



**FULTON
COUNTY**
LIBRARY
SYSTEM

BOARD OF TRUSTEES

MEETING
INFORMATION PACKET

NOVEMBER 15, 2023



**FULTON
COUNTY**
LIBRARY
SYSTEM

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REVISED

**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
NOVEMBER 15, 2023 – 4:00 P.M.
AGENDA**

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #23-58
- IV. Approval of Minutes - October 25, 2023* Doc. #23-57
- V. Chairman's Report
- VI. Work Orders Report - Paul Kaplan
- VII. Director's Reports Doc. #23-61
 - Library Services and Trends
 - Monthly Financial Report Doc. #23-59
 - Monthly Usage Summary Doc. #23-60
 - FCLS Look Ahead Events/Programs
- VIII. Unfinished Business
 - A. Central Library - Update
 - B. AFPL Foundation M.O.U. - Update
- IX. New Business
 - A. Dress Code - Discussion
- X. Adjournment

*Action is anticipated on this item

Doc. #23-57



FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

OCTOBER 25, 2023 – 4:00 P.M.



Members Present: Borders, Priscilla - Chair
Denson, Damian J.
Jordan, Linda
Joyner, D. Chip
Kaplan, Paul
Piontek, Joe
Radakovich, Nina - Vice Chair
Rice, Beverly

Also In Attendance: Holloman, Gayle H. - Executive Director
Claxton, Zenobia - Assistant to the Director's Office
Culler, Jennifer - Supervising County Counsel

Invited Guest: Dreiling, Erin - AFPL Foundation, Executive Director

Board Chair Priscilla Borders called the meeting to order at 4:04 p.m.

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MOTION 17

CALL TO ORDER

CHAIR PRISCILLA BORDERS: Good afternoon, everyone. It is 4:04, we're going to begin today's meeting. My name is Priscilla Borders, Chair of the Fulton County Board of Trustees. So, we are going to begin. Mrs. Zenobia, are there any public comments?

PUBLIC COMMENTS

MRS. ZENOBIA CLAXTON: There are no public comments at this time.

23-51 ADOPTION OF AGENDA**MOTION**

CHAIR PRISCILLA BORDERS: Thank you. So, the next item is the adoption of the agenda. Please review the agenda. If there are any items to be added or any additions or corrections, please let us know. But at this time, I would like to add under new business, loan policy. A discussion of the loan policy under new business, and we will have executive session after discussion of the new business portion. So those two items, I'm going to be asking to be added is the loan business under new business, and we will have executive session. Any other items?

MR. JOE PIONTEK: I'd like to add something to that, Madam Chairman.

CHAIR PRISCILLA BORDERS: Yes.

MR. JOE PIONTEK: We -- I've been contacted about concerns with the book selection process, and I'd just like to go over what the book selection process is and how people would be allowed to file their concerns if that was necessary.

CHAIR PRISCILLA BORDERS: Okay. Under new business, please also add a recommendation to this discuss selection of the book -- the book selection process here in the library, as well as the process of reconsideration in terms of questions about the content we have at the library. So, add that under new business. Anything else? If not, I entertain a motion to adopt the agenda with the additions discussed.

MR. PAUL KAPLAN: So, moved.

MR. D. CHIP JOYNER: Second.

CHAIR PRISCILLA BORDERS: Okay. We have a first and a second. All those in favor of adopting agenda, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Any opposition? Thank you. So, we'll proceed. The next matter is the adoption of -- the approval of the minutes of September 27, 2023. Please let me know if there are any questions or additions or corrections that need to be made, and we'll discuss that at this time. If not, I'll entertain a motion to adopt.

23-50 APPROVAL OF MINUTES - SEPTEMBER 27, 2023**MOTION**

MR. D. CHIP JOYNER: So, moved.

CHAIR PRISCILLA BORDERS: I need a second.

MR. PAUL KAPLAN: Second.

CHAIR PRISCILLA BORDERS: All those in favor of approving the minutes of the September 27, 2023, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Any opposed? Thank you so much. So, we will move to the next topic, which is the Chairman's report. I don't have anything to report other than what's already in the agenda. So, we'll proceed and the next matter is introduction of the new Executive Director of the Foundation, Erin.

AFPL FOUNDATION, ERIN DREILING, EXECUTIVE DIRECTOR - INTRODUCTION

MS. ERIN DREILING: Yes, hi. I think I've met most of you as you came in. But I'm Erin Dreiling. I say it's my two-week anniversary with the Atlanta Fulton Public Library Foundation.

So, I'm really excited to come meet you all, and get a chance to listen in today. So, thank you for helping with that part of my learning curve. But I come to the Public Library Foundation after a, just over 12-year tenure with the Community Foundation for Greater Atlanta, and then various fundraising and nonprofit management positions with nonprofits around Atlanta. So, I'm really excited to get a chance to meet with you all. I just want to extend an invitation, the Library Foundation is having a donor lunch on November 8th, from noon to 1:30 at the Ansley Golf Club. If you would like to join us, just let us -- let me know. We would really love to have you, have you there to celebrate our donors with us. So, thank you very much. If you have any questions, let me know.

CHAIR PRISCILLA BORDERS: Well, thank you so much for coming, introducing yourself, and welcome. The Foundation and the Library have an existing relationship. As everybody know, with the MOU, we are continuing to work on that. So, welcome.

MS. ERIN DREILING: Thank you and for your help with that.

CHAIR PRISCILLA BORDERS: Because you're part of those discussions now. But thank you so much for being here. So, the next matter to be discussed are the work orders report, Mr. Kaplan.

WORK ORDERS REPORT

MR. PAUL KAPLAN: Well, I'm happy to say that we had only 148 work orders, completion is 100 percent. There's nothing left. That's the first time since I've been doing this that this has happened, so it's terrific. I have really nothing more to say. Everything seemed to be working okay. It's always odds and ends. But other than that, I think we're doing fine. Unless my Executive Director Mrs. Holloman will say something that I don't know about. But I don't think there's anything right now that's really, really outstanding or I haven't received yet.

CHAIR PRISCILLA BORDERS: Well, that's a very good report. Thank you again for keeping that up --

MR. PAUL KAPLAN: That's fine.

CHAIR PRISCILLA BORDERS: -- and reporting back to the Trustees.

MR. PAUL KAPLAN: I do want to say to the Trustees just for a moment. If, in your own libraries in your district, and you see something that hasn't been completed or it has -- or there was a work order on it and it hasn't been done, let me know. Because I report until stuff is completed. If it's not completed, I like to know because I have no idea. I can't check every library and find out what's completed. I would be -- I wouldn't have enough days to do it. So, I would like to know. But other than that, that's it.

CHAIR PRISCILLA BORDERS: Well, thank you so much. So, we'll proceed to the Director's Report.

23-54 DIRECTOR'S REPORT

LIBRARY SERVICES AND TRENDS

23-52 MONTHLY FINANCIAL REPORT

23-53 MONTHLY USAGE SUMMARY

LIBRARY CLOSURE REPORT - QUARTERLY

MRS. GAYLE H. HOLLOMAN: Good evening, everyone. It's good to see you. As Mr. Kaplan said, there's a -- most things have kind quieted down. It's not as bad as it used to be with so many orders going into a DREAM for work to be done. However, the Cleveland Avenue Library is still closed due to the fire that took place back in July. We're now working with just finalization of risk management concerns. The other thing is that the Cascade Library is closed at the moment for some sewer work that's going on. It should be open around the first week or so of November. So those things seem to be happening quite a bit, where they've got to go in and patch up some sewer concerns. But other than that, that's been going on -- things have been fairly light. I am happy to report that we had a great

September with regard to National Library Card Sign Up. We had increase, increases in the number of registrants. We also, as you know, celebrated the One Book, One Read event. It was wonderfully attended. It was such an engaging moment, and so many of you were there. I want to thank you for it and for the support of the Foundation, as always. Because the Foundation, of course, paid for that event as well as our signature programs. The two authors played off each other so well, it was amazing. They asked, people asked a lot of questions. The audience was fully engaged. It was just a really wonderful evening. I'm glad that we were able to finally get to the point where we've been elevated to that level. All we could do, I think, is go up now. Then we've had, the Bookmobile has been out on the road, you see pictures there, going out and doing a lot of work. We're intending to increase that work as well. I don't know if you had any questions about any of that. But it's really been a good time period for us. The Children's Book Festival was well attended. We had schools that came, and the children were so engaged, it was amazing, with Eric Litwin, the author. It was just fantastic. He's a performer as well as the writer. So, he keeps the children very much engaged in laughter and songs and all of that. Just a fabulous entertainer, so to speak. So, he seems to enjoy it as much as the children enjoy it. They knew all the songs. They knew all the words to everything. It was just amazing, the participation. These were children of various ages, actually, in the audience. So, we had babies, and then we had children that were up to about fifth grade. So, it was just really an exciting day. I enjoyed myself. I went home Saturday, Saturday morning, I got up and I was singing the song he does, where he talks about, I love my white shoes.

CHAIR PRISCILLA BORDERS: Yes.

MRS. GAYLE H. HOLLOMAN: I was going, I love my white shoes. My husband's like, what are you doing? But anyway, it was pretty cute, I enjoyed that. So, it helps us all become kids again, and I used to be a Children's Librarian. So, it brings back those memories. The next would be our monthly financial report. Did anyone have any questions about it? We are 68 percent committed. Expect that we'll be spending every dime because that's what we -- I've always told them, we want to make sure we don't leave money on the table. It will sometimes look that way because of the way things are paid as they're paid toward the end of the year. But we're working real hard to fill our vacancies. Last week, we had about 44 vacancies. Now, I think we're down to about 26. So, it's been fantastic work that the Administrative Team and Managers are doing to make sure that we fill those vacancies as quickly as we possibly can, and the county has been working with us very closely in HR and with the leadership. So, we just believe we're going to be able to fill most of them, if not quite all of them, but it's looking really good. The monthly usage report shows that we're trending upward and in most things that we're doing. The only thing I have little concern about is library-sponsored programs offered for children birth to 12. We still don't have the story times working as they once did. So, the kids are not being brought in as they once were to really participate. Then, of course, we had such a shortage in Children's Librarians. That's a special skill to be able to do that. So, we don't have the staff we once had to be able to go and go out and introduce these programs get the daycares and the other school-aged kids brought in so that they can participate in story time. So, we're working on trying to figure out ways to increase that. But other than that, we are upward. Our computer usage is up. Adults attending programs, that's up. People using our media rooms and computers, all of that's up as well. So that means we're -- we are headed in the right direction. Any questions that? Our closure report shows those things where, the time we were closed for sewer repair and various things that have occurred. The most recent being, as I said, Cascade. That is an ongoing situation, but they are intending to get it cleared up fairly quickly. Any questions on any of that? That's my report.

