



**FULTON
COUNTY**
LIBRARY
SYSTEM

BOARD OF TRUSTEES

MEETING
INFORMATION PACKET

FEBRUARY 23, 2022



**FULTON
COUNTY
LIBRARY
SYSTEM**

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FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
FEBRUARY 23, 2022



REVISED

VIRTUAL MEETING

IN ACCORDANCE WITH FULTON COUNTY GOVERNMENT'S UPDATED COVID-19 GUIDELINES

**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
FEBRUARY 23, 2022 – 4:00 P.M.
AGENDA**

- I. Call to Order
- II. Public Comments
- III. Adoption of Agenda* Doc. #22-07
- IV. Approval of Minutes - January 26, 2022* Doc. #22-08
- V. Chairman's Report
- VI. Work Orders Report - Paul Kaplan
- VII. Director's Reports Doc. #22-11
 - Monthly Financial Report Doc. #22-09
 - Monthly Usage Summary Doc. #22-10
- Unfinished Business
 - A. Central Library - Update
 - B. Impact Initiatives for the Unhoused Update - Stanley Wilson, Director of Community Development, HHS
 - C. Liquor License for the Central Library Update - Damian J. Denson
- VIII. New Business
 - A. Friends of the Library - Update
- IX. Appeal Hearing
- X. Adjournment

*Action is anticipated on this item

Doc. #22-08



**FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES VIRTUAL MEETING
JANUARY 26, 2022 – 4:10 P.M.**

Fulton County Library System
Virtual Board of Trustees Regular Meeting, 26 January 2022



Members Present: Borders, Priscilla, Vice Chair
Denson, Damian J.
Jordan, Linda
Joyner, D. Chip, Chairman
Kaplan, Paul
Kimbrough, Marjorie L.
Piontek, Joe
Radakovich, Nina

Members Absent: None

Also In Attendance: Holloman, Gayle H. - Executive Director
Black, Francesca, County Attorney
Claxton, Zenobia - Assistant to the Director's Office

Guest: 4 Virtual Participants

Chairman D. Chip Joyner called the meeting to order at 4:10 p.m.

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CALL TO ORDER 4:10 P.M.

CHAIRMAN D. CHIP JOYNER: Okay. Welcome to the Fulton County Library System Board of Trustees Meeting for January 26, 2022. The time now is 4:10 p.m. We did have some IT delay for about ten minutes. We apologize for that delay. But it is now called to order, and are there any public comments?

MRS. ZENOBIA CLAXTON: There are no public comments at this time.

CHAIRMAN D. CHIP JOYNER: Thank you.

MRS. ZENOBIA CLAXTON: You're welcome.

22-02 ADOPTION OF AGENDA**MOTION**

CHAIRMAN D. CHIP JOYNER: Is there a motion to adopt the agenda?

MR. PAUL KAPLAN: I so move.

CHAIRMAN D. CHIP JOYNER: There's a motion by Mr. Kaplan. Is there a second?

MRS. MARJORIE KIMBROUGH: Second.

CHAIRMAN D. CHIP JOYNER: Second by Mrs. Kimbrough. All those in favor, aye, for the adoption of the agenda dated January 26, 2022, please say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? Hearing none --

MS. LINDA JORDAN: Mr. Chairman. I'm sorry, I was not at the meeting so I did not vote. Thank you.

CHAIRMAN D. CHIP JOYNER: Okay. Hearing none, the agenda is adopted. All right. Did everyone have the opportunity to approve, or to read the minutes from the December meeting?

TRUSTEES: Yes.

22-01 APPROVAL OF MINUTES FROM DECEMBER 15, 2021 MEETING**MOTION**

CHAIRMAN D. CHIP JOYNER: Thank you. With that understanding, is there an approval of the minutes for the December 15th, 2021 meeting? Is there a motion?

MRS. PRISCILLA BORDERS: So moved.

CHAIRMAN D. CHIP JOYNER: All right. There's a motion by Mrs. Borders. Is there a second?

MRS. MARJORIE KIMBROUGH: Second.

CHAIRMAN D. CHIP JOYNER: All right. Second by Mrs. Kimbrough. All those in favor say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any nay? Hearing none, the minutes are approved. Thank you. We're going to skip through the Chairman's report. That's a placeholder. But we're going to move straight to Mr. Kaplan, who will report on the work orders. Mr. Kaplan, please.

WORK ORDERS REPORT – PAUL KAPLAN

MR. PAUL KAPLAN: Good afternoon. Okay, this is the work order reports from December 1st to December 31st, the end of the month, the end of year. The total work orders for that month was 190, which really is not that many considering most of them have been well over 220, 230 in the last few months. They are catching up with a lot of things that needed to be corrected. We are still having ongoing problems at the Central Library as far as the HVAC system is concerned.

But the good report is they are working on it. They're getting it corrected. It's going to be a slow process, but they will get it up and running correctly. Our Director will tell you that some days it gets very hot in there and they can hardly work inside there. But they are addressing and they are getting done. Good news, Mr. Al Collins, I believe will come back in about another week and he'll help on a lot of things as far as questions are concerned. But they're getting it -- they're working. Things are getting done. Out of all of those basically, we only had about 19 calls for plumbing, which is a good thing. I will tell you that the engineering company that was hired to access the plumbing issues in all the renovated libraries, they're starting to work. I think they have about three libraries completed, as far as their report is concerned. It was promised that I'll send -- some of the summary reports will be sent over to me, and I at least can read it. I can kind of tell you what is read by it. It might take a couple of months before we get all the reports. But they are working on it and trying to address the problems in plumbing. Nothing really major, some of the grounds need to be trimmed and cut and cleaned up. There's a lot of miscellaneous and miscellaneous meaning, basically, moving furniture around, changing door knobs, changing locks. You really need a custodian to do this kind of work. You can't get the librarians to do it. And they're working -- and our Director can correct me on this, they are working on getting somebody hired that's going to coordinate all of that work in all the libraries. I believe his office, he or she, office will be at Central Library. And Director Holloman, is that correct?

MRS. GAYLE H. HOLLOMAN: Yes, Mr. Kaplan, that office will be here at Central. It is the Building Maintenance Manager position. It's already posted and it closed on January 21st. So we hope to start those interviews very soon.

MR. PAUL KAPLAN: Okay. And that's going to help coordinate a lot of things that has to get done. But other than that if there's any questions, I'll be happy to take it. Let me know.

MRS. MARJORIE KIMBROUGH: I have a question.

MR. PAUL KAPLAN: Sure.

MRS. MARJORIE KIMBROUGH: I'm concerned about the sign at the Wolf Creek Library. I understand there was a bad accident and the sign on the -- it's the north side as you're approaching the library, all of that's down and exposed. The south side, if you're coming from the other direction, it's fine. And I've talked to Teryn Gilliam, who is over that, the manager for that cluster. And she said that they've had trouble trying to get any work done on that. And she was going to let me know. Since I live near there, I see it all the time and it's really an eyesore for that library. And I just wondered if anything is being done about it.

MRS. GAYLE H. HOLLOMAN: Everyone is aware but we reported it to our Program Management Team Group -- Team, and they are aware of it. The thing is, it's extremely cost, and so they're going to -- yeah, they cost upwards of \$10,000. So it's my understanding, we're going to have to replace it.

MRS. MARJORIE KIMBROUGH: Okay.

MRS. GAYLE H. HOLLOMAN: I will need to go and double check though as to just what we can do to clear some of it off. I thought it had been at least cleared away, the old. But if not, we can at least do that. But that sign is going to take some time to get another one. I just don't know how much time. So I will double check that once again.

MRS. MARJORIE KIMBROUGH: All right. Thank you.

MRS. GAYLE H. HOLLOMAN: Thank you for mentioning it, Mrs. Kimbrough.

CHAIRMAN D. CHIP JOYNER: Yes. Thank you so much, and Ms. Holloman, once you hear word on the timeline for that, if you could share that with the Board. Because if Ms. Kimbrough notices it, that means everyone notices it and so, we just want to make sure we have answers as a body to be responsive to both Commissioners and the public. So we really appreciate your update and once you receive it. Thank you.

MRS. GAYLE H. HOLLOMAN: All right.

CHAIRMAN D. CHIP JOYNER: Okay. Additional maintenance items, Mr. Kaplan, how are the light bulbs coming along?

MR. PAUL KAPLAN: They're coming along. All I can tell you is they're coming along to replacing the ones they can replace. I have not heard anything about replacing fixtures yet. Nothings come through as far as my work order reports are concerned. I really can't tell you. I -- they know about it, they know there's problems. They know some of the fixtures have to be replaced. But have they been replaced, I do not believe so, not at this point. But eventually, it's going to impact some of our patrons that come through and they can't see something or something's dark. It'll get that back to us quickly.

CHAIRMAN D. CHIP JOYNER: Okay.

MR. PAUL KAPLAN: But I haven't heard anything. But I'll talk to Mr. Joe Davis about it, and let me see what's going on.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: We did have a problem with the lights being out all around the exterior of one of our libraries. I think it was the Adams Park Library. It's my. Understanding, they corrected that. But it was extremely dark when you leave and as the daylight leaves every single day. So I will double check it as well. But light bulbs are a bit of a problem and some of the fixture situations are just really kind of massive in some ways because we've ordered these fixtures and then we can't get the bulbs for them. So they're working on all that. There is a wish list that is being maintained by our Program Management Team of all of these things that still need to be done as well as the continuation of punch lists. So almost every -- almost of all the more recent libraries that got renovated and reopened, have punch lists still going on.

CHAIRMAN D. CHIP JOYNER: Okay. The light bulbs, that's been part of our public record. So we want to keep that top of mind because we want to knock this list out. And the DREAM Team has been doing so well, we hate for this to be at gap in their successful record so far.

MRS. GAYLE H. HOLLOMAN: Right. They've been very responsive for the most part. But some of these things are just hard to obtain and there are -- the demand for everything is high. And the supplies are not really as readily available as they once were.

CHAIRMAN D. CHIP JOYNER: Okay, okay. All right. Well we won't -- we're going to keep -- it's almost like an accounts receivable. We're going to keep reminding everybody every month. So, but thank you for that update, Mr. Kaplan, along with the elevators. How are the elevators doing at Central?

