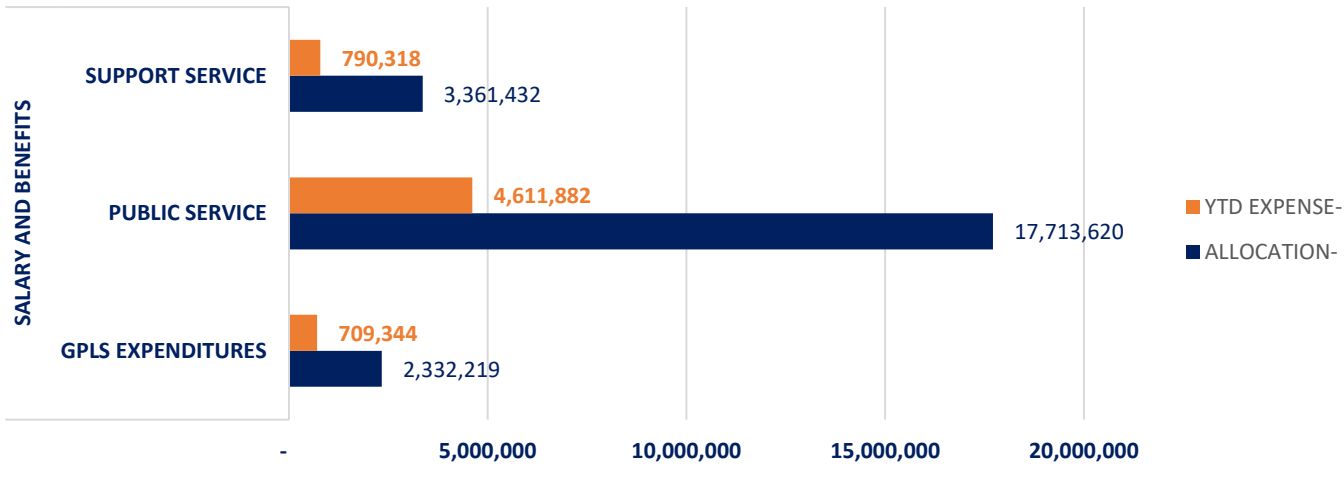
AS OF APRIL 30, 2023

ORGANIZATION	SERVICE	2023 BUDGET	APRIL	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,625,246	127,264	486,065	-	486,065	30%	1,139,181
	SALARIES-OVERTIME	540	-	539	-	539	100%	1
	BENEFITS	706,433	56,022	222,739	-	222,739	32%	483,694
	BOOKS	730,000	-	-	-	-	0%	730,000
Total		3,062,219	183,286	709,344	-	709,344	23%	2,352,875

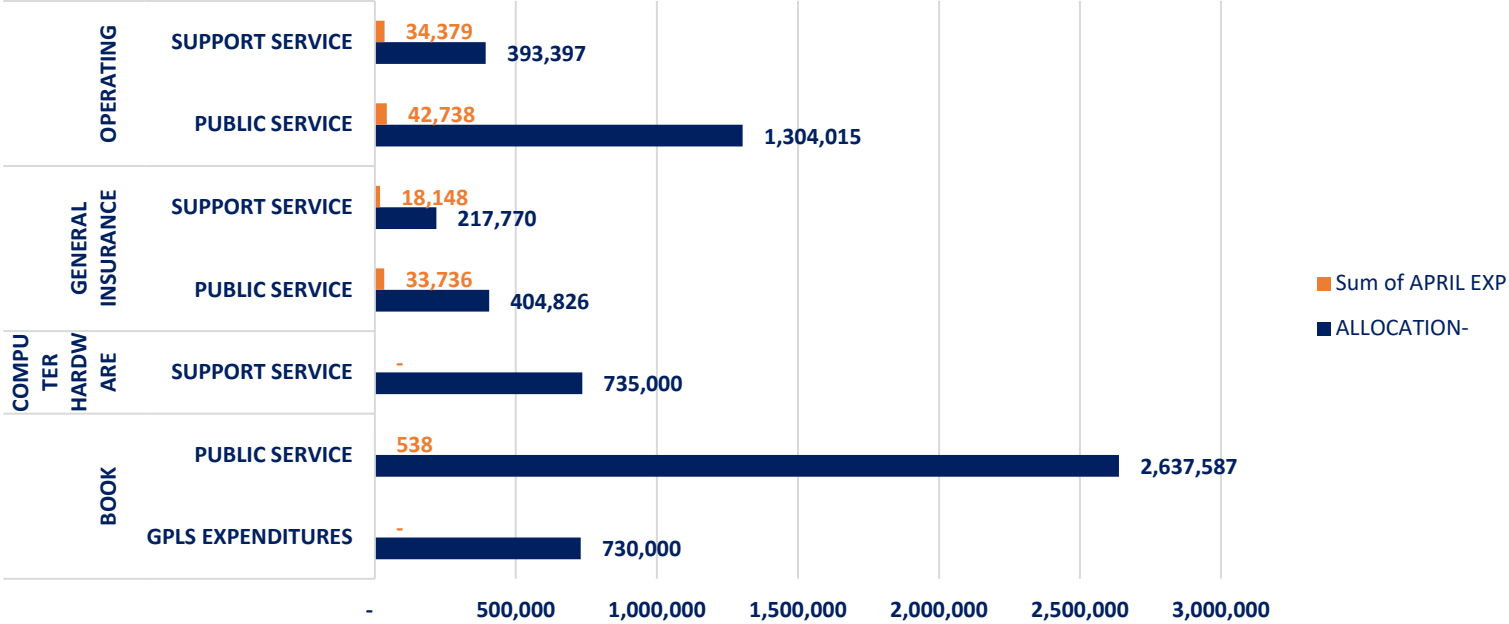
2023 APRIL SALARY AND BENEFITS BY PROGRAM