CHAIR PRISCILLA BORDERS: So, if there's no questions, well, I just like for -- I did attend The One Book and One Read. That was a wonderful event, I noticed a lot of you were there. Those two authors were -- it was really entertaining. Now, Nina and I went to the children's one. I didn't know what to expect, but that was so unbelievably cute. It was, it was such that you -- they did a great job putting together, and that author, he -- that was like a concert. It was a concert. It was really cute. It was a concert. I had a -- he's going to be 18 years old, he didn't -- he would not have loved, but I loved it. But I was exhausted after, after I got home. Because I'm like, how could they do this? He'd like to put on two different shows. Two different shows.

MRS. GAYLE H. HOLLOMAN: They were actually different.

CHAIR PRISCILLA BORDERS: They were actually different.

MRS. GAYLE H. HOLLOMAN: It wasn't a repeat.

CHAIR PRISCILLA BORDERS: Because we were like, how he's going to do it the second time around? The second show was totally different.

MRS. NINA RADAKOVICH: He's a former teacher of third, fourth, and fifth grades. It was so interactive because he knew what the kids those ages would react to and be happy about. He had them come up to the stage, different ones, and he just really had this intuitive sense of how to deal with kids. He's very, very talented.

CHAIR PRISCILLA BORDERS: From the two-year olds, they were dancing and trying to sing. From all the way to 13-year -- they knew the whole book, the whole story.

MRS. GAYLE H. HOLLOMAN: The whole story.

CHAIR PRISCILLA BORDERS: They knew the dances; they knew the lingo. I'm like, oh, my gosh. It's like, Nina, you and I are the only ones, we don't know what's going on. Yes, oh, no. It was so cute.

MRS. GAYLE H. HOLLOMAN: They knew their colors in Spanish.

CHAIR PRISCILLA BORDERS: Spanish.

MRS. GAYLE H. HOLLOMAN: I was just like, wow.

CHAIR PRISCILLA BORDERS: But it was really cute. But, you know, I commend, commend you all for the work, and the Foundation, thank you so much for helping with that. But it was -- and they got to get autographed books at the end. They gave them autographed books. So, it was wonderful. It was wonderful. So, I give kudos for the staff for all the work that you guys did. So, the next matter is unfinished business, the Central Library update.

UNFINISHED BUSINESS

CENTRAL LIBRARY UPDATE

MRS. GAYLE H. HOLLOMAN: Central Library update, well, Central is always our big to-do. The programming here has been awesome. They -- I just attended one a few nights ago, where the lady was so interested. She wrote a book about leaving -- Leaving Large, is what she called it, where she had various bouts with dieting. She lost all this weight over the years at different times. But she -- her purpose was of book is to talk about how, what we think and what people will say to us sometimes triggers how we eat and our response and our reaction to food. So, I thought it was real interesting. Zenobia was there, like she's at everything. We were just very fascinated about it. Weren't a lot of people in attendance at that one, but it was really good. I hate I had to get up and leave, but someone called me. But that was fascinating. Then a few days before that, we had another writer here who I'd never heard of Stephen Pastis -- Pastis? Anyway, he's a comic book writer or cartoonist, and he writes his cartoon series. It's just amazing, his comic strip, just amazing number of people who showed up that night. Where there were at least 150 people who showed up, and they were nerdy as they could be. But they were so engaged with him. It just amazing, the questions they asked, and his delivery of everything. It was just -- he this sort of a satirical humor, and it was

real fascinating. I didn't think I was going to like it or stay. But I ended up staying the whole time. So that was real fascinating. So, Central's doing a lot of programming. They're going out to a lot of places in the community right now that Georgia State University, you may have noticed, opened a new dorm. They renovated a building around the corner called Legacy. You may have seen that big sign as you come around to go to our parking garage. It's a new dorm for the kids. So, our staff have been going over and they're doing a library card sign up, and all kinds of things of that nature. So, we're really getting more and more out into the community and engaging. I think that's going to definitely help us. So that's where we are with that. It really speaks to our Strategic Plan. But getting more into what's happening here at Central, there's another side of it all, and that's security. Our security has just gotten a little, a little concerning. So, we're working really hard with the Fulton County Police Department and trying to see just what we can do and how we can do it. We think there's a couple of things -- a combination of things that we've got to really look at and readdress. Those are -- some of those things are how our staff engages with people, but and how the security guards engage. We don't always have the same people that come every day. Sometimes it differs because it's a contract service. So, we've got to make sure that we see if we could find a way to be more consistent with those who are there, and that, that we are utilizing them to their fullest extent, so that they're engaged, but not engaged in the wrong side of it, so that our guards don't become part of the problem, or staff even, that they don't become part of the problem. So, I just want you to know that we are looking at all kinds of issues and all kinds of concerns and ways of how we can deal with some of these issues. Because we had a fight just the other day, and it was not a good one at all. It started on the second floor. A guy came in who -- they tell me, I had not heard until then that he comes in frequently, asking if someone would give him money. When this person, this guard wouldn't give him money, he just proceeded to hit the guard, and then guard and he got to fighting. They were fighting all the way down the stairs, and it was, you know, we had it on tape. So, to some extent, we were able see the beginning of it. So, it was just not a good thing, and the guard, of course, has to defend himself because he is punched upon first. But they were able to get things under control. The police were able to get him, he we went up to the MARTA station. They were able to identify him, and they arrested him. I don't know what's happened since then. But this is someone who has come into the library before, not just someone just showing up. These things just happen that you can't necessarily know it's going to happen until it does. But we've just got to figure out ways to engage in maybe different ways. Our Social Worker has very, very helpful and productive in identifying different scenarios and letting staff and guards know better how to stay calm, how to engage in a more positive way. So, that's what we're looking forward to increasing, and perhaps, having some classes on that. So that's, I just wanted you to know about it because it is becoming a bit more concerning.

MR. PAUL KAPLAN: When the guards were under our control, we had our own guards, was it better that way? When we had our own guards when we controlled everything, or is it, makes no difference? Now, you're smiling, so, I'm not sure what your answer --

MRS. GAYLE H. HOLLOMAN: Well, they were always -- they were always contracted through the county. But the difference that we had years ago was that we had a Security Manager that worked for the Library and was paid by the Library. That was a situation that was really good in our -- in my opinion and most of the people here have thought that it really helped us because that person was like the person between everybody.

MS. BEVERLY RICE: Right.

MR. PAUL KAPLAN: Yes.

MRS. GAYLE H. HOLLOMAN: Would set up training, would set up drills, all those types of things and taught the staff on a periodic basis, like, once a quarter, at least, and it really engaged us in security protocols. We don't really have that, because we don't have a lot of control over contractual situations with the guards. But it helped us to be able to pull those two entities together. So, in my opinion, it worked a whole lot better. But the decision was made to end -- to move that position from us to the county, and then we just lost it. So, we don't have it.

MR. PAUL KAPLAN: Any way we can get it back?

MRS. GAYLE H. HOLLOMAN: Well, I've inquired, but that has not been a move toward doing that.

CHAIR PRISCILLA BORDERS: Well, I think that's a discussion that may need to happen.

MS. LINDA JORDAN: Yes.

CHAIR PRISCILLA BORDERS: Because I think, as a Board of Trustees, we want to be proactive and not reactive.

MS. BEVERLY RICE: Right.

CHAIR PRISCILLA BORDERS: Because I don't want to make policies. This is my personal, like -- I don't -- it wouldn't be to the benefit to have a policy after something happened.

MRS. GAYLE H. HOLLOMAN: Right.

MS. LINDA JORDAN: That's true.

CHAIR PRISCILLA BORDERS: So, you know, I -- I'm of the mindset, perhaps maybe, we'll have like, a special committee with a couple of members to see how to approach this subject because that's probably something we need to happen, where we have that security personnel here in house at Central.

MS. LINDA JORDAN: Question. Of the positions that are open, can one be used for that?

MRS. GAYLE H. HOLLOMAN: No. It's a specialized position. There is a position for a Security Manager that still exist, we just don't have one. So as far as our positions that we have now, those are our front-facing positions, where we really still need to keep those for people who have to actually work with the patrons as they walk in. So, we just -- we just don't have that position. But if we could refund it, could get funding to bring it back that would be the way to go.

MS. LINDA JORDAN: So, the key is to get the funding, but you're saying, we have --

MRS. GAYLE H. HOLLOMAN: We actually have --

MS. LINDA JORDAN: -- have that position.

MRS. GAYLE H. HOLLOMAN: -- the position.

MS. LINDA JORDAN: We just don't have the funding.

MRS. GAYLE H. HOLLOMAN: There is a position on the books with Fulton County --

MS. LINDA JORDAN: Okay.

MRS. GAYLE H. HOLLOMAN: -- that we had previously and could get again if we had the funding perhaps, and the approval to do so.

MS. LINDA JORDAN: So, I -- well, it's worth a conversation with -- so, who do we talk to?

MR. PAUL KAPLAN: I can talk to a few people.

CHAIR PRISCILLA BORDERS: There we go, Paul will be --

MR. PAUL KAPLAN: But I would need a couple --

CHAIR PRISCILLA BORDERS: -- on the special committee.

MR. PAUL KAPLAN: That'll be fine. Let me -- let me think about how to approach it. I'll make some phone calls.

MS. LINDA JORDAN: Great.

CHAIR PRISCILLA BORDERS: Well, thank you for that update. Anything else with Central?

MRS. GAYLE H. HOLLOMAN: No, that's it.

CHAIR PRISCILLA BORDERS: Okay. So, let's move on with the -- the --

MR. D. CHIP JOYNER: One question.

CHAIR PRISCILLA BORDERS: Sure.

MR. D. CHIP JOYNER: The renting of Central, do we have a plan for that 2024, the best way to do the rentals --

MRS. GAYLE H. HOLLOMAN: Well, we wanted to do that --

MR. D. CHIP JOYNER: -- and the pricing?

MRS. GAYLE H. HOLLOMAN: The problem with it is that we've got to have the staffing. Right now, in the process, because of the staggered hiring, we have been very delayed in all of the hiring that we've been able to do. So, we're now at the point where we're able to pull most of it through, we think. So, I'm trying to get a person that can really assist with all this Event Center stuff and all of those things. We're getting ready to fill the vacant position that was the other Administrative Coordinator, II so that there will be more assistance in the Director's office to what Zenobia does. So, we've got to get all those things in place. But we -- the whole rental policy thing is that ours can't be -- it's not -- the county wants it to be a countywide rental policy so that we're a part of that, not a separate one. So that process started about three years ago, and it has just changed and been put on the back burner. So, we're going to try and find out, when can we initiate it again. So, I've asked that question a few times. We had someone who bought it back about a year ago, and then left. Then since that time, no one seems to have been appointed to, to serve on the committee again. Dr. Cheryl Small and I were on the committee for two years, and we just never got very far with it. So, we still want to do it, and I've been talking with some people at, over at the County from time to time about how to go about getting this in place. So, we're still actively wanting to do it. But the thing is, is how and when. But the idea is that our libraries that have auditoriums and those that have the larger media rooms would be those that could be rented, and then, of course, not study rooms. So, we're still -- we're still wanting to do that.