MRS. GAYLE H. HOLLOMAN: So far they're fine. I probably need to find some real wood to knock on. But so far they're doing fine. But the guys are here most days now. They just double

check it at least couple times a week, and that's the elevator company technicians. So we've not had any problems lately, and I mean, it's amazing. I'm just really glad to be able to report that.

CHAIRMAN D. CHIP JOYNER: Oh, that's outstanding. We love the good news. Thank you, thank you. Mr. Kaplan, did you have further comments, or did any other member have any other questions?

MR. PAUL KAPLAN: The only thing I will mention about the bulbs is that unfortunate -- that's part of what happens when you do a design/built. When you have 22 renovations and every library, it was designed differently pretty much. As far as the interior, different fixtures, different designs. That's one of the things, there's no standard light bulb that's for all of it. That's something we inherited and it's something that we just have to work on, and try to -- once we figure we get the fixtures replaced, or replace the bulbs, we get some added stock so that we don't have to be scrambling around trying to get a light bulb. So hopefully, this gets -- and they're very much aware of it by the way.

CHAIRMAN D. CHIP JOYNER: Okay.

MR. PAUL KAPLAN: Unfortunately, it fell on the DREAM Team. A year has gone by, warranties are up, and guess what? Guess who it belongs to? It belongs to us now.

MRS. GAYLE H. HOLLOMAN: That's right.

CHAIRMAN D. CHIP JOYNER: Of course, with the supply chain challenges, I'm sure --

MR. PAUL KAPLAN: Supply chain is terrible right now. They're really having problems getting material.

CHAIRMAN D. CHIP JOYNER: Okay. Well, thank you as always for keeping us up to date and we're glad to hear that these percentages of items completed remain high. So, and we're sure that your diligence is helping them understand the awareness and how important it is. So thank you, Mr. Kaplan. Okay. To the Director's Report, Mrs. Holloman.

22-06 DIRECTOR'S REPORT

22-03 MONTHLY FINANCIAL REPORT

22-04 MONTHLY USAGE SUMMARY

22-05 CUSTOMER SERVICE COMMENTS - QUARTERLY

LIBRARY CLOSURE REPORT - QUARTERLY

MRS. GAYLE H. HOLLOMAN: Yes. I just want to ask if there are any questions for the financial reports that you all already read, or the monthly usage summary. If not, we can go to the customer service comments. I just want to make one statement, is that we have had a lot of positives. People are making great comments about how they love the libraries, or the libraries are very responsive when they call in to ask a librarian to give them the information they are seeking. We have had people to be a little bothered by the fact that now the county is requiring mask to be worn again. The social distances has not been challenged that I'm aware of. But there are lots of people who are not quite happy with the fact that we're asking them to wear a mask. So that's been one of the negatives. But aside from that, things have been going well. The library closure report, we have not had to close for anything other than one plumbing issue, and a couple of things that we thought due to the traffic and congestion when the Braves won, that it would be a problem. So some of our libraries were closed down, just three of them, Central, Auburn, and Peachtree because of the crowds that did come through. The other thing I did want to say about

that, though, is that we are no longer closing the libraries down to clean when they're COVID cases. At one point, you may remember, that's what we were having to do. Now, what we do is, we make them aware of the situation at the library. But the regular cleaning crew is put on notice to do their regular cleaning and special cleaning using bleach and all that more often. And so that's how they're doing it. We're not having to do the things we were doing before because they have now determined with the Board of Health that it is an airborne disease that does not linger. And so that's why it's not necessary to do it quite the way they were doing it.

CHAIRMAN D. CHIP JOYNER: Great.

MRS. GAYLE H. HOLLOMAN: Unless there are any questions, you want me move right on to unfinished business?

CHAIRMAN D. CHIP JOYNER: One thing I -- just for the record, Mrs. Holloman, thank you for summarizing for the sake of time because we did get started late. One question is, the mask, just wanted to confirm that the mask policy for the county is countywide and not library specific; is that correct?

MRS. GAYLE H. HOLLOMAN: Right. It's countywide. In any Fulton County owned building, we are mandated to socially distance and to wear the face mask. Nothing else has changed though. All of our study rooms and meeting rooms and all, those are still open. So there's no other change.

CHAIRMAN D. CHIP JOYNER: Okay, great. Thank you. Are there any other questions from the Board regarding the Director's Report? Okay, hearing none, Mrs. Holloman, please proceed to unfinished business.

UNFINISHED BUSINESS

CENTRAL LIBRARY - UPDATE

MRS. GAYLE H. HOLLOMAN: Okay. The Central Library, we basically talked about. We are still working on several things. We have had some challenges with regard to the code of conduct, people not wanting to have their bag searched. So we've been able to implement the rules and regulations that you sat aside and voted upon on December 15th at that meeting on the Board of Trustees. And so, we do have that as a concern. But we are still moving forward with it. Our security detail has been very much, just enhanced and very responsive. The police have been very responsive. Fulton County and Atlanta Police Department have been very responsive to our needs throughout the organization. And so that's a real plus for us. So that's basically it for Central unless you have some questions.

CHAIRMAN D. CHIP JOYNER: The code of conduct policy, how is it being shared with the public, where there's awareness or once they violate, is that when they learn or have access to it? Or it's just --

MRS. GAYLE H. HOLLOMAN: Well, there's access to it at all of our libraries. All of our staff have been informed of it. All of our managers have copies and everyone else, it's been sent out to everyone. And then of course, if you're in violation of it, then a copy of it is given to the individual. And then another copy, depending upon whether or not a written notification has to be given, it will also include a copy of the code of conduct.

MS. LINDA JORDAN: Mr. Chairman, I have a question. Should we have some type of big sign with the code of conduct out front, just so people can read it prior to going into the library?

MRS. GAYLE H. HOLLOMAN: Well, is extremely extensive. And we can have our media -- we can have it displayed on our digital media signage. But it would just roll through like everything else. So you may see it when you walk in, but you might not because it might be some other screen at that point. We could do it that way. But usually, the signage -- a big sign is usually kind of frowned upon in most libraries around the nation. When you start having these signs that say, don't do this, don't do that, it becomes very -- some sort of a negative almost, and so I don't know. But if that's what you would rather we do, we could do that and give it a try. I had thought about getting one of those tall signs that pull down, I think -- I forgot what they call them, a totem pole sign. But then if you change anything that sign is so expensive if you brought 34 of them. So, you know, we -- you may want to do that or you may just want to add it to the digital signage.

MRS. PRISCILLA BORDERS: Is it posted on the website?

MRS. GAYLE H. HOLLOMAN: It is on the website, yes.

CHAIRMAN D. CHIP JOYNER: Does Mrs. Strange, does she think we could do, on the digital signage, is there a way to do it where it's really appealing, and not so much a list of rules and regulations, but something that's kind of notifying the patrons that there is a code of conduct, and what we're trying to make this a place of comfort and secure for people, where it's not so much?

MRS. GAYLE H. HOLLOMAN: I can talk with her about that. A few months ago, I did have her push through on everyone on the digital signs, a statement that says, disruptions in the library will not be tolerated. So we did that, maybe, two months ago. And I do think that's helped to some extent. There again, it scrolls through, like on a loop, like everything else. But I can have her do that, just what we've just said to put the entire policy so that it does that. But it is on the website. The libraries have copies they could hand out, they can print them if they have run out. So that's still very much possible, and it's been shared with everyone. So that's really where we are right now.

CHAIRMAN D. CHIP JOYNER: This is something that so many Board members worked so hard on and just want to make sure it's rolled out the best way possible. Any feedback or thoughts that any Board member has on recommendations to share with the Director, please share them now if possible.

MR. DAMIAN DENSON: Well, I would suggest -- I'm not lighting up green, I don't know if you can -- can you hear me?

MRS. GAYLE H. HOLLOMAN: Yes.

MR. DAMIAN DENSON: Oh, okay. Maybe it's the most frequently violated, because it is a long document. And something like, the bag search and the mask wearing. I know mask wearing is probably separate due to health issues, COVID. But the frequently violated issues, if that could be displayed more prominently rather than the entire document, I think would be helpful.

MRS. GAYLE H. HOLLOMAN: Okay.

CHAIRMAN D. CHIP JOYNER: That's good. The bag policy, not that we really want to bring too much into the library, but is there something that's very similar to what you have at the airport where if your bag can't fit somewhere, you have to check it? Is there --

MRS. GAYLE H. HOLLOMAN: Well, there's no place to check it. We don't want to get into that because that has been a problem for us in the past with holding people's items, that responsibility

and all that, things becoming missing. But we do have a bag size policy and that is what is often disputed, so --

CHAIRMAN D. CHIP JOYNER: So just that -- yes, I know we don't want check bags. But I just was trying to use an example of the frame that they have in front of your check-in desk at the airport, where you can try. If your bag doesn't fit in this frame, you have to check it in and you can't -- it can't be considered a walk on or a carry on. So I was just wondering if libraries or our libraries have ever tried something like that, where a person can test the size of their own bag. If it doesn't work, they can't bring it in.

MRS. GAYLE H. HOLLOMAN: Well, we do have -- we have it laid out to where you put it between the -- it's like a -- I believe it's like -- I don't know, it's a measuring tape type of thing.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: And you can put it there and see right away, whether or not it fits. But the dispute is still that I should be able to bring it in because it's a public place. So that's kind of the situation that we're running into. There are very few of our locations that even have - - that have guards at the door checking bags. It's mainly the Central Library and Auburn Research Library. That's because of the nature of the things that we have in those two libraries in particular, and because of the fact that we do have guards available to us there. We have guards in other libraries, some of them, many of them. But we do not have the bag check going on because it's not set up quite that way. So Central is a little different. It's just like when we as employees go over to the Government Center, I will have to -- I have to wear my badge anytime I'm in a building, one of their buildings, and I enter 141. So I go to that building, I wear my badge, they immediately know I'm an employee. But I also have to show my handbag, any other bag I might have with me. I have to take my coat off, and they have to wand me. So that goes on even for employees. So we're not asking the public to do anything that we're not, ourselves, asked to do. So it's a little different in some of the buildings. It's been going on for a number of years that way.

CHAIRMAN D. CHIP JOYNER: Okay, okay. Any other questions or comments or suggestions from any other Board member?

MRS. GAYLE H. HOLLOMAN: But I will get with PR and Marketing and see what else we can come up with and get back with you.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: Try to get it all implemented.