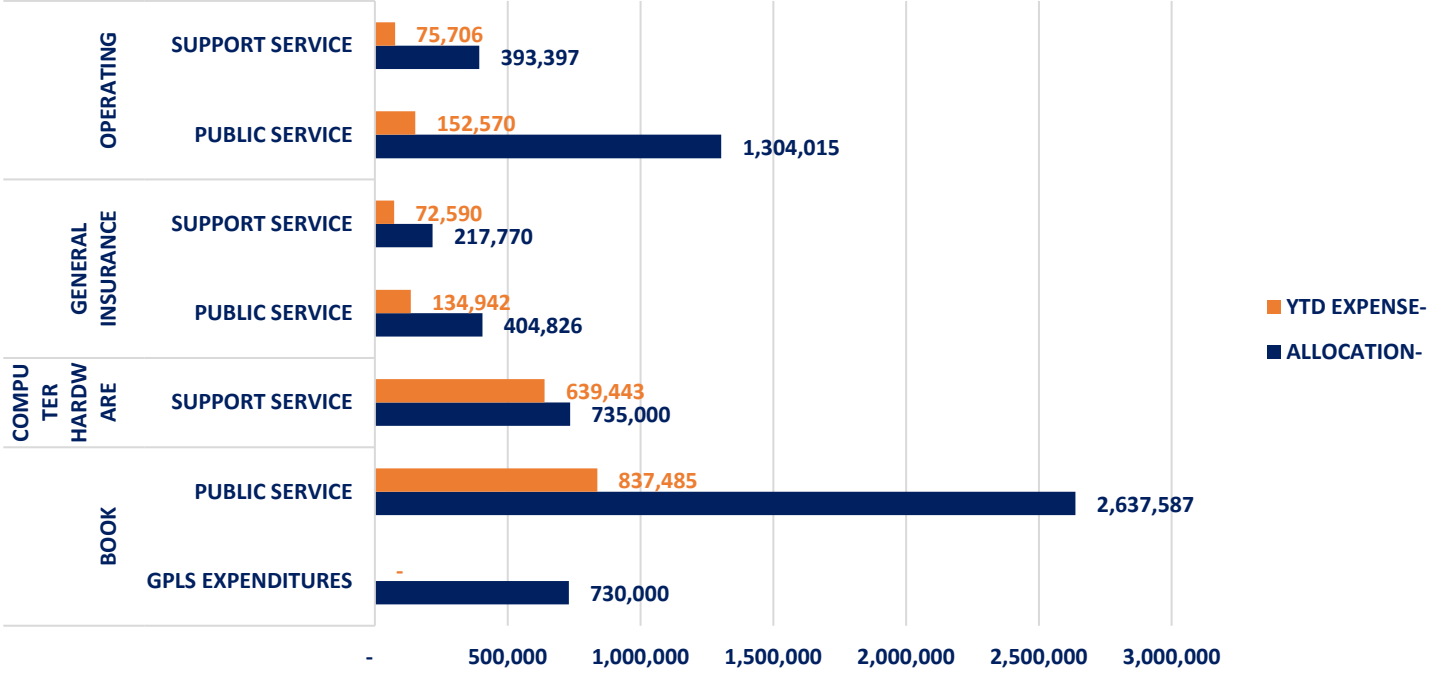
2023 YEAR-TO-DATE SALARY AND BENEFITS



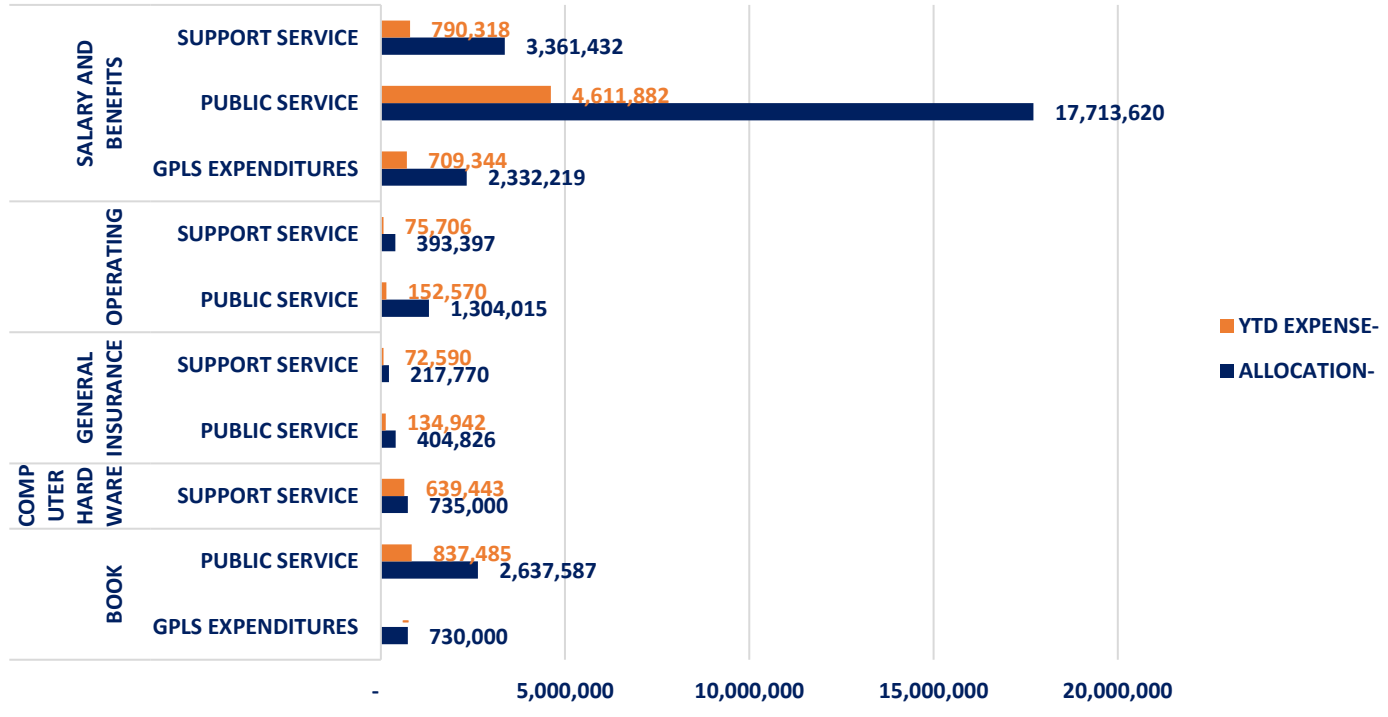
2023 April Operating Expenses



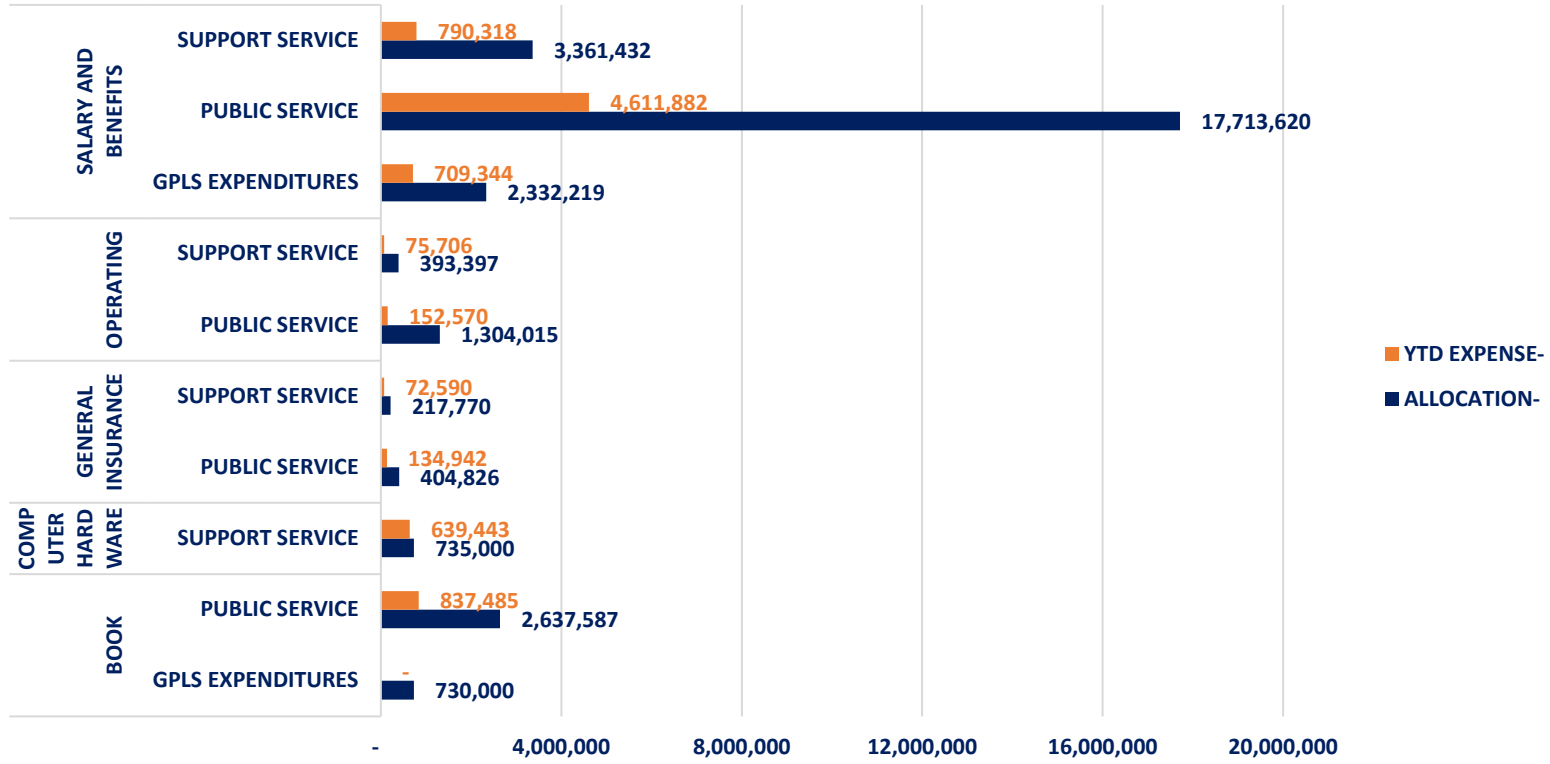
2023 YEAR TO DATE OPERATING EXPENSE BY PROGRAM



2023 April Total Expenses by Program



Grand Total Expenses by Program



Monthly Usage Summary - April 2023

Doc. #23-27

Activity and Description	2023		2022		YTD % +/-
	April	YTD	April	YTD	
Circulation					
Total number of items checked out of the library	168,706	703,118	172,433	675,069	4%
Holds					
Number of requests by patrons	42,266	181,968	40,450	175,988	3%
Visits					
Number of people entering a library for any reason	132,411	1,202,392	149,906	585,115	105%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	65,869	262,334	44,975	145,690	80%