MR. D. CHIP JOYNER: I'm available to be part of committee --

MRS. GAYLE H. HOLLOMAN: Okay.

MR. D. CHIP JOYNER: -- if you're looking for additional.

MRS. GAYLE H. HOLLOMAN: Good, thank you.

CHAIR PRISCILLA BORDERS: So, for question in terms of the rental policy, is there a county policy now?

MRS. GAYLE H. HOLLOMAN: No.

CHAIR PRISCILLA BORDERS: Or they're trying to come up --

MRS. GAYLE H. HOLLOMAN: That's what we were working on.

CHAIR PRISCILLA BORDERS: -- one? Okay.

MRS. GAYLE H. HOLLOMAN: Could never get fully through it. We were a lot of folks from different departments were a part of the committee.

CHAIR PRISCILLA BORDERS: Okay.

MR. D. CHIP JOYNER: Thank you.

MRS. GAYLE H. HOLLOMAN: You're welcome.

AFPL FOUNDATION MOU - UPDATE

CHAIR PRISCILLA BORDERS: So, any other questions regarding Central? If not, we're going to move on to an update regarding the MOU. So, we're still in discussion. The key team members met Tuesday. Tuesday, no, today's Wednesday. We met yesterday. So based on the feedback we got from Commissioner Arrington, we are going to plan a meeting with him to specify how we can get language where everybody's comfortable. So, once we have the outcome of that meeting, we hopefully, can have a final, final, final draft to present to the County Attorney for their input, and then have a finalized MOU to present to the Board.

We don't have a timeframe yet because we have to get to meeting. We'll keep you informed as we progress down, down the line to hopefully have a final MOU to present. So that's the MOU update. So, the next matter -- any questions regarding the MOU? So, we're going to proceed to the code of conduct.

CODE OF CONDUCT POLICY - UPDATE

CHAIR PRISCILLA BORDERS:

Now, the matter regarding the code of conduct is that we have been advised and recommended that there is language in our code of conduct that's contrary to what is required by the ADA, particularly when asking for information regarding service animals, whether or not document -- verifiable documentation of service animals. It is recommended that we sort of remove that language, asking for documentation. I know Nina presented a resolution where we are removing that language, specifically requesting for documentation of the service animal, and clarifying the definition of what is a service animal. We had further recommendation from the County Attorney, which sort of solidified what that definition would like. So last night or early -- but I give you the updated version of that resolution. So, Nina, you just want to go over the resolution, or do you want me to?

MRS. NINA RADAKOVICH: You can go ahead.

CHAIR PRISCILLA BORDERS: Okay. So basically, the resolution -- the resolution would change the language which reads at Section 4.1 of the code of conduct. It shall read as this, bearing in mind that the resolution takes out the language requesting documentation of the service animal and clarifies the definition of a service animal is. So, the recommended language should read as follows: Bringing animals or pets into the library except housebroken service animals that have been individually trained to do work or perform tasks directly related to the owners' disability is prohibited. A: As provided in the ADA, only housebroken dogs and housebroken miniature horses may qualify as service animals. The ADA also defines miniature horses as generally ranging in height from 24 inches to 34 inches to the shoulder and weighing 70 to 100 pounds. Such service animals must be under the control of their handlers at all times. A service animal may be removed if the animal is out of control and the animal's handler fails to gain control of the animal. Animals whose function is to provide comfort or emotional support, do not qualify as service animals under the ADA, and therefore are prohibited from being brought into the library. Animals authorized to be part of library-sponsored program are not subject to this prohibition. So that's the new language that's recommended as replacement. If anybody has any questions, the County Attorney is here.

MS. JENNIFER CULLER: That did not -- I would say that didn't include the two additional --

CHAIR PRISCILLA BORDERS: This is the --

MS. JENNIFER CULLER: -- requirements. So, I think what you read was the --

CHAIR PRISCILLA BORDERS: Yes, the -- okay. I didn't print out the one that I gave to you last night. So could -- yes. There's the --

MS. LINDA JORDAN: About the miniature horses?

CHAIR PRISCILLA BORDERS: Yes, the miniature horses, there's two additional require -- in the red. Can you read that to us for me, Linda?

MS. LINDA JORDAN: Sure.

CHAIR PRISCILLA BORDERS: That's in the red.

MS. LINDA JORDAN: A miniature horse may also be removed from a particular location in a library if it is determined that the facility or area cannot accommodate the miniature horse's type, size, and weight; or the miniature horse's presence compromises legitimate safety requirements necessary for safe operation of the facility.

CHAIR PRISCILLA BORDERS: So those are the other two requirements regarding the miniature horse. But this language, as including the two points by Trustee Jordan, is the proposed language that will encompass our code of conduct. Any questions?

MS. LINDA JORDAN: I just have a question about miniature horses, have we ever seen one?

TRUSTEES: Laughter.

MR. JOE PIONTEK: Never, never. How do you housebreak one?

MRS. GAYLE H. HOLLOMAN: That's my question.

MR. PAUL KAPLAN: Now, that's a good question.

MRS. GAYLE H. HOLLOMAN: Really good question.

CHAIR PRISCILLA BORDERS: So, if there's no questions, and we've been given the rationale why we need to change the -- that specific section of the code of conduct. If there's no questions or further comments, I'll entertain a motion to adopt the resolution outlining the language under for Section 4.1.

MOTION

MS. LINDA JORDAN: So, I move that we adopt the resolution for Section 4.1.

CHAIR PRISCILLA BORDERS: Thank you.

MS. BEVERLY RICE: Second.

CHAIR PRISCILLA BORDERS: All those in favor of the resolution adopting the new language for Section 4.1, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Any opposed? Thank you. So, we'll get the updated resolution, and we'll get that signed so that it -- so it can be reflected in the policy, that's the code of conduct. Thank you everyone.

MR. D. CHIP JOYNER: Question.

CHAIR PRISCILLA BORDERS: Yes.

MR. D. CHIP JOYNER: Just for the Executive Director, are patrons challenging the personnel on allowing pets into the library? Are you seeing that?

MRS. GAYLE H. HOLLOMAN: We do get people coming in and saying an animal is a service animal. We don't always have a way of knowing if that's really the case or not. But at some point, they were people asking questions about, show proof, and we're not supposed to do that. So that's what really is triggering this that that's -- the questions have -- I think people know, and you're not supposed to ask me that, I don't have to prove that you. So that was really the impetus behind this.

MR. D. CHIP JOYNER: Okay. It's interesting in the restaurant business, that's becoming a major challenge.

MRS. GAYLE H. HOLLOMAN: Really?

MR. D. CHIP JOYNER: Yes. Patrons want to bring comfort animals and service animals into restaurants, and there are serve-safe guidelines and not allowing them in the restaurant. You have some friendly places say, you can tether them outside the service line, I mean, the lease line. But it -- your patrons are really getting combative in restaurants if you don't let their pets in. It's really a challenge.

MS. LINDA JORDAN: So, with that being said, how would we -- my question is, how will staff be trained or know certain things about the animals, especially the horse?

MRS. GAYLE H. HOLLOMAN: Well, this is the first I even knew about horse.

MS. LINDA JORDAN: Right.

MRS. GAYLE H. HOLLOMAN: So --

MS. LINDA JORDAN: So, I'm just wondering how do we make sure they understand this, what we've added to our Code of Conduct?

MRS. GAYLE H. HOLLOMAN: Until it happens, I don't know that we'll know. Because I didn't even, until I saw that, I didn't know about the horses, so --

MS. LINDA JORDAN: But are they any, like, videos or anything can do to -- I just want to make sure the staff is --

MRS. GAYLE H. HOLLOMAN: There may be. We'd have to look into it.

MS. LINDA JORDAN: Yes, that they know --

MRS. GAYLE H. HOLLOMAN: Yes.

MS. LINDA JORDAN: -- what service animals are and based upon our criteria --

MRS. GAYLE H. HOLLOMAN: Right.

MS. LINDA JORDAN: -- is my point, so.

MRS. GAYLE H. HOLLOMAN: We'd have to look at it. But our biggest thing has been people arguing that, this is a service animal. It's a dog, because usually that's we've always seen. But the whole thing about horses, I just don't know until it happens.

MS. BEVERLY RICE: My question would actually be how would you know if a dog was housebroken?

MR. JOE PIONTEK: Yes.

MRS. GAYLE H. HOLLOMAN: Oh, you will.

TRUSTEES: Laughter.

MS. BEVERLY RICE: Then how do you handle it once they're in the library and you find out that they're actually not housebroken?

MRS. GAYLE H. HOLLOMAN: Well, we just have to come up -- go up to them like we would anything else that's against the code and express to them in as kind a way as possible that, you know. Because we had -- someone had to do that the other day with a dog in a location, where the person walked away and left the animal, and you're supposed to keep the animal with you. It was a dog, and the dog was fairly friendly as far as we could -- they could tell, they say. But it didn't seem to pose a threat as far as tried to bite somebody. But we don't ever know.

MS. BEVERLY RICE: Right.

MRS. GAYLE H. HOLLOMAN: So, the staff had to go, and they wanted to know, well, how do I go up and say to her, you know, you can't leave this dog unattended? I said, you just go up and say, you can't leave the dog unattended. So, you know, there's just a way to do it. We've worked with staff over the years about that and know we just to figure out the whole housebroken horse thing. So, we'll see. Miniature horses, that's just -- some of the dogs are as big as horses, some can be. So, I guess it's about the same thing.

MR. D. CHIP JOYNER: Well, if a dog does harm someone within the library, what's the liability issue? What's the liability concern?

MRS. GAYLE H. HOLLOMAN: Well, we report it to Legal, and we report it to Risk Management. They are then encouraged to go seek medical care, and the process starts. Then usually what happens is Risk Management will take over and look into what has to be done, and work with that patron to meet their medical needs or whatever. There's a process. We kind of get out of it after we make everybody aware.

NEW BUSINESS

LIBRARY IMPACT PLAN - DISCUSSION

CHAIR PRISCILLA BORDERS: So, the next matter is the, now we're under new business. So, under new business, the Library Impact Plan.

MRS. GAYLE H. HOLLOMAN: Well, the Impact Plant is still going forward. I think we're meeting it very, very well because of the Foundation. We're just so happy that we've been able to look really, very hard at our literacy, partnership building, and our digital inclusion opportunities that the -- those are the components of a Strategic Plan. So, we're working very

hard with the author visits that we're having with all ages, from children on up to adults. We're meeting the need with our partnerships. We've got a lot more partnerships through our relationship with the Foundation and through those people that they're pointing us to, and that's been very helpful to us. When we did the One Book, One Read, one of our partners, which the people who own Zeller Cooperation, which owns the parking garage behind us, allowed us to have 50 percent off of parking. So that was a great partnership that allowed people to park close to the library and attend the One Book, One Read in person. That was our second one, and the first one, of course, we did virtually. So those are just some of the things that have come out of what we've been able to do so far. Digital inclusion, we're continuing to look at ways that we can bring more to the masses, as far as the, the fact that right now, we still lend Chromebooks. We had 1000 Chromebooks to lend, almost all of them out now and circulating. They -- we have very few problems with people mishandling them, and they come back in, they go back out. So, we never physically seen them because they're always going back and forth. But it's been a good thing for the public. They really do need it. So, the Library's Impact plan is really active, and it's just ongoing. We just need to all continue to enhance it in every way possible.

