



**FULTON
COUNTY**
LIBRARY
SYSTEM

BOARD OF TRUSTEES

MEETING
INFORMATION PACKET

JUNE 28, 2023



**FULTON
COUNTY
LIBRARY
SYSTEM**

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FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
JUNE 28, 2023



REVISED

**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
JUNE 28, 2023 - 4:00 P.M.**

AGENDA

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #23-30
- IV. Approval of Minutes - May 24, 2023* Doc. #23-29
- V. Chairman's Report
- VI. Work Orders Report - Paul Kaplan
- VII. Director's Reports Doc. #23-33
 - Library Services and Trends
 - Monthly Financial Report Doc. #23-31
 - Monthly Usage Summary Doc. #23-32
- VIII. Unfinished Business
 - A. Central Library - Update
 - B. AFPL Foundation M.O.U. - Update
- IX. New Business
 - A. Naming of The Alpharetta Friends' Bookstore Request *
- X. Executive Session
- XI. Election of Board of Trustees Officers
- XII. Adjournment

*Action is anticipated on this item

#23-29



**FULTON
COUNTY
LIBRARY
SYSTEM**

FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

MAY 24, 2023 – 4:00 P.M.



Members Present: Borders, Priscilla - Vice Chair
Denson, Damian J.
Joyner, D. Chip, Chairman
Jordan, Linda
Kaplan, Paul
Piontek, Joe
Radakovich, Nina
Rice, Beverly

Also In Attendance: Holloman, Gayle H. - Executive Director
Claxton, Zenobia - Assistant to the Director's Office
Isler, Quintard - Administrator Coordinator II
Vilela, Carlos - Assistant County Attorney

Invited Guest: Pearson, Peter - Library Foundation Interim Executive Director
Hester, Sandra - Library Foundation Board Member

Guests: 1 Virtual Attendee

Chairman Chip Joyner called the meeting to order at 4:00 p.m.

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CALL TO ORDER

CHAIRMAN D. CHIP JOYNER: I'd like to call to order for the Fulton County Library System Board of Trustees meeting, dated May 24, 2023, it is now 4:00 p.m. Mrs. Claxton, are there any public comments?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: There are no public comments at this time.

CHAIRMAN D. CHIP JOYNER: Hearing none, is there a motion to adopt the agenda?

23-25 ADOPTION OF AGENDA**MOTION**

MR. PAUL KAPLAN: I so move.

CHAIRMAN D. CHIP JOYNER: Okay. Actually, I'd like to make a change to the agenda. I'd like to, following the adoption of the -- following the approval of the minutes, I'd like to give a few minutes to the Foundation prior to the Chairman's report. With that change, is there a motion to approve the agenda?

MR. PAUL KAPLAN: I so move, with the additional -- whatever you want to call it, additional --

CHAIRMAN D. CHIP JOYNER: Update.

MR. PAUL KAPLAN: However you want to call it.

CHAIRMAN D. CHIP JOYNER: There's a motion -- I mean there's --

MR. CARLOS VILELA: As amended.

CHAIRMAN D. CHIP JOYNER: As amended, there's a motion to approve the adoption of the agenda --

MS. LINDA JORDAN: Second.

CHAIRMAN D. CHIP JOYNER: -- by Mr. Kaplan.

MS. LINDA JORDAN: I second it.

CHAIRMAN D. CHIP JOYNER: There's a second by Ms. Jordan. All those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? Hearing none, it's approved as amended. Is there a motion to approve the minutes, dated April 26, 2023?

23-24 APPROVAL OF MINUTES - APRIL 26, 2023**MOTION**

MRS. NINA RADAKOVICH: So, moved.

CHAIRMAN D. CHIP JOYNER: There's a motion by Mrs. Radakovich --

MR. JOE PIONTEK: Second.

CHAIRMAN D. CHIP JOYNER: -- and seconded by Mr. Piontek. All those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? Hearing none, approved. So, we're going to move to our guest speaker from the Library Foundation, Mr. Pearson, how are you?

ATLANTA-FULTON LIBRARY FOUNDATION DISCUSSION

MR. PETER PEARSON: Good. Good afternoon, Trustees. How are all of you doing?

TRUSTEES: Good.

CHAIRMAN D. CHIP JOYNER: Thank you.

MR. PETER PEARSON: Well, thanks for giving me a little bit of time on your agenda. I also want to introduce to you, Sandra Hester, who's here with me on Zoom. Sandra is one of the newer board members for the Library Foundation. So we are here to talk to you a little bit about a new committee that the Foundation has formed, and ask for the Trustees involvement and support of what we're hoping to accomplish. So, as you know, the primary role of Library Foundations has always been to raise private funds that helps the Library. This Foundation has been doing that for almost over 30 years, which is great. One of the trends in Library Foundations that we're seeing is that Library Foundations acknowledge that private funding makes up just a small portion of what the library has to spend on its services and programs. The biggest amount of your money comes from public fund. So, Library Foundations have acknowledged that and have said, is there a way that we, as a Library Foundation, could help impact the public funding side of the library's budget. So typically, when a Library Foundation forms a committee, an Advocacy Committee for that purpose, they've been very successful in getting their local elected officials to really look at what types of public funding the library truly needs and what it hasn't had to meet the needs of the community. So, we're hopeful that in creating a -- an Advocacy Committee here for this Library Foundation that we could bring a message to our Commissioners about the importance of strong public funding, that we could point out the areas where more public funding is needed, and continue that type of awareness for every year, basically, to make sure that elected officials know that we'll always be there. We cared a lot about the library, and we want to make sure that they hear from us every year about the importance of the public funding. So as we create this committee, we thought it was appropriate to have Co-Chairs, one from the Foundation and one from the Trustees. So we had asked Chip to be a Co-Chair. We initially had a different Co-Chair for the committee. She ended up getting a new job, and had to say that her new job was incredibly demanding and she was not going to be able to Co-Chair this committee. So, Sandra Hester stepped up and agreed that she would be Co-Chair of this committee along with Chip. So, what the committee would hope to do in this first year is simply, well, for one thing, let the county administrator know that we exist, know that it's a new committee created, it's a joint committee of Foundation Trustees, and maybe have preliminary meetings with each of the Commissioners, simply to thank them for the support they give to the library, and to let them know that, you know, this is a group that's, you know, that organized in the last year, let them know more about the Foundation and how we raise private money and some of the things we've raised money for. So, in year one, I would state it as being very much just that type of informing our Commissioners that we exist, and thanking them for their role. Then as the committee goes on in future years, it would be very helpful to have the committee be able to meet with Commissioners, and then talk about need, talk about future funding needs for the library. So that's kind of the -- the vision for what this committee would hope to accomplish. One of the things that's wonderful about the Trustees is -- many things wonderful about all of you Trustees. But one of the really good things is that you've each been appointed by a Commissioner. So, it would be great as this committee goes forward, if the Trustee, if you could reach out to the Commissioner who has appointed you to ask -- to just have that thank-you meeting this year. So that would be the help that we would have in going into this year one. Chip, I don't know if either you or Sandra would like to say more about the

committee. But the -- that's kind of the basics of what we hope to accomplish here in the very near future.

CHAIRMAN D. CHIP JOYNER: Oh, well, thank you, Peter. If you can, if you can give an introduction to Sandra, and maybe she could share a little bit about herself and her vision as Co-Chair.

MR. PETER PEARSON: Sure.

MS. SANDRA HESTER: Absolutely, Chip and Peter, thank you so much. First and foremost, thank you for the time to introduce myself to this group. I am super excited to be filling some really big shoes, as Maria was -- had other priorities that required her attention. So, a little bit about me: Sandra Hester, I am a resident of Fulton County. I live in Southwest Atlanta, and I am excited to be, not only a part of the Atlanta-Fulton Public Library Foundation Board, but also a Chair of this Advocacy Committee that will be getting to know many of you very personally and the constituents in which have been appointed to provide your input on this Board. Professionally, I am a National Supply Chain and Transformation Leader for Ernst & Young. I have been in the line of business of operational excellence for organizations and enterprises for over 22 years. I come with a very different background than most of my supply-chain constituents, as I am a biologist and medical microbiologist from the University of Georgia, both of those -- both of my undergraduate and graduate work is from there. But I have a long history of community support and engagement, really that was started through my family. My family, I'm from -- originally from Athens, Georgia, and father was a part of many boards. My mother was an educator, and we learned very early on that supporting the community that you live in, work in, play in, is our ultimate goal. So, I have found a way to do that as I've transitioned from Athens to Atlanta. I take part in many community activities in my particular community of Sylvan Hills, and I am excited to be able to support the awareness and the need for our public libraries as cornerstones of our community. So, I -- again, I won't take up too much time. But I look forward to meeting each of you personally, hopefully the next Board meeting. If we are invited, I'll get a chance to be in person. This today was not available for me to be in person. But I certainly look forward to spending some one-on-one time with you, so that you can get to know me, I can get to know you, and we can both partner to make our public libraries the best they can possibly be.

CHAIRMAN D. CHIP JOYNER: Thank you. Thank you so much, Peter, Sandra, we really appreciate you. We look forward to working together and see how we can continue to support the libraries and the Executive Director, and where we can all communicate with similar messaging at all times for the Commissioners. So, look forward to working with you. Thank you.

MR. PETER PEARSON: Chip, if you can --

CHAIRMAN D. CHIP JOYNER: We'll open it open for --

MR. PETER PEARSON: Chip, if you would indulge for another 30 seconds, I'd like to just tell -- tell the Trustees that we had an extremely successful Library Giving Day at the Foundation. This is a solicitation of individuals that we've only been doing in the last two years. Typically, the Foundation used to solicit individuals only in November and December for an end-of-year appeal, and this year, we're trying something new. We're going to solicit individuals several times through the year. Our person of year was from Library Giving Day, which is always like, the first week of April. I'm privy to tell you that we raised \$55,000 during Library Giving Day this year.

CHAIRMAN D. CHIP JOYNER: That's great.

MRS. GAYLE H. HOLLOMAN: Excellent.

CHAIRMAN D. CHIP JOYNER: Very good. Thank you, thank you. I'd like to open it up to any Trustees if they have any questions or anything to share with the Foundation. Okay. All right, well, very good. Well, Peter, Sandra, thank you again, and we'll talk soon and look forward to our next communication.

MR. PETER PEARSON: Okay.

CHAIRMAN D. CHIP JOYNER: Thank you, okay.

MS. SANDRA HESTER: Bye-bye.

CHAIRMAN D. CHIP JOYNER: Bye. All right. Thank you everyone for letting them move right ahead. We understand that for time sake, one of them had to leave by 4:30. So, we're going to move directly to the work orders report, Mr. Kaplan.

WORK ORDERS REPORT

MR. PAUL KAPLAN: Okay. So for the month of April, we had over 211 work orders, which is quite a bit. Out of those 211, almost of 80 percent of them was completed. It's 167 -- hold on a minute -- I got to total this thing up here. Give me one minute. Anyways, so, we had 211 work orders, so 90 percent of it, 80 percent was completed. I've been talking -- and again, we got HVAC, plumbing, electrical, pest control. Security issues, that's the thing I've been talking about for the last two months, in fact, the last six months. I did talk to -- finally got a call with Kevin Kerrigan. He's the Information Director for all of Fulton County. So what I'm going to do in the next two to three months, I'm going to track by the libraries, the problems that they have, and I'm naming all the libraries that have issues with the security. What I'm going to do, I'm going to sit down with him, and we're going to sit and talk it and see if there's a pattern. Could be that maybe we have some equipment that needed to be replaced or something else is going on. It's the only way we're to track this, what's happening. Right now, I have 14 libraries right now, I'm tracking. It's the first month, and every month, if the same library comes in, I'll just add it on there, and just keep going. We're going to see what's happening. He said, you really shouldn't have problems every month. You know, the cameras and equipment are how the connections are. He just said, something else is going on. So, I'm going to track that the next two to three months, and we'll see where we go. Maybe we get this thing resolved, figure out what's happening. But there's -- well, I'm going to tell you -- (indiscernible) we got Central, College Park, Fairburn, Sandy Springs, East Point, Adams Park, Northeast, Adamsville, Roswell, East Roswell, Southwest, Cleveland, South Fulton Branch, Ocee, Milton, Mechanicsville, and Martin Luther King. All of them have security problems.