Number of hours of computer use	27,227	106,631	19,685	66,652	60%
Web Page Visits					
Number of times people have visited the library's websites	841,275	3,628,076	809,376	3,455,864	5%
Web Visitors					
Number of people who visited the library's websites	166,360	698,534	122,145	514,307	36%
Virtual Circulation					
Number of materials downloaded or streamed	133,911	534,326	108,604	435,736	23%
Virtual Circulation Users					
Number of people who downloaded or streamed *	28,075	113,303	22,760	91,286	24%
Children's programs					
Library sponsored programs offered for children (birth - 12)	222	912	322	1298	-30%
Number of people attending programs	6051	23786	4255	14844	60%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	52	202	64	147	37%
Number of people attending programs	150	901	372	825	9%
Adult Programs					
Library sponsored programs offered for adults (18 +)	295	1138	255	880	29%
Number of people attending programs	4,281	15,931	3540	9829	62%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	686	2689	723	2665	1%
Number of people attending programs	13,406	49,494	9,726	31102	59%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	379	1,383	232	659	110%
Number of people attending meetings or activities	6,362	22,095	2113	6622	234%

* Note that a transcription error was caught in Virtual Circulation Users for January and February that revised them down 2790 and 2100 respectively for a total of 4890; the correct number is reflected in the YTD this month.