23-55 2024 LIBRARY BOARD OF TRUSTEES MEETING SCHEDULE

MOTION

CHAIR PRISCILLA BORDERS: Thank you. Any questions? Let's proceed to the 2024 Library Board of Trustees Meeting Schedule, it's in your binder in the back. It should be the second from the bottom, second from the end. This is the meeting schedule for the year 2024. Any questions or comments regarding the meeting schedule?

MR. D. CHIP JOYNER: Do we have to vote on it?

MR. PAUL KAPLAN: Yes.

CHAIR PRISCILLA BORDERS: Yes, we will.

MR. D. CHIP JOYNER: Okay. Motion to approve the Library Board of Trustees Meeting Schedule for 2024, as appeared on the document number 23-55.

MS. BEVERLY RICE: I second.

CHAIR PRISCILLA BORDERS: We have a second, thank you. For those in favor of adopting the monthly dates as outlined in that referenced document, please signify by saying aye.

TRUSTEES: Aye.

23-56 2024 FULTON COUNTY LIBRARY SYSTEM HOLIDAY/CLOSING CALENDAR

MOTION

CHAIR PRISCILLA BORDERS: Any opposed? Thank you. So, we have the schedule for 2024. The next matter is the 2024 Fulton County Library System Holiday Closing Calendar, and that's the last page. Any comments regarding the calendar?

MRS. GAYLE H. HOLLOMAN: I have none.

CHAIR PRISCILLA BORDERS: If there are no comments or questions, I'll entertain a motion to --

MS. BEVERLY RICE: So, moved.

CHAIR PRISCILLA BORDERS: -- approve the calendar.

MS. BEVERLY RICE: I'd like to make that motion, Madam Chair, that we accept the calendar for the 2024 schedule for the Library.

CHAIR PRISCILLA BORDERS: Yes, 2024 for holding the holiday closing calendar.

MS. BEVERLY RICE: The holiday and closing calendar.

CHAIR PRISCILLA BORDERS: Do I have a second?

MR. JOE PIONTEK: Second.

MR. PAUL KAPLAN: Second.

CHAIR PRISCILLA BORDERS: All those in favor of approving the 2024 holiday closing calendar for the library, for the Fulton County Library System, signify by saying aye.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Any opposed? Thank you. It's been approved.

LIBRARY LOAN POLICY - DISCUSSION

CHAIR PRISCILLA BORDERS: The next matter is the loan policy. Basically, I just want to bring the Board up to let them know that we are in need of a loan policy. We do not have one, particularly when other organizations or institutions want to borrow content or materials from the library, you need a policy, particularly if they're sent out and something happens. Who's liable for it? Who repairs it? So, we want to make sure that we have an inclusive library policy. I did send to you a copy that's from Boston has to go by. So, we will continue to meet with the Executive Director Holloman to discuss what that policy will look like. So hopefully, again, I'll reach out to a couple of Board Members to see if they want to be part of that committee. Of course, Nina will be there, as well as myself to discuss what that policy will look like, and we'll work with the County Attorney as well regarding a loan policy. I just want to let everybody know that we are in need of a loan policy. Hopefully, we can have something drafted for the Board to look at soon. So, I just wanted to bring that to your attention.

BOOK SELECTION PROCESS AND RECONSIDERATION PROCESS - DISCUSSION

CHAIR PRISCILLA BORDERS: The next matter is the book, or the book selection process and the reconsideration process. That was added by Trustee Piontek.

MR. JOE PIONTEK: We had just -- I have had a couple of contacts this month regarding the book selection process, which I was unclear on myself. How one would make a complaint, let's say, if they found something objectionable?

MRS. GAYLE H. HOLLOWAN: Okay. Well, on our website, it's a collection management, collection development policy, and the reconsideration form. We select books based on the popularity of the subjects and writers, whether it's fiction or nonfiction, according to demand. People tell us all the time what they'd like us to have, things that they feel are missing, or if we have somehow lost past books by a particular author and they can't seem to find them anymore. Sometimes that happens. We also try to address those broad fields of knowledge that people want to get information about. We look at publishers' reviews. Then we have, as I said, patron recommendations, and we have staff recommendations. That's basically how we collect our materials. The reconsideration policy is there for people to express themselves about an item that they see that they would like to have us take a look at. They will state their reasons, a form allows them to state their thoughts about it. Then there's, it comes into us, and then the reconsideration policy goes to a committee. The committee then meets and reviews whatever has been said about it. They look at other reviews that have been made about the book, or whatever the item might be. They also consider reviews and things of that nature. They look at what our circulation has been, all of those types of things and make a determination. Then they make a recommendation to me and the final analysis as to what we will -- what if I will accept their recommendation. There are recommendations are all sorts of things. So, we'll review all of that, and make what we feel would be a fair determination as to how we move forward from that moment. The reconsideration form is on the website. However, I went through with a patron a few days ago, it is not very easy to find. I agreed with her when she told me that. So, we went through, and we're going to get it moved up on the website to the front page, where it will be a click and click-on situation, and you can get to it very easier to be able to submit it and move forward.

MR. JOE PIONTEK: That's excellent.

CHAIR PRISCILLA BORDERS: So, and I also want to bring to your attention in the documents that provided for you today, you do have a copy of the loan policy as well as the form for reconsideration. I echo Director Holloman in that. Her team is making conserve effort to make sure that the reconsideration form is easily accessible. So, if anybody has any questions, they can submit their concerns with this form. Then -- and will go through the process as designated. So, are there any other questions regarding the book selection process or the reconsideration process? Appreciated. So, if there are no outstanding items left to discuss under new business, if not, I'll entertain a motion.

EXECUTIVE SESSION

MOTION

MS. LINDA JORDAN: So, I move that we go into Executive Session.

MS. BEVERLY RICE: Second.

CHAIR PRISCILLA BORDERS: Okay. All those in favor of going to Executive Session.

TRUSTEES: Aye.

CHAIR PRISCILLA BORDERS: Any opposition? Thank you. We'll be going to Executive Session.

*Whereupon the Regular Board of Trustees Meeting concluded at 4:45 p.m.
Whereupon, the Executive Session of the Board of Trustees Meeting began at
4:47 p.m. Whereupon the Executive Session ended at 5:02 p.m.)*

Library Board of Trustees Regular Meeting ended at 5:03 p.m. without conducting formal business or any actions taken. Regular meeting motion to adjourn by Paul Kaplan and seconded by D. Chip Joyner. Board members voted without objections to adjourn. Adjourned 5:03 p.m.

ADJOURNMENT

MOTION

CHAIR PRISCILLA BORDERS: 5:03, resume, we're back in session and resuming. Just for clarity of -- for purpose of clarity of the record, please know that the matter for the Executive Session was client, was attorney-client privilege. So, and no action was taken during that Executive Session. So, if there's no further discussion regarding anything else or any concerns, I'll entertain to a motion to adjourn.

MR. PAUL KAPLAN: So, moved.

CHAIR PRISCILLA BORDERS: A second?

MR. D. CHIP JOYNER: Second.

CHAIR PRISCILLA BORDERS: Thank you, everyone.

Fulton County Library System (FCLS)

Gayle H. Holloman, Executive Director

October 2023

Monthly Highlights

- The 2023 Children's Book Festival was held on two days in October. Toddlers, children and their teachers and other caregivers attended the interactive and high energy performance of Eric Litwin, author of the original *Pete the Cat* series. The final event featured author, Nic Stone who engaged teens and tweens in thoughtful discussions of her many books, including *Dear Martin* and *Clean Getaway*. More than 300 youth attended the presentations with most of them being students from the Atlanta Public Schools. Both author visits were underwritten by the Atlanta-Fulton Public Library Foundation.
- Former attorney, turned cartoonist, Stephan Pastis, filled the Central Library's auditorium with 140 adults, all fans of his comic strip, "Pearls Before Swine." His work has been influenced by that of "Peanuts" creator, Charles Schulz.

Observances During the Month

- Halloween
- Breast Cancer Awareness Month
- Hispanic Heritage Month
- National Friends of Libraries Week
- Banned Books Week
- Alpharetta Library's Friends Bookstore was renamed the Barbara Selwyn Memorial Bookstore to honor the long-time member
- Cascade Library's First Lego League Robotic Team met with 25 people in attendance

Staff Training

- Staff Development Day 2023 was held at the Central Library
- Mandatory Sexual Harassment Awareness, virtual, mandatory training
- Staff attended Kennesaw State University's Children's/Young Adult Virtual Literature Conference

Partnerships

- Fulton County's Department of Public Works presented a special program, *My Friend in the Backyard!* at the College Park Library. Participants were introduced to the different parts of a tree and their functions. Participants also had an opportunity to create tree art by stamping leaves on a pre-printed tree. The program was well attended, and the kids had a lot of fun. Everyone was encouraged to apply for a library card.

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF OCTOBER 31, 2023

Doc. #23-59

SERVICE DESCRIPTION	2023 BUDGET ALLOCATION	OCTOBER EXPENDITURE	2023 YTD ENCUMBRANCES	2023 YTD	2023 YTD COMMITTED	2023 YTD COMMITTED	BUDGET BALANCE
REG SALARY	14,683,705	1,037,546	11,121,457	-	11,121,457	76%	3,562,248
SALARIES-OVERTIME	1,180	-	1,133	-	1,133	96%	47
PART TIME SALARY	456,408	14,328	180,011	-	180,011	39%	276,397
BENEFITS	8,221,935	537,629	5,265,120	-	5,265,120	64%	2,956,815
BOOKS	3,695,203	204,119	2,778,186	742,461	3,520,647	95%	174,556
OFFICE EQUIP. REPAIR	35,500	-	12,526	22,747	35,273	99%	227
EQUIPMENT	56,000	514	16,429	18,165	34,594	62%	21,406
OFFICE FURNITURE	2,950	1,013	1,425	-	1,425	48%	1,525
PROFESSIONAL SERV	34,885	1,500	15,778	11,911	27,689	79%	7,196
COPIER MACHINE	226,000	-	92,200	-	92,200	41%	133,800
COPIER PAPER	500	-	-	-	-	0%	500
SUPPLIES	96,172	11,101	70,465	5,739	76,204	79%	19,968
COMPUTER HARDWARE	650,000	-	641,168	8,832	650,000	100%	-
RENT	225,850	18,455	183,098	54,019	237,117	105%	(11,267)
OTHER SERVICES	566,257	40,204	325,361	63,859	389,220	69%	177,037
TRAVEL/CONFERENCE	2,500	304	879	-	879	35%	1,621
HOSPITALITY	8,539	-	636	-	636	7%	7,903
VEHICLE MAINTENANCE	41,511	471	40,816	-	40,816	98%	695
GENERAL INSURANCE	622,596	51,883	518,830	-	518,830	83%	103,766
ARTS-CFS	750	-	-	750	750	100%	-
CONTINGENCY	201,425	-	-	-	-	0%	201,425
TOTAL	29,829,866	1,919,067	21,265,516	928,484	22,194,001	74%	7,635,866