CHAIRMAN D. CHIP JOYNER: Okay, thank you. All right. Any other items for Central Library, on the update? Okay, hearing none. Impact Initiatives for the unhoused.

IMPACT INITIATIVES FOR THE UNHOUSED - UPDATE

MRS. GAYLE H. HOLLOMAN: Yes. We are working very closely with trying to -- with Behavior Health and trying to get the implementation of our Social Services Program Manager. That position is already posted, it will close on February 8th. So I'm very proud to be able to tell you that very soon we should be able to start those interviews and actually hire someone. So that job got posted just a day or two ago. We're also working with the Department of Diversity and Civil Rights Compliance with regard to ADA concerns. So that's something else I just wanted to make mention to you all. They also will sometimes assist us with things that deal with social services issues and one of them is the ADA. We have a situation right now where we do not have the

magnification software, the more advanced magnification software that's needed for people who are having sight impairments. Although we do have that Georgia Library Service Office for the blind and print disabled here on site at Central, lots of people don't want to drive down and have to park and they don't want to take MARTA. So we recently had a situation at one of our library branches, where we were able to work through the Department of Diversity and Civil Rights Compliance and the Solicitor General's Office to get a CCTV, as well as to get an enhanced software package that we're ordering through IT. And so we're going to have that in place at the South Fulton Library very soon. And once that's in place, we plan to do it at three other locations at least, so that we'll have it north, south, east, and west. It's very costly to have a license because you have to buy a license for each site. So we won't, at this time, be able to place it in every library. But we think that if we do it, sort of regionally, so to speak, that that will at least make it a little bit more accessible to everyone.

CHAIRMAN D. CHIP JOYNER: Very good. Very good, thank you. With regards to a professional to help on site and for the posted position, within the next couple of meetings or when that person is hired, can they come and share their efforts --

MRS. GAYLE H. HOLLOMAN: Certainly.

CHAIRMAN D. CHIP JOYNER: -- and strategies and their thoughts with the Board so we can understand fully how we're addressing one of these nationwide challenges?

MRS. GAYLE H. HOLLOMAN: Yes, most definitely.

CHAIRMAN D. CHIP JOYNER: Okay, super. That's really great. All right. Is there are any --

MRS. GAYLE H. HOLLOMAN: Before we leave the unfinished business, I did want to, if you'll let me make these statements to you. The strategic plan design session is going to take place next Tuesday, the 1st of February in order to give us, staff as well as our stakeholders, some of you as Trustees, will be a part of that, Commissioners have been a part of it, and the general public through the community conversations. We're going to have that, the findings will be -- I don't know if they're not the final findings, I don't think. But where we are at the moment, those findings will be shared with a group of us so that we can see where we are so far with the strategic planning process. So the consultants will be on -- right now it's going to on site here at Central. However, it could very well be virtual. So we will know in the next few days, more than likely. But we are looking forward that taking place. The community conversations, I'm told, have gone extremely well. So we're very proud of the fact that there's been a lot of cooperation on the parts of so many people to try and help and form that strategic plan.

CHAIRMAN D. CHIP JOYNER: Oh, great, great. Okay. With regards to the Foundation, any updates from the Foundation, and perhaps either you or Judge Radakovich, could comment?

MRS. GAYLE H. HOLLOMAN: Well, just want to say that that Strategic Plan is funded by the Library Foundation.

CHAIRMAN D. CHIP JOYNER: Right.

MRS. GAYLE H. HOLLOMAN: So, I just want you to know that.

CHAIRMAN D. CHIP JOYNER: Very good, thank you. Judge, is there any additional comments with regards to the Foundation? Okay, hearing none, unfinished business --

MRS. ZENOBIA CLAXTON: She's on mute.

MR. DAMIAN DENSON: I think she's talking. She's muted, though.

CHAIRMAN D. CHIP JOYNER: Oh, okay.

MRS. NINA RADAKOVICH: Oh, I'm sorry. Okay. The One Book One Read Program is going really well. We have groups of Atlanta Bar Association's Book Club is reading it. There are many other groups involved and it seems to be a real winner.

CHAIRMAN D. CHIP JOYNER: Very good. Very good.

MRS. GAYLE H. HOLLOMAN: It is. Our staff is very supportive and in the mist of reading it, we had a training class that was presented, I think I mentioned it last month, by the Administrative of Auburn Avenue Research Library, Victor Simmons. That training went very well. In fact, I attended it. So, sorry I failed to mention the One Book One Read, but that is going very well. We're very excited about it and people are asking, what are you going to read next? So I'm like, oh, wow. But it's very exciting so we're just looking forward to it and continuing. And Flyers are out, the word is out. Lots of folks have signed up already. I think it's almost full. There were 400 tickets, I'm told. It's of course, free to the public. But that's to the event on March 27th. So it's just really been well received.

CHAIRMAN D. CHIP JOYNER: Oh, that's great. That's great.

MRS. MARJORIE KIMBROUGH: I had a question about that. How do people sign up? People have been asking --

MRS. GAYLE H. HOLLOMAN: On the website.

MRS. MARJORIE KIMBROUGH: On the website, okay.

MRS. GAYLE H. HOLLOMAN: Right.

MRS. MARJORIE KIMBROUGH: That's fine. Now, is there any sense of whether or not we going to be able to house that many people under the COVID rules?

MRS. GAYLE H. HOLLOMAN: Well, there's some discussion going around about going virtual with this as well. So we're not quite sure how it's going to end up. But it could very well go the way of virtual. And then of course, we're going to have the opportunity -- well, we're hoping we're going to have the opportunity to stream in some way. So we'll see how that goes.

MRS. MARJORIE KIMBROUGH: Okay.

MRS. GAYLE H. HOLLOMAN: That, of course, is contractual and we're not so sure that the author is going to be for that. So --

MRS. MARJORIE KIMBROUGH: Right.

MRS. GAYLE H. HOLLOMAN: We'll just keep you posted.

MRS. MARJORIE KIMBROUGH: Okay, thank you.

CHAIRMAN D. CHIP JOYNER: Great. Thank you so much, and thank you, Judge Nina, for that update. I just want also thank Judge Radakovich on behalf of the Library Foundation. The leadership over there, Lori Kilgore and Aarti Sharma have been great regards to trying to partner with us and keeping us informed of their efforts to raise money and to be partners, true partners with the Library. And that's greatly appreciated, and I really value and appreciate their leadership over there and yours as well. So, thank you.

MRS. NINA RADAKOVICH: Thank you. The Foundation raised more money last year than they have ever raised before, and it was more than twice as much as 2020. So -- and we expect to continue increasing exponentially so that in a few years, you know, we're going to be with the big

foundations. We should be able to really do some significant beneficial things for the Library System.

CHAIRMAN D. CHIP JOYNER: Well great, thank you so much, and please share our appreciation with your Board on the Foundation.

MRS. NINA RADAKOVICH: I will, thank you.

NEW BUSINESS

CHAIRMAN D. CHIP JOYNER: Okay. New business. Is there any additional new business besides the Library Foundation? Okay. One question for the Executive Director, if there's an organization that has items that they'd like to donate to libraries, what is the approach that they should take with regards to making those contributions? Say for example, a nonprofit or profit want to donate books or computers to the library, what's the approach that the county takes or has that happened before in the past, Director Holloman?

MRS. GAYLE H. HOLLOMAN: Well, there were times many, many years ago, we tried to do that. The computers usually do not -- are not able to be acclimated to the infrastructure that IT has for us. So we've gotten away from that, and with regard to books and materials, what we've done in past is we've suggested that they go to those libraries that might be near them that have Friends Groups, and donate them to the Friends Groups. Because they can -- they will sell those items and then, we then reap the benefit of those funds when they pay for programs and other things like that for the library. But we do not put those items in the collections because generally, they are older items, books and things that are outdated, and that are not necessarily the most up-to-date information.

CHAIRMAN D. CHIP JOYNER: Okay. But is there -- if there is a resource for laptops or similar material, is it a lost opportunity or --

MRS. GAYLE H. HOLLOMAN: Well, for the library it is because we have to make sure that all the equipment will align with what IT has, with all of the -- it's amazing now especially with all of our renovations and the way that we bought new -- so many new computers and what have you that it's very difficult to add other things to what we already own, so, yeah.

CHAIRMAN D. CHIP JOYNER: Okay. Is there -- not to belabor the point. But is there, like, some language that have tech requirements or something along those lines? I mean, say, perhaps --

MRS. GAYLE H. HOLLOMAN: Well, if they wanted to buy brand-new computers. I thought you meant something that existed already. If they wanted to buy brand new, I'm sure we could get with IT and ask them for the, you know, all of the parameters that are needed to add to them. So that may be doable. We have not approached it from that standpoint because we've never had anyone to offer to purchase brand new. They might provide the funding, but not to actually, you know, go out and purchase laptops or given them to us or anything like that.

CHAIRMAN D. CHIP JOYNER: Okay. So if of a tech company had refurbished that they wanted to recycle and offer to a charitable organization, the library isn't their appropriate --

MRS. GAYLE H. HOLLOMAN: It has not been. I can research it again and go back to the head of IT and ask that question. But it has not been. It's always been frowned upon because they usually just don't matchup with what the needs are at this time. But everything is just so different and they've got it on such a schedule now for our replacements and for things that reach the

obsolescence and so, you know, that's just basically how they're looked at. But I can double check it again just to make sure.

CHAIRMAN D. CHIP JOYNER: Yeah. Please do and anything you can share, if it's a policy, if it's tech requirements, anything that I can pass on to a person who inquired about that, that would be helpful.

MRS. GAYLE H. HOLLOMAN: Okay.

CHAIRMAN D. CHIP JOYNER: Then even if there are suggestions within the county, where it could go, just so appreciative of any company that wants to provide those kind of services.

MRS. NINA RADAKOVICH: Chip?

CHAIRMAN D. CHIP JOYNER: Yes.

MRS. NINA RADAKOVICH: I know of an experience with a Friends Group at Northside Branch a few years ago. The library staff really wanted a certain type of printer for children's projects, and we looked into it. We looked into what the county had, and the problem was, maintenance. The county maintains its equipment or has contracts to maintain its technology equipment. So there would be no -- and it was impossible for the Friends to buy a contract for service. There's an ID number on every piece of equipment, a Fulton County ID number, and this printer, without the number on it, would create problems. In inventory, there would be no way to record it. It's just -- it's harder than you would think to take -- especially and the equipment changes so fast. You might think you got the same model, but it's a different model and they don't, the county doesn't have that model, and you know, they can't recognize it. So it's unfortunately a problem.