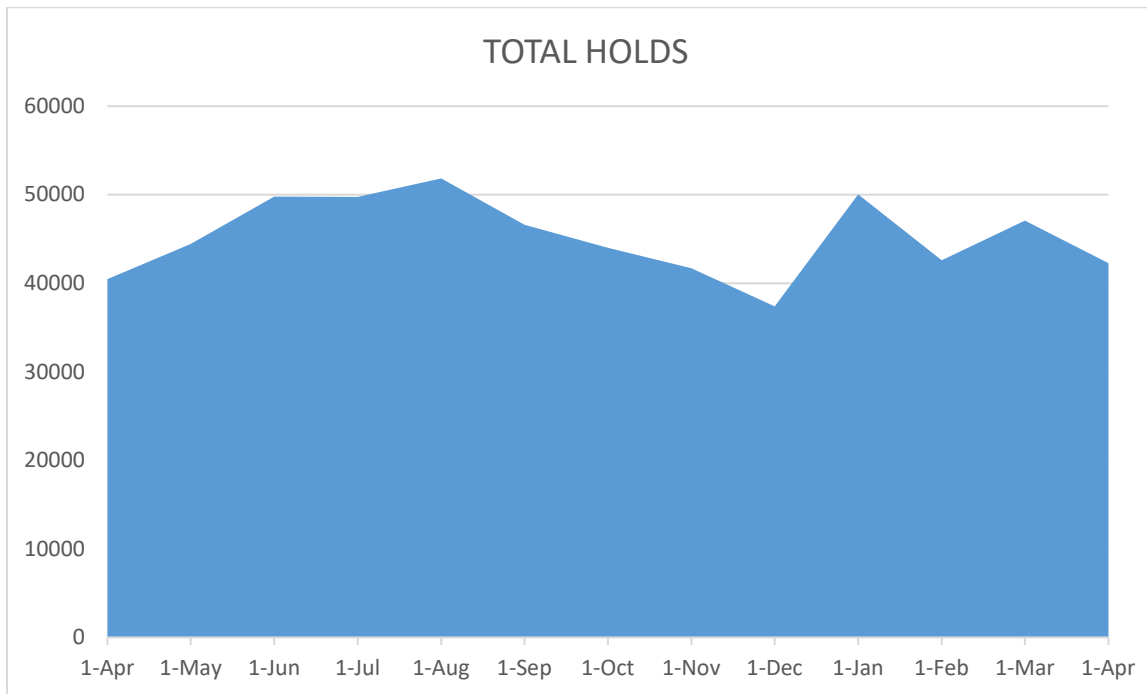
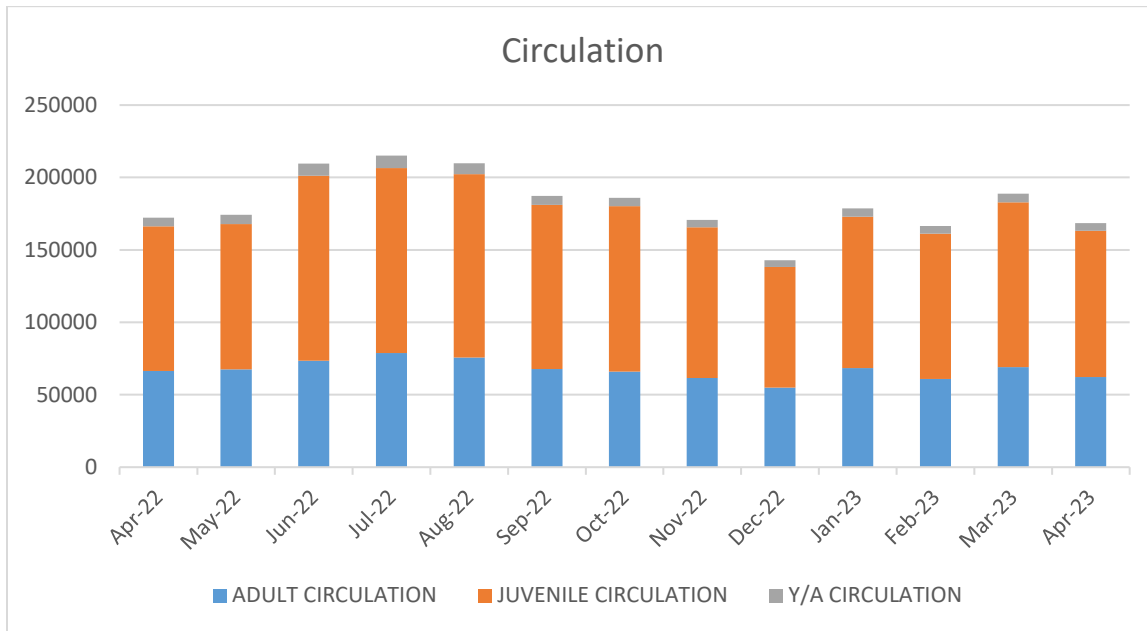
Fulton County Library System Circulation Stats - April 2023