CHAIRMAN D. CHIP JOYNER: Okay. Now security problems, what --

MR. PAUL KAPLAN: They could be alarms, fire alarms, keys, where the key locks when they have to come in the door. They have their keycard, some of them don't work properly, they can't get in. That's employees we're talking about, all things like that. Anything to do with life safety, so put it all together in one area, and then we're just going to figure what's happening, what's going on. I'll keep track of it, and I'll keep our Director involved with this thing as I go along.

MRS. GAYLE H. HOLLOMAN: A lot of IT tickets go in on a daily basis, and so, they get worked. Then some of them have to remain and go -- they stay in -- in working relationships and not being able to get them done for whatever reason. So we don't always know the reason. But then they end up being fixed at some point. So, it is true,

but they're supposed to put the tickets in right away and then follow through, you know, back and forth. Sometimes, I have to get involved as what is really happening, why can't they -- why won't the keycards work, or why are we still having these different problems with alarms going off. So, you're right, it does happen.

MR. PAUL KAPLAN: So we're going to track it, and we'll see what's going on. We'll, probably in a couple of months, I'll be able to give a report back to the Board, and we'll talk about it. We'll discuss the issue and he definitely, when we come to that point, he would like to come to the Board meeting and sit and discuss it and ask him questions. By that time, I'll have a pretty much of a pattern what's happening out there. So, we -- it's important. I mean, we do everything to support the library. We take everything, that's great. My end is, you got to have this -- this has to get corrected. We can't keep doing this back and forth. He said he's going to split up, and I think our Director heard from him that he's going to have, like, a couple of people taking care of one group of libraries here, another group taking care of other libraries and try to keep track of what's going on. I'll put it all together through the reports that I receive from the DREAM team, and we'll see where we'll go from there. But maybe we can get some of this corrected, so --

MS. LINDA JORDAN: Mr. Chair, I have a question.

CHAIRMAN D. CHIP JOYNER: Sure.

MS. LINDA JORDAN: The 1.5 million, I think there was of the TAD, how's that going to be used? Did I read it off --

CHAIRMAN D. CHIP JOYNER: I don't have any information on it.

MS. LINDA JORDAN: Okay.

MRS. GAYLE H. HOLLOMAN: No, that --

MR. PAUL KAPLAN: That's the switch.

MRS. GAYLE H. HOLLOMAN: That was the money for the switches.

MR. PAUL KAPLAN: That's for the switches.

MRS. GAYLE H. HOLLOMAN: We have 21 libraries that were -- that have failing switches, and so that's what it's going to be used for.

MS. LINDA JORDAN: Okay. Thank you.

CHAIRMAN D. CHIP JOYNER: So, Mr. Kaplan, so, out of these work orders, how many were security related?

MR. PAUL KAPLAN: Thirty-two.

CHAIRMAN D. CHIP JOYNER: Thirty-two, and these are, when we say security, we're talking about IT issues, not incidents?

MR. PAUL KAPLAN: No, they're incidents -- I'm putting everything together with IT and all that. I'm talking about, some of these like, the South Fulton Branch, we have alarm system problem, the alarms go off all the time. Why are they going off? They get repaired. By the way, everything that's in this list as far security, is taking care of by usually the very next day or that day. They do take care of it. But he said, there's something not right.

MRS. GAYLE H. HOLLOMAN: Something's wrong.

MR. PAUL KAPLAN: We just one want some kind of pattern and see what's happening. Some things maybe have to be replaced. If it does, so be it, because you know, it shouldn't be because everything is new it's been refurbished, and it shouldn't be like this.

CHAIRMAN D. CHIP JOYNER: Joe, do you have any --

MR. JOE PIONTEK: No, that's -- everything is brand new. I'm astonished by the price of 23 switches being a million and half dollars. That's still got me on my heels. But to be

able to put the money into the libraries here not get the results that we should be getting right now, it's -- I see your frustrations, Paul.

CHAIRMAN D. CHIP JOYNER: Forgive me, what exactly are switches?

MR. JOE PIONTEK: A switch is what carries the signal -- a modem what carries the signal into the -- into the stack, and then a switch would divide it out between all of the, you know, all those blue wires that plug in to it?

CHAIRMAN D. CHIP JOYNER: Yes.

MR. JOE PIONTEK: The switch would send out amongst all those blue wires to send to each of the terminals. To have 23 switches fail immediately like this, it's demoralizing.

MRS. GAYLE H. HOLLOMAN: Well, now, those switches have been over time, going back to, like, the Wolf Creek Library was the first one that we built.

MR. JOE PIONTEK: Right.

MRS. GAYLE H. HOLLOMAN: Back to even with Wolf Creek, that far back.

MR. JOE PIONTEK: Okay. So the first six or seven libraries was to be original --

MRS. GAYLE H. HOLLOMAN: There were nine in that group, and then Auburn was renovated --

MR. JOE PIONTEK: Absolutely.

MRS. GAYLE H. HOLLOMAN: -- and then it's the next group. So that's 21 all total now that we need to address --

MR. JOE PIONTEK: Okay.

MRS. GAYLE H. HOLLOMAN: -- the problem.

MR. JOE PIONTEK: Yes, you're right --

MRS. GAYLE H. HOLLOMAN: So, it's happening over a period of time.

MR. JOE PIONTEK: You're absolutely right.

CHAIRMAN D. CHIP JOYNER: How soon did these switches get outdated? How long did they last, or how long should they last?

MR. JOE PIONTEK: Well, they should last for a while. It's not that -- what the Director is referring to is that some of these switches aren't quite old.

MRS. GAYLE H. HOLLOMAN: Yes.

MR. JOE PIONTEK: You know, they do a life expectancy. So, you know, five years would be good run for a switch, but one year would not.

MRS. PRISCILLA BORDERS: It's been a little over five years because Auburn Avenue was --

MR. JOE PIONTEK: Well, Auburn Avenue, yes, absolutely, Wolf Creek --

MRS. GAYLE H. HOLLOMAN: Yes, Wolf Creek.

MR. JOE PIONTEK: -- East Roswell, some of those original libraries were built --

MRS. GAYLE H. HOLLOMAN: Twelve years --

MRS. PRISCILLA BORDERS: Yes.

CHAIRMAN D. CHIP JOYNER: It's 12 years?

MRS. GAYLE H. HOLLOMAN: Ten years, it's ten years.

CHAIRMAN D. CHIP JOYNER: That's right. I remember doing that.

MRS. GAYLE H. HOLLOMAN: I was actually trying to remember the exact year.

MR. JOE PIONTEK: Yes, I was only referring to the new stacks. The ones --

MRS. GAYLE H. HOLLOMAN: No, it shouldn't be the new ones, it's not the new ones.

MR. JOE PIONTEK: Shouldn't be the new ones, yes.

MRS. GAYLE H. HOLLOMAN: But that doesn't leave many.

MR. PAUL KAPLAN: It doesn't mean it's not going to happen.

MRS. PRISCILLA BORDERS: Right.

MR. JOE PIONTEK: Clearly, it doesn't.

CHAIRMAN D. CHIP JOYNER: Just -- 21 million, how much of that is labor versus hardware?

MR. JOE PIONTEK: A great deal of it would be labor versus hardware.

MRS. GAYLE H. HOLLOMAN: No, it was 1 million and --

MR. JOE PIONTEK: 1.5 million, not 21 million, no.

MRS. GAYLE H. HOLLOMAN: 1.5 million.

MR. JOE PIONTEK: Yes, 1.5 million.

MRS. GAYLE H. HOLLOMAN: Twenty-one libraries.

CHAIRMAN D. CHIP JOYNER: Wow. Thank you. Thank you, Mr. Kaplan. Anything else, or any other questions for Mr. Kaplan on repair and maintenance? Director, do you have any comments on repair and maintenance? Have you been pleased with the response?

MRS. GAYLE H. HOLLOMAN: Well, the response is just like Mr. Kaplan referenced. That same day or the day after, usually. Every now and then, there's something that gets hung up, and I might have to get involved as I was saying earlier, make a few phone calls or whatever. But generally, they're very responsive. It's just that something keeps happening, and they just should not continue to be a problem. I mean, it's just very unusual. Even they say, even as IT had said, it's unusual as far as they understand it. So we just shouldn't have it happen, and we don't know what's going on. But this will be a good way, hopefully, to find out.

CHAIRMAN D. CHIP JOYNER: Okay. Mr. Kaplan, how does the communication work? When do you -- do you get a summary report, or do you contact --

MR. PAUL KAPLAN: Yes, at the end -- at the end of the month, it's all summarized on a report, and I receive it within the first ten to 17 days after the first of the month. So, I -- this month, I get all of April came in around the 17th. This comes in these kinds of sheets here. There's like three sheets of this stuff, and I go over it. But I will tell you, tell the Board, I going to have to do something different. I can't read this. I'm getting to a point, I hate to admit it. But I get closer and closer, it's still not doing anything for me. So what I'm going to do is, I'm going to take these sheets, I'm going to bring them over and we're going to pull these sheets off because I can't. I get to a point, I can't tell, I'm looking like this especially when you get that many of them at one time. So -- and I get the sheets all the time, it's all coming from the DREAM group, and we go from there. That's how they keep track, and that's how I keep track of what's happening at the libraries, which ones are having problems. Plumbing, we have a major problem at Buckhead, and that's going to be closed for --

MRS. GAYLE H. HOLLOMAN: Three days.

MR. PAUL KAPLAN: Four days.

MRS. GAYLE H. HOLLOMAN: It's 26th, 27th, 28th, and Monday the holiday, they're going to work, so four days.

MR. PAUL KAPLAN: I'm going to drop by there --

MRS. GAYLE H. HOLLOMAN: They're fixing the sewer line problems.

MR. PAUL KAPLAN: Sewer line, and we got one other one that's bad too.

CHAIRMAN D. CHIP JOYNER: It originated in the library or outside the library, the sewer line problem?

MRS. GAYLE H. HOLLOMAN: It's outside.

CHAIRMAN D. CHIP JOYNER: Okay, yes.

MRS. GAYLE H. HOLLOMAN: But it's a problem and --

CHAIRMAN D. CHIP JOYNER: So, the city is closing the library? So, it's not the library

--

MRS. GAYLE H. HOLLOMAN: No, the library is closing the library, because we've got to do this work, and it's going to be at the main door, it's underneath. It's right -- it's the door people enter. So they couldn't do both, so that's why we need to close. The one at College Park happened because of a maintenance incident, when City of College Park -

-

MR. PAUL KAPLAN: Yes.

MRS. GAYLE H. HOLLOMAN: -- was out doing some work near the lawn and somehow ran or something, knocked it out, fixed it, so, because they admitted it was their fault. But then they found another problem down the line. So, then we had to remain closed and couldn't reopen until that got finished. So it was about a day and a half that we were closed there.

CHAIRMAN D. CHIP JOYNER: Well, thanks.

MR. PAUL KAPLAN: It's happening in several other places. Alpharetta had a major problem. I remember that, I was out there for that one and it was the same thing. The sewer line collapsed, it wasn't -- I could tell you what they did wrong, but no reason to go through it anymore, it's already been completed.

MRS. GAYLE H. HOLLOMAN: It's completed.

MR. PAUL KAPLAN: So, it's problems like that comes up.

CHAIRMAN D. CHIP JOYNER: But, like, in your construction experience, everything was well. These are just -- this is just part of the business, these things happen?