MRS. GAYLE H. HOLLOMAN: It wouldn't be a maintenance contract on it.

CHAIRMAN D. CHIP JOYNER: Okay. Well, that's very helpful.

MR. JOE PIONTEK: Can I also chime in?

CHAIRMAN D. CHIP JOYNER: Yes.

MR. JOE PIONTEK: Not completely analogous, well, maybe it is actually. But when I was working with the schools in the School Foundations, we wanted to buy playground equipment for the school. While that seems very straightforward, even brand-new playground equipment was not allowed. It wasn't just frowned upon, but they would not allow the Foundation to come in and put up a new playground for exactly the reason that Nina just said. There's no way to maintain it and the county would have to take over the maintenance of it. So that was my experience with that.

CHAIRMAN D. CHIP JOYNER: Okay. Thank you for that. Really helpful to understand that and to know, and I'll pass that information along. So I really appreciate everyone's experience.

MR. JOE PIONTEK: Unfortunate.

CHAIRMAN D. CHIP JOYNER: All right. One question, for Central Library and for the events, has there been any progress in our understanding of how the licensing or pour permits would work? Because in looking at the landscape of events and marketability of the location and the Event Center, it's very important that we have policy written and available in advance of demand that we're hoping we'll see starting next quarter, post COVID. Can we get some clarification on that and what is the timeline and how is that going work?

MRS. GAYLE H. HOLLOMAN: Are you asking about --

CHAIRMAN D. CHIP JOYNER: This might be appropriate -- I mean, it definitely, everything is appropriate for you, Madam Director. But also for the County Attorney because the licensing for the county is one requirement, for the city is a different requirement. We just want to make sure that there's some clarity and we understand for anyone that has an interest in pouring without charge that we have everything in place to include that as part of the marketing.

MRS. GAYLE H. HOLLOMAN: The pouring license, the license to pour?

CHAIRMAN D. CHIP JOYNER: Yes.

MRS. GAYLE H. HOLLOMAN: Okay. You remember, I went last month and got the information from, I think it was Dominique Martinez. She gave a decision on the fact that we would need to get a copy of the pour license. So that's what I did. We -- for one that was being referenced, but they ended up not having the event. But I submitted it from the Foundation. That was an event they were planning on having. So we did get a copy of the bartender's license, and then I submitted it to her. So that's what we would have to do in the future. Sometimes a catering company itself will have someone. But I'm told now that we have to require that we get a copy of the pour license.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: We have not -- I've got a -- and I'm sure Ms. Black may want to speak some more of this. But we're still in the middle of setting up a meeting with DREAM in order to go through exactly what our recommendations are going to be with regard to everything dealing with the Event Center. That is because we're being asked to come up with a schedule and a set rating schedule, how much we will charge for the usage of various aspects of that Center. So we're still working on that. The decision was made not to do it countywide, so it's kind of like the Library's fifth floor Event Center would be sort of like the testing ground for making it work for coming up with a rental policy. So that's what we need to do and a part of the rental policy will include all of the things that have to do with catering, pouring, and everything else. So we've got to make that happen, and we were delayed with that because of -- due to some employees being out due to COVID. So we were not able to set the meeting up, but we plan to do that very soon.

CHAIRMAN D. CHIP JOYNER: Okay. Does the county --

MS. LINDA JORDAN: Mr. Chairman?

CHAIRMAN D. CHIP JOYNER: Does the county --

MS. LINDA JORDAN: Can I just make a comment?

CHAIRMAN D. CHIP JOYNER: Go ahead, Ms. Jordan.

MS. LINDA JORDAN: Yeah. I just wanted to make sure I understand because I've been on the board of the National Black MBA Association and we've had a number of events around the city. Every time we've had an event and we've had, you know, alcohol, we, the organization, had to get -- we had to be in charge of getting that license from the city, right. The organization had to be in charge of it, not the bartender. So I'm just a little -- just want to know how does this work for the county because, we, as the organization, had to get that license from the city to do our events. So, just curious.

CHAIRMAN D. CHIP JOYNER: Yeah, good point, Ms. Jordan, thank you for that. Because I think in the city, it's a special-use permit that they can apply for. I think perhaps, 30 days in

advance. But that's if there's not another way that the county wants to handle this. So I'm just trying to understand, again, as we plan future events. Because many of these organizations, particularly the larger ones, we want to attract, really need some leads on and that's something that we'll be great if we could publish and make it available for those event planners. If the County Attorney has any other comment that will be welcome at this time.

FRANCESCA BLACK: So I do not. I'm not, in all transparency, entirely familiar with the licensing requirements as far as pouring and alcohol, and whether the city of Atlanta specific requirements would be applicable to the county facility, frankly. Because, you know, the library would still be - or the event space would still be considered Fulton County property. So I think that what Dominique has suggested thus far and the proposed plan of action, as far as coordinating with DREAM and setting up a policy and then going forward and publishing that, so that it's known prior to anyone seeking to use the facility, makes sense and is the way to go. Because that should hopefully incorporate whatever the requirements ultimately end up being, whether it's having a pour license for the county in particular or for the Library System in particular or it's a per-event for whoever is using it, or if it's the actual entity who or bartender who's going to be actually pouring the alcohol and distributing the drinks.

CHAIRMAN D. CHIP JOYNER: Okay.

MS. LINDA JORDAN: And my point wasn't about the city, Mr. Chairman, it was about the fact that the organization had to get the license. So I'm just curious, if Fulton, if we, as the organization, had to get the license. So it wasn't about the city in particular. It was just saying that we had to get a license on behalf of the National Black MBA Association. That was my point.

CHAIRMAN D. CHIP JOYNER: Okay. All right. So, County Attorney, thank you for your comments. Is there anything that we can do to kind of put a timeline on this? Because I --

MRS. GAYLE H. HOLLOMAN: Well, we're hoping to do it within the next month. But I will let you know of any difficulties I have with that. As I said, we thought we would have had it done by now. But we couldn't meet because of the COVID situation. And one of the main people that I was directed to by county leadership, was out. So I have not been able to get that meeting, but we do hope everything is better now. We should be able to go ahead and set that meeting.

CHAIRMAN D. CHIP JOYNER: Okay, all right.

MRS. GAYLE H. HOLLOMAN: We've been working on this for over two years. Some of us served on the committee with the county at the county level over a two-year process of trying to resolve the whole rental policy concern. And then the decision was made not to go forth with it countywide. So now, we were instructed by the recent -- before the recent departure of our Chief Operating Officer to set up a meeting with DREAM and work through a rental policy that the Library System would put forth and that might end up becoming one for the whole county.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: So it's sort of like we're the test group.

CHAIRMAN D. CHIP JOYNER: Okay. But right now, it's targeting -- the urgency is that for Central, correct?

MRS. GAYLE H. HOLLOMAN: Right. It would be for the Central Library, primarily. But we do want to include large meeting rooms at other locations. So it wouldn't necessarily be every one of our libraries.

CHAIRMAN D. CHIP JOYNER: Okay, okay. So let -- it'll be great if we can move this along. I've had licenses many times and I just -- the amount of time it takes on the license side, it's just surprising. So it has to be the other logistics that I'm not aware of.

MRS. GAYLE H. HOLLOMAN: Right.

CHAIRMAN D. CHIP JOYNER: So again, we want to be able to market this facility before convention business really comes back. Again, many of these organizations, like Ms. Jordan was mentioning, they need like a year advance where they're going to go.

MRS. GAYLE H. HOLLOMAN: Right, right.

CHAIRMAN D. CHIP JOYNER: So thank you for that, and just we want to keep this top of mind and so we appreciate your effort. So unless there's any other new business, we will move to Executive Session. Is there any other new business?

MRS. NINA RADAKOVICH: Chip?

CHAIRMAN D. CHIP JOYNER: Yes.

MRS. NINA RADAKOVICH: I wonder if we could ask the county attorney, is there an attorney in your office that specializes in alcohol licenses or regulatory type law.

FRANCESCA BLACK: I don't know that there is an attorney that specializes in licensing or alcohol licensing in particular, regulatory law. But there is a team that represents DREAM. So I imagine they would be part of the discussions and attending, you know, a meeting once -- or meetings once it has been set up.

MRS. NINA RADAKOVICH: What would be really helpful is, for your office to come up with a to-do list, step by step, for anybody who wanted to lease space and have a special event, at which alcohol is served. The list would say, you know, fill out an application with the county for such and such a permit. Number 2, give a list of employees. I don't know what it would say. But -- and if there is an exemption for county buildings from city alcohol regulations, then the citation for that would be there. I don't think it has to be really comprehensive. But just a list of things that would be required to get a license with the time restrictions.

FRANCESCA BLACK: Okay.

MRS. NINA RADAKOVICH: And I just think that would really help the library market this.

CHAIRMAN D. CHIP JOYNER: That's great. That's great.

MRS. GAYLE H. HOLLOMAN: I know of at least one attorney I was on a call yesterday with, who was with DREAM, represents DREAM, and was on that call. I worked with them over the years. So we'll probably be, as Ms. Black had said, will it probably be assigned to help us with this.

FRANCESCA BLACK: Yep, I'm happy to pose it my office, the request.

CHAIRMAN D. CHIP JOYNER: Yeah, and I -- for the city of Atlanta, it's just a one-pager, tells you the eight or ten steps to go. I'm not familiar with the county. But, yeah, that will be helpful. And thank you, Judge Nina and County Attorney. That will be great. We do want to move this along. You know, forgive me, maybe it's the business person in me. We have all this anxiety about not being able to market the property properly. So thank you and it'll be great to hear that update next month. Okay, all right. Any new business, any further new business? Okay. Hearing none, is there a motion to go into Executive Session?

EXECUTIVE SESSION**MOTION**

MR. PAUL KAPLAN: So moved.

CHAIRMAN D. CHIP JOYNER: Mr. Kaplan made a motion to go into Executive Session. Is there a second?

MRS. NINA RADAKOVICH: Second.

CHAIRMAN D. CHIP JOYNER: Judge Radakovich is a second and all those in favor, say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? No. Okay. Hearing none, we are going into Executive Session. Thank you so much.