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month- 2023 TOTAL	Month- 2022 TOTAL	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2023 CIRC	YTD 2022 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	328	332	24		684	1,009	-325	-32.21%	3,063	3,745	-682	-18.21%
ADAMSVILLE/COLLIER HEIGHTS	593	423	57		1,073	938	135	14.39%	4,198	3,809	389	10.21%
ALPHARETTA	5,983	13,567	602	8	20,160	18,935	1,225	6.47%	83,543	73,758	9,785	13.27%
BUCKHEAD	3,787	4,812	141	6	8,746	8,614	132	1.53%	35,657	33,160	2,497	7.53%
CLEVELAND AVE	394	382	72		848	904	-56	-6.19%	3,144	2,922	222	7.60%
COLLEGE PARK	484	595	19		1,098	1,285	-187	-14.55%	5,149	5,049	100	1.98%
DOGWOOD	543	385	71		999	986	13	1.32%	4,288	4,218	70	1.66%
EAST ATLANTA	1,843	3,200	101		5,144	5,201	-57	-1.10%	21,877	19,977	1,900	9.51%
EAST POINT	847	710	62		1,619	782	837	107.03%	6,666	3,199	3,467	108.38%
EAST ROSWELL	4,360	6,955	271	13	11,599	10,709	890	8.31%	46,510	42,816	3,694	8.63%
EVELYN G. LOWERY @ CASCADE	895	1,093	85		2,073	1,683	390	23.17%	7,920	6,907	1,013	14.67%
FAIRBURN	588	702	57		1,347	1,155	192	16.62%	5,546	4,386	1,160	26.45%
GLADYS S. DENNARD @ SOUTH FULTON	946	1,260	98	1	2,305	2,092	213	10.18%	9,717	9,253	464	5.01%
HAPEVILLE	455	707	49		1,211	706	505	71.53%	5,080	2,998	2,082	69.45%
JOAN P. GARNER @ PONCE DE LEON	4,263	5,238	290	20	9,811	8,584	1,227	14.29%	39,684	35,998	3,686	10.24%
KIRKWOOD	1,329	3,324	124	4	4,781	4,897	-116	-2.37%	19,885	19,174	711	3.71%
LOUISE WATLEY @ SOUTHEAST ATLANTA	518	1,267	51		1,836	1,440	396	27.50%	7,109	6,959	150	2.16%
MARTIN LUTHER KING, JR	511	439	46	1	997	1,300	-303	-23.31%	4,498	4,792	-294	-6.14%
MECHANICSVILLE	170	270	28		468	520	-52	-10.00%	1,818	1,900	-82	-4.32%
METROPOLITAN	1,089	2,968	74	7	4,138	3,858	280	7.26%	17,632	15,317	2,315	15.11%
MILTON	2,583	5,923	266	10	8,782	14,001	-5,219	-37.28%	45,410	53,973	-8,563	-15.87%
NORTHEAST/SPRUILL OAKS	2,465	6,145	362	4	8,976	8,679	297	3.42%	38,864	34,513	4,351	12.61%
NORTHSIDE	3,069	4,597	239	5	7,910	7,623	287	3.76%	33,341	30,787	2,554	8.30%
NORTHWEST @ SCOTTS CROSSING	1,078	2,378	102		3,558	3,275	283	8.64%	13,930	12,528	1,402	11.19%
OCEE	4,300	11,076	835	10	16,221	15,392	829	5.39%	63,739	59,449	4,290	7.22%
PALMETTO	489	817	12		1,318	1,054	264	25.05%	5,913	4,150	1,763	42.48%
PEACHTREE	2,248	1,533	95	6	3,882	4,833	-951	-19.68%	16,754	19,061	-2,307	-12.10%
ROSWELL	5,329	7,303	406	8	13,046	13,696	-650	-4.75%	53,226	52,537	689	1.31%
SANDY SPRINGS	6,496	9,349	412	6	16,263	16,763	-500	-2.98%	66,928	65,242	1,686	2.58%
WASHINGTON PARK	562	693	71	6	1,332	1,067	265	24.84%	5,759	5,289	470	8.89%
WEST END	491	568	40		1,099	1,139	-40	-3.51%	4,838	4,920	-82	-1.67%
WOLFCREEK	1,158	1,578	151		2,887	3,191	-304	-9.53%	11,364	10,809	555	5.13%
BRANCHES TOTAL	60,194	100,589	5,313	115	166,211	166,311	-100	-0.06%	693,050	653,595	39,455	6.04%
CENTRAL	1,825	416	124	8	2,373	3,207	-834	-26.01%	9,638	13,167	-3,529	-26.80%
OUTREACH SERVICES					0	4	-4	-100.00%	15	8	7	87.50%
AUBURN AVENUE RESEARCH	122				122	2,911	-2,789	-95.81%	415	8,299	-7,884	-95.00%
SYSTEM TOTAL	62,141	101,005	5,437	123	168,706	172,433	-3,727	-2.16%	703,118	675,069	28,049	4.15%