MR. PAUL KAPLAN: Well --

CHAIRMAN D. CHIP JOYNER: I see the smile on your face.

MR. PAUL KAPLAN: It's probably -- I'm probably a little bit too critical. But the problem is, a lot of those places, they rushed it. Some of the stuff, they rushed through, and they didn't take the time. Of course, a couple years later, we have a problem. So it's just -- it's getting to -- it becomes very costly. Lucky it doesn't come out of our budget. It's coming out of the DREAM budget, I believe, unless we suddenly get caught --

MRS. GAYLE H. HOLLOMAN: No, it's coming out of their budget. These things just are continuous things, in most cases, just happened.

MR. PAUL KAPLAN: I'm just hoping that we don't have another serious winter like we had last winter, we got down to 7, 8 degrees, and the sprinkler line breaks and we had to end up, all of the money costs to put it back together, and also Spruill --

MRS. GAYLE H. HOLLOMAN: Ocee. Ocee just got reopened because they took all that time --

MR. PAUL KAPLAN: Yes, they just got done.

MRS. GAYLE H. HOLLOMAN: -- to get everything done. Because they had to take everything out, take all the books off the shelves, take all the shelving down, and then replace all the carpet and that just took a lot.

MR. PAUL KAPLAN: They haven't changed the sprinkler system; it should be dry system or a Blackhall system that prevents from freezing. We only do that up north, not here. That's very unusual for this happen. I just don't like to see it happen again.

MRS. GAYLE H. HOLLOMAN: Well, they're saying it took, what, 50 years or 30 years or something before this happened. So hopefully, it'll be another 30 to 50 years, if it ever happens. We hope it won't happen again.

CHAIRMAN D. CHIP JOYNER: I understand that this summer is supposed to be one of the hottest on record.

MRS. GAYLE H. HOLLOMAN: It is.

CHAIRMAN D. CHIP JOYNER: Are the HVAC systems ready for that?

MR. PAUL KAPLAN: Yeah. They'll be some -- it'll be some problems to some of the systems we rebuilt. We'd have to replace the system.

MRS. GAYLE H. HOLLOMAN: That's right.

MR. PAUL KAPLAN: So we'll have to fighting a lot of those things.

MRS. GAYLE H. HOLLOMAN: Yes, I can think of at least one that we'll probably have a big to do. So we'll see if it turns out that way.

CHAIRMAN D. CHIP JOYNER: DREAM gets ahead of that, they -- they're ready for that?

MR. PAUL KAPLAN: DREAM's on top of it.

MRS. GAYLE H. HOLLOMAN: I think -- I mean, they go and check things periodically. But, you know, those types of things are kind of like the situation, meaning that you can't always prepare for it, so, you know.

CHAIRMAN D. CHIP JOYNER: Well, thank you. Thank you very much, Mr. Kaplan. Director's Report.

23-28 DIRECTOR'S REPORT

LIBRARY SERVICES AND TRENDS

23-26 MONTHLY FINANCIAL REPORT

23-27 MONTHLY USAGE SUMMARY

MRS. GAYLE H. HOLLOMAN: Good afternoon, everybody. As you probably noticed in the Director's Report that's written in the packet, we had a lot of things we celebrated last month, nine to be exact. We, the staff really worked very hard to keep up with things like National Library Month, Jazz Appreciation Day, all those things just because that's what we do. Throughout the history of libraries, that's what we do. So, you're going to -- you would have seen displays and where there's bulletin boards, you would have seen all of that, programs, and all of that as well. So, we're very engrained, that's very much engrained in us to do it, and the staff has done an excellent job. So if you have a chance to go into some of your nearby libraries, just really go and pay attention because they're doing a lot more displays now. Displays are not just to be cute. Displays help us with circulation because when people -- for some reason, the human nature is that if you see something out there and it's colorful, and even its -- I've had old books that I used to put out sometimes when we didn't have anything else, and people would still gravitate like they were hotcakes or something. Because they felt like it was something that must be important. So, we've been encouraging staff and most of our managers now, and our Children's Librarians in particular, have really taken to putting out a lot of displays. Of course, we spent a lot of money buying display pieces of furniture when we were doing these renovations. So those things had to be put in use as well. So I'm very excited

about that. We've had a wonderful Volunteer Services Program in the month of April, and one of our staff members, Ruby Allen, was nominated, was nominated for a -- what is this, employee of the year with the Georgia Public Library Service. That's something we -- I don't recall ever having one of our staff members receive that award. We were just very proud of Ruby. She's the Assistant Manager at the Sandy Springs Library. So that you -- I'm sure you've read all through it and everything. But I do want to bring you up speed on some other things that we're doing. You know, our Strategic Plan focuses in three areas: Literacy, partnerships, and digital inclusion. So just to give you some idea of where we're headed with the whole literacy piece, we're working with the Foundation, where they wanted to fund 12 students to -- who would have to apply, that'll be a process, which we don't have all that worked out yet. But they're going to fund Career Online High School, and that's going to be -- that will make a difference in 12 people's lives. We're going to start small because we found out from other library systems that the smaller the numbers, the better to manage. So hopefully, once we see the results from the that and the interest, of course, then we can move to even greater numbers. There's going to be a return of our GED classes here at the Central Library. We do have them going on at the Southeast Atlanta Library, and GED testing will return. As you remember, it's done through the Technical College System of Georgia. They have to approve the room and everything that's done with regards to GED. So, we're glad to kick that back into gear. Atlanta Public School teachers who are retired, serve as the subject-area teachers, and they do that training here at the Central Library. ESL classes have been very, very well received, and they continue to do very well here at Central. We're also going to start up an American Sign Language class online because we think that's another form of literacy, and people have expressed an interest in it. Of course, our Annual Summer Reading Program starts June 1 and goes through July 31st. Then regarding partnerships, again, we're able to present Vision to Learn, which is an organization that gives free exams, eye exams to children, school-aged children, and they can also get eyeglasses if it deemed to be necessary. So we're bringing that back. AARP Senior Community Service Employment Program has done very well. We've got over 18 people who in that -- who are participating in that. They had to be 55 and over, and they work at least 18 hours week at about 14 of our libraries right now. That is done very well, and they're able to earn money. They're able to also get skills to move them into other positions in other places. So, we're helping to make it possible for them to have the skills they need. Of course, the AARP Tax Aid Service started back up. We received a grant from Georgia Public Library Service for the 1,000 Books Before Kindergarten, and that's a program we've participated in for a number of years. We're very excited that GPLS saw fit to make that \$3,000 available to all the libraries in the state. Then our third area digital inclusion, we have a -- we've put additional Chromebooks in circulation, we had 1,000 of them. What we do is, Brazos Price's staff in collection management. They put those out in spurts, they don't put all 1,000 of them out, saying they need to put 200 out at a time, 300 out at a time, so that it's easier manage, and it's also so it doesn't flood and everybody just takes them all at once. So that makes a huge difference for us. We're not able, of course, to put the hot spots with them. But they are very, very much needed and very much sought after by the public. So, we've got those in circulation, and about 700 in circulation right now. So we're getting down to the finishing -- the finish line for the circulation of them. If for some reason, people don't bring them back, they don't have

access to them because we turn it off. After the 28 days, then you get turned off if you're not -- if you haven't returned it after that time. Then the other thing I want to point out is that Paper.co has done so well that it had -- it's over 300 percent usage at this point. It is for grades K through 12. Children can actually go in real-time and have tutor on the other side of a computer, who is helping them to go through a paper and research it and look through it, rather, and make sure that it's presented well and all that, get subject-level training and all of those things. So it has really, really taken off very well. So, it's really gotten to point now that we're kind of like, okay, we got to make sure we get funding to continue it because it is so well received. The APS students are the ones who are making that happen. They have their student ID card, is their actual library card. We're still trying to work that through with Fulton County Schools. But it has been really a wonderfully-received online service. Then our signature programs that I want to tell you about just a little bit more. Our Book -- One Book, One Read, of course, you know this year is the Personal Librarian, and we're going to have that on September 30th. It'll be here at the Central Library, going to pass these around at 6:00 p.m. on that day, so you can hear more and more about it. We do have a moderator, and that moderator will be Alyse Eady, she's a news anchor at Fox News and Good Day Atlanta. Some of you may have seen Elyse, and she's -- Alyse, not Elyse, but Alyse, and she's going to serve as our moderator for that day. Then our Children's Book Festival, the author, Eric Litwin and he's a children's author, and Nick Stone, who is an author of young-adult literature will be here October 19 and October 20th. They are -- that's a Thursday and a Friday. These are schools, APS school kids, who will be brought by bus to the Central Library, and we will have at least two programs going on each day, so that the kids can partake of being involved with the authors. What's so good about is, we'll have at least 300 kids because the auditorium downstairs holds 330. So that really will help our numbers, and we hope that the Foundation will be proud of the fact that we're really working hard to get the numbers up to make that happen. Just some other things to let you know, I think I mentioned to you before that we received a grant from the Mellon Foundation of \$2 million, and that's going to allow us to digitize collections in Auburn. We are planning to have a Southern Rights Collective, so we've talked about that and you'll hear more about that. The committee is now in place, and they're going to start working hard to make that happen in 2024. Our Staff Development Day is this year in October, and we're looking forward to a really, really big day. The committee is in place to make that happen now. The other thing I want to announce that I'm really, really proud of is that our Social Services Program Manager started work today.

CHAIRMAN D. CHIP JOYNER: Excellent. Excellent.

MRS. GAYLE H. HOLLOMAN: So, we're so excited. We'll have her come and talk with you and meet you at the June meeting. If not the July, it'll be -- probably be the June meeting. Because by that time, she will have been able to formalize some of the things she wants to do and put in place, some activities and what have you and structure, we hope by that point. She comes to us from the Public Defender's Office, where she was in a similar role. This is a promotion for her. So she's familiar with the county, and I think that's a plus. Very excited, I met with her this morning and she's just bubbly and excited, and I think -- and she talks all the time about having a heart for this work and a heart for the people. I think that's going to really steer her in a great direction to help us with what

we're try to do. Some I'm just really excited to have that happen. Any questions about any of that?

MRS. NINA RADAKOVICH: I have a question about the Children's Book Festival. This author is -- isn't he the author of the Pete the Cat --

MRS. GAYLE H. HOLLOMAN: Pete the Cat.

MRS. NINA RADAKOVICH: -- books? With the dancing shoes, Pete the Cat, everything you can think of, it's wonderful --

MRS. GAYLE H. HOLLOMAN: Kids love it.

MRS. NINA RADAKOVICH: -- under the series.

MRS. GAYLE H. HOLLOMAN: Yes, Pete the Cat. So I'm very, very happy about that, and the Children's Librarians are very happy about it. You know, we get like little kids when you do that work. You just end up like, children yourself, you're just excited.

MRS. NINA RADAKOVICH: The other one is the Pigeon Who Drove the Bus?

MRS. GAYLE H. HOLLOMAN: That was one of his. Don't Let the Pigeon Drive the Bus, was that one of his?

MRS. NINA RADAKOVICH: No. But that guy is coming here --

MRS. GAYLE H. HOLLOMAN: I think he's the one coming to Central.

MRS. NINA RADAKOVICH: In a few weeks?

MRS. GAYLE H. HOLLOMAN: Right.

MRS. NINA RADAKOVICH: Yes. Yes.

MRS. GAYLE H. HOLLOMAN: I can't think of his name, Don't Let the Pigeon Drive the Bus.

MRS. NINA RADAKOVICH: I have no idea, but that's -- yes.

MRS. GAYLE H. HOLLOMAN: It's the cutest little books.

MRS. NINA RADAKOVICH: He has a Christmas book, I think. I was reading the Library Newsletter.

MRS. GAYLE H. HOLLOMAN: Oh, okay.