MRS. ZENOBIA CLAXTON: I'm having technical problems again. So I need you all to log off. I just emailed you all the new link for Executive Session. My apologies.

CHAIRMAN D. CHIP JOYNER: Okay.

MRS. ZENOBIA CLAXTON: So we won't have this problem going forward because I don't like looking this way and I really don't like letting you all down. So I hope that you bear with me and just log off and go to the new link and come on.

CHAIRMAN D. CHIP JOYNER: Thank you, Ms. Claxton, we'll do that.

MRS. ZENOBIA CLAXTON: You're welcome. I'm going to keep this one open.

CHAIRMAN D. CHIP JOYNER: Okay. Thank you.

MRS. ZENOBIA CLAXTON: Bear with me.

CHAIRMAN D. CHIP JOYNER: Is there motion to --

MRS. PRISCILLA BORDERS: Reconvene.

CHAIRMAN D. CHIP JOYNER: Is there a motion to reconvene following the Executive Session? Yes.

MRS. PRISCILLA BORDERS: Yes, I so move.

CHAIRMAN D. CHIP JOYNER: Okay. There's a motion by Vice Chair Borders, is there a second.

MR. PAUL KAPLAN: Second.

CHAIRMAN D. CHIP JOYNER: Seconded by Mr. Kaplan. We're back in session. Okay, I thank everyone for the Executive Session. We went over a few agenda items relative to personnel decisions and a hearing that we will have scheduled at a future meeting. So we did complete our agenda items and so we are now ready to adjourn. Is there a motion to --?

MRS. PRISCILLA BORDERS: To point of order. For the -- for a matter of record, I would just like to be recorded that hearings pursuant to the Code of Conduct, will be conducted in open session. Okay. So point of order. Any hearings that are to be conducted pursuant to the Code of Conduct will be conducted during the open session of the Board of Trustees meeting. So I just wanted that to be part of the minutes.

CHAIRMAN D. CHIP JOYNER: Thank you. Thank you very much. Are there any further comments by any Board member or by the Director?

MRS. GAYLE H. HOLLOMAN: No.

CHAIRMAN D. CHIP JOYNER: Okay. All right, hearing none, is there a motion to adjourn?

ADJOURNMENT**MOTION**

MRS. PRISCILLA BORDERS: So moved.

MRS. MARJORIE KIMBROUGH: Second.

CHAIRMAN D. CHIP JOYNER: Motion by Vice Chair Borders, and there is a second. I believe that was Mrs. Kimbrough.

MRS. MARJORIE KIMBROUGH: Yes.

CHAIRMAN D. CHIP JOYNER: All those in favor, say, aye.

TRUSTEES: Aye.

CHAIRMAN D. CHIP JOYNER: Any opposed? Hearing none, the meeting is adjourned.

(Whereupon, the Regular Board of Trustees Meeting concluded at 5:51 p.m.)

Director's Report

Doc. #22-11

February 15, 2022

**Gayle H. Holloman, Executive Director
Fulton County Library System (FCLS)**

January 2022

Staff created programs and displays in observance of the birthday of Dr. Martin Luther King, Jr.; held book club meetings to discuss the One Book, One Read selection, *Caste, the Origins of Our Discontents*, by Pulitzer Prize winning author, Isabel Wilkerson; and presented virtual programs and craft programs, as well.

Children listened to stories from a book series fan favorite, *Winnie-the-Pooh*, in observance of the author, A. A. Milne's 140th birthday.

There were 92 children, during four storytime programs, who listened to a reading of Jessica Hische's book, *Tomorrow, I'll be Kind*, at the Kirkwood Library.

STEM Lego Club meetings were held; genealogy programs were presented; and art exhibits were featured throughout the Library System.

The public participated in Community Conversations, giving their input and ideas that will be used to inform the Library System's strategic planning process.

Volunteers assisted at various libraries throughout the month. In fact, 293 volunteers worked 2,398 hours at the libraries, shelving books; helping with art classes; and computer classes.

Special thanks goes to the Friends of the Roswell Library for their generous donation of \$6500 to 13 of our libraries that do not currently have a Friends group. Each library will receive \$500 to use for programs, etc.



FULTON COUNTY
LIBRARY SYSTEM

Last month at Fulco Library January 2022

FULTON COUNTY LIBRARY SYSTEM

YOUR WEEK AT FULCO LIBRARY

JAN 10-16, 2022

[YouTube](#) [Facebook](#) [Instagram](#) [Twitter](#) /fulcolibrary

Mon, Jan 10, 3:00pm EST | Facebook
Let's Get Cooking:
Low and Slow Pork Tenderloin

Tues, Jan 11, 11:00am EST | Facebook
STREAMING STORYTIME:
Squirrel's New Year's Resolution by Pat Miller
Winter Dance by Marion Dane Bauer
Winter is Here by Kevin Henkes

Wed, Jan 12, 12:00pm EST | Facebook
Language Lab:
Join us for a Japanese lesson on the numbers 100 to 10,000.

Wed, Jan 12, 4:00pm EST | Facebook
Woven Heart Basket
Learn to make a woven heart that can be hung on a tree or used to put candy or cards in.

FULTON COUNTY LIBRARY SYSTEM

YOUR WEEK AT FULCO LIBRARY

JAN 24 - 30, 2022

Let's Get Cooking:
History of the Food Network
Take a look back at the history of the Food Network, which launched with its first two shows on November 22, 1993.
Mon, Jan 24 | 3:00pm EST | Facebook

LANGAUGE LAB:
Japanese/Hiragana Lessons
This week's lesson will introduce the Japanese present progressive tense.
Wed, Jan 26 | 12:00pm EST | YouTube

Follow us for even more programs you can enjoy at home!

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FULTON COUNTY LIBRARY SYSTEM

YOUR WEEK AT FULCO LIBRARY

JAN 17 - 23, 2021

[YouTube](#) [Facebook](#) [Instagram](#) [Twitter](#) /fulcolibrary

Tues, Jan 18, 2022 | 11:00am EST | Facebook
STREAMING STORYTIME:
The Snowy Day by Ezra Jack Keats
Froggy Gets Dressed by Jonathan London
The Snow Beast by Chris Judge

Wed, Jan 19, 2022 | 12:00pm EST | YouTube
Language Lab:
This week's lessons will introduce the Japanese te-form and cover the r-katakana, the w-katakana, and the katakana "n."

Wed, Jan 19, 2022 | 2:00pm EST | Facebook
MAKER WEDNESDAY: Exploding Foam
Learn how to create exploding foam that is sure to get really messy!

Thu, Jan 20, 2022 | 2:00pm EST | Facebook
Imagination Station:
My Daddy, Martin Luther King Jr by Martin Luther King III

Thu, Jan 20, 2022 | 3:00pm EST | Facebook
Let's Get Cooking:
Vegan Tortilla Soup

10 Virtual Programs Celebration of Martin Luther King Jr. Day

fulcolibrary.org

[YouTube](#) [Facebook](#) [Instagram](#) [Twitter](#) /fulcolibrary

ONE BOOK ONE READ



atlanta-fulton
public library
foundation



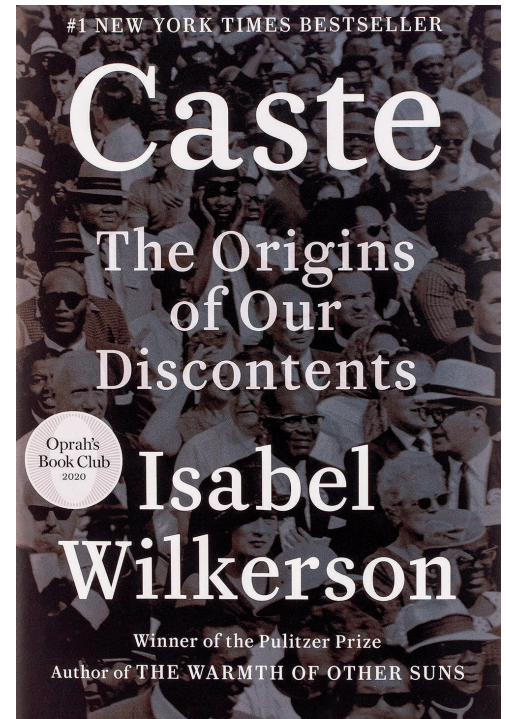
A conversation with **Isabel Wilkerson**
on *'Caste: The Origins of Our Discontents'*

MARCH 27, 2022 | 3:00 PM

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ABOUT ISABEL WILKERSON

Isabel Wilkerson, winner of the Pulitzer Prize and the National Humanities Medal, has become a leading figure in narrative nonfiction, an interpreter of the human condition, and an impassioned voice for demonstrating how history can help us understand ourselves, our country, and our current era of upheaval. Through her writing, Wilkerson brings the invisible and the marginalized into the light and into our hearts.

Citizens needing reasonable accommodations due to disability, including communications in an alternate format, please contact your Fulton County Public Library System location, in-person, by telephone (TTY 711). All Programs are free and open to the public.



FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF JANUARY 31, 2022

Doc. #22-09

SERVICE	2022 BUDGET	2022 JANUARY	2022 YTD	2022 YTD	2022 YTD	2022 YTD %	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	COMMITTED	BALANCE
REG SALARY	14,998,107	1,006,611	1,006,611	-	1,006,611	7%	13,991,496
PART TIME SALARY	466,312	14,844	14,844	-	14,844	3%	451,468
BENEFITS	8,009,890	527,639	527,639	-	527,639	7%	7,482,251
BOOKS	3,721,909	-	-	372	372	0%	3,721,537
OFFICE EQUIP. REPAIR	23,930	-	-	836	836	3%	23,094
EQUIPMENT	22,104	-	-	-	-	0%	22,104
OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
PROFESSIONAL SERV	76,259	-	-	4,700	4,700	6%	71,559
COPIER MACHINE	226,000	19,982	19,982	-	19,982	9%	206,018
COPIER PAPER	1,000	-	-	-	-	0%	1,000
SUPPLIES	60,550	3,780	3,780	3,200	6,980	12%	53,570
COMPUTER HARDWARE	734,776	-	-	92,297	92,297	13%	642,479
RENT	230,246	505	505	8,421	8,926	4%	221,320
OTHER SERVICES	598,254	24,846	24,846	19,291	44,137	7%	554,117
TRAVEL	19,900	-	-	-	-	0%	19,900
HOPITALITY	10,000	-	-	-	-	0%	10,000
VEHICLE MAINTENANCE	22,850	1,586	1,586	-	1,586	7%	21,264
GENERAL INSURANCE	622,596	51,883	51,883	-	51,883	8%	570,713
CONTINGENCY	71,775	-	-	-	-	0%	71,775
TOTAL	29,918,458	1,651,677	1,651,677	129,117	1,780,794	6%	28,137,664

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF JANUARY 31, 2022

ORGANIZATION	SERVICE	2022 BUDGET	JANUARY	2022 YTD	2022 YTD	2022 YTD	2022 YTD %	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	COMMITTED	BALANCE
PUBLIC SERVICE OPERATIONS	REG SALARY	11,769,135	793,573	793,573	-	793,573	7%	10,975,562
	PART TIME SALARY	466,312	14,844	14,844	-	14,844	3%	451,468
	BENEFITS	6,392,574	419,378	419,378	-	419,378	7%	5,973,197
	BOOKS	3,271,909	-	-	372	372	0%	3,271,537
	OFFICE EQUIP. REPAIR	20,000	-	-	836	836	4%	19,164
	EQUIPMENT	10,500	-	-	-	-	0%	10,500
	OFFICE FURNITURE	2,000	-	-	-	-	0%	2,000
	PROFESSIONAL SERV	11,259	-	-	200	200	2%	11,059
	COPIER MACHINE	225,000	19,982	19,982	-	19,982	9%	205,018
	SUPPLIES	18,000	-	-	-	-	0%	18,000
	RENT	230,246	505	505	8,421	8,926	4%	221,320
	OTHER SERVICES	333,062	16,483	16,483	19,291	35,774	11%	297,288
	VEHICLE MAINTENANCE	3,000	-	-	-	-	0%	3,000
	GENERAL INSURANCE	404,826	33,736	33,736	-	33,736	8%	371,091
	CONTINGENCY	16,775	-	-	-	-	0%	16,775
Total		23,174,598	1,298,501	1,298,501	29,120	1,327,621	6%	21,846,977

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF JANUARY 31, 2022

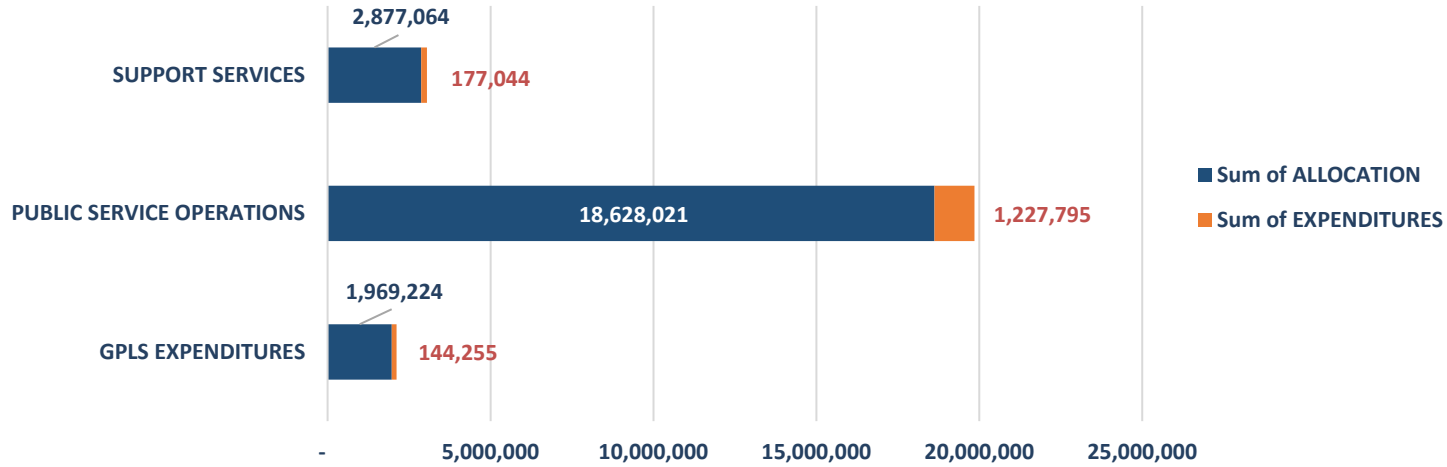
ORGANIZATION	SERVICE	2022 BUDGET	JANUARY	2022 YTD	2022 YTD	2022 YTD	2022 YTD %	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	COMMITTED	BALANCE
SUPPORT SERVICES	REG SALARY	1,879,153	114,434	114,434	-	114,434	6%	1,764,719
	BENEFITS	997,911	62,610	62,610	-	62,610	6%	935,301
	OFFICE EQUIP. REPAIR	3,930	-	-	-	-	0%	3,930
	EQUIPMENT	11,604	-	-	-	-	0%	11,604
	PROFESSIONAL SERV	65,000	-	-	4,500	4,500	7%	60,500
	COPIER MACHINE	1,000	-	-	-	-	0%	1,000
	COPIER PAPER	1,000	-	-	-	-	0%	1,000
	SUPPLIES	42,550	3,780	3,780	3,200	6,980	16%	35,570
	COMPUTER HARDWARE	734,776	-	-	92,297	92,297	13%	642,479
	OTHER SERVICES	265,192	8,363	8,363	-	8,363	3%	256,829
	TRAVEL	19,900	-	-	-	-	0%	19,900
	HOPITALITY	10,000	-	-	-	-	0%	10,000
	VEHICLE MAINTENANCE	19,850	1,586	1,586	-	1,586	8%	18,264
	GENERAL INSURANCE	217,770	18,148	18,148	-	18,148	8%	199,623
Total		4,269,636	208,921	208,921	99,997	308,918	7%	3,960,718

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

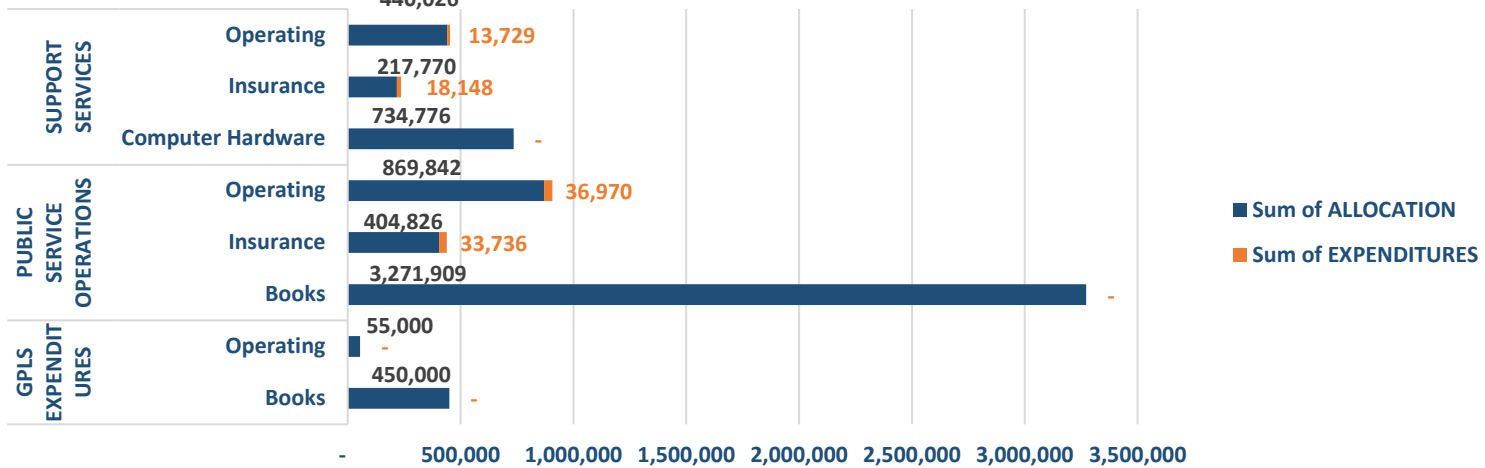
AS OF JANUARY 31, 2022

ORGANIZATION	SERVICE	2022 BUDGET	JANUARY	2022 YTD	2022 YTD	2022 YTD	2022 YTD %	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	COMMITTED	BALANCE
GPLS EXPENDITURES	REG SALARY	1,349,819	98,604	98,604	-	98,604	7%	1,251,215
	BENEFITS	619,405	45,652	45,652	-	45,652	7%	573,753
	BOOKS	450,000	-	-	-	-	0%	450,000
	CONTINGENCY	55,000	-	-	-	-	0%	55,000
Total		2,474,224	144,255	144,255	-	144,255	6%	2,329,969