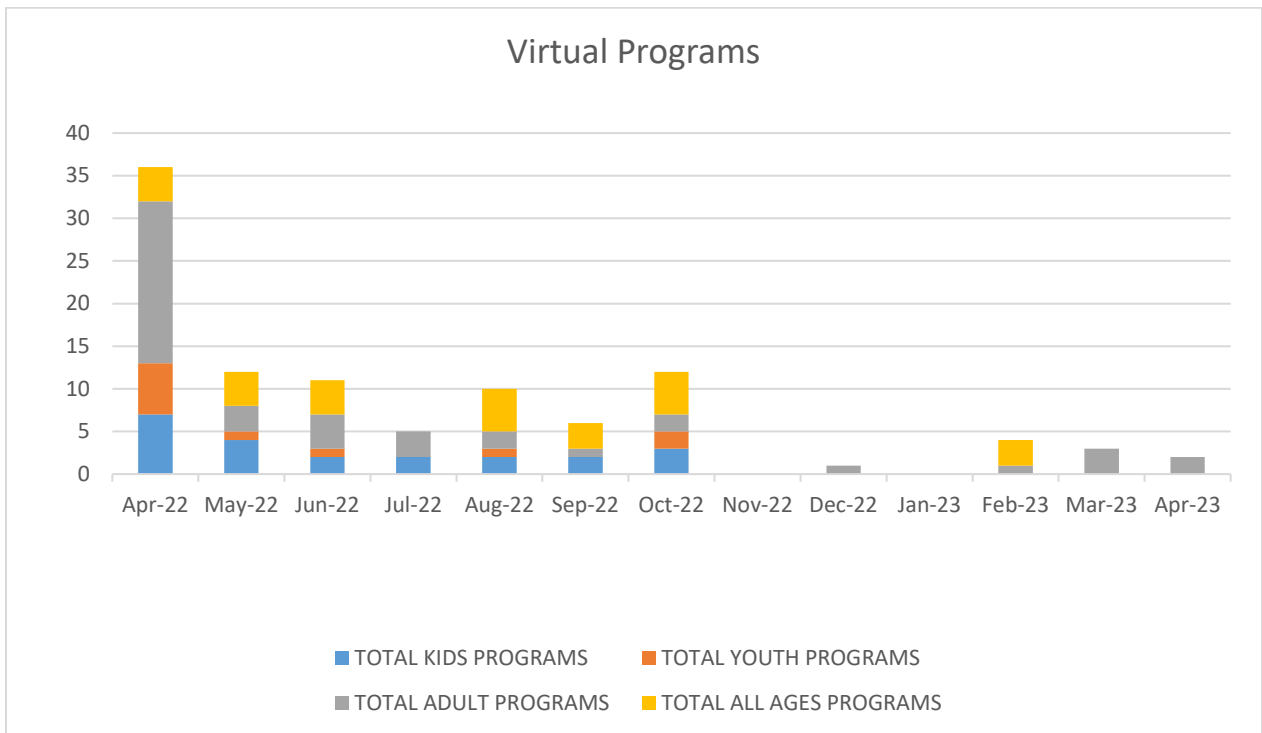
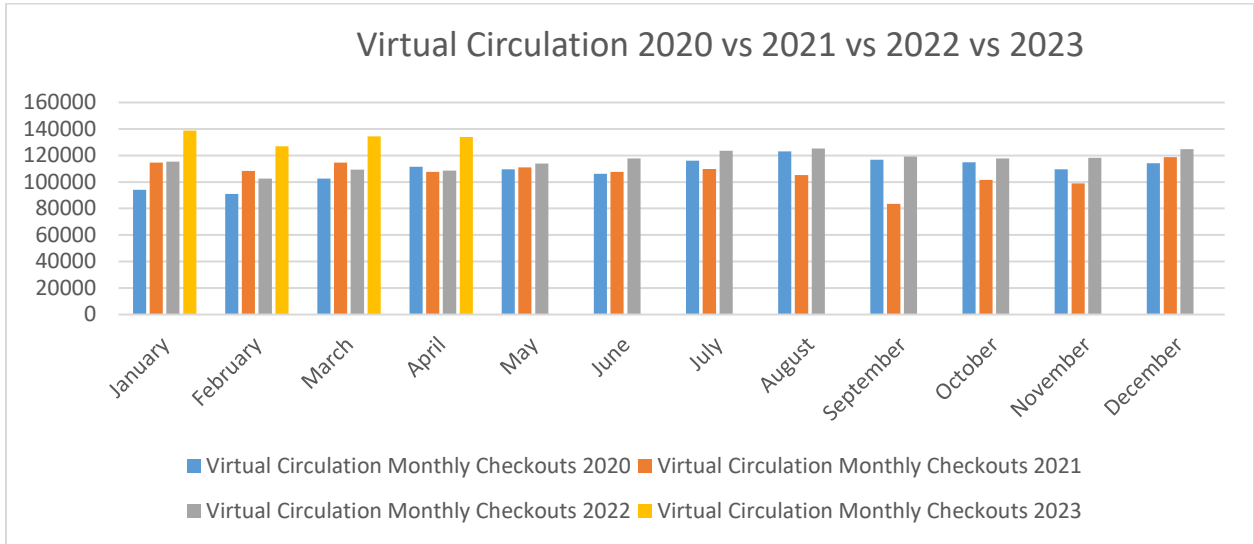
FULTON COUNTY LIBRARY SYSTEM STATS AT A GLANCE - April 2023