MRS. NINA RADAKOVICH: It's very informative and helpful.

MRS. GAYLE H. HOLLOMAN: Good, good. Well, we're glad about that. The new Library Access should be coming out today or tomorrow. And so, I thought we'd have it by the time we met here today, but we'll get it, Zenobia will mail it to you.

CHAIRMAN D. CHIP JOYNER: Great.

MRS. GAYLE H. HOLLOMAN: Or Quin.

CHAIRMAN D. CHIP JOYNER: Any other questions on the Director's Report?

MRS. PRISCILLA BORDERS: I don't have a question, but I have a comment. I have a neighbor, a neighbor of mine and she really, really liked Library Access.

MRS. GAYLE H. HOLLOMAN: Oh, wonderful.

MRS. PRISCILLA BORDERS: She told me, you know, we saw you in the thing. You know when they did the --

MRS. GAYLE H. HOLLOMAN: Right.

MRS. PRISCILLA BORDERS: -- the Board -- we saw you. I really like that because they go to the Fulton County Senior Citizens --

MRS. GAYLE H. HOLLOMAN: Oh, okay.

MRS. PRISCILLA BORDERS: -- and she said, that's where they have the Access and they like --

MRS. GAYLE H. HOLLOMAN: Oh, good. I'm glad. I'm glad to hear it was there.

MRS. PRISCILLA BORDERS: Yes. So, I was like, wow, you guys are getting it.

MRS. GAYLE H. HOLLOMAN: Well, I'll make sure Claudia and Minna know that. A lot of work goes into that, it really does. It's amazing what goes in it, and we revamped it a little bit. So, I'm glad to hear it.

CHAIRMAN D. CHIP JOYNER: So, one, outstanding, those are a lot of items getting done. I mean, that's really good --

MRS. GAYLE H. HOLLOMAN: We're working hard.

CHAIRMAN D. CHIP JOYNER: -- robust list. So, thank you for that, thank the team for that. Is the Foundation aware of these things taking place? Are they --

MRS. GAYLE H. HOLLOMAN: Yes.

CHAIRMAN D. CHIP JOYNER: -- and it's in sync with the Strategic Plan, they're aware of it?

MRS. GAYLE H. HOLLOMAN: Yes, they are. It's tied to the Strategic Plan --

CHAIRMAN D. CHIP JOYNER: Outstanding.

MRS. GAYLE H. HOLLOMAN: That's what we're trying to make sure --

CHAIRMAN D. CHIP JOYNER: Outstanding.

MRS. GAYLE H. HOLLOMAN: -- that we tie everything that we can to it.

CHAIRMAN D. CHIP JOYNER: Okay. All right, and then all of these things, these are all -- these all will show up in Access, the Library Access?

MRS. GAYLE H. HOLLOMAN: At some point, we hope to have an article or a blurb or something about all of them.

CHAIRMAN D. CHIP JOYNER: Okay, that's great. I'd hate for anyone to miss that.

MRS. GAYLE H. HOLLOMAN: Right. Oh, yes.

CHAIRMAN D. CHIP JOYNER: I miss the thing about the Mellon Foundation, which is - - is that a grant that was applied for?

MRS. GAYLE H. HOLLOMAN: It was, they actually asked us to apply, and we didn't know if we'd get or not, and we did apply. The staff at Auburn applied, and we were granted \$2 million to digitize those collections, all of which, Ambassador Andrew Young's papers will be able to be more fully digitized.

CHAIRMAN D. CHIP JOYNER: Oh, that's great.

MRS. GAYLE H. HOLLOMAN: We have a lot of his work. But this will really make a difference.

CHAIRMAN D. CHIP JOYNER: Nice. Is he aware of that?

MRS. GAYLE H. HOLLOMAN: I believe that he's been made aware of it already, yes. In fact, I know he has because I heard -- had a conversation with the Administrator -- help me, help me -- Victor Simmons -- about it, and he indicated that Ambassador Young is aware.

CHAIRMAN D. CHIP JOYNER: Oh, that's great. That's great. And then, you know I'm a Howard University grad.

MRS. GAYLE H. HOLLOMAN: Oh, go Howard. I almost went to Howard. They didn't give me enough money.

CHAIRMAN D. CHIP JOYNER: The Social Worker, did you share that with John, John Szabo?

MRS. GAYLE H. HOLLOMAN: Not yet, I haven't talked to John yet --

CHAIRMAN D. CHIP JOYNER: He'll be excited.

MRS. GAYLE H. HOLLOMAN: -- but I'll have to let him know.

CHAIRMAN D. CHIP JOYNER: Yes.

MRS. GAYLE H. HOLLOMAN: I'll have to let him know.

CHAIRMAN D. CHIP JOYNER: Please make an introduction, so she has another person's sounding board for --

MRS. GAYLE H. HOLLOMAN: Certainly. I told her about someone this morning when we talked about another Director. But John Szabo would be a great one. So, I'll make sure --

CHAIRMAN D. CHIP JOYNER: Oh, that's great. That's great. This is -- that's one of the biggest things, that's great news.

MRS. GAYLE H. HOLLOMAN: It is. I'm so excited about it.

CHAIRMAN D. CHIP JOYNER: She's going to use the office downstairs?

MRS. GAYLE H. HOLLOMAN: Now, we -- I told Peter to hang on to that for the Foundation, but we have an office up here for her.

CHAIRMAN D. CHIP JOYNER: Okay, great. Okay. Last thing, Director, what's the vacancies now? How are we doing with staffing?

MRS. GAYLE H. HOLLOMAN: It's kind of like tossing a ball. When you think you caught it and then you drop it. It's like, we're still around 64 --

CHAIRMAN D. CHIP JOYNER: Oh, wow.

MRS. GAYLE H. HOLLOMAN: -- vacancies. We've had people to -- we just had a retirement yesterday of a long-term, wonderful employee, 38 years, so I can't complain. But finally decided to retire. Then unfortunately, we had someone to pass this morning, or yesterday morning. So, you know, that's kind of like, here there and that everywhere. But we're working hard on it. They've got interviews going and starting again. They just started interviews this week, Library Assistant, Library Associate next week, and then the professional level is the week after that. So we're working hard to fill them. I just got another vacancy on my desk before I came in here, of a Library Associate. So that will be coming up in two weeks. So, people are just making the decision to move on to other things, go back to school, leave, and move out of state. I mean, there are just a lot of reasons. So, we have to respect that. It's -- it makes it difficult for us. Then, of course, the staggered hiring becomes -- it's a problem in some cases. But if a person leaves now, someone who leaves after the year started, we can go ahead and fill that. That doesn't have to be so many months waiting before you can fill it. So that's the good part of it, there is a good part to it. But it keeps us going, and we're just -- the staff's working really, really hard on it, that's where we are.

CHAIRMAN D. CHIP JOYNER: You think by next year, we'll be able to get to seven days a week?

MRS. GAYLE H. HOLLOMAN: Oh, my goodness, you would say that. Not until we can get this staffing going. The problem with seven days a week is that, as you know, even Saturdays, staff have to be off another day of the week in order to work. If you work Saturday eight hours, you got to be off some other day during the week because you worked it. If you work four hours on Sunday from 2:00 to 6:00, you have to have four hours off, but during the week, and so that becomes problematic when you don't have enough staff to begin with. That's why we have not done it. But, you know, I'm sure there's going to be a -- that's something I think about almost every day, and I've got some ideas about how we might do it. I'm not so sure if a lot folks are going to like the idea, but we may have to do it, because I know that when school starts again, it's going to be

critical. It's come up here and there, staff have even brought it up. But we just can't do it. Like, we don't do it and then have to stop because we can't keep it going.

CHAIRMAN D. CHIP JOYNER: Well, thank you.

MRS. GAYLE H. HOLLOMAN: You're welcome.

CHAIRMAN D. CHIP JOYNER: Okay. New business.

NEW BUSINESS

MRS. GAYLE H. HOLLOMAN: I don't really have any new business other than the things I mentioned.

CHAIRMAN D. CHIP JOYNER: Okay. So with new business, we have two items. One, if we can kind of get an update on the MOU, if Vice Chair Borders would like to share any thoughts on that.

MEMORANDUM OF UNDERSTANDING - UPDATE

MRS. PRISCILLA BORDERS: Okay. I know at the last meeting, we had, everybody had a copy of the MOU. So, the -- that MOU that we got is -- it's a very different version from where we stand -- where we started from. So we're just making sure everybody's aligned. So I know Nina talked to the Foundation. We're going to have a meeting with Gayle to make sure that everybody understands the language and that we all have a draft that we're comfortable with. So, we're not going to vote on the MOU today because we're still out of, you know, we want to make sure that the Foundation is comfortable and Gayle's comfortable. Nina, Chip, and I will once again, look at the MOU and make sure that we had a version for the Trustees to review as well, and make sure you get your input. So, we're going to continue with the process and work through an MOU that we're all comfortable with, you know. So, I know, Nina, you're having a meeting to -- what's this, Wednesday -- Friday.

MRS. NINA RADAKOVICH: Yes.

MRS. PRISCILLA BORDERS: So, just give us back some dates that you're available -
-

MRS. GAYLE H. HOLLOMAN: Okay.

MRS. PRISCILLA BORDERS: Because we're going to work around you.

MRS. GAYLE H. HOLLOMAN: Okay. Next week.

MRS. PRISCILLA BORDERS: Yes. So we just want to make sure that we get -- everybody has the opportunity to put -- give input, so we can have draft and submit it to the County Attorney. So -- because the one that we got was somewhat different from -- it's a newer version that there's language in there and, you know, we want to make -- be respectful, have everybody given the opportunity to look at that and tweak it again. So there's going to a process. So we're not going to give a time/date as to when we're going to vote on this. But we want to sure that we do have that deliverable for Commissioner Arrington to review. But right now, we want to get input from all the parties before we submit a final draft. So -- yeah, so, if there's any questions or anything, just send them to me, and I'll make sure I'll collect all of that. But I'll definitely get back with Nina regarding the Foundation, and we're going to have a meeting with the Executive Director to make sure we have her input as well.

CHAIRMAN D. CHIP JOYNER: All right. Thank you. Thank you, Vice Chair Borders and Judge Radakovich. You guys have really done a lot on this, and so, we're thankful, thankful for you guys work on this. Then we're coming up on my final two years. So, we're going to schedule new elections, and so, I think my final meeting in -- is next month.

So following elections next month at the end of the meeting, we hand over the gavel to the next Chair-Elect. So today, we'll take any nominations for Chair and Vice Chair. Okay. I'll first nominate Vice Chair Borders to be our new Chairman, our Chairperson. Then is there anyone who'll want to nominate for Vice Chair, anyone?

NOMINATION OF BOARD OF TRUSTEE OFFICERS

MR. PAUL KAPLAN: Vice Chair, I nominate Nina Radakovich.

CHAIRMAN D. CHIP JOYNER: We have two candidates. Anyone else want to through their hat in the ring?

MOTION

MS. LINDA JORDAN: I move that we close the nomination.

CHAIRMAN D. CHIP JOYNER: Okay. All right. Is there a second?

MS. BEVERLY RICE: I second.

MR. DAMIAN DENSON: Seconded.

CHAIRMAN D. CHIP JOYNER: Second, okay. So at the end of -- it'll be on the agenda, Mrs. Claxton, that at the end of the meeting, I guess under new business, we'll hold the elections, following my long speech, so everyone -- all right. Okay.

MR. JOE PIONTEK: Yes, that's good.

CHAIRMAN D. CHIP JOYNER: Is there any other matters for new business? Okay. Any other questions? Anything we want to add to the agenda for the next meeting?

MRS. PRISCILLA BORDERS: Yes. The performance appraisal, let's tackle that next.

CHAIRMAN D. CHIP JOYNER: Okay, okay. At the next meeting, we'll also finalize the Executive Director's annual review. Everyone's received a copy that, correct?