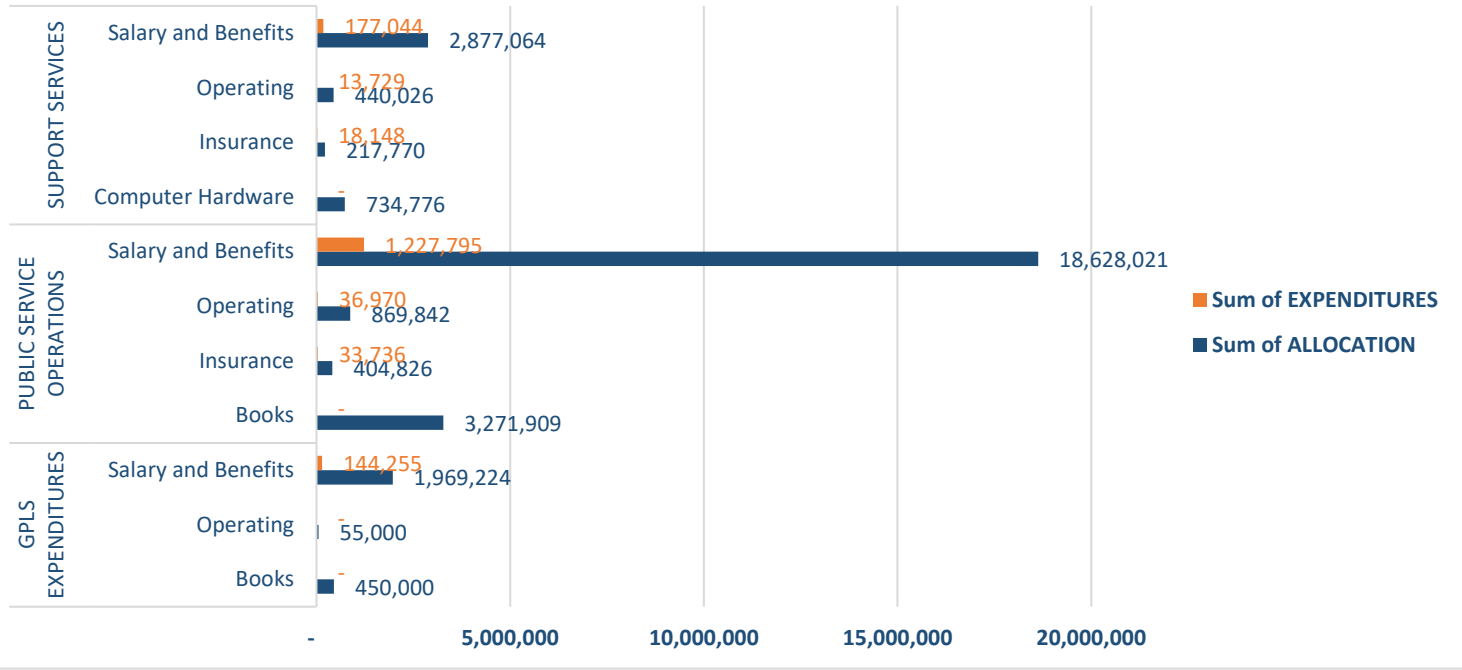
January 2022 Salaries and Benefits



January 2022 Operating Expenses



January Grand Total



Monthly Usage Summary - January 2022

Doc. #22-10

Activity and Description	2022		2021		YTD % +/-
	January	YTD	January	YTD	
Circulation					
Total number of items checked out of the library	168,845	168,845	84,055	84,055	101%
Holds					
Number of requests by patrons	51,970	51,970	62,971	62,971	-17%
Visits					
Number of people entering a library for any reason	136,511	136,511	0	0	N/A
Computer/Internet Usage					
Number of computer sessions (internet access and office software)	29,295	29,295	0	0	N/A
Number of hours of computer use	13,898	13,898	0	0	N/A
Web Page Visits					
Number of times people have visited the library's websites	943,455	943,455	803,206	803,206	17%
Web Visitors					
Number of people who visited the library's websites	135,769	135,769	112,177	112,177	21%
Virtual Circulation*					
Number of materials downloaded or streamed	114,283	114,283	114,584	114,584	0%
Virtual Circulation Users*					
Number of people who downloaded or streamed	23,725	23,725	25,881	25,881	-8%
Children's programs					
Library sponsored programs offered for children (birth - 12)	257	257	264	264	-3%
Number of people attending programs	2348	2348	6263	6263	-63%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	8	8	60	60	-87%
Number of people attending programs	103	103	897	897	-89%
Adult Programs					
Library sponsored programs offered for adults (18 +)	150	150	448	448	-67%
Number of people attending programs	931	931	9323	9323	-90%
Programs - Total					
Library sponsored programs offered (includes all-ages not counted above)	458	458	205	205	123%
Number of people attending programs	3,953	3,953	2,098	2098	88%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	108	0	0	0	N/A
Number of people attending meetings or activities	810	0	0	0	N/A

* The virtual circulation and virtual circulation users numbers were revised upward due to Hoopla and Kanopy transcription errors.

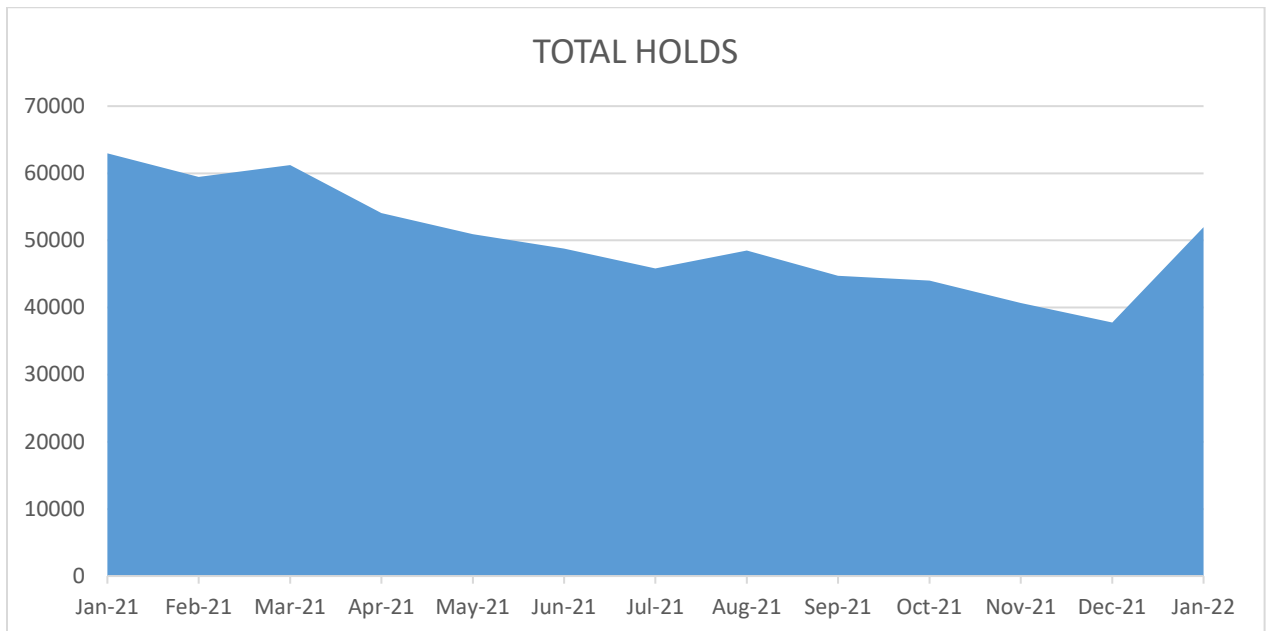
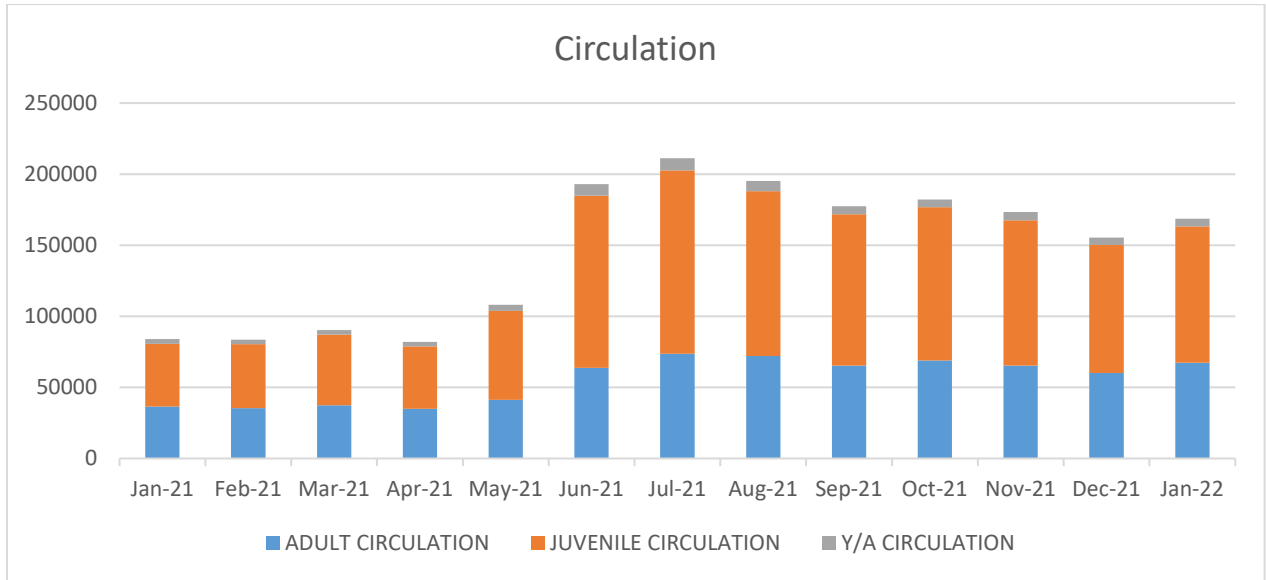
Fulton County Library System Circulation Stats - January 2022