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF OCTOBER 31, 2023

ORGANIZATION	SERVICE	2023 BUDGET	OCTOBER	2023 YTD	2023 YTD	2023 YTD	2023 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,014,436	773,320	8,287,733	-	8,287,733	75%	2,726,703
	SALARIES-OVERTIME	540	-	534	-	534	99%	6
	PART TIME SALARY	456,408	14,328	180,011	-	180,011	39%	276,397
	BENEFITS	6,300,714	408,272	3,991,936	-	3,991,936	63%	2,308,778
	BOOKS	2,960,203	204,119	2,045,186	742,461	2,787,647	94%	172,556
	OFFICE EQUIP. REPAIR	32,000	-	12,526	19,247	31,773	99%	227
	EQUIPMENT	29,000	83	8,264	9,055	17,320	60%	11,681
	OFFICE FURNITURE	1,950	847	1,090	-	1,090	56%	860
	PROFESSIONAL SERV	28,085	1,500	15,778	11,911	27,689	99%	396
	COPIER MACHINE	225,000	-	92,200	-	92,200	41%	132,800
	SUPPLIES	22,704	6,997	15,611	-	15,611	69%	7,093
	RENT	225,850	18,455	183,098	54,019	237,117	105%	(11,267)
	OTHER SERVICES	304,546	20,355	158,969	7,117	166,085	55%	138,461
	VEHICLE MAINTENANCE	1,000	471	527	-	527	53%	473
	GENERAL INSURANCE	404,826	33,736	337,355	-	337,355	83%	67,471
	ARTS-CFS	750	-	-	750	750	100%	-
	CONTINGENCY	69,304	-	-	-	-	0%	69,304
TOTAL		22,077,316	1,482,483	15,330,818	844,561	16,175,379	73%	5,901,937

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF OCTOBER 31, 2023

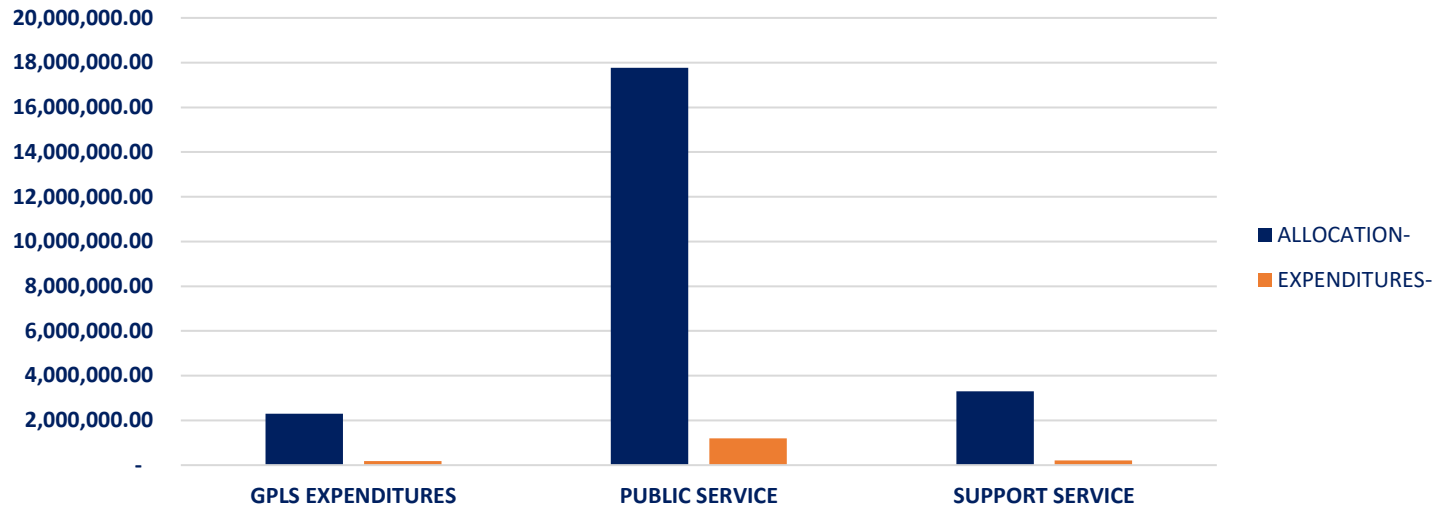
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,014,436	773,320	8,287,733	-	8,287,733	75%	2,726,703
SUPPORT SERVICE	REG SALARY	2,080,704	139,050	1,470,599	-	1,470,599	71%	610,105
	SALARIES-OVERTIME	100	-	60	-	60	60%	40
	BENEFITS	1,213,527	74,478	717,789	-	717,789	59%	495,738
	OFFICE EQUIP. REPAIR	3,500	-	-	3,500	3,500	100%	-
	EQUIPMENT	27,000	431	8,164	9,110	17,274	64%	9,726
	OFFICE FURNITURE	1,000	166	335	-	335	33%	665
	PROFESSIONAL SERV	6,800	-	-	-	-	0%	6,800
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	500	-	-	-	-	0%	500
	SUPPLIES	73,468	4,104	54,854	5,739	60,593	82%	12,875
	COMPUTER HARDWARE	650,000	-	641,168	8,832	650,000	100%	-
	OTHER SERVICES	259,901	19,849	164,690	56,742	221,432	85%	38,469
	TRAVEL/CONFERENCE	2,500	304	879	-	879	35%	1,621
	HOPITALITY	8,539	-	636	-	636	7%	7,903
	VEHICLE MAINTENANCE	40,511	-	40,289	-	40,289	99%	222
	GENERAL INSURANCE	217,770	18,148	181,475	-	181,475	83%	36,295
	CONTINGENCY	96,701	-	-	-	-	0%	96,701
TOTAL		4,683,521	256,529	3,280,937	83,923	3,364,861	72%	1,318,660

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

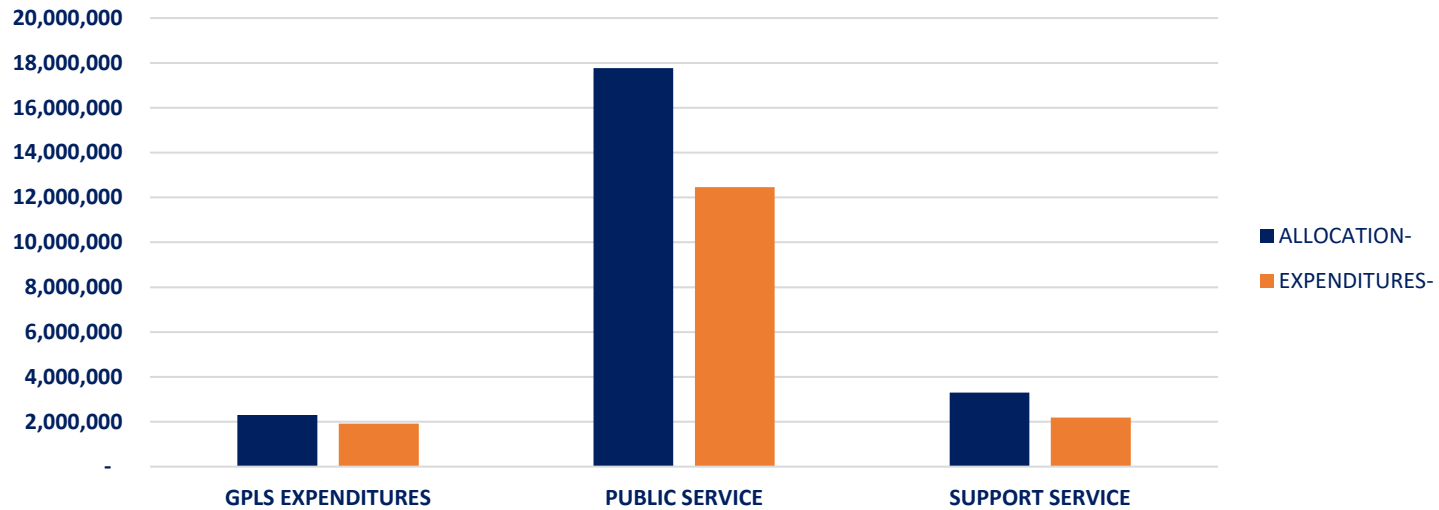
AS OF OCTOBER 31, 2023

TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE	REG SALARY	11,014,436	773,320	8,287,733	-	8,287,733	75%	2,726,703
GPLS EXPENDITURES	REG SALARY	1,588,565	125,177	1,363,125	-	1,363,125	86%	225,440
	SALARIES-OVERTIME	540	-	539	-	539	100%	1
	BENEFITS	707,694	54,878	555,394	-	555,394	78%	152,300
	BOOKS	735,000	-	733,000	-	733,000	100%	2,000
	OTHER SERVICES	1,810	-	1,702	-	1,702	94%	108
	CONTINGENCY	35,420	-	-	-	-	0%	35,420
TOTAL		3,069,029	180,055	2,653,761	-	2,653,761	86%	415,268