MR. JOE PIONTEK: Yes.

CHAIRMAN D. CHIP JOYNER: Okay. We just have to put that in action. Mrs. Claxton, if you could please add that, and we go in Executive Session for that, correct? All right.

MRS. PRISCILLA BORDERS: Please, any comments with -- once again, give them to me, and I'll collect them and rework the document.

CHAIRMAN D. CHIP JOYNER: Okay, all right. Well, it looks like this was a pretty efficient meeting. So, we're finishing early. I can hold you guys for another 15 minutes, okay. All right. Well, is there a motion to adjourn?

ADJOURNMENT

MOTION

MS. LINDA JORDAN: I move for adjournment.

MS. BEVERLY RICE: Second.

CHAIRMAN D. CHIP JOYNER: Motion by -- first and second, all right. All those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? All right.

(Whereupon the Regular Meeting of the Board of Trustees concluded at 4:49 p.m.)

Fulton County Library System (FCLS)

Gayle H. Holloman
May 2023

Highlighted Activities

May was an exciting month at all the libraries, with lots of activities, programs, and planning for the Summer Reading Program (SRP) which runs June 1st to August 1st.

- Some main events were displays of books and artifacts celebrating Asian American Pacific Islander Heritage Month, Older Americans Month, Jewish American Heritage Month, Cinco de Mayo, and Mother's Day.
- Kendall Rae Johnson of AGrowKulture, and Georgia's youngest certified farmer, invited the public to attend her Sesame Street 2024 scheduled air HBO Max premiere on May 25th. Neighboring families were in attendance as was South Fulton Mayor, Khalid Kamau for the second viewing that took place in the Adams' Park Library's meeting room. 11 Alive News covered the evening event.
- A stand-out program presented at the Dogwood Branch was the Senior Brunch, in partnership with Oak Street Health. The program had 26 seniors in attendance; and was part of celebrating Older Americans Month. The seniors had a good brunch and took part in other activities such as puzzles, games, and bingo.
- Alpharetta City Police Officer, Amanda and two of her colleagues, hosted a paper plane storytime at the branch. At the conclusion of the paper adventure, Officer Amanda allowed the kids to go explore her police car. The children seemed to love that almost as much as making paper planes.
- Technical Services staff cataloged and processed 348 Copies of the *Personal Librarian*, which is the 2023 One Book, One Read (OBOR) selection. The OBOR program will be held at the Central Library on Saturday, September 30th at 6:00 p.m. The authors, Marie Benedict, and Victoria Christopher Murray will lead the book talk. The event is sponsored by the Atlanta-Fulton Public Library Foundation.
- The Library's Administrative Team continued to work on the three initiatives of the Library's 2022-2025 Strategic Plan. The three initiatives are: Literacy, Partnerships and Digital Inclusion.

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF MAY 31, 2023

Doc #23-31

SERVICE	2023 BUDGET	MAY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	ALLOCATION	EXPENDITURES	YTD EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,702,412	1,035,430	5,008,749	-	5,008,749	34%	9,693,663
SALARIES-OVERTIME	1,180	-	1,133	-	1,133	96%	47
PART TIME SALARY	456,408	17,679	80,188	-	80,188	18%	376,220
BENEFITS	8,225,200	543,187	2,617,771	-	2,617,771	32%	5,607,429
BOOKS	3,354,238	118,123	955,607	1,416,472	2,372,079	71%	982,159
OFFICE EQUIP. REPAIR	33,500	-	2,726	30,774	33,500	100%	-
EQUIPMENT	57,000	8,134	13,374	7,825	21,199	37%	35,801
OFFICE FURNITURE	3,000	169	169	-	169	6%	2,831
PROFESSIONAL SERV	25,800	-	5,375	3,505	8,880	34%	16,920
COPIER MACHINE	226,000	12,203	32,969	-	32,969	15%	193,031
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	76,600	10,476	30,608	139	30,747	40%	45,853
COMPUTER HARDWARE	735,000	-	639,443	-	639,443	87%	95,557
RENT	248,750	12,925	78,181	157,264	235,444	95%	13,306
OTHER SERVICES	604,129	23,631	121,309	25,389	146,698	24%	457,431
TRAVEL/CONFERENCE	1,500	574	574	-	574	38%	926
HOPITALITY	10,000	-	-	-	-	0%	10,000
VEHICLE MAINTENANCE	22,850	-	11,103	-	11,103	49%	11,747
GENERAL INSURANCE	622,596	51,883	259,415	-	259,415	42%	363,181
ARTS-CFS	750	-	-	750	750	100%	-
CONTINGENCY	422,453	-	-	-	-	0%	422,453
TOTAL	29,829,866	1,834,414	9,858,693	1,642,117	11,500,810	39%	18,329,056

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF MAY 31, 2023

ORGANIZATION	SERVICE	2023 BUDGET	MAY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	TYPE	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	10,982,316	767,852	3,741,375	-	3,741,375	34%	7,240,941
	SALARIES-OVERTIME	540	-	534	-	534	99%	6
	PART TIME SALARY	456,408	17,679	80,188	-	80,188	18%	376,220
	BENEFITS	6,287,705	412,145	1,987,462	-	1,987,462	32%	4,300,243
	BOOKS	2,621,238	(611,877)	225,607	1,416,472	1,642,079	63%	979,159
	OFFICE EQUIP. REPAIR	30,000	-	2,726	27,274	30,000	100%	-
	EQUIPMENT	25,000	2,319	6,586	1,299	7,885	32%	17,115
	OFFICE FURNITURE	1,000	-	-	-	-	0%	1,000
	PROFESSIONAL SERV	16,000	-	5,375	3,505	8,880	56%	7,120
	COPIER MACHINE	225,000	12,203	32,969	-	32,969	15%	192,031
	SUPPLIES	19,200	277	277	-	277	1%	18,923
	RENT	248,750	12,925	78,181	157,264	235,444	95%	13,306
	OTHER SERVICES	348,282	14,030	68,206	2,399	70,605	20%	277,677
	VEHICLE MAINTENANCE	3,000	-	5	-	5	0%	2,995
	GENERAL INSURANCE	404,826	33,736	168,678	-	168,678	42%	236,149
	ARTS-CFS	750	-	-	750	750	100%	-
	CONTINGENCY	387,033	-	-	-	-	0%	387,033
Total		22,057,048	661,289	6,398,168	1,608,963	8,007,131	36%	14,049,917

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF MAY 31, 2023

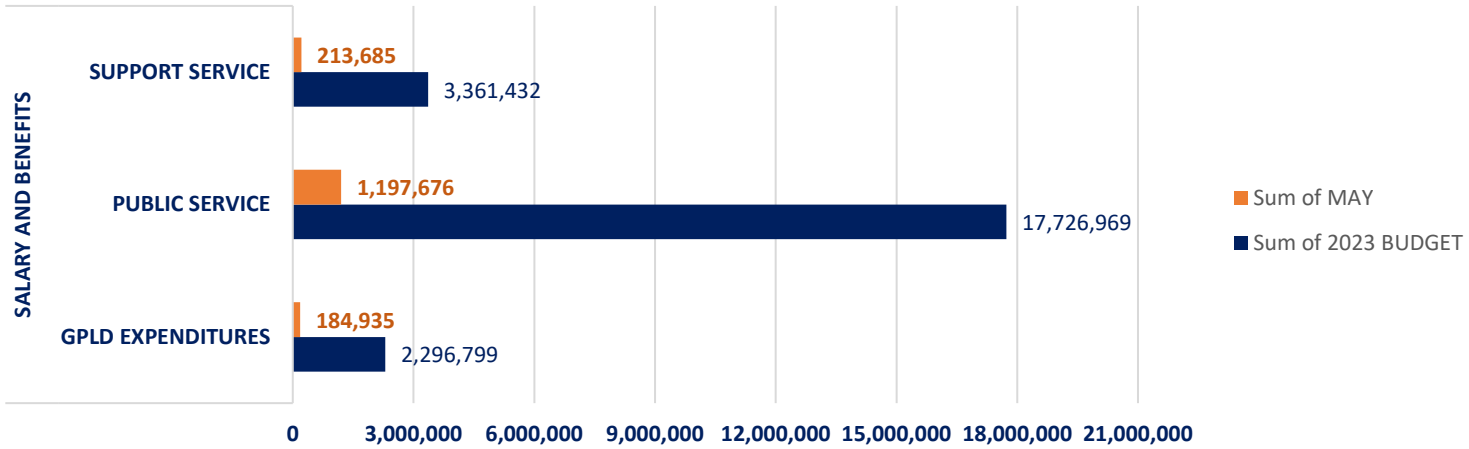
ORGANIZATION	SERVICE	2023 BUDGET	MAY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	TYPE	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICE	REG SALARY	2,131,531	139,493	653,223	-	653,223	31%	1,478,308
	SALARIES-OVERTIME	100	-	60	-	60	60%	40
	BENEFITS	1,229,801	74,192	350,720	-	350,720	34%	879,081
	OFFICE EQUIP. REPAIR	3,500	-	-	3,500	3,500	0%	-
	EQUIPMENT	32,000	5,815	6,788	6,526	13,314	42%	18,686
	OFFICE FURNITURE	2,000	169	169	-	169	0%	1,831
	PROFESSIONAL SERV	9,800	-	-	-	-	0%	9,800
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	57,400	10,199	30,331	139	30,470	53%	26,930
	COMPUTER HARDWARE	735,000	-	639,443	-	639,443	87%	95,557
	OTHER SERVICES	255,847	9,601	53,103	22,990	76,093	30%	179,754
	TRAVEL/CONFERENCE	1,500	574	574	-	574	0%	926
	HOPITALITY	10,000	-	-	-	-	0%	10,000
	VEHICLE MAINTENANCE	19,850	-	11,098	-	11,098	56%	8,752
	GENERAL INSURANCE	217,770	18,148	90,738	-	90,738	42%	127,033
	CONTINGENCY	-	-	-	-	-	0%	-
TOTAL		4,707,599	258,190	1,836,246	33,155	1,869,401	40%	2,838,198

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

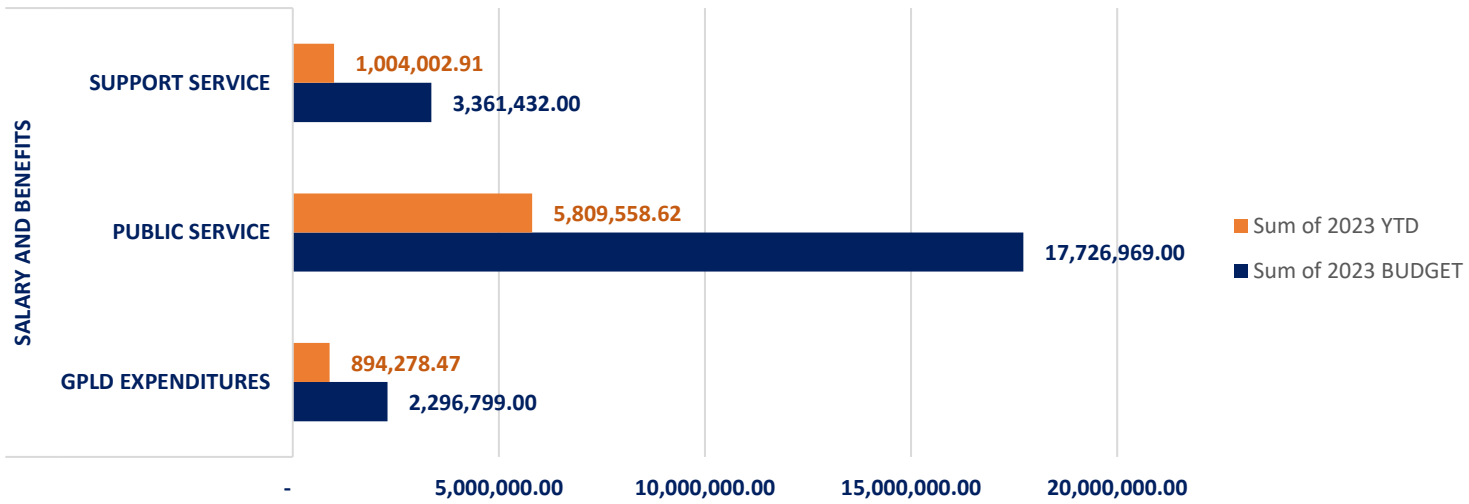
AS OF MAY 31, 2023

ORGANIZATION	SERVICE	2023 BUDGET	MAY	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	TYPE	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
GPLD EXPENDITURES	REG SALARY	1,588,565	128,085	614,150	-	614,150	39%	974,415
	SALARIES-OVERTIME	540	-	539	-	539	100%	1
	BENEFITS	707,694	56,850	279,589	-	279,589	40%	428,105
	BOOKS	733,000	730,000	730,000	-	730,000	100%	3,000
	CONTINGENCY	35,420	-	-	-	-	0%	35,420
TOTAL		3,065,219	914,935	1,624,278	-	1,624,278	53%	1,440,941