AGENCY NAME	ADULT	JUVENILE	Y/A	OTHER	Month-2021 TOTAL	Month-2020 TOTAL	INCREASE/D ECREASE	PERCENT CHANGE	YTD 2021 CIRC	YTD 2020 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	405	468	30	2	905	565	340	60.18%	905	565	340	60.18%
ADAMSVILLE/COLLIER HEIGHTS	462	387	23	2	874	294	580	197.28%	874	294	580	197.28%
ALPHARETTA	6,173	12,361	586	10	19,130	8,886	10,244	115.28%	19,130	8,886	10,244	115.28%
BUCKHEAD	3,828	3,923	156	2	7,909	3,708	4,201	113.30%	7,909	3,708	4,201	113.30%
CLEVELAND AVE	363	283	30		676	444	232	52.25%	676	444	232	52.25%
COLLEGE PARK	511	737	40	1	1,289	524	765	145.99%	1,289	524	765	145.99%
DOGWOOD	430	406	99		935	410	525	128.05%	935	410	525	128.05%
EAST ATLANTA	1,842	2,859	139	3	4,843	2,361	2,482	105.12%	4,843	2,361	2,482	105.12%
EAST POINT	579	143	38	5	765	913	-148	-16.21%	765	913	-148	-16.21%
EAST ROSWELL	4,774	5,392	240	18	10,424	6,120	4,304	70.33%	10,424	6,120	4,304	70.33%
EVELYN G. LOWERY @ CASCADE	818	855	68		1,741	688	1,053	153.05%	1,741	688	1,053	153.05%
FAIRBURN	547	446	21		1,014	573	441	76.96%	1,014	573	441	76.96%
GLADYS S. DENNARD @ SOUTH FULTON	1,002	1,169	88	3	2,262	829	1,433	172.86%	2,262	829	1,433	172.86%
HAPEVILLE	338	387	30		755	8	747	9337.50%	755	8	747	9337.50%
JOAN P. GARNER @ PONCE DE LEON	4,204	4,924	227	14	9,369	5,001	4,368	87.34%	9,369	5,001	4,368	87.34%
KIRKWOOD	1,350	3,236	97	2	4,685	2,150	2,535	117.91%	4,685	2,150	2,535	117.91%
LOUISE WATLEY @ SOUTHEAST ATLANTA	497	1,261	43		1,801	1,617	184	11.38%	1,801	1,617	184	11.38%
MARTIN LUTHER KING, JR	613	432	43	1	1,089	825	264	32.00%	1,089	825	264	32.00%
MECHANICSVILLE	209	196	32		437	280	157	56.07%	437	280	157	56.07%
METROPOLITAN	1,396	2,411	99		3,906	1,991	1,915	96.18%	3,906	1,991	1,915	96.18%
MILTON	4,335	8,973	407	6	13,721	6,843	6,878	100.51%	13,721	6,843	6,878	100.51%
NORTHEAST/SPRUIILL OAKS	2,663	6,338	362	7	9,370	4,192	5,178	123.52%	9,370	4,192	5,178	123.52%
NORTHSIDE	3,005	4,263	235	1	7,504	3,292	4,212	127.95%	7,504	3,292	4,212	127.95%
NORTHWEST @ SCOTTS CROSSING	1,091	1,964	110	2	3,167	1,588	1,579	99.43%	3,167	1,588	1,579	99.43%
OCEE	4,503	9,970	738	5	15,216	7,430	7,786	104.79%	15,216	7,430	7,786	104.79%
PALMETTO	447	442	40		929	439	490	111.62%	929	439	490	111.62%
PEACHTREE	2,725	2,110	115	10	4,960	3,793	1,167	30.77%	4,960	3,793	1,167	30.77%
ROSWELL	6,086	6,556	339	13	12,994	6,809	6,185	90.84%	12,994	6,809	6,185	90.84%
SANDY SPRINGS	7,045	9,024	419	12	16,500	7,857	8,643	110.00%	16,500	7,857	8,643	110.00%
WASHINGTON PARK	490	870	92		1,452	404	1,048	259.41%	1,452	404	1,048	259.41%
WEST END	596	736	87	2	1,421	1,084	337	31.09%	1,421	1,084	337	31.09%
WOLFCREEK	1,058	1,010	129	2	2,199	1,883	316	16.78%	2,199	1,883	316	16.78%
BRANCHES TOTAL	64,385	94,532	5,202	123	164,242	83,801	80,441	95.99%	164,242	83,801	80,441	95.99%
CENTRAL	1,704	1,305	369	4	3,382	229	3,153	1376.86%	3,382	229	3,153	1376.86%
OUTREACH SERVICES	2				2	21	-19	-90.48%	2	21	-19	-90.48%
AUBURN AVENUE RESEARCH	1,218	1			1,219	4	1,215	30375.00%	1,219	4	1,215	30375.00%
SYSTEM TOTAL	67,309	95,838	5,571	127	168,845	84,055	84,790	100.87%	168,845	84,055	84,790	100.87%

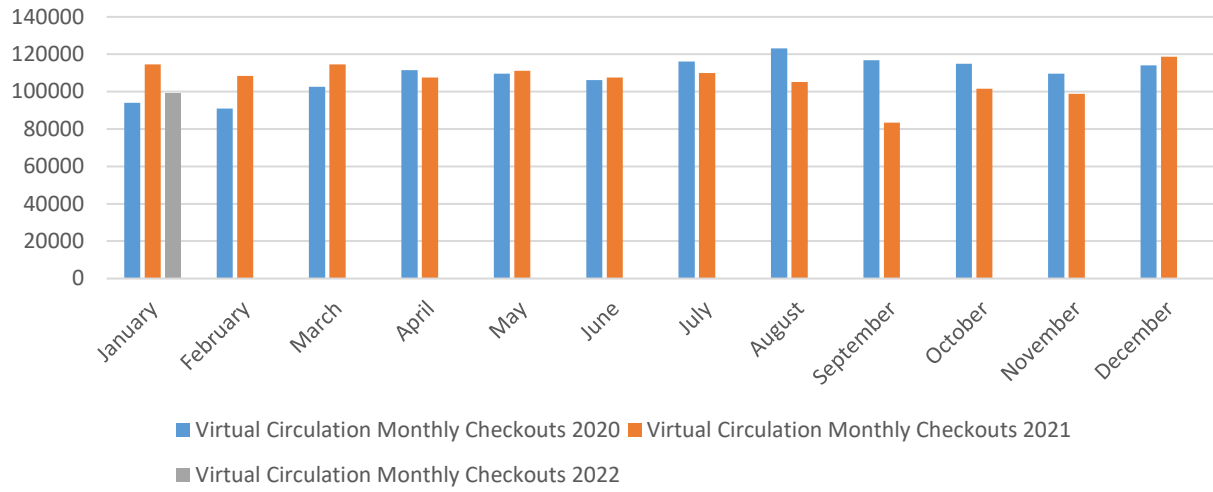
FULTON COUNTY SYSTEM STATS AT A GLANCE - January 2022

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	905	63	653	2,304	13	43			
ADAMSVILLE/COLLIER HEIGHTS	874	71	1,040	2,795	20	58	1	7	
ALPHARETTA	19,130	629	967	7,880	15	199	16	220	60
BUCKHEAD	7,909	644	911	5,460	14	138	8	52	1
CLEVELAND AVE	676	31	468	1,754	2	0			2
COLLEGE PARK	1,289	104	1,703	2,528	18	132	2	10	
DOGWOOD	935	56	421	2,406	5	10	1	7	
EAST ATLANTA	4,843	284	412	7,148	10	111	1	8	
EAST POINT	10,424	135	1,384	3,854	2	10	2	13	
EAST ROSWELL	765	341	511	4,342	10	167	3	17	
EVELYN G. LOWERY @ CASCADE	1,741	150	1,529	4,271	7	65	11	125	
FAIRBURN	1,014	116	375	1,771	8	29	3	15	3
GLADYS S. DENNARD LIBRARY @ SOUTH FULTON	2,262	223	1,032	3,248	22	83			2
HAPEVILLE	755	42	378	2,345	3	0			
JOAN P. GARNER @ PONCE DE LEON	9,369	508	1,568	5,171	3	11	1	5	
KIRKWOOD	4,685	202	230	3,178	9	147	1	3	
LOUISE WATLEY LIBRARY @ SOUTHEAST ATLANTA	1,801	58	712	667	0	0			
MARTIN LUTHER KING, JR	1,089	98	333	1,501	3	28	1	0	
MECHANICSVILLE	437	34	545	1,493	1	1			1
METROPOLITAN	3,906	159	1,174	3,723	16	205	17	79	
MILTON	13,721	378	203	4,526	24	342	3	20	
NORTHEAST/SPRUILL OAKS	9,370	219	189	3,367	24	349	5	87	
NORTHSIDE	7,504	259	283	4,546	40	141	1	1	
NORTHWEST @ SCOTTS CROSSING	3,167	148	354	2,576	13	81	1	6	2
OCEE	15,216	362	359	6,321	18	254			
PALMETTO	929	61	260	1,195	27	98	5	12	
PEACHTREE	4,960	397	1,113	9,024	12	45			7
ROSWELL	12,994	565	594	7,217	17	257	6	58	8
SANDY SPRINGS	16,500	719	1,764	13,418	29	206	4	16	
WASHINGTON PARK	1,452	52	587	2,403	7	69			4
WEST END	1,421	67	823	3,234	15	40			
WOLFCREEK	2,199	169	362	2,797	6	36	2	25	
BRANCHES TOTAL	164,242	7,344	23,237	128,463	413	3,355	95	786	90
CENTRAL	3,382	304	6,003	6,580	16	60	11	10	3
VIRTUAL PROGRAMS					26	443			
OUTREACH VIRTUAL PROGRAMS	2				1	5			
AUBURN AVENUE RESEARCH	1,219	2	55	1,468	2	90	2	14	
SYSTEM TOTAL	168,845	7,650	29,295	136,511	458	3,953	108	810	93

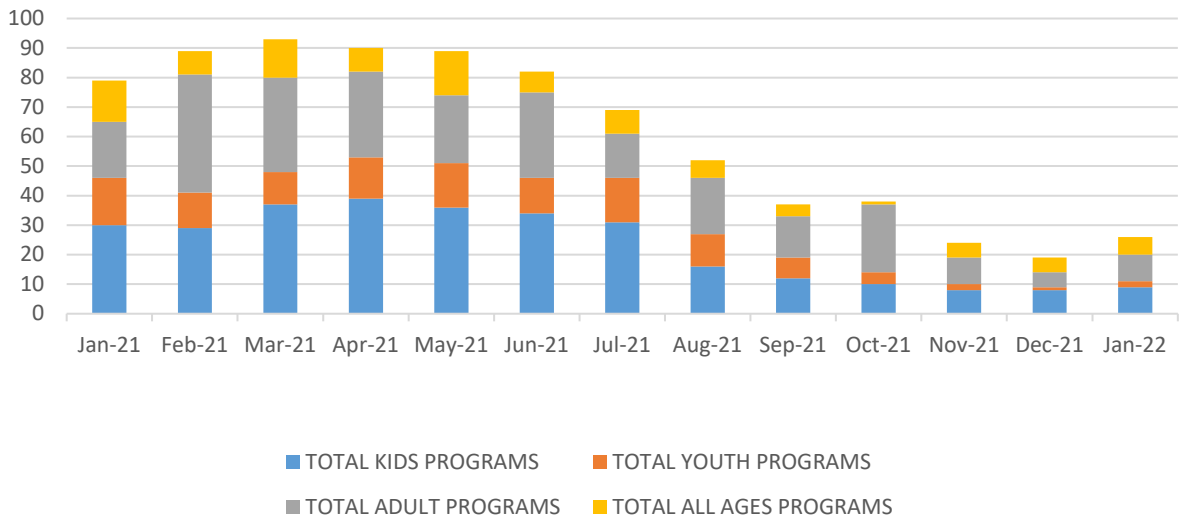
January 2022 Executive Summary – Charts



Virtual Circulation 2020 vs 2021 vs 2022



Virtual Programs



Virtual Program Attendance