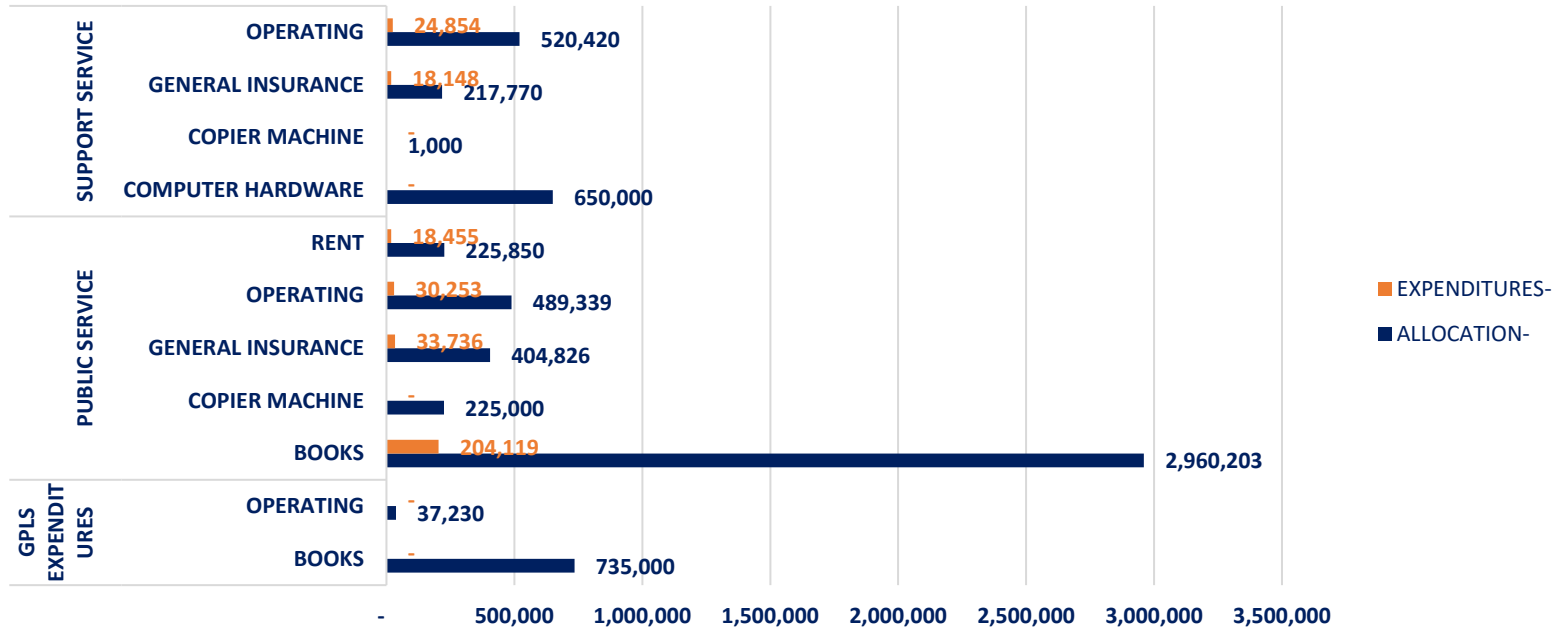
October Salary and Benefits by Program



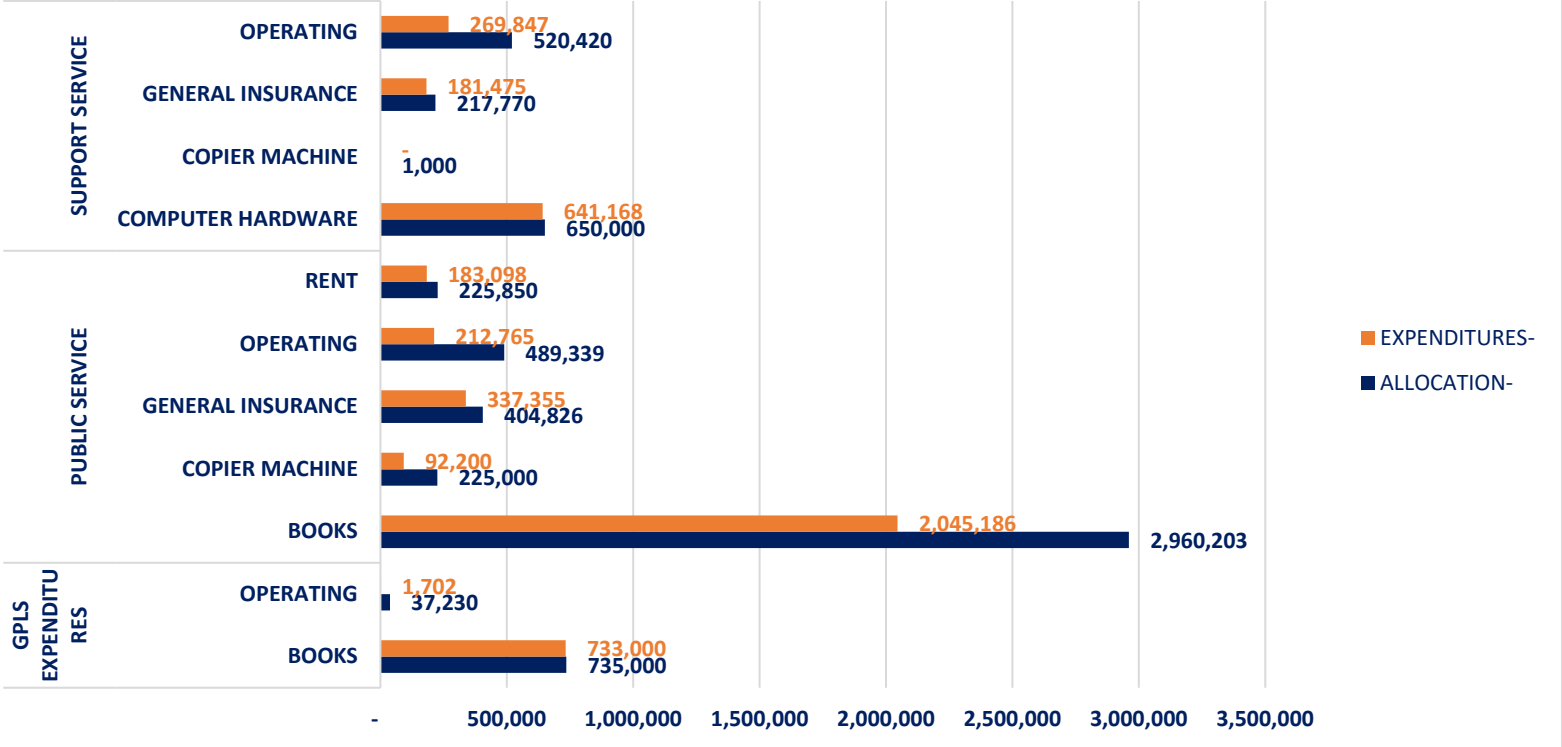
Year-To-Date Salary and Benefits by Program



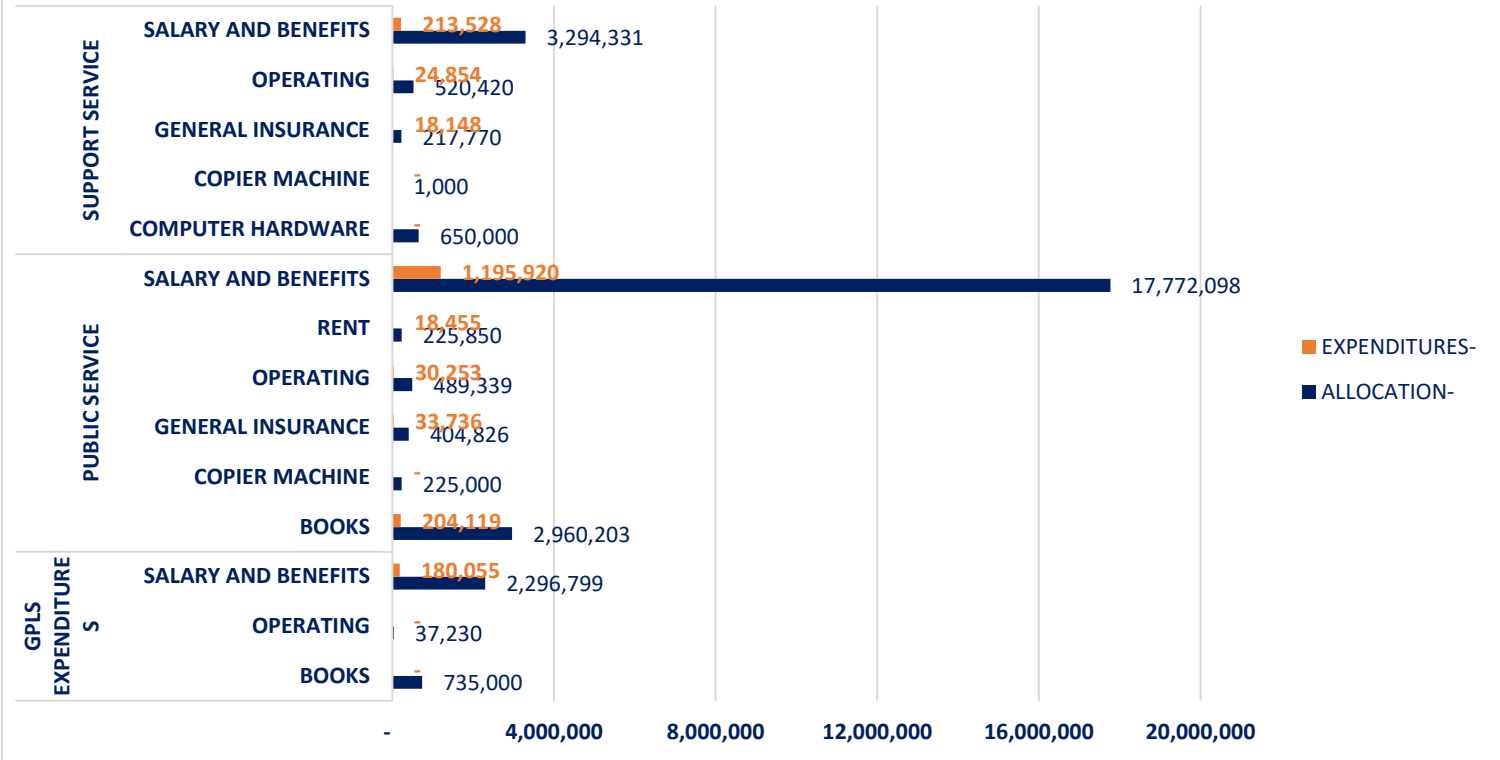
October Operating Expenses by Program



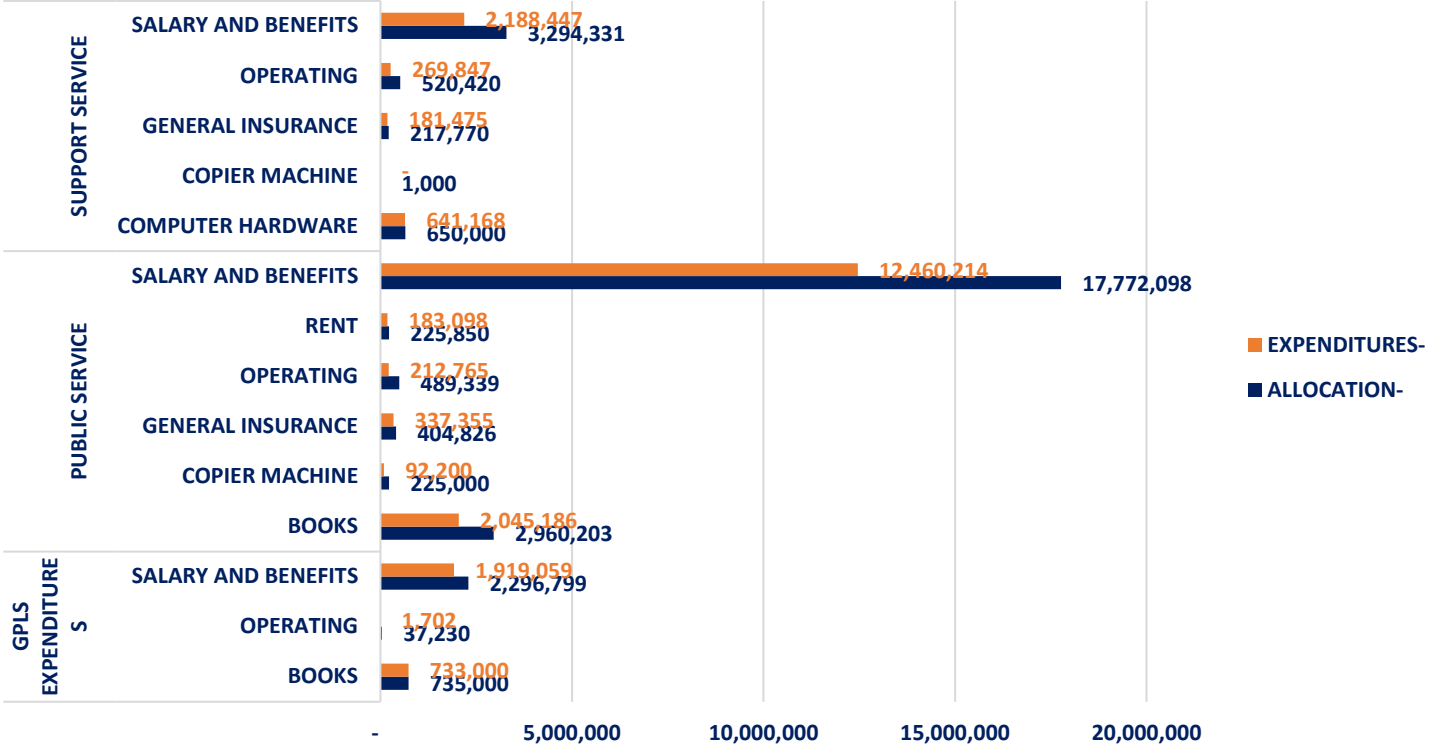
October Year-To-Date Expenses by Program