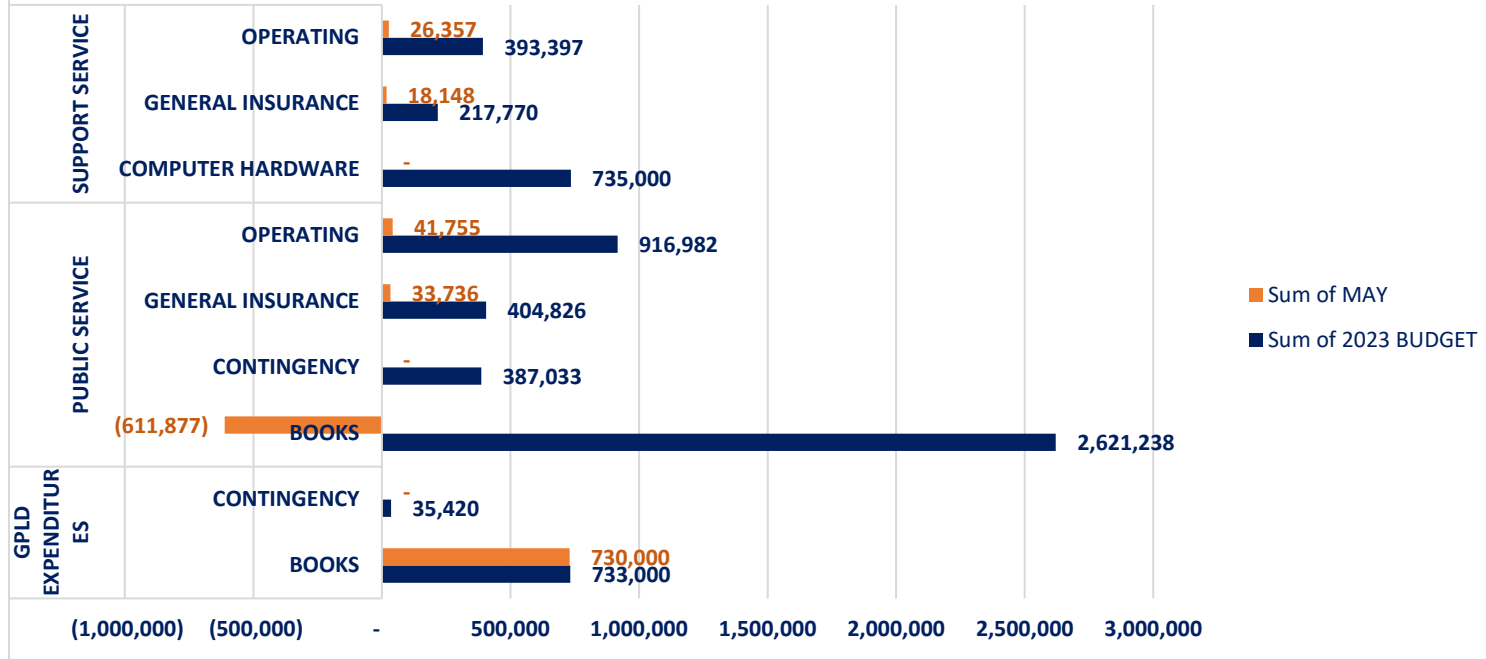
2023 MAY SALARY AND BENEFITS BY PROGRAM



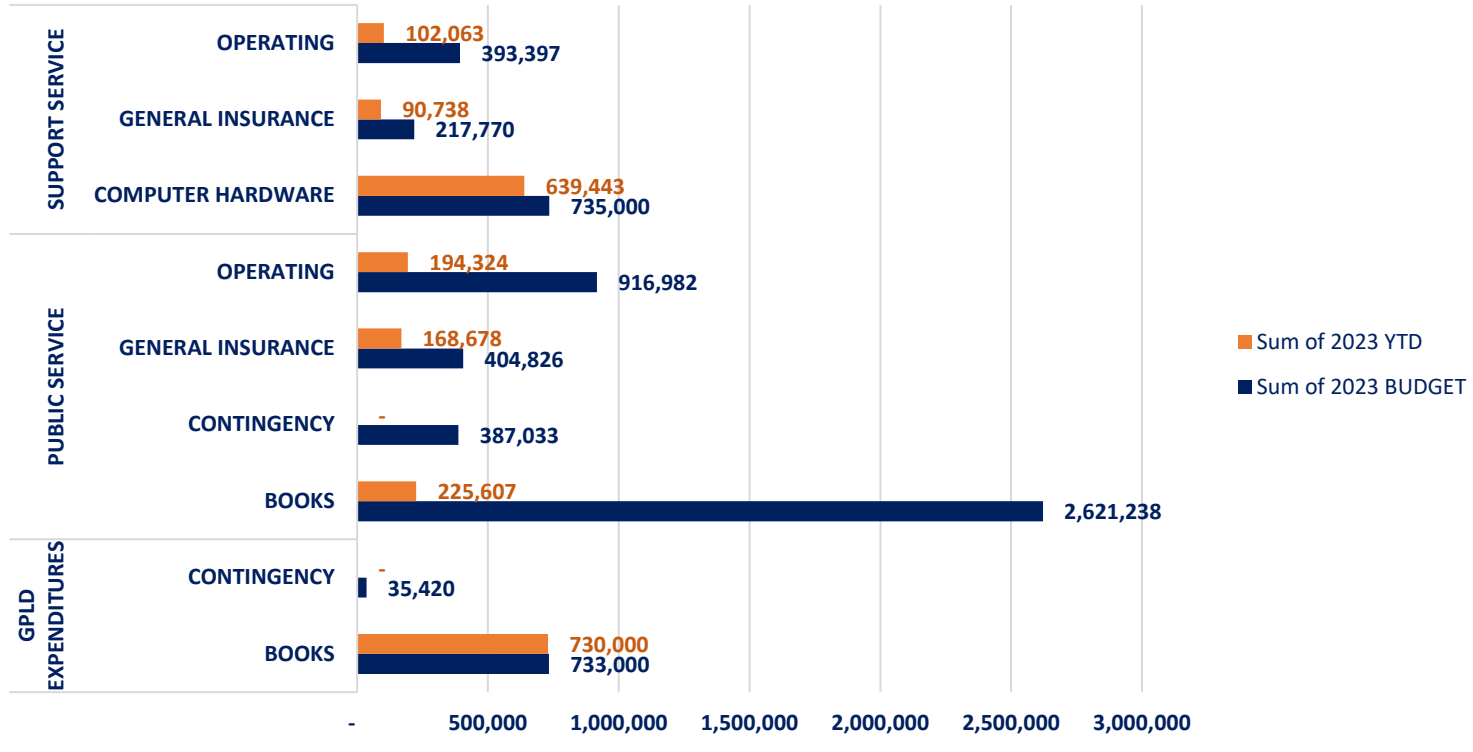
2023 YEAR-TO-DATE SALARY AND BENEFITS BY PROGRAM



