

Bibliotheca remoteLockers are secure lockers that allow patrons to access their holds. They offer convenient self-service holds pick-up, browsing, and returns.

1 Browse the Library Catalog

Visit us at fulcolibrary.org/catalog to browse the catalog and place a hold on books and materials.

2 Place a Hold to the Remote Locker

When placing a hold in the library catalog, choose the location **Remote Locker**.

3 Wait for your pickup notification

When you receive a call or email that your holds are ready to pick up, visit the locker. **Bring your library card!**

4 Scan your FulcoLibrary Card

Scan your card using the Book Locker scanner in the **center of the locker**.

5 Grab your items

The locker assigned to your materials will **open** so you can retrieve them.

6 Print a receipt

If you'd like a receipt with your **due dates**, hit the print button on screen.

7 Return your books into the return bin

Don't return anything into the lockers. Those items go in the book return bins.

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