October Total Expenses by Program



October Year-To-Date Grand Total Expenses by Program



Monthly Usage Summary - October 2023

Doc. #23-60

Activity and Description	2023		2022		YTD % +/-
	October	YTD	October	YTD	
Circulation					
Total number of items checked out of the library	188,881	1,906,382	186,157	1,858,074	3%
Holds					
Number of requests by patrons	44,866	471,777	44,005	462,427	2%
Visits					
Number of people entering a library for any reason	302,472	2,930,313	358,076	2,029,620	44%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	77,722	723,355	64,314	519,303	39%
Number of hours of computer use	31,557	294,537	24,114	210,912	40%
Web Page Visits					
Number of times people have visited the library's websites	1,213,474	10,618,660	907,768	9,261,407	15%
Web Visitors					
Number of people who visited the library's websites	202,299	1,847,381	149,450	1,399,723	32%
Virtual Circulation					
Number of materials downloaded or streamed	166,095	1,443,695	117,722	1,153,153	25%
Virtual Circulation Users					
Number of people who downloaded or streamed	31,508	295,336	25,602	242,162	22%
Children's programs					
Library sponsored programs offered for children (birth - 12)	289	2754	291	3045	-10%
Number of people attending programs	6290	76067	3404	50015	52%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	89	485	58	371	31%
Number of people attending programs	555	3104	271	2647	17%
Adult Programs					
Library sponsored programs offered for adults (18 +)	289	2940	308	2230	32%
Number of people attending programs	3,455	39,361	1668	21796	81%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	759	7295	790	6496	12%
Number of people attending programs	13,272	150,503	7,465	90976	65%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	245	3,239	237	1983	63%
Number of people attending meetings or activities	3,056	50,927	3540	26024	96%

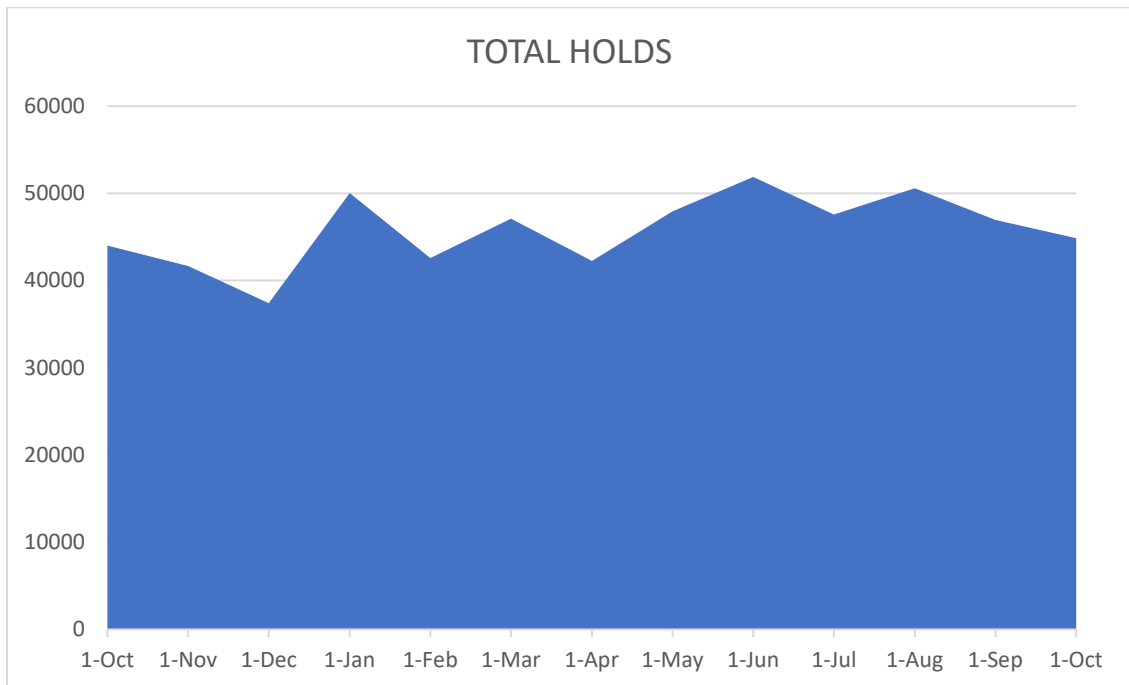
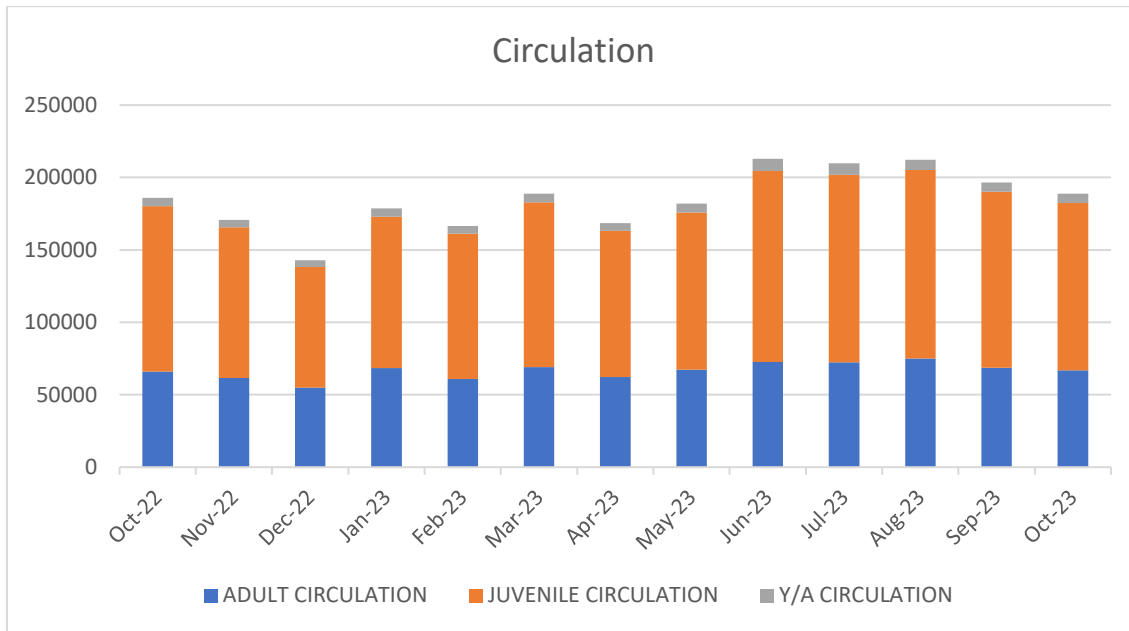
Fulton County Library System Circulation Stats - October 2023

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2023 TOTAL	Month-2022 TOTAL	INCREASE/DECREASE	PERCENT CHANGE	YTD 2023 CIRC	YTD 2022 CIRC	INCREASE/DECREASE	PERCENT CHANGE
ADAMS PARK	413	557	52		1,022	1,154	-132	-11.44%	8,535	10,234	-1,699	-16.60%
ADAMSVILLE/COLLIER HEIGHTS	714	694	71	1	1,480	1,324	156	11.78%	11,160	11,107	53	0.48%
ALPHARETTA	5,552	14,095	596	9	20,252	21,011	-759	-3.61%	217,097	206,795	10,302	4.98%
BUCKHEAD	4,220	5,112	204	13	9,549	9,003	546	6.06%	93,869	89,761	4,108	4.58%
CLEVELAND AVE	26	14	3		43	1,151	-1,108	-96.26%	5,578	8,798	-3,220	-36.60%
COLLEGE PARK	488	827	61	1	1,377	1,587	-210	-13.23%	13,414	13,653	-239	-1.75%
DOGWOOD	673	514	110	2	1,299	1,170	129	11.03%	12,109	11,052	1,057	9.56%
EAST ATLANTA	1,934	3,459	143	5	5,541	5,433	108	1.99%	57,857	54,267	3,590	6.62%
EAST POINT	1,104	1,024	113		2,241	733	1,508	205.73%	19,035	8,130	10,905	134.13%
EAST ROSWELL	4,354	6,637	250	8	11,249	11,567	-318	-2.75%	124,239	115,465	8,774	7.60%
EVELYN G. LOWERY @ CASCADE	584	961	101		1,646	1,864	-218	-11.70%	20,418	18,364	2,054	11.18%
FAIRBURN	778	802	99		1,679	1,600	79	4.94%	15,211	13,265	1,946	14.67%
GLADYS S. DENNARD @ SOUTH FULTON	1,244	2,082	173	1	3,500	2,873	627	21.82%	28,581	25,430	3,151	12.39%
HAPEVILLE	497	1,462	86	3	2,048	1,412	636	45.04%	15,074	9,352	5,722	61.18%
JOAN P. GARNER @ PONCE DE LEON	4,489	5,529	276	7	10,301	9,674	627	6.48%	103,201	95,863	7,338	7.65%
KIRKWOOD	1,405	3,698	139	2	5,244	5,443	-199	-3.66%	52,104	50,166	1,938	3.86%
LOUISE WATLEY @ SOUTHEAST ATLANTA	664	1,084	311	2	2,061	2,267	-206	-9.09%	17,219	18,841	-1,622	-8.61%
MARTIN LUTHER KING, JR	461	456	35	4	956	1,226	-270	-22.02%	10,129	11,948	-1,819	-15.22%
MECHANICSVILLE	251	335	14	2	602	487	115	23.61%	5,220	5,007	213	4.25%
METROPOLITAN	1,456	3,249	185	7	4,897	5,235	-338	-6.46%	46,039	44,185	1,854	4.20%
MILTON	4,339	9,658	398	2	14,397	14,780	-383	-2.59%	140,587	156,006	-15,419	-9.88%
NORTHEAST/SPRUILL OAKS	2,490	6,518	433	4	9,445	9,223	222	2.41%	103,046	95,693	7,353	7.68%
NORTHSIDE	3,182	5,443	217	2	8,844	8,638	206	2.38%	93,864	84,894	8,970	10.57%
NORTHWEST @ SCOTTS CROSSING	1,180	2,498	145		3,823	3,319	504	15.19%	38,390	33,552	4,838	14.42%
OCEE	4,734	12,106	735	7	17,582	17,940	-358	-2.00%	175,190	170,695	4,495	2.63%
PALMETTO	522	846	22	1	1,391	1,395	-4	-0.29%	14,575	12,485	2,090	16.74%
PEACHTREE	2,398	1,828	121	5	4,352	4,649	-297	-6.39%	43,524	49,318	-5,794	-11.75%
ROSWELL	5,432	8,093	404	9	13,938	14,039	-101	-0.72%	147,204	146,043	1,161	0.79%
SANDY SPRINGS	6,705	11,753	469	6	18,933	18,032	901	5.00%	185,950	180,377	5,573	3.09%
WASHINGTON PARK	691	864	122	6	1,683	1,169	514	43.97%	15,529	12,383	3,146	25.41%
WEST END	625	690	49	3	1,367	1,170	197	16.84%	13,230	12,420	810	6.52%
WOLFCREEK	1,228	2,064	82	4	3,378	3,211	167	5.20%	32,632	33,188	-556	-1.68%
BRANCHES TOTAL	64,833	114,952	6,219	116	186,120	183,779	2,341	1.27%	1,879,810	1,808,737	71,073	3.93%
CENTRAL	1,886	674	108	11	2,679	2,311	368	15.92%	25,678	27,488	-1,810	-6.58%
OUTREACH SERVICES	2				2	6	-4	-66.67%	19	34	-15	-44.12%
AUBURN AVENUE RESEARCH	80				80	61	19	31.15%	875	21,815	-20,940	-95.99%
SYSTEM TOTAL	66,801	115,626	6,327	127	188,881	186,157	2,724	1.46%	1,906,382	1,858,074	48,308	2.60%