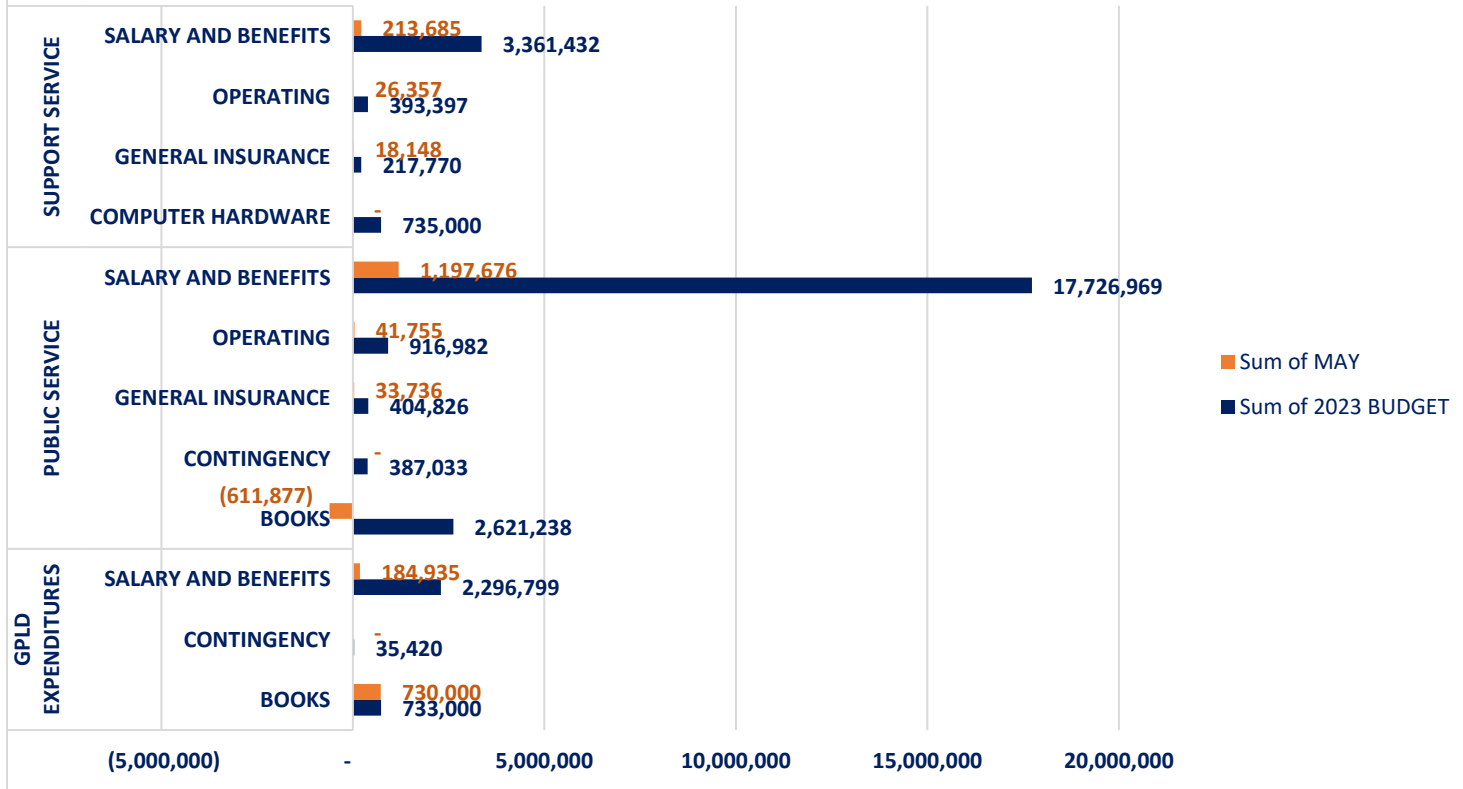
2023 MAY OPERATING EXPENSES BY PROGRAM



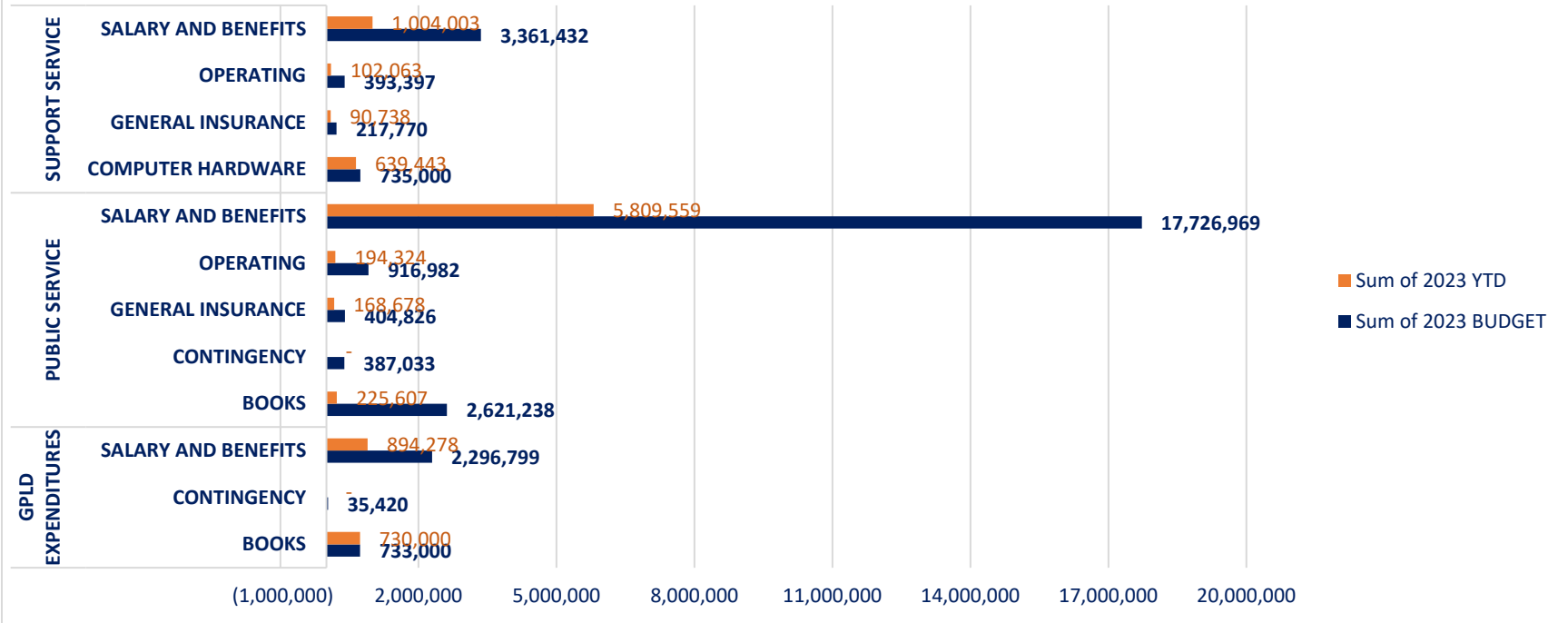
2023 MAY YEAR-TO-DATE OPERATING EXPENSES BY PROGRAM



2023 MAY TOTAL EXPENSES BY PROGRAM



2023 GRAND TOTAL MAY EXPENSES BY PROGRAM



Monthly Usage Summary - May 2023

Doc. #23-32

Activity and Description	2023		2022		YTD % +/-
	May	YTD	May	YTD	
Circulation					
Total number of items checked out of the library	182,235	885,353	174,363	849,432	4%
Holds					
Number of requests by patrons	47,959	229,927	44,449	220,437	4%
Visits					
Number of people entering a library for any reason	152,085	1,354,477	178,851	763,966	77%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	70,163	332,497	51,428	197,118	69%
Number of hours of computer use	28,910	135,541	20,837	87,489	55%
Web Page Visits					
Number of times people have visited the library's websites	935,395	4,563,471	875,685	4,331,549	5%
Web Visitors					
Number of people who visited the library's websites	175,139	873,673	135,337	649,644	34%
Virtual Circulation					
Number of materials downloaded or streamed	146,385	680,711	113,867	549,603	24%
Virtual Circulation Users					
Number of people who downloaded or streamed	28,921	142,224	23,791	115,077	24%
Children's programs					
Library sponsored programs offered for children (birth - 12)	254	1166	258	1556	-25%
Number of people attending programs	13667	37453	7374	22218	69%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	24	226	38	185	22%
Number of people attending programs	168	1069	401	1226	-13%
Adult Programs					
Library sponsored programs offered for adults (18 +)	278	1416	204	1084	31%
Number of people attending programs	3,915	19,846	1392	11221	77%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	631	3320	616	3281	1%
Number of people attending programs	19,247	68,741	11,509	42611	61%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	299	1,682	105	764	120%
Number of people attending meetings or activities	5,132	27,227	1300	7922	244%

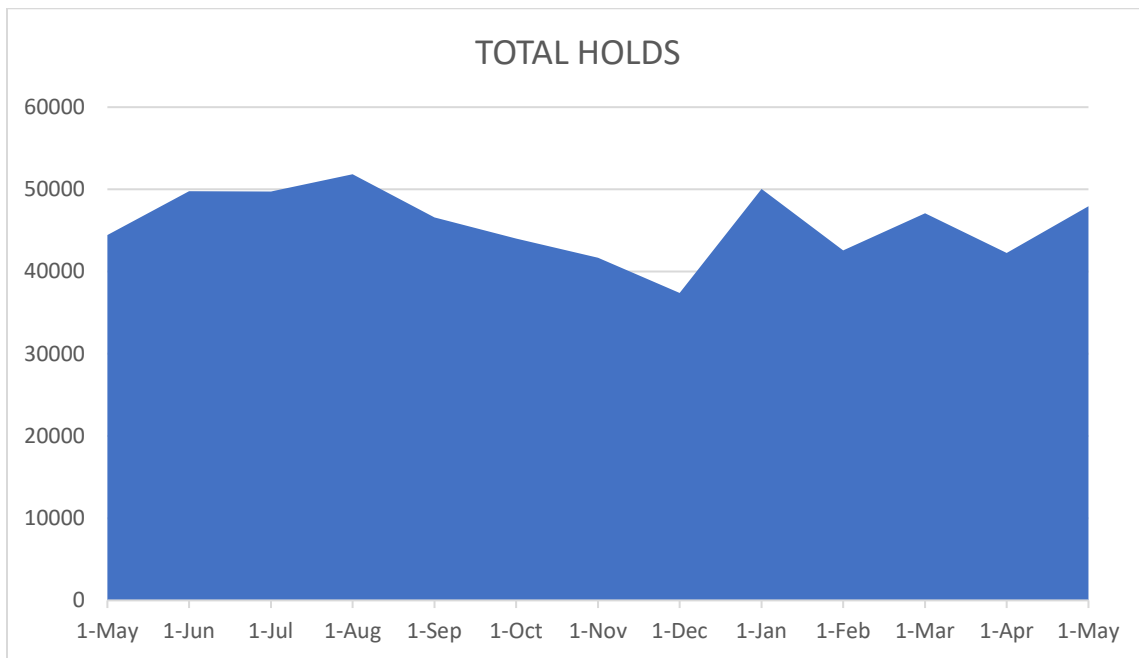
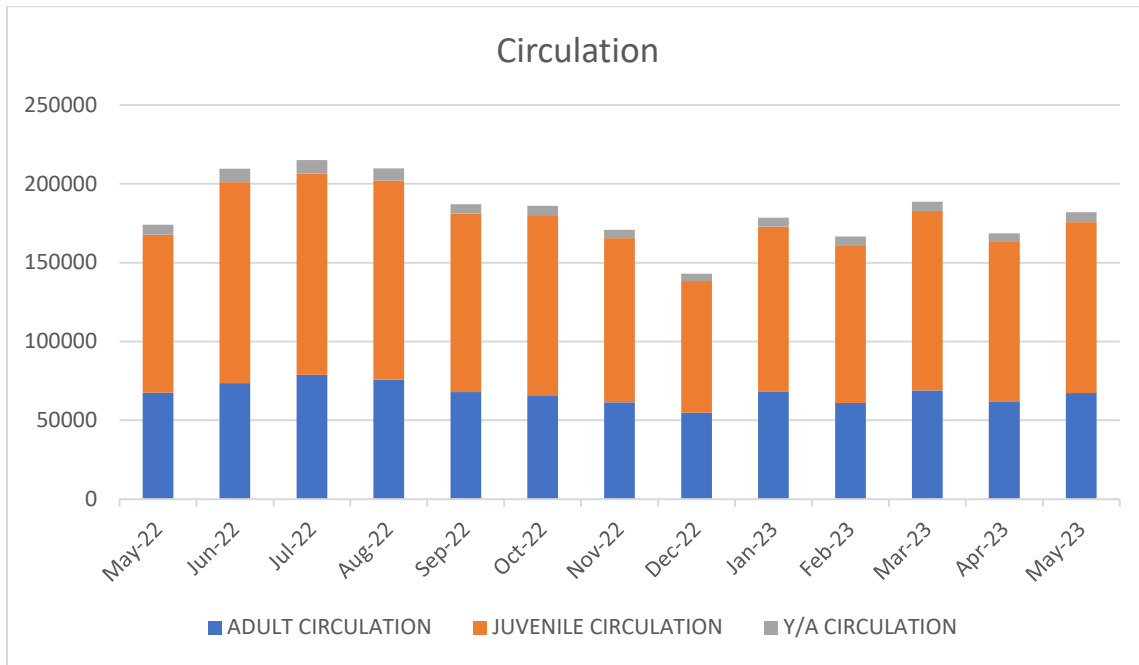
Fulton County Library System Circulation Stats - May 2023