AGENCY NAME	CIRCULATION	REGISTRATIONS	USAGE	VISITS	PROGRAMS	ATTENDANCE	MEETINGS	ATTENDANCE	REGISTRATIONS
ADAMS PARK	684	61	1,750	3,015	30	8	3	76	0
ADAMSVILLE/COLLIER HEIGHTS	1,073	61	2,459	3,834	14	106	8	65	1
ALPHARETTA	20,160	588	2,042	12,950	50	1,465	19	465	0
BUCKHEAD	8,746	469	2,211	0	21	637	34	645	1
CLEVELAND AVE	848	51	920	2,364	12	25	8	50	1
COLLEGE PARK	1,098	94	2,880	3,344	16	189	1	0	0
DOGWOOD	999	45	877	2,753	19	336	10	66	0
EAST ATLANTA	5,144	212	1,114	3,549	0	0	6	142	0
EAST POINT	1,619	129	3,677	5,675	16	111	18	145	0
EAST ROSWELL	11,599	258	726	5,383	27	372	6	82	0
EVELYN G. LOWERY @ CASCADE	2,073	188	2,349	10,652	25	553	11	672	0
FAIRBURN	1,347	114	1,011	2,647	19	105	10	64	3
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	2,305	164	2,177	4,287	8	141	2	50	0
HAPEVILLE	1,211	94	1,063	5,574	16	153	16	168	0
JOAN P. GARNER @ PONCE DE LEON	9,811	329	5,630	6,543	8	125	3	37	0
KIRKWOOD	4,781	118	563	2,856	26	614	5	59	0
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	1,836	55	2,174	419	17	149	10	100	1
MARTIN LUTHER KING, JR	997	63	903	1,574	8	21	8	21	0
MECHANICSVILLE	468	40	1,292	1,953	10	31	9	83	2
METROPOLITAN	4,138	111	2,734	0	22	552	51	517	0
MILTON	8,782	212	268	5,830	31	503	4	95	4
NORTHEAST/SPRUILL OAKS	8,976	177	567	4,786	26	408	10	183	0
NORTHSIDE	7,910	249	661	5,376	17	395	4	83	0
NORTHWEST @ SCOTTS CROSSING	3,558	117	1,786	1,744	11	185	6	77	0
OCEE	16,221	377	460	8,861	37	1,157	7	206	0
PALMETTO	1,318	62	450	0	4	111	10	155	0
PEACHTREE	3,882	227	1,520	4,341	6	34			
ROSWELL	13,046	349	1,822	9,335	31	619	6	68	0
SANDY SPRINGS	16,263	504	3,918	5,154	76	2,198	7	100	2
WASHINGTON PARK	1,332	40	1,675	3,276	8	160	2	27	3
WEST END	1,099	65	1,678	3,494	0	0	9	122	0
WOLFCREEK	2,887	176	851	623	13	285	18	761	0
BRANCHES TOTAL	166,211	5,799	54,208	132,192	624	11,748	348	5,384	18
CENTRAL	2,373	265	11,598		51	1,312	23	625	
VIRTUAL PROGRAMS					2	69			
OUTREACH VIRTUAL PROGRAMS	0				8	237			
AUBURN AVENUE RESEARCH	122	2	63	219	1	40	8	353	0
SYSTEM TOTAL	168,706	6,066	65,869	132,411	686	13,406	356	5,737	18

April 2023 Executive Summary – Charts



January 2022 virtual circulation and virtual circulation users numbers were revised upward due to Hoopla.



Virtual Program Attendance