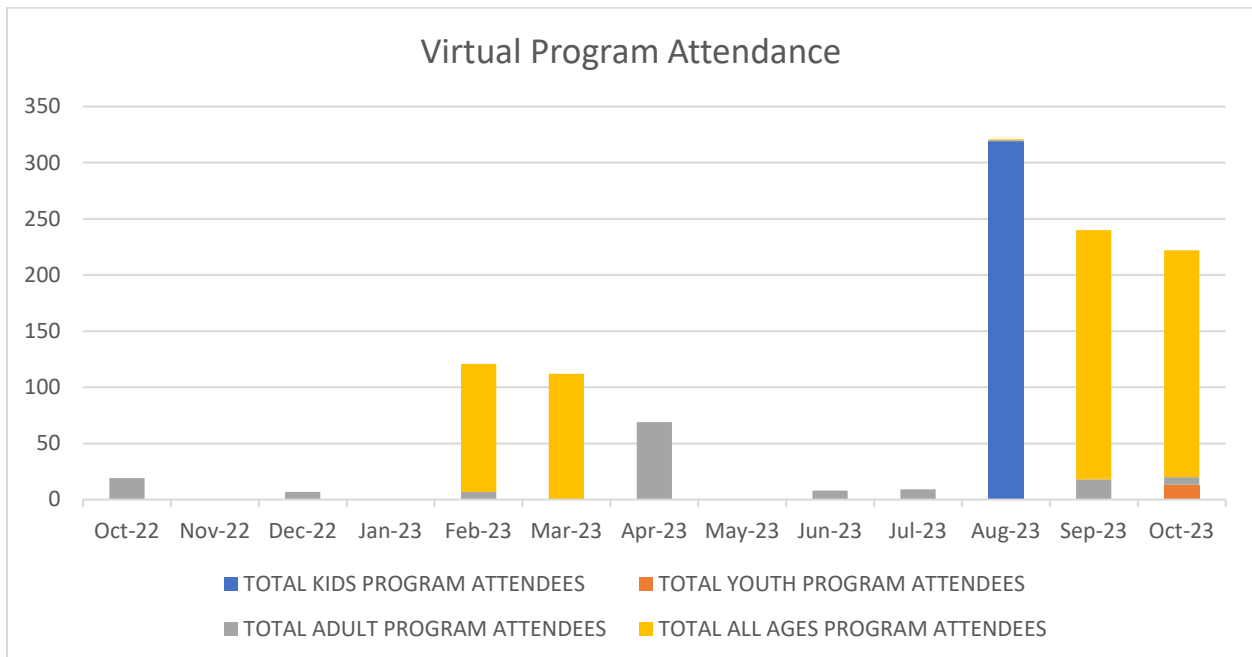
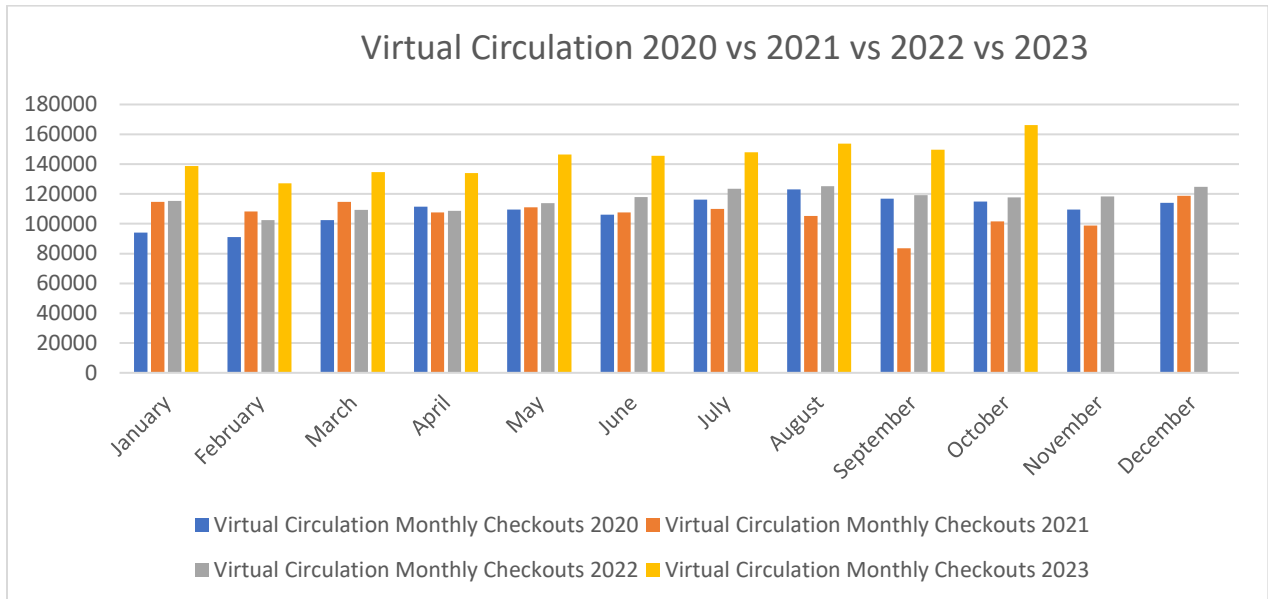
FULTON COUNTY LIBRARY SYSTEM STATS AT A GLANCE - October 2023

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	1,022	88	1,907	120,710	5	38	4	51	0
ADAMSVILLE/COLLIER HEIGHTS	1,480	109	3,009	5,781	35	255	4	66	1
ALPHARETTA	20,252	660	1,675	14,945	53	1,788	36	332	0
BUCKHEAD	9,549	566	2,842	8,353	3	38			
CLEVELAND AVE	43	28			0	0			
COLLEGE PARK	1,377	122	4,077	4,588	13	47	1	6	0
DOGWOOD	1,299	37	1,382		12	64			
EAST ATLANTA	5,541	295	1,590	8,363	1	119	4	27	0
EAST POINT	2,241	151	4,064	7,094	26	224	4	61	1
EAST ROSWELL	11,249	411	738	7,630	37	451	2	10	5
EVELYN G. LOWERY @ CASCADE	1,646	167	1,326		23	445	11	355	0
FAIRBURN	1,679	274	945	3,123	8	51			
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	3,500	290	3,092	5,038	16	207	5	30	1
HAPEVILLE	2,048	127	1,289	4,647	19	278	13	220	0
JOAN P. GARNER @ PONCE DE LEON	10,301	528	6,359	7,330	20	168	1	31	0
KIRKWOOD	5,244	232	613	4,360	14	425	9	79	0
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	2,061	74	2,720	3,599	39	277	4	60	3
MARTIN LUTHER KING, JR	956	78	947	2,317	12	37	12	37	
MECHANICSVILLE	602	49	1,733	2,118	6	18	10	214	2
METROPOLITAN	4,897	184	2,963	5,684	26	687	51	294	
MILTON	14,397	386	552	6,373	56	939	14	245	1
NORTHEAST/SPRUILL OAKS	9,445	268	431	4,627	33	575	7	72	4
NORTHSIDE	8,844	306	664	5,714	16	1,370	5	62	0
NORTHWEST @ SCOTTS CROSSING	3,823	166	1,622	6,293	17	310	4	54	0
OCEE	17,582	468	525	9,222	28	512	1	8	0
PALMETTO	1,391	63	449		2	70			
PEACHTREE	4,352	368	1,100		20	156	8	25	
ROSWELL	13,938	593	1,584	11,266	45	674	7	112	1
SANDY SPRINGS	18,933	719	3,915	19,025	81	1,198	8	68	2
WASHINGTON PARK	1,683	49	2,473	4,435	9	102	4	68	0
WEST END	1,367	98	1,539	3,645	17	145			0
WOLFCREEK	3,378	239	1,201	104	15	102	14	469	0
BRANCHES TOTAL	186,120	8,193	59,326	286,384	707	11,770	245	3,056	21
CENTRAL	2,679	569	18,328	16,088	43	677			
VIRTUAL PROGRAMS					3	222			
OUTREACH VIRTUAL PROGRAMS	2	9			3	370			
AUBURN AVENUE RESEARCH	80	2	68		3	233			
SYSTEM TOTAL	188,881	8,773	77,722	302,472	759	13,272	245	3,056	21

October 2023 Executive Summary – Charts



January 2022 virtual circulation and virtual circulation users numbers were revised upward due to Hoopla.



Virtual Program Attendance