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2023 TOTAL	Month-2022 TOTAL	INCREASE/D ECREASE	PERCENT CHANGE	YTD 2023 CIRC	YTD 2022 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	423	457	28		908	790	118	14.94%	3,971	4,535	-564	-12.44%
ADAMSVILLE/COLLIER HEIGHTS	507	486	45		1,038	1,013	25	2.47%	5,236	4,822	414	8.59%
ALPHARETTA	6,596	13,950	722	7	21,275	19,193	2,082	10.85%	104,818	92,951	11,867	12.77%
BUCKHEAD	3,843	4,921	196	2	8,962	8,246	716	8.68%	44,619	41,406	3,213	7.76%
CLEVELAND AVE	449	402	64		915	803	112	13.95%	4,059	3,725	334	8.97%
COLLEGE PARK	479	667	36		1,182	1,186	-4	-0.34%	6,331	6,235	96	1.54%
DOGWOOD	647	559	62		1,268	1,138	130	11.42%	5,556	5,356	200	3.73%
EAST ATLANTA	1,957	3,568	138	3	5,666	5,149	517	10.04%	27,543	25,126	2,417	9.62%
EAST POINT	892	782	80	2	1,756	849	907	106.83%	8,422	4,048	4,374	108.05%
EAST ROSWELL	4,636	7,324	262	16	12,238	10,876	1,362	12.52%	58,748	53,692	5,056	9.42%
EVELYN G. LOWERY @ CASCADE	979	1,031	126		2,136	1,739	397	22.83%	10,056	8,646	1,410	16.31%
FAIRBURN	616	766	49		1,431	1,165	266	22.83%	6,977	5,551	1,426	25.69%
GLADYS S. DENNARD @ SOUTH FULTON	1,104	1,226	114	1	2,445	2,247	198	8.81%	12,162	11,500	662	5.76%
HAPEVILLE	561	759	28	2	1,350	741	609	82.19%	6,430	3,739	2,691	71.97%
JOAN P. GARNER @ PONCE DE LEON	4,343	5,243	316	16	9,918	8,982	936	10.42%	49,602	44,980	4,622	10.28%
KIRKWOOD	1,408	3,487	116	4	5,015	4,882	133	2.72%	24,900	24,056	844	3.51%
LOUISE WATLEY @ SOUTHEAST ATLANTA	482	865	63	1	1,411	1,656	-245	-14.79%	8,520	8,615	-95	-1.10%
MARTIN LUTHER KING, JR	483	307	50		840	1,103	-263	-23.84%	5,338	5,895	-557	-9.45%
MECHANICSVILLE	186	302	23	2	513	499	14	2.81%	2,331	2,399	-68	-2.83%
METROPOLITAN	1,135	3,339	104	5	4,583	3,899	684	17.54%	22,215	19,216	2,999	15.61%
MILTON	3,303	7,972	441	2	11,718	15,143	-3,425	-22.62%	57,128	69,116	-11,988	-17.34%
NORTHEAST/SPRUILL OAKS	2,872	6,771	409	3	10,055	8,963	1,092	12.18%	48,919	43,476	5,443	12.52%
NORTHSIDE	3,465	5,764	266		9,495	7,704	1,791	23.25%	42,836	38,491	4,345	11.29%
NORTHWEST @ SCOTTS CROSSING	1,223	2,505	134		3,862	3,065	797	26.00%	17,792	15,593	2,199	14.10%
OCEE	4,770	11,167	932	7	16,876	15,410	1,466	9.51%	80,615	74,859	5,756	7.69%
PALMETTO	491	744	22		1,257	1,191	66	5.54%	7,170	5,341	1,829	34.24%
PEACHTREE	2,349	1,678	127	22	4,176	4,908	-732	-14.91%	20,930	23,969	-3,039	-12.68%
ROSWELL	5,789	7,798	466	11	14,064	13,945	119	0.85%	67,290	66,482	808	1.22%
SANDY SPRINGS	6,927	10,143	437	11	17,518	16,603	915	5.51%	84,446	81,845	2,601	3.18%
WASHINGTON PARK	619	659	66	11	1,355	977	378	38.69%	7,114	6,266	848	13.53%
WEST END	457	636	41		1,134	1,116	18	1.61%	5,972	6,036	-64	-1.06%
WOLFCREEK	1,355	1,578	233	3	3,169	4,060	-891	-21.95%	14,533	14,869	-336	-2.26%
BRANCHES TOTAL	65,346	107,856	6,196	131	179,529	169,241	10,288	6.08%	872,579	822,836	49,743	6.05%
CENTRAL	1,949	567	105	24	2,645	2,479	166	6.70%	12,283	15,646	-3,363	-21.49%
OUTREACH SERVICES					0	2	-2	-100.00%	15	10	5	50.00%
AUBURN AVENUE RESEARCH	59	1	1		61	2,641	-2,580	-97.69%	476	10,940	-10,464	-95.65%
SYSTEM TOTAL	67,354	108,424	6,302	155	182,235	174,363	7,872	4.51%	885,353	849,432	35,921	4.23%

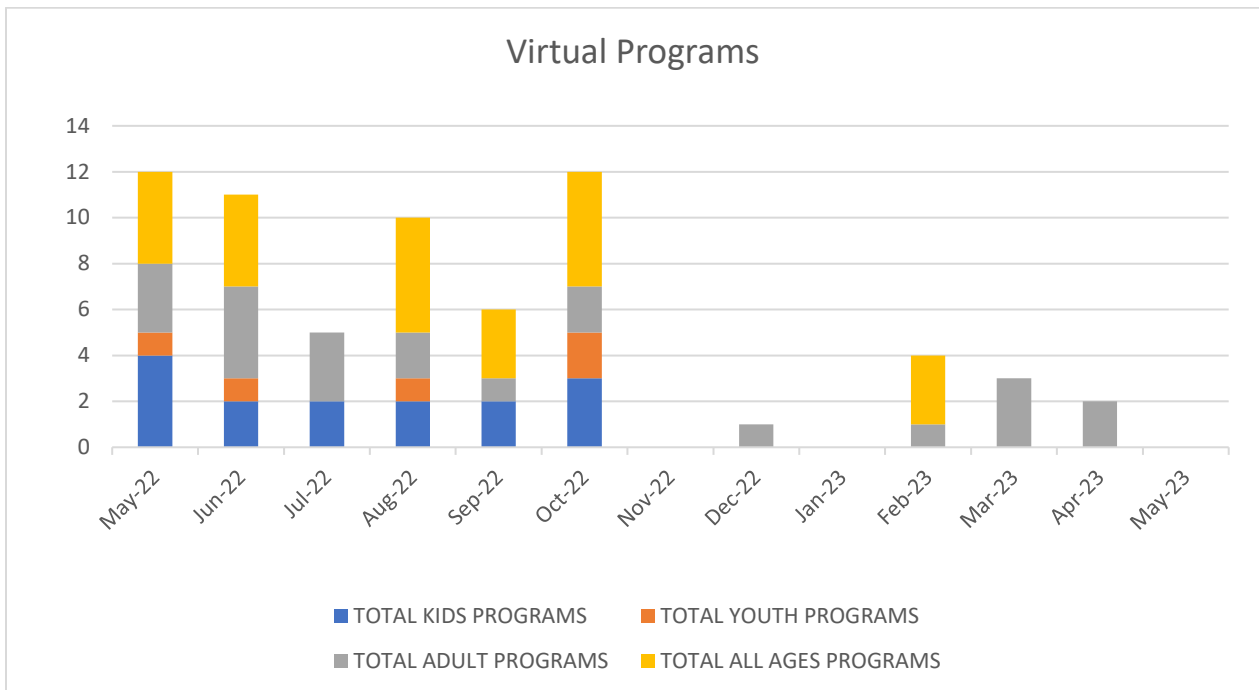
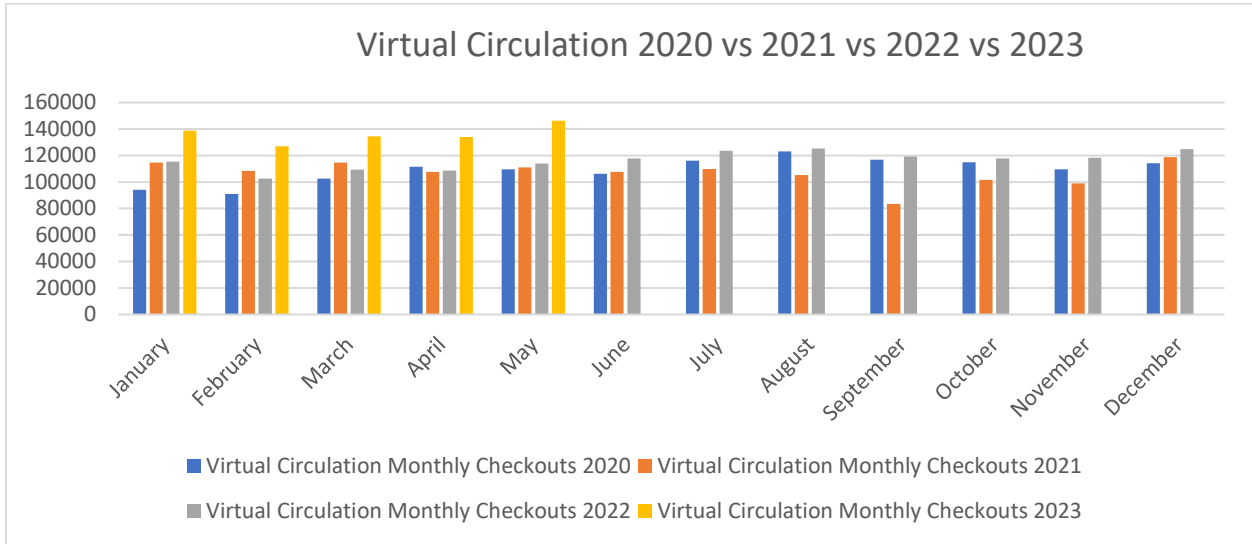
FULTON COUNTY LIBRARY SYSTEM STATS AT A GLANCE - May 2023

AGENCY NAME	CIRCULATION	CARD		USAGE	VISITS	PROGRAMS	ATTENDANCE	MEETINGS	ATTENDANCE	VOTER	
		REGISTRATIONS								REGISTRATIONS	
ADAMS PARK	908	55		1,617		15	37	4	31		0
ADAMSVILLE/COLLIER HEIGHTS	1,038	70		3,004	2,885	14	73	6	34		1
ALPHARETTA	21,275	755		2,341	13,735	45	1,284	19	553		0
BUCKHEAD	8,962	490		2,153	7,218	18	515	28	484		0
CLEVELAND AVE	915	55		1,183	3,377	11	42	12	68		0
COLLEGE PARK	1,182	96		3,401	3,357	15	198	2	0		0
DOGWOOD	1,268	42		843	3,076	14	170	6	48		0
EAST ATLANTA	5,666	232		1,085		1	125				
EAST POINT	1,756	125		3,791	6,147	17	88	10	118		0
EAST ROSWELL	12,238	445		767	5,807	20	338	4	35		0
EVELYN G. LOWERY @ CASCADE	2,136	163		2,583	2,014	23	441	11	323		0
FAIRBURN	1,431	88		892	2,371	21	111				
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	2,445	177		2,041	4,673	8	171	7	125		82
HAPEVILLE	1,350	55		1,152	2,659	11	122	8	182		0
JOAN P. GARNER @ PONCE DE LEON	9,918	449		5,496	7,004	13	237	2	15		0
KIRKWOOD	5,015	174		471	4,494	19	538	4	29		0
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	1,411	71		2,539	1,652	2	23	15	10		1
MARTIN LUTHER KING, JR	840	80		990	1,832	9	34	8	34		0
MECHANICSVILLE	513	34		1,496	1,584	4	34	9	55		1
METROPOLITAN	4,583	102		2,822	0	19	435	20	254		0
MILTON	11,718	469		289	4,734	20	285	2	107		4
NORTHEAST/SPRUILL OAKS	10,055	307		593	4,856	21	304	4	78		3
NORTHSIDE	9,495	294		875	6,251	13	376	13	190		0
NORTHWEST @ SCOTTS CROSSING	3,862	127		1,844	9,321	18	218	3	23		0
OCEE	16,876	568		630	9,032	27	914	2	32		0
PALMETTO	1,257	61		511	0	3	209	12	200		0
PEACHTREE	4,176	269		1,690	4,578	5	41				
ROSWELL	14,064	576		1,496	10,670	35	481	9	200		0
SANDY SPRINGS	17,518	630		3,440	0	55	534	5	53		3
WASHINGTON PARK	1,355	63		2,016	3,394	3	46	2	13		5
WEST END	1,134	57		2,210	3,558	10	44	6	67		0
WOLFCREEK	3,169	216		996	88	9	149	13	523		0
BRANCHES TOTAL	179,529	7,395		57,257	124,991	518	8,617	255	3,884		100
CENTRAL	2,645	298		12,850	27,094	77	1,630	30	876		0
VIRTUAL PROGRAMS						0	0				
OUTREACH VIRTUAL PROGRAMS	0	2				35	8,903				
AUBURN AVENUE RESEARCH	61	1		56	0	1	97	14	372		0
SYSTEM TOTAL	182,235	7,696		70,163	152,085	631	19,247	299	5,132		100

May 2023 Executive Summary – Charts



January 2022 virtual circulation and virtual circulation users numbers were revised upward due to Hoopla.



Virtual Program Attendance

